



UNITED STATES MARINE CORPS

I MARINE EXPEDITIONARY FORCE (92055-5300)
U. S. MARINE CORPS FORCES, PACIFIC
MARINE CORPS INSTALLATIONS WEST-MARINE CORPS BASE (92055-5010)
CAMP PENDLETON, CA

MCIWEST-MCB
CAMPENO 5320.6

IN REPLY REFER TO:
I MEFO 5320.6
G-1/MPWR
03 MAY 2013

JUN 05 2013

I MARINE EXPEDITIONARY FORCE/MARINE CORPS INSTALLATIONS WEST-MARINE CORPS BASE
CAMP PENDLETON COMBINED ORDER 5320.6

From: Commanding General, I Marine Expeditionary Force
Commanding General, Marine Corps Installations West-Marine Corps Base,
Camp Pendleton

To: Distribution List

Subj: FLEET ASSISTANCE PROGRAM PROCEDURES MANUAL (SHORT TITLE: FAPPROMAN)

Ref: (a) MCO 1000.8, FAP
(b) MCO 5311.1D, TFSP
(c) MCO P3000.19A, USMC MAID-P
(d) MCO 10110.47 W/CH 1, BAS
(e) MCO 7220.24M, SRB PROGRAM
(f) MCO P1610.7F CH 2, PES
(g) MCO P1070.12K W/CH 1, IRAM
(h) MCO P5800.16A, LEGADMINMAN
(i) MCO P3040.4, MARCORCASPROMAN
(j) MCO 6100.3, BCP
(k) MCIWEST-MCB CAMPENO 3040.1

Encl: (1) FAP Billet Requirements Listing/Distribution
(2) FAP Billet Prerequisites
(3) FAP Billet Position Description (PD) Example
(4) AA&E Medical Officer Screening Letter
(5) NAVMC 11386 AA&E Screening Form
(6) FAP Screening Checklist

1. Situation. To promulgate policy and instructions pertaining to the Fleet Marine Force (FMF) Fleet Assistance Program (FAP) in consonance with references (a) through (k).

2. Cancellation. I MEFO P5320.5 and BO 5320.2C.

3. Mission. This Order provides policy for the preparation, approval, and assignment of military members to FAP.

4. Execution

a. Commanders Intent and Concept of Operations

(1) Commanders Intent. To establish a program of mutual agreement whereby tenant FMF commands agree to provide personnel on a temporary basis to Camp Pendleton Installations' commands for the purpose of providing personnel augmentation to Marine Corps Installations West-Marine Corps Base Camp Pendleton (MCIWEST-MCB CAMPEN) and Marine Corps Air Station Camp Pendleton (MCAS CAMPEN) organizations to compensate for the workload associated with supporting Fleet Marine Force (FMF) units, its dependents, and retired population.

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(2) Concept of Operations. The FAP will be a coordinated effort between the Camp Pendleton Installations' commanders and the I Marine Expeditionary Force (I MEF) Commander and its subordinate units. Available personnel will be sent in a FAP status from the FMF Commander to the Base/Station Unit in order to provide support to requirements identified in Enclosure (2).


b. Subordinate Element Missions. Comply with the intent of the references and contents of this Order.

5. Administration and Logistics. Directives issued by these Headquarters are published and distributed electronically.


6. Command and Signal

a. Command. This Order may be applicable to all MCIWEST-MCB CAMPEN or I MEF commands, organizations, units and activities located aboard Camp Pendleton.

b. Signal. This Order is effective the date signed.



D. J. TERANDO
Chief of Staff
MCIWEST-MCB CAMPEN



R. F. CASTELLVI
Chief of Staff
I MEF

DISTRIBUTION: II/A-3

MCIWEST-MCB
CAMPENO 5320.6

I MEFO 5320.6
G-1/MPWR

LOCATOR SHEET

Subj: FLEET ASSISTANCE PROGRAM PROCEDURES MANUAL

Location: _____

(Indicate the location(s) of the copy(ies) of this Order.)

RECORD OF CHANGES

Log completed change action as indicted.

