



UNITED STATES MARINE CORPS  
I MARINE EXPEDITIONARY FORCE  
U.S. MARINE CORPS FORCES, PACIFIC  
BOX 555300  
CAMP PENDLETON, CA 92055-5300

IN REPLY REFER TO:  
I MEFO P1001.2A

G-5  
76 JUL 2012

I MARINE EXPEDITIONARY FORCE ORDER P1001.2A

From: Commanding General  
To: Distribution List

Subj: I MARINE EXPEDITIONARY FORCE RESERVE INTEGRATION STANDING  
OPERATING PROCEDURES (SHORT TITLE: I MEF RES INT SOP)

Ref: (a) MCO 1001.59A  
(b) MCO 1001.52H w/CH1&2  
(c) MCO P1001R.1J w/CH1-10  
(d) MCO 3000.19A  
(e) DoD Directive 1235.10, (Activation, Mobilization and  
Demobilization of the Ready Reserve)  
(f) DoD Instruction 1205.18, (Full-Time support (FTS) to the  
Reserve Components)  
(g) DoD Instruction 1235.11, (Management of Individual  
Mobilization Augmentees (IMAs))  
(h) CJCSI 3110.13C, (Mobilization Guidance for the Joint  
Strategic Capabilities Plan)  
(i) MCO 3500.30B  
(j) MCO 1001.62  
(k) MCO 1610.7F w/CH1&2  
(l) MCO P1070.12K  
(m) MCO 6100.13 w/CH 1  
(n) MFR ForO 1080R.1A, (Marine Corps Reserve Inactive Duty  
Training (IDT) Attendance Accounting)  
(o) MCB Camp Pendleton Local Commuting Distance Order  
(p) MARADMIN 413/10  
(q) MARADMIN 078/11  
(r) Marine Corps Service Campaign Plan  
(s) I MEF Capstone  
(t) I MEF Annual Campaign Plan

Encl: (1) I MEF RES INT SOP Procedural Guidance

1. Situation

a. General

(1) Operations Plans (OPLANS) and Concept Plans (CONPLANS) developed by Combatant Commanders (COCOM) require a mix of Active Component (AC) and Reserve Component (RC) forces. In support of these

plans, I MEF can be tasked as a war fighting headquarters or as force provider or both. In order to help fulfill potential reserve force requirements, Headquarters Marine Corps (HQMC) published MCO 3000.19A, the Mobilization, Activation, Integration and Deactivation Plan (MAID-P) per reference (d). The MAID-P is the source document that provides HQMC guidance on the utilization of reserve forces. All I MEF plans to support COCOM OPLANS/CONPLANS must anticipate the requirement to accept, train and integrate reserve forces or, when tasked as a force provider, to prepare the reserve force for utilization by another headquarters.

(2) Under certain circumstances, I MEF may be directed to support the integration of a reserve unit in support of Theater Security Cooperation Exercises or separate COCOM requirements in which the reserve unit will not be under the operational control of a I MEF unit upon deployment. In these circumstances, strict adherence to the policies and procedures outlined in the MAID-P is required to ensure the unit is prepared for its mission as defined by the gaining commander, while balancing I MEF internal training priorities and resource availability.

(3) This I MEF Order also includes the guidance for mobilization and integration of individuals into the I MEF staff. Planners must consider the timelines required to successfully mobilize individuals and the availability of funding to pay for these billets when assigning reserve Marines to critical billets on the I MEF/Marine Expeditionary Brigade staff.

b. Roles and Responsibilities of Higher and Adjacent Commands

(1) Commandant of the Marine Corps (CMC). Title 10 USC directs CMC to plan and execute reserve component mobilization. Per reference (d), paragraph 1003, these responsibilities include:

(a) Execute involuntary activation and deactivation of United States Marine Corps Reserve (USMCR) units through Deputy Commandant for Plans, Policies and Operations (DC, PP&O), and RC Marines through HQMC Manpower and Reserve Affairs (M&RA) when authorized by the Secretary of the Navy or Secretary of Defense.

(b) Coordinate with the Chief of Naval Operations to synchronize Navy reserve personnel activation and to gain temporary assigned duty of AC Navy personnel assigned to USMCR units. This will include identifying sourced and non-sourced billets.

(c) Specified tasks and functions of each HQMC department are provided in reference (d), enclosure (1), chapter 2.

(2) Commander, Marine Forces Reserve (COMMARFORRES). Per reference (d), chapter 2:

(a) Conduct the Force Readiness Assistance and Assessment Program to ensure USMCR unit readiness for activation.

(b) Develop, maintain, and rehearse policies and processes to rapidly and effectively activate and integrate USMCR units.

(c) Direct activation of USMCR units, as directed by DC PP&O.

(d) Ensure activated USMCR units depart the reserve training center with required individual combat clothing and equipment.

(e) Augment and reinforce I MEF agencies involved in the reception of USMCR units at the Intermediate Location (ILOC), Redeployment Intermediate Location and Port of Embarkation (POE) as required.

