

UNITED STATES MARINE CORPS

MARINE EXPEDITIONARY USMC FMF
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I MEFO 4400.9B
G-4
23 May 94

I MARINE EXPEDITIONARY FORCE ORDER 4400.9B

From: Commanding General
To: Distribution List

Subj: REDISTRIBUTION OF EXCESS SERVICEABLE EQUIPMENT

Ref: (a) MCO P4400.82F
(b) MCO P4400.150C
(c) MCO P4790.2B
(d) UM 4400-124

Encl: (1) Sample Report of On-Hand Excess Equipment
(2) Sample Report of Available Excess Equipment
(3) Sample Request for Excess Equipment
(4) Sample Redistribution Instructions for Excess
Equipment
(5) Sample Request for Redistribution Cancellation
(6) Sample Notification of Redistribution Completion
(7) Sample Confirmation of Redistribution Cancellation

1. Purpose. To establish uniform procedures for redistribution of excess equipment within the commands of the I Marine Expeditionary Force (I MEF).

2. Cancellation. I MEFO 4400.9A.

3. Summary of Revision. This Order has been revised and should be reviewed in its entirety.

4. Background. Reference (a) requires that excess serviceable or repairable equipment be screened for possible local use prior to reporting the equipment to the Marine Corps Logistics Base, Albany, GA, for disposition instructions. Reference (b) states, among other things, that commanders will guard against having material in excess of authorized allowances, and that quantities of items on-hand greater than authorized allowances must be redistributed or disposed per current directives.

5. Information

a. Identification of Excess Equipment. The success of any program to redistribute excess equipment is primarily dependent on the prompt and proper identification and reporting of excess items. In this regard, each major

subordinate command (MSC) will establish procedures for the internal redistribution of excesses prior to reporting such equipment per this Order.

b. Condition Code of Excess Equipment. Equipment reported for redistribution per this Order will be the subject of a limited technical inspection (LTI), as prescribed by reference (c) and will be in Condition Code "E¹¹ or better prior to requesting redistribution instructions. Additionally, maintenance record jackets will transfer with the redistributed equipment and all 51-3 components and accessories (except for those listed as using unit responsibility) will be available for redistribution with the reported excess equipment.

c. Maintenance of Excess Equipment. Owning units are responsible for the performance of preventive maintenance per normal procedures for excess equipment while awaiting redistribution instructions.

d. Accounting Procedures

(1) The reporting and accounting of excess equipment redistributed under the procedures of this Order will be accomplished per the provisions of references (a) and (d). Specifically, units transferring excess equipment will prepare and submit the proper documentation as outlined in Part III, section 2, paragraph 2.4.1 of reference (d).

(2) Units receiving equipment under this program are responsible for liaison with the transferring unit for coordinating equipment shipment transfer.

6. Action

a. Commanding General. 1st Marine Division. Commanding General. 3d Marine Aircraft Wing: Commanding General. 1st Force Service Support Group: Commanding Officer. 1st Surveillance. Reconnaissance. and Intelligence Group

(1) Establish procedures for the identification and internal redistribution of excess equipment.

(2) On a monthly basis, and upon completion of internal redistributions, report remaining excess equipment, to include SAC-1 with extended price of \$800.00 or more, to this Command Element (CE) (G-4) utilizing the format contained in enclosure (1)

(3) Upon receipt of the report of available excess equipment, enclosure (2), identify requirements for available items to this CE. Enclosure (3) will be used for this purpose

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and should be forwarded within 10 working days after receipt of enclosure (2).

(4) Upon receipt of redistribution instructions [enclosure (4)], ensure that action is taken within 10 working days by the affected units to complete transfers and necessary adjustments to accounting records.

(5) If, upon receipt of redistribution instructions, any items listed thereon are no longer available for redistribution or are no longer required, notify this CE (G-4) using the format contained in enclosure (5).

(6) Upon completion of redistribution, the receiving command shall notify this CE (G-4) utilizing the format contained in enclosure (6).

b. Assistant Chief of Staff, G-4

(1) Coordinate and supervise the overall conduct of the excess equipment redistribution program.

(2) Consolidate excess equipment reports from the MSC's and report available excess equipment, to include SAC-i with extended price of \$800.00 or more, beyond I MEF requirements to Commander, Marine Forces Pacific for redistribution within FMFPac units.

(3) As required, release a message to the MSC's listing excess equipment available for redistribution using enclosure (2).

(4) Upon receipt of requirements for excess equipment, direct redistribution utilizing enclosure (4).

(5) Cancel redistribution instructions, when required, utilizing enclosure (7).

//S//
J. W. MOFFETT
Chief of Staff

DISTRIBUTION: LIST I/LIST II

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SAMPLE REPORT OF ON-HAND EXCESS EQUIPMENT

FM (MSC WITH EXCESS)

TO CG I MEF//G-4//

INFO (SPECIFIC UNIT HOLDING EXCESS EQUIPMENT)

UNCLASI /N04400/ I

MSGID/GENADMIN OR RMG//

REFIA/DOCII MEFOI (DATE)//

AMPN/REF A/I MEFO 4400.9B//

SUBJIREPORT OF ON-HAND EXCESS EQUIPMENT//

RMKS/1. THE FOLLOWING EXCESS EQUIPMENT HAS BEEN SCREENED PER THE

REFERENCE AND IS AVAILABLE FOR REDISTRIBUTION:

TAMCN	QTY	C/C	NOMEN	NSN	AACFM
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NOTE: IT IS FEASIBLE THAT FOR ANY GIVEN TAMCN SEVERAL ITEMS WITH DIFFERENT CONDITION CODESMAY BE REPORTED AS EXCESS. IN THESE CASES A SEPARATE LINE ENTRY WILL BE MADE FOR EACH ITEM.