Change Number	Date of Change	Date Received	Date Entered	Signature of Person Entering Change

TABLE OF CONTENTS

<u>IDENTIFICATION</u>	<u>TITLE</u>	<u>PAGE</u>
Chapter 1	POLICIES AND PROCEDURES.....	1-1
1.	PROGRAM CONCEPT.....	1-1
2.	SCOPE.....	1-2
3.	POLICY.....	1-2
4.	PROCEDURES AND INFORMATION.....	1-3
5.	MOBILIZATION.....	1-4
Chapter 2	PERSONNEL CRITERIA.....	2-1
1.	GENERAL.....	2-1
2.	PERSONNEL ASSIGNMENT POLICY.....	2-1
3.	GENERAL ASSIGNMENT PREREQUISITES.....	2-2
4.	SPECIAL ASSIGNMENT PREREQUISITES.....	2-4
Chapter 3	ADMINISTRATION.....	3-1
1.	GENERAL.....	3-1
2.	SCREENING.....	3-1
3.	ASSIGNMENT.....	3-1
4.	REPORTING AND ENDORSEMENT OF ORDERS.....	3-2
5.	TRANSPORTATION.....	3-2
6.	ENTITLEMENTS.....	3-2
7.	PERSONNEL REPORTING.....	3-2
8.	PERFORMANCE EVALUATION.....	3-3
9.	PROMOTION.....	3-3
10.	ORGANIZATIONAL PROPERTY/SPECIAL CLOTHING AND EQUIPMENT.....	3-3
11.	TRAINING.....	3-4
12.	LEAVE AND LIBERTY.....	3-4
13.	TEMPORARY ADDITIONAL DUTY WHILE ON FAP...3-4	3-4
14.	DISCIPLINE.....	3-4
15.	ADMINISTRATIVE SEPARATIONS.....	3-5
16.	CAREER PLANNING.....	3-5
17.	DEATH, NJURY/ILLNESS AND HOSPITALIZATION.3-6	3-6
18.	TOUR EXTENSIONS.....	3-6
19.	TOUR TERMINATION.....	3-7
20.	AWARDS.....	3-9
Chapter 4	POLICIES AND PROCEDURES.....	4-1
1.	FAP BILLETS AND FILL ASSIGNMENTS.....	4-1
2.	SUMMARY OF FAP BILLET REQUIREMENTS.....	4-1
3.	BILLET DESCRIPTIONS.....	4-1
4.	FAP REVIEW.....	4-1

CHAPTER 1

POLICIES AND PROCEDURES

1. PROGRAM CONCEPT

a. Purpose. The Fleet Assistance Program (FAP) is a formalization of procedures whereby I MEF units agree to provide personnel on a temporary basis to support Camp Pendleton Installations' commands providing personnel augmentation to compensate for the increased workload generated by the presence of the I MEF units while in garrison in accordance with reference (a).

b. Span of Support. Support provided by I MEF units is both direct and indirect. FAP billets cover a wide area of Camp Pendleton Installations' activities. See Enclosure (1) for a listing of Camp Pendleton Installations' activities supported with FAP personnel.

c. Categories of FAP. The FAP is intended to achieve maximum utilization of personnel and to provide enhanced training opportunities for I MEF Marines whose Military Occupational Specialty (MOS) could be put to better use in garrison situations by the host commander. To facilitate accomplishment of this objective, FAP billets will be categorized as follows:

(1) Category I. Billet requires specific MOS skillset. Operational and training opportunities for individual MOS skill maintenance and improvements are found predominantly at the installation command, with only limited opportunities at the tenant command. I MEF units should support these identified FAP requirements to 100 percent of their assigned onboard strength in that MOS. Marines assigned in this category will remain in a FAP status for the duration of their tour.

(2) Category II. Billet requires designated MOS skillset. Operational and training opportunities for the individual MOS skill maintenance and improvements are equally available at both the installation and the tenant command. I MEF units should support these designated FAP requirements to 100 percent fill, unless staffing shortages, in designated MOS, preclude filling all Category II FAP billets from I MEF units. In such cases, FAP Coordinators from I MEF and Camp Pendleton Installations will ensure highest priority FAP billets remain filled. Marines assigned in this category will remain in a FAP status for the designated period as prescribed in Enclosure (2).