(f) Transfer Remain Behind Equipment (RBE) that is mission essential to USMCR units to mitigate USMCR units' mission driven equipment shortfalls.

(g) Provide/ensure Direct Support (DS) Teams are available to each activated USMCR unit to plan and coordinate pre/post deployment actions with the Supporting ILOC Commander's staff teams and Base support agencies. These teams should consist of enough personnel to effectively plan, execute and provide supervision in coordinating all support actions between the activated USMCR unit and the supporting ILOC Commander while at the ILOC. These teams should primarily consist of Active Reserve (AR) and AC personnel assigned to Inspector-Instructor (I&I) staffs of the activated USMCR unit due to the existing relationship between the I&I and USMCR unit. Deactivate USMCR units when directed by HQMC PP&O.

(3) Commander, Marine Corps Forces, Pacific. Per reference (d), chapter 2:

(a) As directed by HQMC PP&O, coordinate general activation and integration requirements concerning allocated reserve forces with COMMARFORRES.

(b) Identify RBE and transfer mission essential RBE to USMCR units in order to mitigate USMCR units' equipment shortfalls.

(c) Be prepared to report status on all gained AC/RC units in the Deployment Readiness Reporting System.

(d) Be prepared to receive and integrate equipment provided by HQMC, Installations and Logistics (I&L).

(e) Oversee planning and execution of Outside the Continental United States redeployment operations for activated USMCR units.

(f) Identify retrograde, reconstitution and repair requirements for USMCR units.

(g) Assume administrative control (ADCON) responsibilities as directed for activated RC units deploying through an ILOC located on the west coast.

(h) Provide/ensure General Support (GS) teams are established to the I MEF/Major Subordinate Command (MSC) level to perform integration of activated USMCR units during the pre/post deployment ILOC periods. These GS teams work directly with the activated USMCR DS teams and are critical in managing activated USMCR unit requirements while at the ILOC. These teams consist of AR and AC personnel who are assigned permanently to Marine Force, I MEF and MSC staffs.

(4) Commander, Marine Forces Command. Per reference (d), chapter 2:

(a) Exercise Training and Readiness Oversight to ensure RC units are prepared to accomplish operational tasks and missions assigned by the supported COCOM.

(b) As directed by HQMC PP&O, facilitate planning relationships between supporting USMCR, the supporting ILOC Commander and the supporting Commander to plan and coordinate reserve force integration activities.

(c) Issue movement and transfer orders and deployment orders to activated USMCR units.

(d) Verify activated USMCR units' deployment time phased force deployment date (requirements and monitor force flow).

(e) Report USMCR unit equipment shortfalls to HQMC I&L. Report the operational impact of USMCR unit equipment shortfalls to HQMC PP&O.

(f) Exercise command of activated USMCR units.

(g) Convene an ILOC coordination conference in order to determine ILOC requirements and coordinate support actions between the supporting MARFOR, supporting ILOC Commanders and activated USMCR units.

(5) Commander, Marine Corps Installations West-Marine Corps Base (MCIWEST-MCB). Per reference (d), chapter 2:

(a) Be prepared to staff Reserve Support Unit (RSU) and Naval Mobilization Processing Site (NMPS) structure with AC and RC Sailors and Marines to process United States Navy members of USMCR units and United States Marine Corps (USMC) Individual Augments and combat replacements when directed by HQMC PP&O and HQMC M&RA.

(b) Fund RSU and NMPS operations supporting AC/RC service Augmentation (SA) and combat replacement training, equipping and other associated activities; as required.

(c) Maintain the capability to support ILOC requirements identified by HQMC in order to support deploying Selected Marine Corps Reserve (SMCR) unit training and organization.

c. Assumptions

(1) The National Command Authorities will authorize Presidential Reserve Call-up, Partial Mobilization or a higher level of mobilization authority prior to activation of reserve Marines or units in support of an emerging crisis.

(2) Contingency operations will require USMCR unit and RC individual activation.

(3) During crisis action planning and execution, actual unit availability for deployment will be determined based on the ability to source and deploy the units equipment shortfalls, accomplishing required pre-deployment training and time involved in embarkation and movement to the POE.

(4) Contingency operations will require SA from either the AC or RC.

(5) Individual Ready Reserve (IRR) Marines will be used to provide additional manning to AC and activated USMCR units and to source supported MARFOR projected combat replacement requirements.

(6) Individual Mobilization Augments (IMA) Marines will be activated as requested by their gaining command to fill their assigned validated billets.

d. Definition of Key Terms

(1) The AR Program. The AR Program is an active duty program within the Marine Corps Reserve. AR Marines are reserve integration specialists and are assigned to key I MEF command element (CE) and MSC reserve integration support billets. They report to the Principal or Special Staff Officer to which they are assigned. HQMC (RAM) assigns personnel to fill the I MEF table of organization (T/O) billets. AR Marines are not AC manpower shortfall substitutes.