ENCLOSURE (1)

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SAMPLE REPORT OF AVAILABLE EXCESS EQUIPMENT

FM CG I MEF//G-4//

TO (MSC WITH EXCESS)

UNCLAS//N04400//

MSGID/SYS.RRM/I MEF G-4//

REFIA/DOCII MEFO 4400.9B/(DATE)//

SUBJIREPORT OF AVAILABLE EXCESS EQUIPMENT/I

RMKS/1. PER THE REFERENCE THE FOLLOWING EXCESS EQUIPMENT IS

AVAILABLE FOR REDISTRIBUTION:

TAMCN	QTY	C/C	NOMEN	NSN	AACFM
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2. NOTIFY THIS COMAAND ELEMENT OF REQUIREMENTS NO LATER THAN

NEGATIVE REPORTS ARE NOT REQUIRED.

ENCLOSURE (2)

SAMPLE REQUEST FOR EXCESS EQUIPMENT

FM (MSC WITH EXCESS)

TO CG I MEF//G-4//

INFO SPECIFIC UNITS REQUIRING EXCESS EQUIPMENT

UNCLAS//N04400//

MSGID/SYS.RRM/I MEF G-4//

REF/A/DOC/CG I MEF (MSG NO.)//

SUBJ/REQUEST FOR EXCESS EQUIPMENT//

RMKS/1. IN THE REFERENCE, THE FOLLOWING ITEMS ARE REQUESTED
FOR REDISTRIBUTION AS SHOWN:

TAMCN	QTY	C/C	NOMEN.	NSN	AACFM	ACCTO
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SAMPLE REPORT OF REDISTRIBUTION INSTRUCTIONS FOR EXCESS
EQUIPMENT

FM CG I MEF//G-4//

TO (MSC WITH EXCESS)

INFO UNITS INVOLVED

UNCLAS//N04400//

MSGID/SYS.RRM/I MEF G-4//

REF/A/DOC/MSC MSG NO.1/

REF/B/DOCII MEFO 4400.9B/(DATE)

REF/CIUM 4400-124/I

SUBJ/REDISTRIBUTION INSTRUCTIONS FOR EXCESS EQUIPMENT/I

RMKS/1. THE FOLLOWING REDISTRIBUTION OF EXCESS EQUIPMENT

IDENTIFIED IN REF A IS DIRECTED. REF B REFERS.

TAMCN	QTY	C/C	NOMEN	NSN	AACFM
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2. REDISTRIBUTION LAW REF C NLT (DATE). RECEIVING UNIT WILL
NOTIFY THIS COMMAND ELEMENT UPON COMPLETION OF REDISTRIBUTION.
PHONCON IS ACCEPTABLE.

3. DIRLAUTH, POC'S:

RANK/NAME	AAC/	UNIT	AV/EXT
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ENCLOSURE (4)

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SAMPLE REPORT FOR REQUEST FOR REDISTRIBUTION CANCELLATION

FM (MSC WITH EXCESS)

TO CG I MEF//G-4//

INFO UNIT REQUIRING CANCELLATION

UNCLAS/N04400/ I

MSGID/SYS.RRM/I MEF G-4//

REF/A/DOC/MSC MSG DTG//

SUBJ/REQUEST FOR REDISTRIBUTION CANCELLATION/I

RMKS/1. THE FOLLOWING EQUIPMENT REPORTED BY THE REFERENCE IS

NO

LONGER AVAILABLE FOR REDISTRIBUTION.

TAMCN	QTY	C/C	NOMEN	NSN	AACFM
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SAMPLE REPORT FOR NOTIFICATION OF REDISTRIBUTION COMPLETION

FM (MSC WITH EXCESS)

TO CG I MEF//G-4//

INFO UNITS TRANSFERING/RECEIVING EXCESS EQUIPMENT

UNCLAS//N04400//

MSGID/SYS.RRM/I MEF G-4//

REF/AIDOCII MEFO 4400.9B/(DATE)//

REF/BIDOCII MEF MSG DTG (REDISTRIBUTION INSTRUCTIONS)

SUBJ/NOTIFICATION OF REDISTRIBUTION COMPLETION/I

RMKS/1. IN ACCORDANCE WITH REFERENCE A, THE FOLLOWING
REDISTRIBUTION(S) DIRECTED BY REFERENCE B HAS BEEN RECEIVED.

TAMCN	DATE REC'D	RECEIVING UNIT	TRANS UNIT	QTY
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ENCLOSURE (6)

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SAMPLE REPORT FOR CONFIRMATION OF REDISTRIBUTION CANCELLATION

FM CG I MEF//G-4//

TO (MSC WITH EXCESS)

INFO UNITS INVOLVED

UNCLAS//N04400//

MSGID/SYS.RRM/I MEF G-4//

REF/A/DOC/MSC MSG DTG//

REF/B/DOC/I MEF MSG DTG//

SUBJ/CONFIRMATION OF REDISTRIBUTION CANCELLATION//

RMKS/1. AS REQUIRED BY REFERENCE A, THE FOLLOWING

REDISTRIBUTION

INSTRUCTION(S) PROVIDED BY REFERENCE B IS CANCELLED:

TAMCN	QTY	C/C	NOMEN	NSN	AACFM	AACTO
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ENCLOSURE (7)