(3) Category III. Billet does not require a specific MOS skillset. I MEF units should support these FAP requirements to 100 percent fill, unless specifically agreed upon, in writing, by I MEF and Camp Pendleton Installations on the critical overall staffing shortages within I MEF units. Marines assigned in this category will remain in a FAP status for the designated period as prescribed in Enclosure (2).

2. SCOPE. The scope of this order encompasses specific policy and procedures for screening, assignment, administrative management, accountability, and relief of personnel provided by I MEF units to Camp Pendleton Installations.

3. POLICY

a. Mission Priority. The FAP does not alter the mission and functions of either the I MEF units or Camp Pendleton Installations.

b. Readiness Consideration. Combat readiness and efficiency of the furnishing I MEF units is of primary importance and should be considered when validating and coordinating FAP issues. Parent commands must understand the relationship of the FAP as it relates to the support of their Marines, their dependents, retirees, contractors and the local community. Severe reductions in FAP manning could have a diminished effect on support to I MEF commands. If FAP vacancies occur, the respective Installation FAP Coordinator, in conjunction with the cognizant staff office(s), will determine commensurate reduction in services/support to be provided, then notify the AC/S, G-1, I MEF. The respective Installation FAP Coordinator will screen all billet assignments on all FAP personnel and coordinate with I MEF FAP Coordinator on sourcing issues. Sourcing determination/resolution will be the responsibility of the AC/S, G-1, I MEF. An annual FAP review will be initiated jointly by the AC/S, G-1, I MEF, the AC/S, G-1, MCIWEST-MCB CAMPEN and CO, Headquarters and Headquarters Squadron, MCAS Camp Pendleton every January. The FAP review will include I MEF Major Subordinate Commands (MSC) representation. Revalidation of all authorized FAP billets and requests for changes (increases/decreases) will be considered at that time.

c. Recall. Personnel provided to Camp Pendleton Installations, via the FAP, will remain an integral part of their primary unit and will be available for recall if deployment is ordered at the major command level or higher, i.e. 1st MarDiv or MarForPac or HQMC. "Deployment" in this sense, does not include unit training or field exercises away from Camp Pendleton, except as part of a readiness evaluation exercise.

(1) Mobilization. In the event of actual mobilization of I MEF, all FAP personnel will be returned to their parent command on a timed phased basis as developed by the AC/S G-1, I MEF to meet the requirements of a war time scenario. The AC/S G-1, I MEF will coordinate the FAP recall with the respective Installations' staff. Personnel recalled and deployed under these circumstances will be terminated from their FAP unless requested by their parent command via I MEF G-1 FAP Coordinator. Terminations contested by the respective Installations or I MEF FAP Coordinator will be adjudicated by I MEF AC/S G-1 and AC/S G-1, MCIWEST-MCB CAMPEN/CO, H&HS, MCAS Camp Pendleton. If the issue cannot be resolved at that level, it will be presented to the respective Chiefs of Staff/CO, MCAS Camp Pendleton for determination.

(2) Legal Service Support Section (LSSS). Due to the potential disruption of attorney-client relationship, the Officer in Charge of LSSS, MCIW-MCB CAMPEN, will determine which legal service support Marine, either FAP or permanent personnel, will fill a deploying MAGTF requirement.

d. FAP Termination Procedures

(1) A member having completed their prescribed FAP tour assignment, with a replacement on board, that has completed any billet required training will be returned to their parent command. The FAP Installations' command will have the member follow their standard check-out procedures.

(2) Requests to terminate the FAP status on groups of personnel due to a unit deployment should be worked between the FAP Commander and the deploying unit Commander. Should issues arise between the FAP Commander and unit Commander, the issue will be addressed using their chain of command. Every effort will be made to resolve sourcing issues at the lowest level. Should an issue of this type escalate beyond the local commander level, an operational mission impact statement should be provided by the FAP Commander assessing the

risk associated with the loss of personnel. The MSC Commander will assess risk and mitigate at their level. If steps to mitigate do not reduce risk, the I MEF Commander will make a final determination. Actions required to begin or mitigate FAP movement or resolution will be executed via Naval message traffic to the appropriate commander's organization.

e. Staff Cognizance. The respective Installations' FAP Coordinators maintain overall staff cognizance of the FAP program and validate billet requirements. The FAP Coordinator is responsible for the day-to-day administration of the program.

