



UNITED STATES MARINE CORPS
I MARINE EXPEDITIONARY FORCE
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IN REPLY REFER TO:
I MEFO P5320.5
G-1/MPWR

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I MARINE EXPEDITIONARY FORCE ORDER P5320.5

From: Commanding General, I Marine Expeditionary Force
To: Distribution List

Subj: FLEET ASSISTANCE PROGRAM PROCEDURES MANUAL (SHORT
TITLE: FAPROMAN)

Ref: (a) MCO 1000.8, FAP
(b) MCO 5311.1D, TFSP
(c) MCO 5500.14A, FLS Program
(d) MCO P1070.12K W/CH 1, IRAM
(e) MCO P1080.40D, MCTFSPRIUM

Encl: (1) FAP T/O Billets
(2) Special Prerequisite Category Codes
(3) FAP Enlisted Screening Sheet
(4) Sample of FAP Tour Extension Request
(5) Sample of FAP Termination Endorsement

1. Purpose. To promulgate policy and instructions pertaining to the operating forces and the Fleet Assistance Program (FAP) in consonance with references (a) through (e).

2. Applicability. By mutual agreement, this manual applies to Marine Corps Base and the operating forces aboard Camp Pendleton.

3. Concurrence. This Order has been coordinated with and concurred by the Commanding Generals of I Marine Expeditionary Force (I MEF) and Marine Corps Base, Camp Pendleton (MCB, CamPen).

4. Certification. Reviewed and approved this date.


G. M. RYAN
Chief of Staff

DISTRIBUTION: II

FAPPROMAN

CHAPTER 1

POLICIES AND PROCEDURES

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CHAPTER 1

POLICIES AND PROCEDURES

1000. PROGRAM CONCEPT

1. Purpose. The Fleet Assistance Program (FAP) is a formalization of procedures whereby tenant operating forces agree to provide personnel on a temporary basis to Base commands for the purpose of providing personnel augmentation to Base organizations to compensate for the increased workload generated by the presence of the operating forces while in garrison in accordance with reference (a).

2. Span of Support. Support provided by tenant operating forces is both direct and indirect. FAP billets cover a wide area of Base activities. See Enclosure 2 for a listing of Base activities supported with FAP personnel.

3. Categories of FAP. The FAP is intended to achieve maximum utilization of personnel and to provide enhanced training opportunities for operating forces Marines whose MOS could be put to better use in garrison situations by the host commander. To facilitate accomplishment of this objective, FAP billets will be categorized as follows: See Enclosure 2.

a. Category 1. Billet requires specific MOS. Operational and training opportunities for individual MOS skill maintenance and improvement are found predominantly at the host command, with only limited opportunities at the tenant command. Tenant operating forces should support these identified FAP requirements to 100 percent of their assigned onboard strength in that MOS. Marines assigned in this category will remain in FAP status for the duration of their tour. Examples of billets in this category may include billets such as public affairs and exchange personnel.

b. Category 2. Billet requires designated MOS. Operational and training opportunities for the individual MOS skill maintenance and improvement are equally available at both the host and the tenant command. Tenant operating forces should support these designated FAP requirements to 100 percent fill, unless staffing shortages in designated MOS preclude filling all Category 2 FAP billets from the operating forces. In such cases, Assistant Chief of Staff (AC/S), G-1, I MEF and AC/S, Manpower,

MCB, CamPen will ensure highest priority FAP billets remain filled, regardless of sourcing. Marines assigned in this category will remain in a FAP status for the designated period as prescribed in Enclosure 1.

2. Examples of billets in this category may include those of motor transport and communications.

c. Category 3. Billet designator 9916 type fill required. Does not require a specific MOS. Tenant units should support these FAP requirements to 100 percent fill, unless specifically agreed upon by AC/S, G-1, I MEF and AC/S, Manpower, MCB CamPen on the critical overall staffing shortages within I MEF units. Marines assigned in this category will remain in a FAP status for the designated period as prescribed in Enclosure 1.

4. Additional Staffing Comments. If FAP vacancies occur, the AC/S, Manpower, MCB, CamPen in conjunction with the cognizant base staff office(s), will determine commensurate reduction in services/support to be provided and notify the AC/S, G-1, I MEF. The MCB FAP Coordinator will make the final billet assignments on all FAP personnel and coordinate with appropriate sourcing MSC FAP Coordinators. Sourcing determination/resolution will be the responsibility of the AC/S, G-1, I MEF. An annual FAP review will be initiated jointly by the AC/S, G-1, I MEF, and AC/S, Manpower, MCI-W and MCB, CamPen every January. The FAP review will include I MEF Major Subordinate Commands (MSC) representation. Revalidation of all authorized FAP billets and requests for changes (increases/decreases) will be considered at that time.

1001. SCOPE. The scope of this manual encompasses specific policy and procedures for assignment, administrative management, and relief of personnel provided by the operating forces to Marine Corps Base in conjunction with the FAP.

1002. POLICY

1. Mission Priority. The FAP does not alter the established mission and functions of either the operating forces or Marine Corps Base.

2. Readiness Consideration. Combat readiness and efficiency of the furnishing units is of primary importance and will take precedence over other FAP issues.

3. Recall. Personnel provided to MCB or MCAS, via the FAP, will remain an integral part of their parent unit and will be made available for recall and immediate deployment, provided deployment is ordered at the major command level or higher. "Deployment" in this sense, does not include unit training or field exercises away from Camp Pendleton, except as part of a readiness evaluation exercise related to a particular contingency plan. Personnel recalled and deployed under these circumstances will not be terminated from their FAP unless requested by their parent unit.

4. Staff Cognizance. The AC/S, Manpower for that supported Base or Station maintains overall Base/Station staff cognizance over the FAP and validates billet requirements. The Base Military Personnel Officer is responsible for the day-to-day administration of the program.

1003. PROCEDURES AND INFORMATION

1. Establishing Requirements. Prior to requesting personnel assistance from the operating forces, the following procedures will be followed:

a. Supporting Base or Station organization(s) will determine the type and degree of support required by the operating forces and submit a request for personnel support to the AC/S Manpower for consideration. Request must be specific and contain sufficient information and statistics to justify tasking the operating forces for personnel support.

b. The AC/S Manpower will determine the number of additional billets, grades, and skills needed to accomplish the support requested and will submit personnel requirements to I MEF for agreement as to supportability.

c. Upon reaching an acceptable agreement with I MEF, the AC/S Manpower will notify the Commandant of the Marine Corps (MPC) of the change(s) to the supporting Base organization(s) T/O(s) in accordance with reference (b).

d. Upon approval of the requested T/O changes, the AC/S G-1, I MEF, will (after coordinating with the AC/S Manpower, MCI-W), implement any FAP changes ensuring that personnel support requirements levied on the operating forces are fair and equitable.

2. Determining Supportability. Requirements which cannot be supported will be negotiated between AC/S, G-1, I MEF and AC/S Manpower, MCB, CamPen.

3. Maintaining Billet Fill. The number of supporting billets designated to be filled by the operating forces personnel, as approved by the Commandant of the Marine Corps, and as reflected in Enclosure 1, will be manned to 100 percent. The number of billets will be reduced proportionately upon permanent departure of operating forces elements. When a major operating forces unit deploys and retains an extensive rear element, FAP personnel are still required by the Base proportionate to the level of support desired by the rear element. This manual is not intended to preclude any other cooperative arrangement made between I MEF and the Base.

4. Dispensation of Fill Requirements. Currently approved FAP T/O billets and the associated operating forces distribution of personnel support requirements are listed in chapter 4. Distribution of personnel support requirements indicated therein is subject to change based upon availability of assignable personnel resident in the respective operating forces. Any redistribution will be coordinated and approved by AC/S, G-1, I MEF and AC/S, Manpower, MCI-W or MCB, CamPen.

5. Personnel Welfare. Commanding officers of base units are responsible for the personal and professional welfare of supporting FAP Marines. Commanding officers of tenant units retain vested interest in the personal and professional growth of their Marines on the FAP. Promotion, training, career counseling, and standard of performance matters should be monitored jointly. Commanding officers of Base units have identical responsibility for the FAP personnel as they do for their own permanent personnel.

6. Deployment Readiness. Commanding officers of tenant units furnishing personnel to the FAP should identify T/O billets within their units that these Marines would occupy, if or when recalled. Personnel assigned to the FAP should be familiar with the duties, requirements, and responsibilities of their parent unit's billet prior to their assignment to the FAP. When the physical recall of an individual is deemed necessary by the parent unit (for administrative purposes other than a recall ordered at the command level) coordination between the parent unit and the Base unit is paramount to minimize interference with the accomplishing of the Base supporting mission.

Amendments to agreements in this order will be published as appropriate and necessary for maximum effectiveness of unit and maintenance of base supporting mission.

1004. MOBILIZATION. In the event of actual mobilization of the I MEF, all FAP personnel will be returned to the operating forces on a timed phased basis as developed by the AC/S G-1, I MEF to meet the requirements of a war time scenario. The AC/S G-1, I MEF will coordinate the FAP recall with AC/S Manpower, MCB, CamPen. MCB personnel shortages created by the FAP withdrawal, under mobilization, will be resolved by use of replacement reservist/retirees in accordance with the MCB mobilization support plan.

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CHAPTER 2

PERSONNEL CRITERIA

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CHAPTER 2

PERSONNEL CRITERIA

2000. GENERAL. Fleet Assistance Program (FAP) personnel will be provided to Marine Corps Base on an individual basis.

2001. PERSONNEL ASSIGNMENT POLICY

1. Optimal Tour Length. Optimal FAP tour lengths compatible with T/O billet requirements are indicated under the heading of "TOUR" in Enclosure 2. Tour lengths are negotiable on a case-by-case basis dependent upon the nominated individual's experience, training and circumstances, such as obligated service and deployments.

2. Tour Length Variances. Generally, a 12 month tour length is prescribed for individuals assigned within their primary MOS. Other tour lengths will vary according to the prerequisites of each particular billet. Indefinite FAP tours are controlled for the most part by higher headquarters and encompass the assignment of Marines whose occupational skills are not normally utilized in the operating forces while in garrison, such as category 1 billets.

3. Maximum Tour. There is no prescribed maximum tour length except that Marines assigned to billets outside their primary MOS are normally restricted to maximum tour length of 12 months. Those Marines restricted to a maximum tour length of 12 months may be reassigned back on a FAP no less than three months following tour termination provided they are considered to be proficient in their primary MOS and otherwise meet the billet prerequisites (see paragraph 3019 regarding tour extensions).

4. Grade/MOS Substitution. Authorized grade and MOS substitutions are as indicated under the heading of "SUB RANK" and "SUB MOS" in Enclosure 2. Further exceptions to authorized grade and MOS substitutions may be authorized on a case-by-case basis by the Base FAP Coordinator, subject to approval by the supporting Base unit.

5. Change in Billet Assignment. Personnel are assigned to the FAP to fill a specific T/O billet on a particular line number. Proposed changes to billet assignments will be referred to the parent unit commander via the Base FAP Coordinator and the MSC

FAP Coordinator. Changes in a billet assignment will be effected if approved by the parent unit commander.

