

Statement in Lieu for Lodging

Ref: JFTR, U2710; JTR, C2710

I hereby certify that the expense claimed below was actually incurred and that the receipt was:
impracticable to obtain / inadvertently lost or destroyed. (CIRCLE ONE)

I further certify that the amount claimed includes only the lodging expense and lodging tax and no other fees (i.e. internet fees, movies, etc.). I understand that the information supplied may be investigated for validity.

Last name: _____ **First name:** _____ **MI:** _____

SSN: _____ **Rank/Rate:** _____

Name of Hotel: _____

Phone #: _____

Address: _____

Daily Rate: \$ _____ Daily Taxes: \$ _____ Daily Total: \$ _____

Inclusive dates: _____ to _____

Total amount I paid and am requesting reimbursement for \$ _____

Signature / date

PENALTY STATEMENT
There are severe criminal and civil penalties for knowingly submitting a false, fictitious, or fraudulent claim (U.S. Code, Title 18, Sections 287 and 1001 and Title 31, Section 3729).