(2) The SMCR. The SMCR is composed of the following two components:

(a) Obligors. Are those SMCR Marines who have not yet reached their Mandatory Drill Participation (MDP) stop date. They cannot voluntarily transfer or resign. Once past their MDP stop date these Marines become non-obligors.

(b) Non-Obligors. Are those SMCR Marines who have fulfilled the requirements of their original contract and passed their MDP stop date. These Marines continue to participate in the SMCR on a voluntary basis.

(3) The IRR. The IRR consists of all Marines in the Ready Reserve not affiliated with the SMCR who:

(a) Have not completed their Mandatory Service Obligation (MSO).

(b) Have completed their MSO and are in the Ready Reserve by voluntary agreement.

(c) Have not completed their MSO (are mandatory participants or obligors), but are transferred to the IRR, based on COMMARFORRES authority.

(4) The IMA. The IMA Program provides a source of trained and qualified members of the SMCR to fill individual military billets which augment AC structure of the Marine Corps, Department of Defense or other departments or agencies of the United States Government. IMA billets are required to support mobilization (including pre and/or post mobilization), contingency operations, operations other than war, or other specialized or technical requirements.

(a) Director, Reserve Affairs is responsible for management of the IMA Program.

(b) Validates and approves IMA billets.

(c) Conducts an annual review of billet manning.

(d) Determines IMA manning levels in conjunction with total force structure division.

(e) Commanding General (CG), Marine Corps Individual Reserve Support Activity exercises ADCON of IMA Marines.

(f) IMAs are assigned to validated and funded reserve billets on AC force structure.

(g) Will not be assigned to fill vacant AC, AR or civilian structure.

(5) Provisional IMA Program (PIP). The purpose of the PIP is to assist the Operations Sponsor in meeting wartime manpower requirements, with trained and qualified personnel by pre-assigning members of the IRR to unfunded IMA billet structure.

(6) The SA. Per paragraph 3009.3 (page 3-57) of reference (d), USMC internal SA requirements do not include Joint Manning Document requirements. Valid USMC internal SA requirements include at least one of the following:

(a) An emergent individual manpower requirement not on an approved T/O.

(b) A contingency coded T/O billet.

(c) A vacant chargeable T/O structure space directed for fill by DC M&RA during periods of heightened mission posture.

(d) The Active Duty Operational Support Orders Program is intended to provide personnel augmentation for both Active and Reserve forces to accomplish special projects and to meet operational, administrative, and exercise support requirements of short-term duration.

2. Cancellation. I MEFO P1001.2

3. Mission. When directed, CG I MEF receives and integrates USMCR units and individual Marines to provide a total force capacity to accomplish assigned operational missions.

4. Execution

a. Commander's Intent. Ensure activated USMCR units, detachments, and individual Marines and Sailors are properly organized, trained, equipped and administratively prepared while assigned, attached or training with I MEF. The endstate is a fully integrated total force ready to accomplish operational tasks as a Marine Corps Air-Ground team.

b. Concept of Operations. The I MEF CE and commanders or Officers-in-Charge that will gain SMCR units or RC individuals will maintain situational awareness as reserve activation requirements are developed by HQMC and gaining MARFORs, coordinate operational support details early, and continuously use established command channels to aggressively seek to establish the most seamless integration of the RC through personal commander to commander relationships. Integration of reserve units and individual Marines will not be governed by physical location before and after activation. Rather, integration and pre-deployment preparation will occur when and where directed based on the imperatives of the assigned mission.

c. Subordinate Element Missions

(1) CG, 1st Marine Division.

(a) Participate in pre-activation coordination to refine mission requirements.

(b) Exercise ADCON of the unit upon activation.

(c) Direct pre-deployment organization, training and equipping requirements.

(2) CG, 3d Marine Air Wing.

(a) Participate in pre-activation coordination to refine mission requirements.

(b) Exercise ADCON of the unit upon activation.

(c) Direct pre-deployment organization, training and equipping requirements.

(3) CG, 1st Marine Logistics Group.

(a) Participate in pre-activation coordination to refine mission requirements.

(b) Exercise ADCON of the unit upon activation.

(c) Direct pre-deployment organization, training and equipping requirements.

(4) Commanding Officer, I Marine Expeditionary Force Headquarters Group.

(a) Participate in pre-activation coordination to refine mission requirements.

(b) Exercise ADCON of the unit upon activation.

(c) Direct pre-deployment organization, training and equipping requirements.

(5) Request CG, MCIWEST-MCB provide installation support as described in enclosure (1) and coordinated by the I MEF CE for each specific mobilization event.

5. Administration and Logistics. Recommendations for changes to this SOP shall be forwarded to the CG I MEF (Attn: Senior Reserve Integration Officer) for consideration.

6. Command and Signal

a. Command. This Order is applicable to I MEF MSCs and the I MEF CE.

b. Signal. Policies, procedures and guidelines contained in this Order are effective upon signature.



R. F. CASTELLVI  
Chief of Staff

Distribution: I, II