2002. GENERAL ASSIGNMENT PREREQUISITES. All personnel assigned to the FAP must meet the following prerequisites:

1. Obligated Active Service. On the effective date of assignment, a Marine must have sufficient obligated active service remaining to complete the prescribed FAP tour. Careful consideration must be given to those Marines that may be contemplating "terminal leave" and assigned to the FAP to ensure a complete FAP tour.
2. Billet Qualifications. Personnel assigned to the FAP must meet the special prerequisites for the billet, if any, as identified in Chapter 4, Enclosure 2.
3. Pending Actions. A Marine must not be pending court-martial, non-judicial punishment, administrative/medical separation, humanitarian transfer, or civil court appearance.
4. Conviction by Court-Martial. A Marine must not have been convicted by court-martial within six months prior to assignment or under suspended sentence as a result of a court-martial.
5. Non-Judicial Punishment. A Marine must not have been awarded non-judicial punishment within three months prior to assignment or under suspended punishment as a result of non-judicial punishment. The number of non-judicial punishment awarded to an individual does not constitute ineligibility. However, disciplinary trends such as unauthorized absence will constitute grounds for rejection if the offense occurred within a 12 month period prior to assignment.
6. Derogatory Record. A Marine must not have received any derogatory administrative remarks in their service record book to include substandard performance of duty, not recommended for reenlistment, and termination for cause from a previous FAP tour within three months of assignment to FAP.
7. Marking Evaluations. A Marine must not have average proficiency and conduct markings of less than 4.0, except when overall performance has shown a positive improvement over a six month period immediately prior to nomination for assignment to the FAP. Acceptance of an individual with average markings of

less than 4.0 may be made only in exceptional cases as determined by the Base Military Personnel Officer. However, no individual with less than 3.5 average will be considered.

8. Indebtedness/Substance Abuse. A Marine must have no history of failure to pay just debts. In addition, a Marine must have no in service history of alcohol or drug abuse unless they have successfully completed an approved substance abuse program.

9. Medical/Weight. A Marine must not have any chronic physical ailments or be assigned to the Weight Control Programs defined in MCO 6100.3. Additionally, no physical defect may exist rendering the individual unfit, or which might become aggravated by the FAP assignment as determined by medical authorities.

10. Uniform Issues. A Marine must possess a full issue of military uniforms.

11. Hardship. A Marine will not be assigned if a severe family or personal hardship would be encountered by such assignment. As an example, a married Marine residing in De Luz Housing and a member of a parent unit located in the 13 area may incur a personal hardship if assigned to a FAP billet in the 52 Area unless the Marine has a car.

12. Critical MOS. Marines assigned a Category I critical MOS, as defined in MCO 7220.12P, will not be assigned to a FAP billet to work outside their primary MOS.

13. Enlisted Bonus Program. Marines on the Enlisted Bonus Program, as defined in MCO 1130.57, may be assigned to a "B" billet after at least two years active service in their bonus MOS (excluding Recruit and Basic MOS training), or completion of an overseas unaccompanied tour during which they were assigned to their MOS.

14. Selective Reenlistment bonus program. Marines entitled to a Selective Reenlistment Bonus as defined in MCO 7220.24M may be assigned to the FAP when the parent unit assigns them to a T/O billet requiring their bonus skill within their parent unit.

15. Training/Weapons Requalification. Personnel assigned to the FAP after 1 May of the fiscal year must have completed, if required, annual marksmanship requalification firing and leadership training with their parent unit. This requirement maybe waived providing the completion of this requirement was

precluded due to involvement in operational commitments and the parent unit provides a memorandum for the record as substantiation. It is not the intent of this paragraph to negate the responsibility of Base units from ensuring that all FAP Marines meet the training requirements of HQMC before returning them to the operating forces.

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CHAPTER 3

ADMINISTRATION

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CHAPTER 3

ADMINISTRATION

3000. GENERAL

1. FAP Requirements. As stated in Chapter 1, FAP billet responsibilities are distributed to the operating forces based upon mutual agreement and approved T/O billets. Current fill requirements are as indicated in Chapter 4, Figures 4-1 and 4-2.

2. Fill Responsibilities. It is the responsibility of the furnishing parent unit to maintain the designation number of personnel on the Fleet Assistance Program and provide for timely replacement and relief.

3. Billet Assignment. Personnel are assigned to fill a specific FAP billet and will remain in the billet unless a change in assignment is approved by their respective parent unit. This does not preclude the assignment of FAP personnel to interior guard duty or food service attendant duty commensurate with their grade. Assignment to guard and food service attendant duty is dependent on tour length. Reference (a) grants authority to assign six month tour length FAP personnel to 15 days guard duty or 15 days food service attendant duty not to exceed a total of 15 days for a six month period. Twelve month tour length FAP personnel may be assigned to 30 days guard duty or 30 days food service attendant duty not to exceed 30 days per year. Assignment to guard and food service attendant duty will not exceed the number of days specified above. Violations could result in the individual's termination from the FAP with no replacement for the duration of the prescribed billet tour length. FAP Marines will not be used to fill quotas such as Western Division Matches, mess duty, guard duty for a combined total of more than 15 days on a tour less than 12 months or 30 days on a 12 month or longer tour.

3001. SCREENING

1. Individual Nomination. To standardize the enlisted screening process, operating forces are required to complete a FAP Enlisted Screening Form, MCBCP 5320/3, on each individual nominated for the FAP. Request for supply of this form should be directed to the Base FAP Coordinator. Sufficient copies of the screening form should be prepared to furnish an original and one copy to the Base FAP Coordinator.

2. Referral to Base (Bldg 130132). Upon completion of initial screening at the parent unit level, nominees will be directed to report to the Base FAP Coordinator, located within the Joint Reception Center, to complete the screening process. Nominees will have in their possession; Service Record Book (SRB), and screening form, Enclosure 3.

3. Selection. Base-level screening will be accomplished within one working day to include an SRB/OQR audit conducted in accordance with reference (e). Discrepancies noted in the SRB/OQR audit will be summarized and inserted on the document side of the SRB/OQR. Nominees will not be rejected, providing they meet the general and special assignment prerequisites as outlined in paragraphs 2002 and 2003, respectively. Just as individuals will not be terminated from the FAP for arbitrary reasons (see paragraph 3020.2), neither will they be disqualified for arbitrary reason.

3002. ASSIGNMENT

1. Assignment Orders. The operating forces will issue assignment orders to personnel selected for the FAP. A copy of each order issued, or modifications thereto, will be furnished to the Base FAP Coordinator. FAP assignment orders will include FAP T/O billet and line number to which assigned. For example: T/O 7611 - LNNR 560. Relief for I.M. MARINE (or insert "VACANT", if applicable).

2. Correction of Service Record Book. Prior to assignment, all discrepancies noted during the SRB/OQR audit, conducted in accordance with paragraph 3001.3, shall be corrected/resolved by the reporting unit. If corrective action is not taken, the individual will be returned to accomplish the required administrative work. One working day is considered sufficient time to rectify Service Record Book discrepancies.

3003. REPORTING AND ENDORSEMENT OF ORDERS. All personnel assigned to the FAP will report to the Base FAP Coordinator, Joint Reception Center, Building 130132 for a reporting endorsement and further instructions. Allotted check-in time at the Base organization/unit level will not exceed two working days. Personnel must report with their SRB/OQR, HR and DR. Personnel reporting without the required records will be sent back to their parent unit without an endorsement.

3004. TRANSPORTATION. The operating forces are responsible for furnishing transportation to the Base FAP Coordinator at the Joint Reception Center for personnel ordered to the FAP. Upon termination from the FAP, the Base unit is responsible for return transportation to the Base FAP Coordinator. Transportation from the JRC back to the Marines parent unit, when necessary, will be arranged by the Base FAP Coordinator.

3005. BILLETING AND SUBSISTENCE

1. Responsibility. Billeting and subsistence of FAP personnel is the responsibility of the Base unit to which assigned. Parent unit will retrieve meal cards prior to release to FAP command.

2. Continuation of Allowance. Commuted rations and basic allowance for quarters will not be terminated by the Base reporting unit solely because of assignment to or relief from the FAP.

3. Billeting with Parent Unit. Certain individuals may be authorized to remain billeted in their parent unit area while assigned to the FAP, providing such arrangement is mutually acceptable to both the Base and parent unit commanders.

3006. PAY. Pay matters for personnel assigned to the FAP are the responsibility of the Base reporting unit to which assigned.

3007. PERSONNEL REPORTING. Commencement and termination of FAP, as well as all occurrences during periods of FAP, will be reported into the Marine Corps Total Forces System (MCTFS) as prescribed in reference (e).

3008. PERSONNEL RECORDS. All SRBs/OQRs will accompany personnel reporting to the Base FAP Coordinator for assignment. Base FAP unit commanders are responsible for the custody, control, and proper maintenance of SRBs/OQRs for the duration of the FAP assignment. Upon termination from the FAP, Base reporting units will return all SRBs/OQRs to the parent unit via the Base FAP Coordinator.

3009. PERFORMANCE EVALUATIONS

1. Sergeant and Above. Sergeants and above will have a TD fitness reports completed and submitted upon assignment to the FAP by their parent unit reporting senior as prescribed

in MCO P1610.7. Upon occurrence of regular reporting occasions during the period of FAP assignment, to include TC reports for completion of FAP assignment, fitness reports will be completed and submitted by the Base FAP unit reporting senior prior to termination from FAP.

2. Corporals and Below. Corporals and below will have TD proficiency and conduct markings assigned and reported upon assignment to the FAP by their parent unit commanders in accordance with reference (d) and (e). Upon occurrence of an event or occasion during the period of FAP assignment, to include TC marks for completion of FAP assignment, proficiency and conduct markings will be assigned and reported by Base FAP unit commanders.

3010. PROMOTION

1. Responsibility. The commanding officer of the Base unit to which individuals are assigned to fill FAP billets will be responsible for:

a. Conducting promotion screening, reporting data necessary for generation of composite scores, conducting interviews, and preparing enlisted promotion warrants.

b. Submitting appropriate requests for remedial promotion consideration to HQMC (MMPR).

2. Officer and SNCO. Officer and SNCO promotion certificates will be forwarded to the Base unit unless the individual desires presentation by the parent unit.

3. Meritorious Promotions. FAP personnel, Privates through Corporals, are eligible to compete with Base personnel for meritorious promotions to Private First Class through Sergeant. Meritorious promotions to Private First Class and Lance Corporal will be effected at the Base organizational level. Nominees for meritorious promotion to Corporal and Sergeant will be referred to the Base Meritorious Promotion Board for consideration. In each case, the parent unit will be apprised of the Base unit's intention.

3011. ORGANIZATIONAL PROPERTY/SPECIAL CLOTHING AND EQUIPMENT

1. Organizational Property. All operating forces organizational property will be recovered prior to effecting assignment of personnel to the FAP.

2. Special Clothing and Equipment. Base units will issue any special clothing/equipment items necessary for the FAP billet assignment. This clothing/equipment will be recovered prior to termination of a Marine from the FAP.

3012. TRAINING. Whenever feasible, the parent unit will test personnel prior to FAP assignment, to monitor proficiency in general military subjects. FAP personnel assigned to tour lengths of 12 months or more will participate in block training with the Base unit assigned. Once an individual is accepted to the FAP, the Base unit is responsible for administering any required individual training.

3013. LEAVE AND LIBERTY

1. Granting Authority. The granting of leave and liberty to FAP personnel is the responsibility of the Base unit to which they are attached.

2. Pre-Separation Leave. Terminal or retirement leave must be approved by the parent unit via the administrative chain of command. A replacement must be provided prior to FAP termination for those personnel requesting terminal leave unless waived by the Base unit to which assigned. FAP Command must return individual to parent command.

3014. TEMPORARY ADDITIONAL DUTY WHILE ON FAP. Temporary Additional Duty (TAD) or Temporary Additional Duty Under Instruction (TEMADDINS) of FAP personnel is authorized provided the TAD/TEMADDINS period does not exceed 30 continuous days (except for Category I FAPS). If TAD/TEMADDINS is in excess of 30 days, the Base reporting unit must administratively terminate FAP status (strength category change). Direct liaison between the Base and parent unit will be established for MCTFS reporting purposes if the individual is to be reinstated in the FAP immediately upon termination of TAD/TEMADDINS. If funded, appropriation data will be furnished by the sponsoring command.

3015. DISCIPLINE

1. Jurisdiction. Normally, the Base unit will assume responsibility for investigating UCMJ offenses allegedly committed by FAP personnel and take the required disciplinary action if warranted.