4. PROCEDURES AND INFORMATION

a. Establishing Requirements. Prior to requesting personnel assistance from I MEF, the following procedures will be followed:

(1) Supporting organization(s) located aboard Camp Pendleton Installations will determine the type and degree of support required by I MEF units. A request for personnel support will be submitted to the Camp Pendleton Installation for consideration. The request will contain a cover letter, justifying the requirement and will include a detailed position description as shown in Enclosure (3).

(2) The respective Installations will review the request and analyze the information to validate the support. Once validated, Camp Pendleton Installations will submit personnel requirements to I MEF for consideration and agreement.

(3) Upon reaching an acceptable agreement with I MEF, the respective Installation Commander will notify the Commandant of the Marine Corps (CMC) of the change(s) to the supporting Installation organization(s) Table of Organization and Equipment (TO&E) in accordance with reference (b).

(4) If all concur with submitted change (new requirement) a sourcing solution will be provided that allows I MEF sufficient time to source. Respective Installations will monitor TO&E change request submission and notify I MEF of the results once finalized by CMC. If CMC denies request the requirement will be reviewed and revalidated.

b. Determining Supportability. Requirements which cannot be supported will be negotiated between AC/S, G-1, I MEF and Camp Pendleton Installation representatives.

c. Maintaining Billet Fill

(1) The number of supporting billets designated to be filled by I MEF personnel, as approved by the CMC, and as reflected in Enclosure (2), should be manned to 100 percent. The number of billets will be reduced proportionately upon permanent departure of I MEF elements. When a major unit deploys and retains a rear element, FAP personnel are still required by the level of support desired of the rear element. This manual is not intended to preclude any other cooperative arrangement made between I MEF and the Installations.

(2) The MSCs will make every effort to source a billet for the time required. Standard rotations are conducted per the billet tour length. Specific billets, such as Military Police and Volunteer Income Tax Assistance (VITA) can rotate in bulk due to the quantity and training requirements

involved with their billet description. Prior to rotation, communication with I MEF and Camp Pendleton Installation FAP Coordinators is required.

d. Dispensation of Fill Requirements. Distribution of I MEF personnel support requirements are listed in Enclosure (2). Distribution of personnel support requirements is subject to change based upon availability of assignable personnel resident in the respective I MEF units. FAP manning percentages will fluctuate based on I MEF operational tempo, and available personnel; however, the primary objective is for every billet on the current FAP Agreement to be manned. Fair share distribution is agreed upon during the annual FAP Conference Review, the I MEF G-1 is responsible for fair share distribution of FAP billets within its MSCs. MSCs that later determine an inability to provide FAP support will communicate with I MEF G-1 for redistribution of FAP billets within I MEF, if warranted. Redistribution will be coordinated and approved by AC/S, G-1, I MEF.

e. Fair Share Distribution. During the agreed upon period of the FAP, or during the annual FAP Conference Review, the I MEF G-1 is responsible for fair share distribution of FAP billets within its MSCs. MSCs that later determine an inability to provide FAP support will communicate with I MEF G-1 for redistribution of FAP billets within the I MEF, if warranted. Upon any redistribution of MSC billet responsibility, the Camp Pendleton Installation FAP Coordinators must be notified in order to modify their FAP tracking Databases.

f. Personnel Welfare. Commanding Officers of Camp Pendleton Installations are responsible for the personal and professional welfare of supporting FAP Marines. Commanding Officers of I MEF units retain vested interest in the personal and professional growth of performance which should be monitored jointly. Promotion, training, career counseling, and standards of performance matters should be monitored jointly. Coordination and cooperation between MCIW-MCB and furnishing I MEF units are essential. Commanding Officers of Camp Pendleton Installation units have identical responsibility for the FAP personnel as they do for their own permanent personnel.

g. Deployment Readiness. Commanding Officers of I MEF units furnishing personnel to the FAP should identify T/O billets within their units that these Marines would occupy, if or when recalled. Personnel assigned to the FAP should be familiar with the duties, requirements, and responsibilities of their primary billet prior to their assignment to the FAP. When the physical recall of an individual is deemed necessary by I MEF (for administrative purposes other than a recall ordered at the command level) coordination between I MEF units and Camp Pendleton Installations is paramount to minimize interference with mission accomplishment. Amendments to this order will be published as appropriate and necessary for maximum effectiveness of unit and Installation supporting missions.