2. Unauthorized Absence. In unauthorized absence cases, the

base FAP Coordinator will be notified on the absentee's tenth day of absence to initiate replacement proceedings. Unless billet requirements indicate otherwise (subject to approval by the Base Military Personnel Officer), the Base unit will terminate the absentee's FAP on the twenty-fifth day of unauthorized absence. All service records/personal effects, related correspondence, and certified true copies of the unit diary(ies) in which the absence was reported will be delivered to the parent unit. FAP termination orders will be generated and delivered to the individual's parent unit via the Base FAP Coordinator. Guard mail will not be used to transmit service records or orders.

3. Trial Notification. Base units will notify parent units on all FAP personnel referred to trial by Courts-Martial. Notification will be in writing with a copy of the charge sheet attached.

4. Conviction by Courts-Martial. Base units will notify the Base FAP Coordinator of all FAP personnel convicted by Courts-Martial, when the sentence is adjudged they will be terminated from FAP.

5. Termination for other disciplinary Reasons. Base units may request termination of FAP personnel awarded non-judicial punishment or if convicted by a civil court. Written requests will be referred to the Base Military Personnel Officer for determination. Normally, the Article 15 UCMJ appeal process or a civil court appeal should be completed before referral. Special cases may be referred at any time. In addition, if a FAP Marine is serving a suspended sentence they should remain on the FAP until such sentence is remitted or completed.

3016. ADMINISTRATIVE SEPARATIONS

1. Processing. Personnel recommended for administrative separation will be returned to their parent unit for processing action.

3017. CAREER PLANNING

1. Augmentation/Retention. Reserve officers assigned to the FAP applying for augmentation or retention on active duty will be processed by the Base unit. Processing will include the assembly of the necessary documents for forwarding to the Commanding Officer, Marine Corps Base.

The Base Augmentation/Retention Board will interview the applicant to assist the Base Commander in formulating his recommendation.

2. Reenlistment Interviews. Base units will ensure that all FAP personnel are interviewed in accordance with the current addition of MCO P1040.31. Base unit/organizational Career Planners will complete the required administrative action for FAP personnel desiring to reenlist. All requests will be annotated with the statement: "Assigned to MCB, CamPen FAP from Primary MCC ___" (insert appropriate MCC). All reenlistment requests will be screened at the Base Career Planning Office prior to submission. The parent unit will be apprised of all reenlistment requests processed by Base units/organizations.
3. Effecting Reenlistments. Reenlistment of FAP personnel will be accomplished by and statistically credited to the Base units/organizations to which assigned.
4. Not Recommended for Reenlistment. If a Base unit recommends that a Marine assigned to FAP not be reenlisted for cause, the case will be referred to the respective parent unit, via the Base Commander (Base Career Planning Officer) for endorsement.
5. FAP as an Incentive. If FAP "B" billets are to be used as an inducement to reenlist, parent unit Command Career Retention Specialist must coordinate the assignment between the parent unit and the Base FAP Coordinator prior to making any commitment. Additionally, caution must be exercised in guaranteeing either a specific FAP billet or tour length. FAP orders on these individuals will include a statement that they understand they are subject to billet assignment based on need and are liable for termination under the provisions of paragraph 3020.

3018. DEATH, SERIOUS INJURY/ILLNESS AND HOSPITALIZATION. Supplemental instructions in this paragraph are not to be construed as a substitute for the detailed instructions contained in MCO P3040.4, MARCORCASPROMAN.

1. Death

a. In the case of the death of a Marine assigned to the FAP, the Base reporting unit commander will accomplish the following actions. (Since time is of the essence, reporting will not be delayed for any reason).

(1) Notify the Base Adjutant during working hours and the Base Command Duty Officer (CDO) after working hours, on weekends, and holidays, of the known circumstances surrounding the death.

(2) If directed by the Base Adjutant, or Base CDO, notify the cognizant operating forces unit's Adjutant during working hours or the parent unit's Duty Officer after working hours, on weekends and holidays, of the same known circumstances surrounding the death.

(3) Hand deliver the deceased's Service Record Book to either the Base Adjutant or Base CDO as directed. Render assistance as required.

b. Upon receipt of the deceased's SRB/OQR, the Base Adjutant will accomplish the following actions:

(1) Contact the appropriate Marine Corps District for personal notification of primary/secondary next of kin. If the deceased's primary/secondary next of kin reside locally, coordinate personnel notification with the cognizant major operating forces unit.

(2) Draft and release a death report (PCR) to Headquarters, Marine Corps (MHP-10) to include information addressed, as required.

(3) Draft and release death confirmation message to primary/secondary next of kin.

(4) Assist in the preparation of news release, if required.

(5) Hand deliver the deceased's SRB/OQR to the cognizant major operating forces unit's Adjutant or CDO. Insert a copy of all correspondence generated in reporting the death inside of the SRB/OQR prior to delivery.

c. Upon receipt of the deceased's SRB/OQR, the cognizant major operating forces unit will assume responsibility for the following action:

(1) Draft and release supplemental death messages, as required.

(2) Prepare news release or supplementary news releases as required.

(3) Return deceased's SRB/OQR to the former Base unit for FAP termination.

d. Within two working days from death notification, the Base unit will:

(1) Prepare letters of condolence to primary/secondary next of kin.

(2) Terminate the deceased's assignment to the FAP to the last day prior to death.

(3) Effect SRB/OQR and MCTFS entries reflecting termination date as of the last day prior to death.

(4) Hand deliver the SRB/OQR to the cognizant major operating forces unit. Uniforms and personal effects, inventoried and securely packaged, will accompany service records. A copy of all inventories conducted will be inserted in the deceased's SRB/OQR.

(5) Commence the appropriate investigation into the circumstances surrounding the death. The completed investigation report will be forwarded to the cognizant major command via the appropriate chain of command.

2. Very Serious/Serious Injury/Illness or Incapacitation. Upon occurrence of a very serious/serious injury/illness or incapacitation of a Marine assigned to the FAP, the Base reporting unit commander will accomplish the following, unless indicated otherwise:

a. Notify the Base Adjutant during working hours or the Base CDO after working hours, who will notify the cognizant major operating forces unit. Deliver the SRB/OQR as prescribed in paragraph 3018.1a(3).

b. The Base Adjutant will ensure that personal notification of the primary/secondary next of kin takes place. The Base Adjutant will also draft and release the confirmation notification message(s) to the primary/secondary next of kin. If the individual is hospitalized in a non-federal hospital, the Base Adjutant will submit a report of non-federal hospitalization.

c. The Base Adjutant will deliver the patient's SRB/OQR as prescribed in paragraph 3018.1b(5).

d. Assemble, inventory, and deliver service records and personal effects as prescribed in paragraph 3018.1c(3).

e. Effect SRB/OQR and MCTFS entries to terminate FAP assignment as of the last day prior to medically diagnosed very serious/serious injury/illness or incapacitated status.

f. Commence the appropriate investigation as required and forward the completed investigation as prescribed in paragraph 3018.1d(5).

3. Hospitalization. Personnel hospitalized for other than very serious/serious injury/illness or incapacitation, while assigned to the FAP, will remain in a FAP status provided the hospitalization (including recuperation, convalescent leave, or sick in quarters) does not exceed 30 consecutive days. Otherwise, the Base unit will terminate the individual's FAP status on the 31st day of hospitalization and process for return to the parent unit by SRB/OQR. This includes personnel who may have a cast applied to a limb, unless they are hospitalized for 30 days or more.

4. Replacements. Base units will notify the Base FAP Coordinator on the first working day subsequent to the death, very serious/serious injury/illness, incapacitation, or excess hospitalization period to initiate replacement proceedings.

3019. TOUR EXTENSIONS

1. Requests. Personnel may be extended for as many months on the FAP as considered mutually beneficial to both the Base and parent unit. Extensions, which allow for a tour length of longer than 12 months, are not normally considered mutually

beneficial unless the individuals are assigned within their primary MOS or are within 120 days of EAS and do not plan to reenlist. All requests for tour length extension must be forwarded, in writing, to the individual's parent unit via the appropriate chain of command not less than 30 days prior to the normal rotation tour date. Requests may be initiated by either the individual or the Base unit. Requests initiated by the Base unit must contain a statement that the individuals do or do not desire to remain on the FAP. See Enclosure 4 "Sample of FAP Tour Extension Request" for proper format.

2. Final Action. Final decision on all requests for tour extensions rest with the parent unit.

3020. TOUR TERMINATIONS

1. Liaison. For continuity and coordination, the Base FAP Coordinator is the primary liaison between Base and the operating forces in all cases involving termination of FAP personnel. The Base FAP Coordinator will notify parent units upon occasion of termination.

2. General Guidance. The spirit and intent of the FAP will not be served if arbitrary terminations are condoned. Once assigned, FAP personnel have the same status as their permanent personnel counterparts. FAP personnel will not be treated as a transient entity subject to termination for the slightest provocation. Unless fully justified, requests for termination of FAP, because of personal indifference or individual preference, will not be considered.

3. Conditions for Termination. A Marine's FAP status will be terminated not later than ten working days from the date the assigned replacement reports, but not later than the termination date directed in the Base Commander's reporting endorsement on the relief's FAP assignment orders. Additionally, Base units will adhere to the parameters specified below in terminating individuals from the FAP under the following conditions:

a. Marines being separated will be terminated not less than 20 days prior to the effective date of separation or commencement of approval of approved pre-separation leave. The parent command of the Marine will be the approval authority.

b. The Base FAP Coordinator will be notified in all cases of reassignment or permanent change of station transfer in order to commence replacement proceedings. Once status is verified, FAP personnel will be terminated not later than 20 days prior to the effective detachment date cited in the orders issued by the parent unit. Recipients of short-fused reassignment or PCS orders (less than 20 days to detachment date) will be terminated immediately in order to execute their orders on the effective date.

c. Requests for termination for cause will contain explicit ground for termination and any disciplinary and/or administrative action taken. Counseling sessions must be documented by SRB/OQR entry. Requests, with the individual's SRB/OQR, will be forwarded to the Base Military Personnel Officer via the Base FAP Coordinator for final decision. If approved, termination will be effected as soon as final administrative action is completed. A brief narration will be included in the FAP Termination Letter. A derogatory fitness report, if applicable, will be completed and signed by the individual prior to termination. In such cases, the providing parent unit will be allowed 10 days to provide a suitable replacement.

d. Individuals reenlisting, who are entitled to SRBP payment and desire to remain on the FAP after reenlistment, may not be assigned to a billet outside their primary MOS unless a waiver of MOS restriction is obtained. It is the responsibility of the Base unit/organization to initiate a waiver request. If waiver is denied, the individual will be terminated from the FAP and returned to the parent unit immediately following reenlistment.

e. An individual convicted by court-martial will be terminated from the FAP when the sentence is adjudged. Individuals awarded non-judicial punishment or convicted by civil court may, as indicated in paragraph 3015.5, be terminated from the FAP upon approval of the Base Military Personnel Officer. Determination to terminate such individuals will be based upon the circumstances of the case. For example: an individual awarded non-judicial punishment for petty larceny could not reasonably remain on the FAP in a billet requiring public trust; that is, a billet requiring accountability for government funds.

f. An individual assigned to the FAP who has been identified by a positive urinalysis test sample, or is otherwise involved in a documented drug related incident, will be terminated only under conditions indicated in this manual. That is, when identification results in conviction by court-martial, the individual will be terminated as prescribed in paragraph 3015.4. When identification results in awarding of non-judicial punishment, the individuals may be terminated as prescribed in paragraph 3015.5; when identification results in the placement in a formal rehabilitation treatment facility, the individual will be terminated as prescribed in paragraph 3018.3; when identification results in processing for administrative separation, the individual will be terminated upon approval of separation as prescribed in paragraph 3016.1. An individual may not be terminated for cause simply as a matter of expediency when other administrative or disciplinary action is more appropriate.

g. With the concurrence of the providing unit, a Marine may be terminated for good and sufficient reasons. This essentially pertains to Marines who, after 30 days of observation (and through no fault of their own), are not qualified for the FAP billet to which assigned. Failure to successfully complete licensing requirements, inability to project as an instructor or manage funds are examples. The Base FAP Coordinator will be notified in each case. If mutual consent cannot be reached between the Base and parent unit regarding termination, the Base unit will provide written justification to the Base Military Personnel Officer for final decision. Termination will not constitute a bar from reassignment to another FAP billet, if parent command approves.

h. Marines will be terminated as soon as possible when requested by the parent unit commander for good and sufficient reasons. Such requests will be addressed to the Base FAP Coordinator and include provisions for replacement.

i. FAP personnel recalled under the purview of paragraphs 1002.3 and 1003.6 will not be terminated unless otherwise directed.

j. Individuals hospitalized in excess of 30 days will be terminated on the 31st day of hospitalization as prescribed in paragraph 3018.3.

4. Check-Out. All FAP personnel being terminated will be allotted check-out time at the Base unit/organizational level not to exceed two working days. When check-out is completed, FAP personnel will be directed to report to the Base FAP Coordinator with the proper FAP termination endorsement. See Enclosure 5, "Sample of FAP Termination Endorsement".

AWARDS. Award recommendations for FAP Marines that coincide with retirement/transfer to the Fleet Marine Corps Reserve will be submitted by the appropriate Base activity having cognizance over the individual. The awards will be submitted to the Base Awards Board for concurrence and forwarded to the appropriate parent unit for action.

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CHAPTER 4

PROGRAM MANAGEMENT PROCEDURES

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CHAPTER 4

PROGRAM MANAGEMENT PROCEDURES

4000. FLEET ASSISTANCE PROGRAM BILLETS AND FILL ASSIGNMENTS.

Currently approved T/O billets and the distribution of fill assignments to the operating forces as mutually agreed upon are indicated in Enclosure 1. Special prerequisite code descriptions for codes listed in Enclosure 1, under the column "SPL PRE", are contained in Enclosure 2. Tenant unit commanders are responsible for maintaining the billets which have been assigned to them. Proper program management is essential. Timely replacement of assigned personnel lends itself to billet continuity and eliminates billet vacancies which ultimately affect the efficiency of the supporting Base unit and may lead to interruption in the support being provided to the operating forces. Identification of billet replacements should be initiated 30 days prior to billet incumbents' end of tour.

4001. SUMMARY OF FAP BILLET REQUIREMENTS. A summary of FAP billet requirements (considering the billet grade and MOS substitution authorized in Enclosure 2), is contained in Enclosure 1. This summary reflects the least possible personnel impact upon the operating forces.

4002. FAP REVIEW. An annual FAP review conference will be initiated jointly by the AC/S, G-1, I MEF and AC/S Manpower, MCB CamPen every January. The purpose of the conference is to revalidate the dispensation of FAP billets. Requests for changes (increases/decreases) will be considered at this time.

MCB	M3300100246	POSTAL	POSTAL CLERK	0161	0161	36	1	E4	MLG
MCB	M3300100247	POSTAL	OPS CLK	0161	0161	36	1	E3	MLG
MCB	M3300100248	POSTAL	DISPATCH CLERK	0161	0161	36	1	E3	MLG
MCB	M3300100249	POSTAL	DISPATCH CLERK	0161	0161	36	1	E3	MLG
MCB	M3300100250	POSTAL	REGISTRY SUPERVISOR	0161	0161	36	1	E3	MLG
MCB	M3300100251	POSTAL	OFFICIAL MAIL SUPERVISOR	0161	0161	36	1	E3	MLG
MCB	M3300100252	POSTAL	COPE CLK	0161	0161	36	1	E4	MLG
MCB	M3300100253	POSTAL	POSTAL CLK	0161	0161	36	1	E3	MLG
MCB	M3300100256	POSTAL	DISPATCH CLERK	0161	0161	36	1	E2	MLG
MCB	M3300100257	POSTAL	DISPATCH CLERK	0161	0161	36	1	E2	MLG
MCB	M3300100258	POSTAL	DISPATCH CLERK	0161	0161	36	1	E2	MLG
MCB	M3300100259	POSTAL	DISPATCH CLERK	0161	0161	36	1	E2	MLG
MCB	M3300100260	POSTAL	DISPATCH CLERK	0161	0161	36	1	E2	MLG
MCB	M3300100261	POSTAL	DISPATCH CLERK	0161	0161	36	1	E2	MLG
MCB	M3300100262	POSTAL	DISPATCH CLERK	0161	0161	36	1	E2	MLG
MCB	M3300100263	POSTAL	DISPATCH CLERK	0161	0161	36	1	E2	MLG
MCB	M3300100264	POSTAL	DISPATCH CLERK	0161	0161	36	1	E2	MLG
MCB	M3300100265	POSTAL	DISPATCH CLERK	0161	0161	36	1	E2	MLG
MCB	M3300100266	POSTAL	DISPATCH CLERK	0161	0161	36	1	E2	MLG
MCB	M3300100267	POSTAL	DISPATCH CLERK	0161	0161	36	1	E2	MLG
MCB	M3300100268	POSTAL	DISPATCH CLERK	0161	0161	36	1	E2	MLG

MCB	M3300100269	POSTAL	DISPATCH CLERK	0161	0161	36	1	E2	MLG
MCB	M3300100270	POSTAL	DRIVER	0161	0161	36	1	E1	MLG
MCB	M3300100271	POSTAL	FINANCE CLK	0161	0161	36	1	E2	MLG
MCB	M3300100272	POSTAL	FINANCE CLK	0161	0161	36	1	E2	MLG
MCB	M3300100273	POSTAL	REGISTRY CLK	0161	0161	36	1	E2	MLG
MCB	M3300100274	POSTAL	REGISTRY CLK	0161	0161	36	1	E2	MLG
MCB	M3300100275	POSTAL	DIRECTORY CLK	0161	0161	36	1	E2	MLG
MCB	M3300100276	POSTAL	DIRECTORY CLK	0161	0161	36	1	E3	MLG
MCB	M3300100277	POSTAL	DIRECTORY CLK	0161	0161	36	1	E2	MLG
MCB	M3300100278	POSTAL	OFFICIAL MAIL CLERK	0161	0161	36	1	E3	MLG
MCB	M3300100279	POSTAL	ASST POSTAL SUPERVISOR	0161	0161	36	1	E2	MLG
MCB	M3300100280	POSTAL	OFFICIAL MAIL CLERK	0161	0161	36	1	E2	MLG
MCB	M3300100281	POSTAL	FINANCE CLK	0161	0161	36	1	E2	MLG
MCB	M3300100282	POSTAL	SUPPLY CLK	0161	0161	36	1	E2	MLG
MCB	M3300100283	POSTAL	SUPPLY CLK	0161	0161	36	1	E2	MLG
MCB	M3300100284	POSTAL	SUPPLY CLK	0161	0161	36	1	E2	MLG
MCB	M3300100285	POSTAL	ASST POSTAL SUPERVISOR	0161	0161	36	1	E2	MLG
MCB	M3300100286	POSTAL	FINANCE CLK	0161	0161	36	1	E2	MLG
MCB	M3300100287	POSTAL	ASST POSTAL SUPERVISOR	0161	0161	36	1	E2	MLG
MCB	M3300100288	POSTAL	FINANCE CLK	0161	0161	36	1	E2	MLG
MCB	M3300100289	POSTAL	FINANCE CLK	0161	0161	36	1	E3	MLG

MCB	M3300100290	POSTAL	FINANCE CLK	0161	0161	36	1	E2	MLG
MCB	M3300100291	POSTAL	FINANCE CLK	0161	0161	36	1	E2	MLG
MCB	M3300100297	POSTAL	DRIVER	0161	0161	36	1	E1	MLG
MCB	M3300100298	POSTAL	DRIVER	0161	0161	36	1	E1	MLG
MCB	M3300100299	POSTAL	DIRECTORY CLK	0161	0161	36	1	E1	MLG
MCB	M3300100300	POSTAL	FINANCE CLK	0161	0161	36	1	E1	MLG
MCB	M3300105171	POSTAL	POSTAL SUPPLY SUPERVISOR	0161	0161	36	1	E6	MLG
MCB	M3300105183	POSTAL	POSTAL NCO	0161	0161	36	1	E5	MLG
MCB	M3300105170	POSTAL	TRAINER/ADMIN	0161	0161	36	1	E6	MLG
MCB	M3300100490	MCX	ASST EXCH OFF	4133	4133	36	1	O2	MLG
MCB	M3300100491	MCX	ASST EXCH OFF	4133	4133	36	1	O2	MLG
MCB	M3300100493	MCX	EXCH CHF	4133	4133	36	1	E9	MLG
MCB	M3300100494	MCX	OPS CHIEF	4133	4133	36	1	E8	MLG
MCB	M3300100495	MCX	EXCH MAN	4133	4133	36	1	E7	MLG
MCB	M3300100496	MCX	EXCH MAN	4133	4133	36	1	E6	MLG
MCB	M3300100497	MCX	EXCH MAN	4133	4133	36	1	E5	MLG
MCB	M3300100498	MCX	EXCH MAN	4133	4133	36	1	E5	MLG
MCB	M3300101530	FOOD SVC	RATION FOOD/CLK	3051	3051	6	1	E4	MLG
MCB	M3300101540	FOOD SVC	WAREHOUSE	3051	3051	6	1	E3	DIV
MCB	M3300103034	CPAO	MEDIA CHF	4341	4341	36	1	E8	DIV
MCB	M3300103035	CPAO	OPS CHF	4341	4341	36	1	E8	MHG

MCB	M3300103039	CPAO	PRINT JRNL	4341	4341	36		1	E4	DIV
MCB	M3300103040	CPAO	PRINT JRNL	4341	4341	36		1	E4	MHG
MCB	M3300103041	CPAO	PRINT JRNL	4341	4341	36		1	E3	MHG
MCB	M3300103042	CPAO	PRINT JRNL	4341	4341	36		1	E1	DIV
MCB	M3300103047	CPAO	PRINT JRNL	4341	4341	36		1	E5	DIV
MCB	M3300103053	CPAO	COMM REL NCO	4341	4341	36		1	E5	DIV
MCB	M3300103056	CPAO	BROADCAST JRNL	4341	4341	36		1	E4	DIV
MCB	M3300103057	CPAO	BROADCAST JRNL	4341	4341	36		1	E4	MAW
MCB	M3300103058	CPAO	BROADCAST JRNL	4341	4341	36		1	E4	MHG
MCB	M3300103071	CPAO	COMBAT CORRESPONDENT	4341	4341	36		1	E6	MHG
MCB	M3300103072	CPAO	COMBAT CORRESPONDENT	4341	4341	36		1	E6	MHG
MCB	M3300103123	TAWSC	PHOTOGRAPHER	4641	4641	36		1	E5	MAW
MCB	M3300105133	TAWSC	COMBAT PHOTOGRAPHER	4641	4641	36		1	E5	MAW
MCB	M3300104331	CISD	DMS TECH	0653	0651	6	4.5,10,14	1	E5	DIV
MCB	M3300104332	CISD	DMS TECH	0653	0651	6	4.5,10,15	1	E5	MHG
MCB	M3300104340	CISD	DMS TECH	0653	0651	6	4.5,10,16	1	E3	MHG
MCB	M3300104342	CISD	DMS TECH	0653	0651	6	4.5,10,17	1	E3	DIV
MCB	M3300104346	CISD	DMS TECH	0653	0651	6	4.5,10,18	1	E3	MLG
MCB	M3300200330	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E4	MAW
MCB	M3300200331	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E4	MAW
MCB	M3300200332	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E4	MAW