5. MOBILIZATION

a. Procedures. In the event of actual mobilization of I MEF, all FAP personnel will be returned to their parent command on a timed phased basis as developed by the AC/S G-1, I MEF to meet the requirements of a war time scenario. The AC/S G-1, I MEF will coordinate the FAP recall with the applicable Camp Pendleton Installation staff. Personnel shortages created by the FAP withdrawal will be resolved by use of replacement reservist/retirees in accordance with the Camp Pendleton Installation mobilization support plan, per reference (c).

b. Replacements. After reserve replacements have processed through the Deployment Processing Command (DPC), and report to Camp Pendleton Installations for duty, the Installation FAP Coordinators will assign these Marines to various vacated FAP billets. Priority of replacements will be determined based on the current crises situation and mission in order to support the FMF commands.

c. Billet Identification Code (BIC). Upon reporting to a Camp Pendleton Installation FAP billet, reserve replacements will be assigned a BIC, that corresponds to the supporting reserve BIC within that section. There may be reserve personnel that support an installation function that do not have an associated BIC due to current missions created by the contingency or crisis.

CHAPTER 2

PERSONNEL CRITERIA

1. GENERAL. Fleet Assistance Program (FAP) personnel will be provided to Camp Pendleton Installations on an individual basis.

2. PERSONNEL ASSIGNMENT POLICY

a. Optimal Tour Length. Optimal FAP tour lengths are indicated within the column heading of "TOUR", in Enclosure (2). Tour lengths are negotiable on a case-by-case basis dependent upon the individual nominated (experience and training) and the circumstance (obligated service, deployment, etc). Normal tour length is no less than six months.

b. Tour Length Variances

(1) Generally, a 12 month tour length is prescribed for individuals assigned within their primary MOS. Other tour lengths will vary according to the prerequisites of each particular billet. Indefinite FAP tours are controlled for the most part by higher headquarters and encompass the assignment of Marines whose occupational skills are not normally utilized in the Fleet Marine Force (FMF) while in garrison, such as Category I billets.

(2) Due to the unique FAP relationship between Law Enforcement Battalion and Security Battalion, Direct Liaison is Authorized (DIRLAUTH) for these organizations to train and rotate FAP personnel. DIRLAUTH is authorized between Law Enforcement Battalion, I MEF Headquarters Group, I MEF and Security Battalion, MCB CAMPEN for training and rotation of FAP personnel. This DIRLAUTH serves to mutually benefit both organizations' needs and will continue as long as communication is conducted with I MEF and Installation FAP Coordinators. Check-in and check-out procedures are still applicable, however, if a mutual agreement on the above cannot be resolved, DIRLAUTH will be suspended and all rotation and timelines will default back to I MEF G-1 tasking.

c. Maximum Tour. Marines assigned to billets outside their primary MOS are restricted to a maximum tour length of 12 months. Those Marines restricted to a maximum tour length of 12 months may be reassigned back to the FAP no less than three months following tour termination, provided they are considered to be proficient in their primary MOS and otherwise meet the billet prerequisites (see Chapter 3, paragraph 19 regarding tour extensions). Exceptions are only applicable when coordinated with I MEF and Installation FAP Coordinators.

d. Tour Duration. Once a Marine is sourced and joined to a FAP BIC, the duration time starts based on the effective date of the orders. In the event the Marine does not fulfill the entire tour length, a replacement will be required from the respective MSC. The new duration time will regenerate according to the new set of orders. An exception to this start date applies to those who must complete specific training associated with their FAP billet. If a Marine is assigned to a FAP billet that requires billet specific training and training has not been completed, prior to their assignment, then their tour date will start upon completion of the required training. I MEF commands will make every effort to train personnel for a specific requirement, prior to assignment.