MCB	M3300200333	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E4	MAW
MCB	M3300200334	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E4	MAW
MCB	M3300200335	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E3	MAW
MCB	M3300200336	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E3	MAW
MCB	M3300200337	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E3	MAW
MCB	M3300200338	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E3	MAW
MCB	M3300200339	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E3	MAW
MCB	M3300200340	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E3	MAW
MCB	M3300200341	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E2	MAW
MCB	M3300200342	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E2	MAW
MCB	M3300200343	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E2	MAW
MCB	M3300200344	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E2	MAW
MCB	M3300200345	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E2	MAW
MCB	M3300200346	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E2	MAW
MCB	M3300200347	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E2	MAW
MCB	M3300200348	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E2	MAW
MCB	M3300200349	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E2	MAW
MCB	M3300200350	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E2	MAW
MCB	M3300200351	SCTYBN	MILITARY POLICE	5811	5811	36	8	1	E2	MAW
MCB	M3300201089	SCTYBN	MCAS WATCH SUPERVISOR	5811	5811	36	8	1	E5	MAW
MCB	M3300201090	SCTYBN	MCAS WATCH SUPERVISOR	5811	5811	36	8	1	E5	MAW

MCB	M3300201091	SCTYBN	MCAS WATCH SUPERVISOR	5811	36	8	1	E5	MAW
MCB	M3300201097	SCTYBN	MCAS MILITARY POLICE	5811	36	8	1	E4	MAW
MCB	M3300201098	SCTYBN	MCAS MILITARY POLICE	5811	36	8	1	E4	MAW
MCB	M3300201099	SCTYBN	MCAS MILITARY POLICE	5811	36	8	1	E4	MAW
MCB	M3300201100	SCTYBN	MCAS MILITARY POLICE	5811	36	8	1	E4	MAW
MCB	M3300201105	SCTYBN	MCAS MILITARY POLICE	5811	36	8	1	E3	MAW
MCB	M3300201106	SCTYBN	MCAS MILITARY POLICE	5811	36	8	1	E3	MAW
MCB	M3300201107	SCTYBN	MCAS MILITARY POLICE	5811	36	8	1	E3	MAW
MCB	M3300201108	SCTYBN	MCAS MILITARY POLICE	5811	36	8	1	E3	MAW
MCB	M3300201124	SCTYBN	MCAS MILITARY POLICE	5811	36	8	1	E2	MAW
MCB	M3300201125	SCTYBN	MCAS MILITARY POLICE	5811	36	8	1	E2	MAW
MCB	M3300201126	SCTYBN	MCAS MILITARY POLICE	5811	36	8	1	E2	MAW
MCB	M3300201127	SCTYBN	MCAS MILITARY POLICE	5811	36	8	1	E2	MAW
MCB	M3300201131	SCTYBN	MCAS DISPATCHER	5811	36	8	1	E3	MAW
MCB	M3300201132	SCTYBN	MCAS DISPATCHER	5811	36	8	1	E3	MAW
MCB	M3300201133	SCTYBN	MCAS DISPATCHER	5811	36	8	1	E3	MAW
MCB	M3300200155	SCTYBN	INVESTIGATOR	5821	12	8	2	E5	DIV
MCB	M3300200156	SCTYBN	INVESTIGATOR	5821	12	8	2	E5	DIV
MCB	M3300200157	SCTYBN	INVESTIGATOR	5821	12	8	2	E5	MILG
MCB	M3300200158	SCTYBN	INVESTIGATOR	5821	12	8	2	E5	MILG
MCB	M3300200278	SCTYBN	HOUSING SUBSTATION	5811	6	8	2	E3	MILG

MCB	M3300200279	SCTYBN	HOUSING SUBSTATION	5811	5811	6	8	2	E3	MLG
MCB	M3300200280	SCTYBN	HOUSING SUBSTATION	5811	5811	6	8	2	E3	MLG
MCB	M3300200281	SCTYBN	HOUSING SUBSTATION	5811	5811	6	8	2	E3	MAW
MCB	M3300200282	SCTYBN	HOUSING SUBSTATION	5811	5811	6	8	2	E3	MAW
MCB	M3300200283	SCTYBN	HOUSING SUBSTATION	5811	5811	6	8	2	E3	MAW
MCB	M3300200284	SCTYBN	HOUSING SUBSTATION	5811	5811	6	8	2	E3	MLG
MCB	M3300200285	SCTYBN	HOUSING SUBSTATION	5811	5811	6	8	2	E3	MAW
MCB	M3300100315	JRC(MCB)	BASE LOCATOR	0151	8014	9	1,4	3	E2	DIV
MCB	M3300100156	NRM	LIASON ASST	0151	8014	7	1,8,10	3	E4	MAW
MCB	M3300103062	HISTORY AND MUSEUM	CURATOR ASSISTANT	8014	8014	6	8	3	E3	DIV
MCB	No BIC	HISTORY AND MUSEUM	CURATOR ASSISTANT	8014	8014	6	8	3	E3	DIV
MCB	M3300100163	SEPS SUB UNIT	ADMIN CHIEF	0195	8014	9	12	3	E6	DIV
MCB	M3300100164	SEPS SUB UNIT	DRIVER/CHASER	8014	8014	6	12	3	E3	MAW
MCB	M3300100165	SEPS SUB UNIT	DRIVER/CHASER	8014	8014	6	12	3	E3	MAW
MCB	M3300103901	CAMP SERVICES	21 AREA SNCOIC	8014	8014	12	18	3	E6	DIV
MCB	M3300103902	CAMP SERVICES	33 AREA SNCOIC	8014	8014	12	18	3	E6	DIV
MCB	M3300103903	CAMP SERVICES	41 AREA SNCOIC	8014	8014	12	18	3	E6	DIV
MCB	M3300103904	CAMP SERVICES	43 AREA SNCOIC	8014	8014	12	18	3	E6	DIV
MCB	M3300103905	CAMP SERVICES	53 AREA SNCOIC	8014	8014	12	18	3	E6	DIV
MCB	M3300103906	CAMP SERVICES	62 AREA SNCOIC	8014	8014	12	18	3	E6	DIV
MCB	M3300103907	CAMP SERVICES	11-18 AREA SNCOIC	8014	8014	12	18	3	E6	DIV

MCB	M3300103679	NCO SCHOOL	DIRECTOR	8014	8014	12	4,9,10	3	E8	DIV
MCB	M3300103680	NCO SCHOOL	OPS CHIEF	8711	8014	12	4,9,10	3	E6	MLG
MCB	M3300103681	NCO SCHOOL	SUPPLY CHIEF	3043	3043	12	10	3	E5	DIV
MCB	M3300103682	NCO SCHOOL	ADMIN CHIEF	0151	0151	12	1,4,10	3	E5	DIV
MCB	M3300103683	NCO SCHOOL	CHIEF INSTR	8014	8014	12	4,9	3	E7	DIV
MCB	M3300103684	NCO SCHOOL	INSTRUCTOR	0369	0369	12	9,10	3	E6	MHG
MCB	M3300103685	NCO SCHOOL	INSTRUCTOR	0369	0369	12	9,10	3	E6	MAW
MCB	M3300103686	NCO SCHOOL	INSTRUCTOR	8014	8014	12	9,10	3	E6	DIV
MCB	M3300103687	NCO SCHOOL	INSTRUCTOR	8014	8014	12	9,10	3	E6	MLG
MCB	M3300103688	NCO SCHOOL	INSTRUCTOR	8014	8014	12	9,10	3	E6	MLG
MCB	M3300103689	NCO SCHOOL	INSTRUCTOR	8014	8014	9	9,10	3	E6	MLG
MCB	M3300103690	NCO SCHOOL	INSTRUCTOR	8014	8014	9	9,10	3	E6	DIV
MCB	M3300103691	NCO SCHOOL	INSTRUCTOR (FEMALE)	8014	8014	12	9,10,13	3	E6	MLG
MCB	M3300103694	BILLETING	MANAGER-SNCO-QTRS	8911	8014	9	01,3,4,8	3	E7	DIV
MCB	M3300103695	BILLETING	ASST MANAGER SNCO QTRS	8911	8014	9	01,3,4,8	3	E5	DIV
MCB	M3300103696	BILLETING	MAINT NCO	8014	8014	9	01,3,4,8	3	E5	MAW
MCB	M3300100553	RCO	RANGE OPERATOR	8014	8014	12	8,11,15,19,22	3	E2	DIV
MCB	M3300100554	RCO	RANGE OPERATOR	8014	8014	6	8,11,15,19,22	3	E2	MAW
MCB	M3300100555	RCO	RANGE OPERATOR	8014	8014	6	8,11,15,19,22	3	E2	MAW
MCB	M3300100556	RCO	RANGE OPERATOR	8014	8014	6	8,11,15,19,22	3	E2	MLG
MCB	M3300100557	RCO	RANGE OPERATOR	8014	8014	6	8,11,15,19,22	3	E2	MAW

MCB	M3300100558	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E2	MLG
MCB	M3300100559	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E2	DIV
MCB	M3300100560	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E2	DIV
MCB	M3300100561	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E2	MAW
MCB	M3300100562	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E2	MLG
MCB	M3300100563	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E2	MLG
MCB	M3300100564	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E2	DIV
MCB	M3300100565	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E2	MLG
MCB	M3300100566	RCO	RANGE MAINT MAN	8014	8014	6	8.11.15.19.22	3	E2	MAW
MCB	M3300100567	RCO	RANGE MAINT MAN	8014	8014	6	8.11.15.19.22	3	E2	DIV
MCB	M3300100568	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E2	DIV
MCB	M3300100569	RCO	RANGE MAINT MAN	8014	8014	6	8.11.15.19.22	3	E2	DIV
MCB	M3300100570	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E2	DIV
MCB	M3300100571	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E2	MAW
MCB	M3300100633	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100634	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100635	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100636	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100637	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100638	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100639	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV

MCB	M3300100640	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100641	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100642	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100643	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100644	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100645	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100646	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100647	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100648	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100649	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100650	RCO	RANGE OPERATOR	8014	8014	6	8.11.15.19.22	3	E5	DIV
MCB	M3300100651	RCO	BATTERY MAN	1371	8014	9	8.15.16.19	3	E4	MLG
MCB	M3300100680	RCO	AVIATION OPS CLERK	7041	7041	6	8.15.16.19	3	E4	MHG
MCB	M3300100687	RCO WILCOX	RANGE OPERATOR	8006	8006	6		3	O1	DIV
MCB	M3300100594	RCO WILCOX	ASSISTANT PIT NCO	8014	8014	6	7.8.16.19.20.22	3	E5	MHG
MCB	M3300100595	RCO WILCOX	ASST PIT NCO	8014	-8014	6	7.8.16.19.20.22	3	E5	MAW
MCB	M3300100596	RCO WILCOX	TOWER NCO	8014	8014	6	7.8.16.19.20.22	3	E5	MAW
MCB	M3300100597	RCO WILCOX	TOWER NCO	8014	8014	6	7.8.16.19.20.22	3	E5	MAW
MCB	M3300100598	RCO WILCOX	TOWER NCO	8014	8014	6	7.8.16.19.20.22	3	E5	MHG
MCB	M3300100599	RCO WILCOX	TOWER NCO WILCOX	8014	8014	6	7.8.16.19.20.22	3	E5	MAW
MCB	M3300100600	RCO WILCOX	TOWER NCO	0931	8014	6	7.8.16.19.20.22	3	E5	MAW

MCB	M3300100601	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	MLG
MCB	M3300100602	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	MLG
MCB	M3300100603	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	MLG
MCB	M3300100604	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	DIV
MCB	M3300100605	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	MAW
MCB	M3300100606	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	MLG
MCB	M3300100607	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	MLG
MCB	M3300100608	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	MLG
MCB	M3300100609	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	DIV
MCB	M3300100610	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	MAW
MCB	M3300100611	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	DIV
MCB	M3300100612	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	MLG
MCB	M3300100613	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	DIV
MCB	M3300100614	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	MAW
MCB	M3300100615	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	DIV
MCB	M3300100616	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	DIV
MCB	M3300100617	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	DIV
MCB	M3300100618	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	DIV
MCB	M3300100619	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	DIV
MCB	M3300100620	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	MLG
MCB	M3300100621	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	MAW

MCB	M3300100622	RCO WILCOX	BLOCK NCO	0931	8014	6	7.8.16,19,20,22	3	E5	DIV
MCB	M3300100623	RCO WILCOX	POLICE SGT	8911	8014	6	7.8.16	3	E3	MHG
MCB	M3300100624	RCO WILCOX	POLICE SGT	8911	8014	6	7.8.16	3	E3	MAW
MCB	M3300102632	SUB ABUSE CTR	APM/MEDEVAC COOR	8014	8014	9	6.8	3	E5	MHG
MCB	M3300102633	SUB ABUSE CTR	APM/MEDEVAC COOR	8014	8014	9	6.8	3	E5	MAW
MCB	M3300102642	SUB ABUSE CTR	LAB TECH	8014	8014	6	6.8	3	E4	MAW
MCB	M3300102643	SUB ABUSE CTR	LAB TECH	8014	8014	6	6.8	3	E3	MAW
MCB	M3300102644	SUB ABUSE CTR	LAB TECH	8014	8014	6	6.8	3	E3	MAW
MCB	M330010LB01	SUB ABUSE CTR	LAB TECH	8014	8014	6	6.8	3	E4	MAW
MCB	M330010VT01	VITA	VITA REP GROUP 1	8014	8014	12	1	3	E4	DIV
MCB	M330010VT02	VITA	VITA REP GROUP 1	8014	8014	12	1	3	E4	DIV
MCB	M330010VT03	VITA	VITA REP GROUP 1	8014	8014	12	1	3	E4	DIV
MCB	M330010VT04	VITA	VITA REP GROUP 1	8014	8014	12	1	3	E4	DIV
MCB	M330010VT05	VITA	VITA REP GROUP 1	8014	8014	12	1	3	E4	DIV
MCB	M330010VT06	VITA	VITA REP	8014	8014	6	1	3	E4	DIV
MCB	M330010VT07	VITA	VITA REP	8014	8014	6	1	3	E4	MAW
MCB	M330010VT08	VITA	VITA REP	8014	8014	6	1	3	E4	DIV
MCB	M330010VT09	VITA	VITA REP	8014	8014	6	1	3	E4	DIV
MCB	M330010VT30	VITA	VITA REP	8014	8014	6	1	3	E4	MLG
MCB	M330010VT10	VITA	VITA REP	8014	8014	6	1	3	E4	MLG
MCB	M330010VT11	VITA	VITA REP	8014	8014	6	1	3	E4	MAW

MCB	M330010VT12	VITA	VITA REP	8014	8014	6	1	3	E4	MHG
MCB	M330010VT13	VITA	VITA REP	8014	8014	6	1	3	E4	DIV
MCB	M330010VT14	VITA	VITA REP	8014	8014	6	1	3	E4	MHG
MCB	M330010VT15	VITA	VITA REP	8014	8014	6	1	3	E4	MAW
MCB	M330010VT16	VITA	VITA REP	8014	8014	6	1	3	E4	DIV
MCB	M330010VT17	VITA	VITA REP	8014	8014	6	1	3	E4	MLG
MCB	M330010VT18	VITA	VITA REP	8014	8014	6	1	3	E4	MLG
MCB	M330010VT19	VITA	VITA REP	8014	8014	6	1	3	E4	DIV
MCB	M330010VT20	VITA	VITA REP	8014	8014	6	1	3	E4	MLG
MCB	M330010VT21	VITA	VITA REP	8014	8014	6	1	3	E4	MLG
MCB	M330010VT22	VITA	VITA REP	8014	8014	6	1	3	E4	MLG
MCB	M330010VT23	VITA	VITA REP	8014	8014	6	1	3	E4	MHG
MCB	M330010VT24	VITA	VITA REP	8014	8014	6	1	3	E4	MAW
MCB	M330010VT25	VITA	VITA REP	8014	8014	6	1	3	E4	MHG
MCB	M330010VT26	VITA	VITA REP	8014	8014	6	1	3	E4	MLG
MCB	M330010VT27	VITA	VITA REP	8014	8014	6	1	3	E4	MLG
MCB	M330010VT28	VITA	VITA REP	8014	8014	6	1	3	E4	MLG
MCB	M330010VT29	VITA	VITA REP	8014	8014	6	1	3	E4	DIV
MCB	M3300100840	LEGAL	CIVIL PROC LIAISON	8006	8006	6	1	3	O1	DIV
MCB	M3300100841	LEGAL	CIVIL PROC LIAISON	8006	8006	6	1	3	O2	DIV
MCB	M330010LG01	LEGAL	LEGAL SVC SPT CLK	8014	8014	6	1	3	E4	DIV

MCB	M330010LG02	LEGAL	LEGAL SVC SPT CLK	8014	8014	6		3	E4	MAW
MCB	M330010LG03	LEGAL	LEGAL SVC SPT CLK	8014	8014	6		3	E4	MLG
MCB	M330010LG04	LEGAL	LEGAL SVC SPT CLK	8014	8014	6		3	E4	MHG
MCB	M3300100438	11 AREA FITNESS CTR	ATHLETIC/REC NCOIC	8014	8014	6	22	3	E5	MHG
MCB	M3300100439	11 AREA FITNESS CTR	ATHLETIC/REC NCOIC	8014	8014	6	22	3	E5	MHG
MCB	M3300100440	11 AREA FITNESS CTR	ATHLETIC/REC ASST	8014	8014	6	22	3	E3	MHG
MCB	M3300100441	11 AREA FITNESS CTR	ATHLETIC/REC ASST	8014	8014	6	22	3	E3	MHG
MCB	M3300100442	11 AREA FITNESS CTR	ATHLETIC/REC ASST	8014	8014	6	22	3	E3	MHG
MCB	M3300100443	11 AREA FITNESS CTR	ATHLETIC/REC ASST	8014	8014	6	22	3	E3	MLG
MCB	M3300100444	11 AREA FITNESS CTR	ATHLETIC/REC ASST	8014	8014	6	22	3	E3	MLG
MCB	M3300100445	11 AREA FITNESS CTR	ATHLETIC/REC ASST	8014	8014	6	22	3	E3	MLG
MCB	M3300100446	11 AREA FITNESS CTR	ATHLETIC/REC ASST	8014	8014	6	22	3	E3	MLG
MCB	M3300100447	11 AREA FITNESS CTR	ATHLETIC/REC ASST	8014	8014	6	22	3	E3	MLG
MCB	M3300100448	11 AREA FITNESS CTR	ATHLETIC/REC ASST	8014	8014	6	22	3	E3	DIV
MCB	M3300100449	11 AREA FITNESS CTR	ATHLETIC/REC ASST	8014	8014	6	22	3	E3	DIV
MCB	M3300100450	11 AREA FITNESS CTR	ATHLETIC/REC ASST	8014	8014	6	22	3	E3	DIV
MCB	M3300100451	11 AREA FITNESS CTR	ATHLETIC/REC ASST	8014	8014	6	22	3	E3	DIV
MCB	M3300100452	11 AREA FITNESS CTR	ATHLETIC/REC ASST	8014	8014	6	22	3	E3	DIV
MCB	M3300100453	11 AREA FITNESS CTR	ATHLETIC/REC ASST	8014	8014	6	22	3	E3	DIV

MCB	M3300104341	CISD	Customer Service Tech	0653	8014	6	4.17	3	E3	DIV
MCB	M3300104343	CISD	Customer Service Tech	0653	8014	6	4.17	3	E3	MLG
MCB	M3300104344	CISD	Customer Service Tech	0653	8014	6	4.17	3	E3	MHG
MCB	M3300104345	CISD	Area Control Center Tech	0653	8014	6	4.17	3	E3	MLG
MCB	M3300201381	SCTYBN	SAFETY CLERK	8014	8014	6	8	3	E3	DIV
MCB	M3300201382	SCTYBN	SAFETY CLERK	8014	8014	6	8	3	E3	DIV
MCB	M3300200023	SCTYBN	MARKSMANSHIP NCO	0931	8014	9	10	3	E5	DIV
MCB	M3300200024	SCTYBN	TRNG REC CLK	0151	8014	6	1	3	E4	MLG
MCB	M3300200035	SCTYBN	DUTY ARMORER	2111	8014	6		3	E3	MAW
MCB	M3300200036	SCTYBN	DUTY ARMORER	2111	2111	6		3	E3	MLG
MCB	M3300200037	SCTYBN	DUTY ARMORER	2111	8014	6		3	E2	MAW
MCB	M3300200137	SCTYBN	WILDLIFE MGT/DRIVER	5811	8014	6	2.3,8,21	3	E4	MLG
MCB	M3300200170	SCTYBN	ADMIN CLERK	0151	8014	6	1	3	E4	MLG
MCB	M3300200175	SCTYBN	PLT CMDBR	5803	5803	12		3	O1	DIV
MCB	M3300200176	SCTYBN	PLT CMDBR	5803	5803	12		3	O1	MLG
MCB	M3300200177	SCTYBN	PLT CMDBR	5803	5803	12		1	O1	MLG
MCB	M3300200212	SCTYBN	MILITARY POLICE	5811	8014	6	2.6,8,21	3	E5	DIV
MCB	M3300200213	SCTYBN	MILITARY POLICE	5811	8014	6	2.6,8,21	3	E5	DIV
MCB	M3300200214	SCTYBN	MILITARY POLICE	5811	8014	6	2.6,8,21	3	E5	DIV
MCB	M3300200215	SCTYBN	MILITARY POLICE	5811	8014	6	2.6,8,21	3	E5	DIV
MCB	M3300200216	SCTYBN	MILITARY POLICE	5811	8014	6	2.6,8,21	3	E5	DIV

MCB	M3300200217	SCTYBN	MILITARY POLICE	5811	8014	6	2,6,8,21	3	E5	DIV
MCB	M3300200218	SCTYBN	MILITARY POLICE	5811	8014	6	2,6,8,21	3	E5	MLG
MCB	M3300200219	SCTYBN	MILITARY POLICE	5811	8014	6	2,6,8,21	3	E5	DIV
MCB	M3300200220	SCTYBN	MILITARY POLICE	5811	8014	6	2,6,8,21	3	E5	DIV
MCB	M3300200221	SCTYBN	MILITARY POLICE	5811	8014	6	2,6,8,21	3	E5	DIV
MCB	M3300200222	SCTYBN	MILITARY POLICE	5811	8014	6	2,6,8,21	3	E5	DIV
MCB	M3300200223	SCTYBN	MILITARY POLICE	5811	8014	6	2,6,8,21	3	E5	MLG
MCB	M3300200236	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	MLG
MCB	M3300200237	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	DIV
MCB	M3300200238	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	DIV
MCB	M3300200239	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	DIV
MCB	M3300200240	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	DIV
MCB	M3300200241	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	DIV
MCB	M3300200242	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	DIV
MCB	M3300200243	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	DIV
MCB	M3300200244	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	DIV
MCB	M3300200245	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	DIV
MCB	M3300200246	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	MLG
MCB	M3300200247	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	MLG
MCB	M3300200248	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	MLG
MCB	M3300200249	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	MLG

MCB	M3300200250	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	MLG
MCB	M3300200251	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	DIV
MCB	M3300200252	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E4	DIV
MCB	M3300200257	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	MLG
MCB	M3300200258	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	DIV
MCB	M3300200259	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	MLG
MCB	M3300200260	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	DIV
MCB	M3300200261	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	MLG
MCB	M3300200262	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	DIV
MCB	M3300200263	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	DIV
MCB	M3300200264	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	DIV
MCB	M3300200265	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	DIV
MCB	M3300200266	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	DIV
MCB	M3300200267	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	DIV
MCB	M3300200268	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	MLG
MCB	M3300200269	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	MLG
MCB	M3300200270	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	DIV
MCB	M3300200271	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	DIV
MCB	M3300200272	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	DIV
MCB	M3300200273	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	MLG
MCB	M3300200274	SCTYBN	MILITARY POLICE	5811	8014	7	2,6,8,21	3	E3	DIV