e. Grade/MOS Substitution. Authorized grade and MOS substitutions are indicated within the column heading of "SUB RANK" and "SUB MOS", in Enclosure (2). Further inquiries regarding grade and MOS substitutions may be authorized on a case-by-case basis by the Camp Pendleton Installation FAP Coordinators, subject to approval by the supporting Installation unit.

f. Change in Billet Assignment. Personnel assigned to CAT III FAP billets are expected to serve in the billet to which assigned. Therefore, changes to billet assignments for Marines assigned to CAT III billets will only be effected if approved by the I MEF G-1 and will require a modification to the FAP orders. Personnel assigned to CAT I or CAT II billets are assigned by virtue of their primary MOS. Changes to billet assignments for Marines assigned to CAT I or CAT II billets do not require prior approval by the parent unit commander, as long as the new billet is also a CAT I or CAT II billet, in the same department.

3. GENERAL ASSIGNMENT PREREQUISITES. All personnel assigned to the FAP must meet the following prerequisites:

a. Obligated Active Service. On the effective date of assignment, a Marine must have sufficient obligated active service remaining to complete the prescribed FAP tour. Careful consideration must be given to those Marines that may be contemplating "terminal leave" and assigned to the FAP to ensure a complete FAP tour. Other applicant programs such as Voluntary Enlisted Early Release Program (VEERP), Special Duty, and commissioning programs should also be considered when determining obligated service requirements.

b. Billet Qualifications. Personnel assigned to the FAP must meet the special prerequisites for the billet, if any, as identified in Chapter 4 and in Enclosure (2).

c. Pending Actions. A Marine must not be pending court-martial, non-judicial punishment, administrative/medical separation, humanitarian transfer, or a civil court appearance.

d. Conviction by Court-Martial. A Marine must not have been convicted by court-martial within six months prior to assignment, or under suspended sentence, as a result of a court-martial.

e. Non-Judicial Punishment. A Marine must not have been awarded non-judicial punishment within three months prior to assignment or under suspended punishment as a result of non-judicial punishment. The number of non-judicial punishments awarded to an individual does not constitute ineligibility. However, disciplinary trends such as unauthorized absence will constitute grounds for rejection if the offense occurred within a 12 month period prior to assignment.

f. Derogatory Record. A Marine must not have received any derogatory administrative remarks in their service record book to include substandard performance of duty, not recommended for reenlistment, and termination for cause from a previous FAP tour within three months of their last assignment.

g. Marking Evaluations. A Marine must not have average proficiency and conduct markings of less than 4.0, except when overall performance has shown a positive improvement over a six month period immediately prior to nomination for assignment to the FAP. Acceptance of an individual with average markings of less than 4.0 may be made only in exceptional cases, as determined by the

Camp Pendleton Installation FAP Coordinators. However, no Marine with less than a 3.5 average will be considered.

h. Indebtedness/Substance Abuse. A Marine must have no history of failure to pay debts. In addition, a Marine must have no in service history of alcohol or drug abuse unless they have successfully completed an approved substance abuse program.

i. Medical/Weight. A Marine must not have any chronic physical ailments or be assigned to Weight Control Programs defined in reference (j). Additionally, no physical defect may exist rendering the individual unfit, or which might become aggravated by the FAP assignment, as determined by medical authorities. Certain FAP billets have physical requirements such as "must be able to lift 50 pounds," which will be listed within the billet prerequisites. Parent commands screening personnel for assignment to FAP billets must ensure they review billet prerequisites during the screening process.

j. Uniform Issues. A Marine must possess a full issue of military uniforms.

k. Hardship. A Marine will not be considered if a severe family or personal hardship is caused by assignment to a FAP requirement. It is the responsibility of the MSC to thoroughly screen each nominee assigned to the FAP.

l. Selective Reenlistment Bonus (SRB) Program. Marines entitled to a Selective Reenlistment Bonus may be assigned to the FAP when I MEF assigns them to a billet requiring their bonus skill. Marines who have received an SRB and are awaiting orders or a school seat should not be assigned to the FAP.