MCB	M3300200275	SCTYBN	MILITARY POLICE	5811	8014	7	2.6.8.21	3	E3	MLG
MCB	M3300200276	SCTYBN	MILITARY POLICE	5811	8014	7	2.6.8.21	3	E3	MLG
MCB	M3300200277	SCTYBN	MILITARY POLICE	5811	8014	7	2.6.8.21	3	E3	DIV
MCB	M3300200453	SCTYBN	MOTOR VEH OPER	3531	3531	7	2.3.8.21	3	E4	MLG
MCB	M33002GAP01	SCTYBN	GUARDIAN ANGEL 01	5811	8014	4		3	E4	
MCB	M33002GAP02	SCTYBN	GUARDIAN ANGEL 02	5811	8014	4		3	E4	
MCB	M33002GAP03	SCTYBN	GUARDIAN ANGEL 03	5811	8014	4		3	E4	
MCB	M33002GAP04	SCTYBN	GUARDIAN ANGEL 04	5811	8014	4		3	E4	
MCB	M33002GAP05	SCTYBN	GUARDIAN ANGEL 05	5811	8014	4		3	E4	
MCB	M33002GAP06	SCTYBN	GUARDIAN ANGEL 06	5811	8014	4		3	E4	
MCB	M33002GAP07	SCTYBN	GUARDIAN ANGEL 07	5811	8014	4		3	E4	
MCB	M33002GAP08	SCTYBN	GUARDIAN ANGEL 08	5811	8014	4		3	E4	
MCB	M33002GAP09	SCTYBN	GUARDIAN ANGEL 09	5811	8014	4		3	E4	
MCB	M33002GAP10	SCTYBN	GUARDIAN ANGEL 10	5811	8014	4		3	E4	
MCB	M33002GAP11	SCTYBN	GUARDIAN ANGEL 11	5811	8014	4		3	E4	
MCB	M33002GAP12	SCTYBN	GUARDIAN ANGEL 12	5811	8014	4		3	E4	
MCB	M33002GAP13	SCTYBN	GUARDIAN ANGEL 13	5811	8014	4		3	E4	
MCB	M33002GAP14	SCTYBN	GUARDIAN ANGEL 14	5811	8014	4		3	E4	
MCB	M33002GAP15	SCTYBN	GUARDIAN ANGEL 15	5811	8014	4		3	E4	
MCB	M33002GAP16	SCTYBN	GUARDIAN ANGEL 16	5811	8014	4		3	E4	
MCB	M33002GAP17	SCTYBN	GUARDIAN ANGEL 17	5811	8014	4		3	E4	

MCB	M33002GAP18	SCTYBN	GUARDIAN ANGEL 18	5811	8014	4	3	E4
MCB	M33002GAP19	SCTYBN	GUARDIAN ANGEL 19	5811	8014	4	3	E4
MCB	M33002GAP20	SCTYBN	GUARDIAN ANGEL 20	5811	8014	4	3	E4
MCB	M33002GAP21	SCTYBN	GUARDIAN ANGEL 21	5811	8014	4	3	E4
MCB	M33002GAP22	SCTYBN	GUARDIAN ANGEL 22	5811	8014	4	3	E4
MCB	M33002GAP23	SCTYBN	GUARDIAN ANGEL 23	5811	8014	4	3	E4
MCB	M33002GAP24	SCTYBN	GUARDIAN ANGEL 24	5811	8014	4	3	E4
MCB	M33002GAP25	SCTYBN	GUARDIAN ANGEL 25	5811	8014	4	3	E4
MCB	M33002GAP26	SCTYBN	GUARDIAN ANGEL 26	5811	8014	4	3	E4
MCB	M33002GAP27	SCTYBN	GUARDIAN ANGEL 27	5811	8014	4	3	E4
MCB	M33002GAP28	SCTYBN	GUARDIAN ANGEL 28	5811	8014	4	3	E4
MCB	M33002GAP29	SCTYBN	GUARDIAN ANGEL 29	5811	8014	4	3	E4
MCB	M33002GAP30	SCTYBN	GUARDIAN ANGEL 30	5811	8014	4	3	E4
MCB	M33002GAP31	SCTYBN	GUARDIAN ANGEL 31	5811	8014	4	3	E4
MCB	M33002GAP32	SCTYBN	GUARDIAN ANGEL 32	5811	8014	4	3	E4
MCB	M33002GAP33	SCTYBN	GUARDIAN ANGEL 33	5811	8014	4	3	E4
MCB	M33002GAP34	SCTYBN	GUARDIAN ANGEL 34	5811	8014	4	3	E4
MCB	M33002GAP35	SCTYBN	GUARDIAN ANGEL 35	5811	8014	4	3	E4
MCB	M33002TSD01	SCTYBN	TRIAL SECURITY DET 01	5811	8014	4	3	E4
MCB	M33002TSD02	SCTYBN	TRIAL SECURITY DET 02	5811	8014	4	3	E4
MCB	M33002TSD03	SCTYBN	TRIAL SECURITY DET 03	5811	8014	4	3	E4

MCB	M33002TSD04	SCTYBN	TRIAL SECURITY DET 04	5811	8014	4	3	E4
MCB	M33002TSD05	SCTYBN	TRIAL SECURITY DET 05	5811	8014	4	3	E4
MCB	M33002TSD06	SCTYBN	TRIAL SECURITY DET 06	5811	8014	4	3	E4
MCB	M33002TSD07	SCTYBN	TRIAL SECURITY DET 07	5811	8014	4	3	E4
MCB	M33002TSD08	SCTYBN	TRIAL SECURITY DET 08	5811	8014	4	3	E4
MCB	M33002TSD09	SCTYBN	TRIAL SECURITY DET 09	5811	8014	4	3	E4
MCB	M33002TSD10	SCTYBN	TRIAL SECURITY DET 10	5811	8014	4	3	E4
MCB	M33002TSD11	SCTYBN	TRIAL SECURITY DET 11	5811	8014	4	3	E4
MCB	M33002TSD12	SCTYBN	TRIAL SECURITY DET 12	5811	8014	4	3	E4
MCB	M33002TSD13	SCTYBN	TRIAL SECURITY DET 13	5811	8014	4	3	E4
MCB	M33002TSD14	SCTYBN	TRIAL SECURITY DET 14	5811	8014	4	3	E4
MCB	M33002TSD15	SCTYBN	TRIAL SECURITY DET 15	5811	8014	4	3	E4
MCB	M33002TSD16	SCTYBN	TRIAL SECURITY DET 16	5811	8014	4	3	E4
MCB	M33002TSD17	SCTYBN	TRIAL SECURITY DET 17	5811	8014	4	3	E4
MCB	M33002TSD18	SCTYBN	TRIAL SECURITY DET 18	5811	8014	4	3	E4
MCB	M33002TSD19	SCTYBN	TRIAL SECURITY DET 19	5811	8014	4	3	E4
MCB	M33002TSD25	SCTYBN	TRIAL SECURITY DET 25	5811	8014	4	3	E4
MCB	M33002TSD26	SCTYBN	TRIAL SECURITY DET 26	5811	8014	4	3	E4
MCB	M33002TSD27	SCTYBN	TRIAL SECURITY DET 27	5811	8014	4	3	E4
MCB	M33002TSD28	SCTYBN	TRIAL SECURITY DET 28	5811	8014	4	3	E4
MCB	M33002TSD29	SCTYBN	TRIAL SECURITY DET 29	5811	8014	4	3	E4

FAPROMAN

THE SPECIAL PREREQUISITES CATEGORY CODES WHICH APPEAR ON THE T/O UNDER THE COLUMN HEADING "Prereq" ARE DESCRIBED AS FOLLOWS:

FOR MARINE CORPS BASE CAMP PENDLETON:

1. Requires typing ability with a minimum of 15 words per minute.
2. Requires commercial 3-Ton License. Base will assume training and licensing responsibilities.
3. Requires commercial 1-Ton License. Base will assume training and licensing responsibilities.
4. Computer related billet requiring contact relief with a 14-day turnover period.
5. Secret clearance required.
6. Must meet following prerequisites in order to be assigned to billet:
 - (1) Minimum age of 19 required.
 - (2) Be mature, reliable, trustworthy, and have the ability to tactfully, impartially, and firmly enforce regulations.
 - (3) Be of proportionate weight to height according to Marine Corps regulations, and physically qualified in all respects.
 - (4) Be a High School graduate or possess a GT score of 90 or above.
 - (5) Be able to pass a basic spelling/written communications exam.
 - (6) Possess average proficiency and conduct marks of at least 4.0 and 4.2.
 - (7) No record of court-martial, felony, civil conviction or adverse in-service drug/alcohol related involvement.
 - (8) Be able to pass emergency operator's licensing exam.
 - (9) Have a safe driving record, as determined by the base provost marshal's office.
 - (10) Have a military frame on eyeglasses if worn.
 - (11) Nominees must be interviewed by a military police battalion representative prior to issuance of orders to the FAP.
 - (12) Volunteer desired: However, any otherwise qualified nominee will not be excluded from assignment on that basis alone.
7. Must be qualified marksman or above with service rifle during last qualification firing.
8. Must possess a valid state motor vehicle driver's license.

DESCRIPTION OF SPECIAL PREREQUISITE CATEGORY CODES

Enclosure (2)

FAPROMAN

9. Individuals assigned to instructors/troop leader billets must be fully qualified in MOS at present grade level. Must possess proven leadership qualities. Positive motivation, good moral, sharp appearance, and the ability to communicate clearly and effectively. Must have no record of hazing, mistreatment, or assault convictions.
10. If substitution grade and or MOS are not the same as the required grade and MOS, substitution is not authorized without prior approval of the base FAP coordinator.
11. Must possess rudimentary carpentry skills and or limited masonry experience.
12. Restricted to male Marines only in compliance with current addition of SECNAVINST 1640.9 paragraph 3120.3 which prohibits the supervision of male prisoners by female supervisors where nudity could routinely occur.
13. Billet must be filled by a female Marine.
14. Must hold MOS of 0651 or 0656.
15. Must have all annual training current to include: rifle/pistol range, physical fitness test (PFT), basic skills test (BST) and swim qualification.
16. Must be in a full medical status.
17. Preferred MOS of 06xx or 28xx however, any MOS is acceptable provided the Marine has computer skills.
18. Every effort will be made to assign SNCO's to this billet. Sergeants will be accepted with approval of MCB FAP coordinator.
19. Assignment to this billet must:
 - (1) Be able to lift 50 lbs.
 - (2) Not have allergies that would preclude them from working in heavily vegetated areas.
 - (3) Have no NJP or court martial within the last 12 months in or order to be certified as (non-live fire) Range Safety Officer.
 - (4) Possess a privately owned vehicle in order to commute to and from the rifle/pistol ranges.
 - (5) Must not be convicted of a misdemeanor (domestic violence).
20. Must possess the secondary MOS 0933 (Marksmanship Coach) per MCO 3574.2. FAP personnel who do not currently possess the 0933 skill set MOS will be trained by MCB. Current FAP personnel for these substitute personnel will remain with MCB until the substitute is trained and certified to assume the duties of the billet, which could take up to 30 days from date substitute reports to billet.

DESCRIPTION OF SPECIAL PREREQUISITE CATEGORY CODES

FAPPROMAN

21. Due to rotational shift work, personnel attending in class off duty education courses should not be assigned to this billet. Personnel assigned to this billet are able to participate in the off duty education program, but can only enroll in on-line classes.

22. Due to heavy lifting, female Marines who are pregnant are not qualified for assignment to this billet.

23. If unable to fill with PMOS 7041, request PMOS 08xx.

FOR MARINE CORPS AIR STATION CAMP PENDLETON:

1. Any MOS.
2. Minimum assignment of 6 months.
3. Must be U. S. Citizen.
4. Contact relief required (two week).
5. Due to training involved, must be assigned at least 9 months.
6. Due to training involved, must be assigned at least 12 months.
7. MOS 3533 acceptable.
8. Drivers Improvement if under 25 years of age.
9. MOS in Occupational Field 04xx acceptable.
10. MOS 1371 acceptable substitute
11. Any MOS, if properly licensed (valid state drivers license is required at a minimum.
12. Due to training involved, must be assigned at least 18 months.
13. MOS 5811 acceptable substitute.
14. Billet to rate Commuted Rations.
15. MOSSs 0612 and 0622 acceptable substitutes.

FOR MARINE CORPS AIR STATION MIRAMAR:

1. Any MOS.
2. Must be 21 years of age.
3. Must be a U. S. Citizen.
4. Must be eligible to obtain a secret clearance.
5. Contact relief required (two weeks).

DESCRIPTION OF SPECIAL PREREQUISITE CATEGORY CODES

FAPPROMAN

6. Due to training involved, must be assigned at least twelve months.
7. Requires one-week turnover upon completion of the Coaches Course.
8. Must not have had an alcohol or drug related incident within 12 months prior to assignment.
9. WSSI Candidates must have at least a 1st swim qualification and able to obtain WSQ qualification and pass WSSI School.
10. Vacancies will not be filled while 3DMAW/I MEF are deployed.
11. All military to civilian conversions will remain filled until a civilian hire is in place.
12. Due to training involved, must be assigned at least 9 months.
13. Must be able to pass Interim Secret (IS) security background check.
14. MOS subtraction from 1391 to 9916 must receive prior approval from MCAS Miramar Fuels Division.
15. These line numbers will remain but will not be physically filled.

FOR MARINE CORPS AIR STATION YUMA:

1. Any MOS.
2. Minimum assignment of 6 months.
3. Must be a U. S. Citizen
4. Contact relief required (two weeks).
5. Due to training involved, must be assigned at least 9 months.
6. Due to training involved, must be assigned at least 12 months.
7. MOS 3533 acceptable.
8. Drivers improvement if under 25-years of age.
9. MOS in Occupational Field 04xx acceptable.
10. MOS 1371 acceptable substitute.
11. Any MOS, if properly licensed (valid state drivers license is required at a minimum.)
12. Due to training involved, must be assigned at least 18 months.
13. MOS 5811 acceptable substitute.
14. Billet to rate commuted rations.
15. MOSS 0612 and 0622 acceptable substitutes.

DESCRIPTION OF SPECIAL PREREQUISITE CATEGORY CODES

FAPPROMAN

16. All military to civilian conversions will remain filled until civilian hire is in place.

17. Line number will only be filled when sufficient personnel are available.

DESCRIPTION OF SPECIAL PREREQUISITE CATEGORY CODES

FLEET MARINE FORCE PERSONNEL ASSISTANCE PROGRAM (FAP)

DATE SCREENED

ENLISTED SCREENING

FILL IN OR CIRCLE ALL SCREENING AREAS

FAP LINE BILLET

	BIC	REPLACEMENT FOR	EFFECTIVE DATE	VOLUNTEER FOR FAP
--	-----	-----------------	----------------	-------------------

NOMINEE IDENTIFICATION

RANK	NAME (LAST, FIRST, MIDDLE)	SSN	MOS(S)	EAS
MCC	PARENT ORGANIZATION	INITIAL FAP TOUR	PREV FAP TOUR TERM FOR CAUSE	
		YES NO	YES NO	

NOMINEE QUALIFICATION	N/A	YES	NO	NOMINEE QUALIFICATION	N/A	YES	NO
RECOMMENDED FOR REENLISTMENT				RECOMMENDED FOR PROMOTION			
EXTEN/REENL TO COMPLETE FAP TOUR MOS				FAMILY PROBLEMS			
DESIRES LV IN CONJUNCTION W/EAS MOS				FINANCIAL PROBLEMS			
QUALIFIED IN FAP BMOS				WILL FAP CAUSE UNDUE HARDSHIP			
CRITICAL MOS				CIVILIAN DRIVERS LICENSE			
COMBAT ARMS (CA) MOS				MILITARY OPERATORS LICENSE (MILOPRLIC)			
PAID CAEB BONUS				PREV MILOPRLIC SUSP OR UNDERS			
PAID SRB BONUS				MILOPRLIC EXPIRES ON DATE			
NJP IN LAST 3 MOS				MILOPRLIC LIMITS:			
COURT-MARTIAL IN LAST 6 MOS				NUMBER OF CIV/MIL TRAFFIC VIOLS			
UNDER SUSPENDED SENTENCE NJP/CM				LAST RIFLE DATE EDUC LV GTS			
RECORD OF ASSAULT, MALTREATMENT, OR HAZING				QUAL			
DRUG INVOLVEMENT				AVERAGE PRO/CONS	PRO	CON	
ALCOHOL INVOLVEMENT				RECOMMENDED PRO/CONS	PRO	CON	
MEDICAL PROBLEMS							
RECEIVING MED TREATMENT OR ON MEDICATION							
MC WEIGHT CNTL OR MILAP				REMARKS			
DEROGATORY PG 11 ENTRIES							
PROMOTED SINCE LAST DISCIPLINARY ACTION							

PRIVACY ACT

1. AUTHORITY: 5 USC SECTION 301. EXECUTIVE ORDER 9397 SSN
2. PRINCIPAL PURPOSE: INFORMATION IS OBTAINED TO STANDARDIZE THE SCREENING PROCEDURES TO MONITOR ENLISTED PERSONNEL AND COMPLETE ADMINISTRATIVE DETAIL ON PERSONNEL RECORDS.
3. ROUTINE USE: INFORMATION WILL BE UTILIZED TO DETERMINE THE ELIGIBILITY OF TENANT COMMAND PERSONNEL FOR ASSIGNMENT TO MARINE CORPS BASE, CAMP PENDLETON FMF PERSONNEL ASSISTANCE PROGRAM (FAP).
4. DISCLOSURE MANDATORY/VOLUNTARY: MANDATORY
5. CONSEQUENCES OF REFUSAL TO DISCLOSE: ADMINISTRATION OF YOUR PERSONNEL RECORDS WILL NOT BE PROVIDED WHICH WILL HAVE AN ADVERSE EFFECT UPON YOU POSSIBLE ASSIGNMENT TO FAP.

SIGNATURE OF NOMINEE	DATE
----------------------	------

APPROVAL

	PHONE	RECOMMENDED FOR ASSIGNMENT	YES	NO
SIGNATURE UNIT/ORGANIZATION LEVEL FAP COORDINATOR				
SIGNATURE COMMAND LEVEL FAP COORDINATOR		APPROVED FOR ASSIGNMENT		
SIGNATURE MSC LEVEL FAP COORDINATOR		ACCEPTABLE FOR ASSIGNMENT		
SIGNATURE MCB FAP COORDINATOR		APPROVED		

REMARKS

ADMINISTRATIVE ACTION (5216)
NAVMC 10274 (REV. 3-93) (EF)
Previous editions will be used
SN: 0109-LF-063-3200 U/I: PADS OF 100

1. ACTION NO.	2. SSIC/FILE NO. 5320
3. DATE 4 Mar 10	

4. FROM (Grade, Name, SSN, MOS, or CO, Pers. O., etc.)
Pvt I. M. Marine
000 00 1234/0151 USMC

5. ORGANIZATION AND STATION (Complete address)
Headquarters and Service Company
Headquarters and Support Battalion
Box 555031
Camp Pendleton, CA. 92055-5031

6. VIA (As required)
(1) CO, Hq&SptBn, MCB CamPen (2) CO, MCB
CamPen (FAP Coord) (3) CG, 1st MarDiv (PersO)

7.
TO:

Commanding Officer 1st Battalion, 1st Marine Regiment 1st Marine Division Camp Pendleton, CA. 92055-5000

8. NATURE OF ACTION/SUBJECT
REQUEST FOR FAP TOUR
EXTENSION

9. COPY TO (As required)
(1) Files

10. REFERENCE OR AUTHORITY (if applicable)
(a) BO P5320.2

11. ENCLOSURES (if any)
None

12. SUPPLEMENTAL INFORMATION (Reduce to minimum wording - type name of originator and sign 3 lines below text)
1. In accordance with par. 3019 of the reference, it is requested that I be extended on the FAP for a period of _____ months.
2. I currently work at (appropriate work section at Base) on T/O _____, Line# _____. The following information is provided:
a. Date current FAP tour began: _____
b. Date current FAP tour terminates: _____
c. Current EAS/ECC: _____
d. Number of previous FAP extensions this tour: _____

I. M. MARINE

13. PROCESSING ACTION. (Complete processing action in item 12 or on reverse. Endorse by rubber stamp where practicable.)



UNITED STATES MARINE CORPS

(Appropriate Battalion)
Marine Corps Base
CAMP PENDLETON, CA 92055-5300

IN REPLY REFER TO:

5320

G-1

1 Mar 10

MEMORANDUM ENDORSEMENT

From: Commanding Officer, (Appropriate Battalion), Marine Corps Base,
Camp Pendleton, CA

To: Private I. M. Motivated XXX XX 1234/0151 USMC

Subj: TERMINATION FROM FLEET ASSISTANCE PROGRAM (FAP)

1. Effective at _____ on _____, 2010, your tour of duty on the FAP is terminated. You are directed to report to the Base FAP Coordinator at the Joint Reception Center (Building 130132) not later than _____ on _____ for endorsement of these orders and return to your parent FMF command.

2. Having filled line number _____, T/O _____, you were replaced by (if no replacement, enter "VACANT"). A replacement is/is not required.

I. M. BOSS
By direction

RECEIVING ENDORSEMENT

1. I received these orders at _____ on _____ at _____ . I understand that I am to report to the Base FAP Coordinator no later than the time and date indicated in paragraph 1 above.

2. I have my Service Record Book, Health Record and Dental Record in my possession.

I. M. MARINE

Enclosure (5)

ORG	BC	Wtd Sesi	Description	TOMOS	FMOS	Year	Prctcs	CAT	Grade	CURRENT		NEW
										MSC	Group	
MCB	M3300100216	POSTAL	DIRECTOR	0160	0160	36		1	W1	MLG		
MCB	M3300100217	POSTAL	DEPUTY DIRECTOR	0160	0160	36		1	W1	MLG		
MCB	M3300100219	POSTAL	OPS OFFICER	0160	0160	36		1	W1	MLG		
MCB	M3300100220	POSTAL	POSTAL CHF	0161	0161	36		1	E8	MLG		
MCB	M3300100221	POSTAL	OPS CHF	0161	0161	36		1	E8	MLG		
MCB	M3300100223	POSTAL	CUSTODIAN OF EFFECTS	0161	0161	36		1	E7	MLG		
MCB	M3300100225	POSTAL	POSTAL INSPECTOR	0161	0161	36		1	E6	MLG		
MCB	M3300100227	POSTAL	POSTAL INSPECTOR	0161	0161	36		1	E6	MLG		
MCB	M3300100231	POSTAL	MAIL ROUTING CHF	0161	0161	36		1	E4	MLG		
MCB	M3300100232	POSTAL	DISPATCH CLERK	0161	0161	36		1	E4	MLG		
MCB	M3300100233	POSTAL	POSTAL NCOIC	0161	0161	36		1	E4	MLG		
MCB	M3300100234	POSTAL	POSTAL NCOIC	0161	0161	36		1	E4	MLG		
MCB	M3300100235	POSTAL	POSTAL NCOIC	0161	0161	36		1	E4	MLG		
MCB	M3300100240	POSTAL	POSTAL CLERK	0161	0161	36		1	E4	MLG		
MCB	M3300100241	POSTAL	POSTAL CLERK	0161	0161	36		1	E4	MLG		
MCB	M3300100242	POSTAL	POSTAL CLERK	0161	0161	36		1	E4	MLG		
MCB	M3300100243	POSTAL	POSTAL CLERK	0161	0161	36		1	E4	MLG		
MCB	M3300100244	POSTAL	POSTAL CLERK	0161	0161	36		1	E4	MLG		
MCB	M3300100245	POSTAL	POSTAL CLERK	0161	0161	36		1	E4	MLG		