m. Training/Weapons Regualification. Personnel assigned to the FAP after 1 May of the fiscal year must have completed, if required, annual marksmanship regualification firing and leadership training with their parent command. This requirement may be waived providing the completion of this requirement was precluded due to involvement in operational commitments and the parent command provides a memorandum for the record as substantiation. This paragraph is not intended to negate the responsibility of Camp Pendleton Installation units from ensuring that all FAP Marines meet the training requirements of HQMC before returning them to their parent command.

n. Completed NACLC. Marines nominated to fill FAP BICs with the billet MOS (BMOS) 5811 Military Police must have a completed National Agency Check with Law and Credit (NACLC). The NACLC is required in order for the FAP Marine while performing military police duties to be granted access to the military police database and system for filing daily police reports and log updates. The Commanding Officer of Security Battalion may allow the FAP assignment if the Marine's NACLC has been initiated by the parent command, but not yet completed. If the Marine is assigned to the FAP BIC performing Military Police duties and the NACLC is later returned "disapproved", the Marine will be removed from military police duties and the FAP status terminated.

o. Completed AA&E Screening. Marines nominated to fill FAP BICs with the billet MOS (BMOS) 5811 Military Police must have a completed AA&E Screening Checklist by the parent command prior to screening/acceptance by the Camp Pendleton Installation FAP Coordinators. The checklist is comprised of two forms, the first form is the AA&E Medical Officer Screening Letter (Enclosure (4)), which is completed by the parent command's Medical Officer, and the second form is the NAVMC 11386 (Enclosure (5)), which must be completed by the

parent command's Certified AA&E Officer. Both forms will be included with the member's FAP orders.

4. SPECIAL ASSIGNMENT PREREQUISITES. Personnel assigned to the FAP must meet the special prerequisites for the billet screened for, if any, as identified in Enclosure (3).

CHAPTER 3

ADMINISTRATION

1. GENERAL

a. FAP Requirements. As stated in Chapter 1, FAP billet responsibilities are distributed to I MEF MSCs based upon mutual agreement and approved billets. Current billet requirements are indicated in Chapter 4 and in Enclosure (2).

b. Fill Responsibilities. It is the responsibility of the furnishing MSC to maintain the designated number of personnel on the Fleet Assistance Program and provide for timely replacement and relief.

c. Billet Assignment. Personnel are assigned to fill a specific FAP billet and will remain in the billet unless a change in assignment is approved by the I MEF FAP Coordinator and Camp Pendleton Installation FAP Coordinators. Additionally, a billet assignment such as "Area Guard" that may be identified on a separate agreement does not apply to this program and is not applicable to this order. Marines assigned under the FAP may be assigned to fill short term billets in support of Force Level Exercises such as COBRA GOLD, ULCHI FOCUS, etc. Based on the nature of these exercises, FAP Marines may be assigned within their PMOS or within any 8014 billet. FAP Personnel may be assigned to Camp Guard and Area Maintenance no more than 15 days per 6 month assignment or 30 days per 1 year assignment.

2. SCREENING

a. Individual Nomination. To standardize the enlisted screening process, parent commands are required to complete a FAP Screening Form on each nominee. Upon completion of the screening process, parent commands need to provide a scanned copy of the checklist via email to I MEF at:
W_IMEF_G1_FAPS_US@usmc.mil.

b. Pre-Reporting Screening Procedures. Upon completion of initial screening at the lower level, nominees will be directed to report to the appropriate Camp Pendleton Installation FAP Coordinator: MCB CAMPEN is located within building 130132, the Military Personnel Office; MCAS CAMPEN is located within building 23123, the H&HS S-1. Nominees will have in their possession the following documents: original FAP orders, screening checklist, Enclosure (6) and billet associated forms/checklist. Marines should not completely check out of their parent command until screened, found qualified and accepted to the nominated FAP BIC. Until accepted, FAP nominees will not be assigned billeting, or systems access. Once accepted, Marines will be given ample time to completely check out of their parent command.

c. Selection. Installation level screening will be accomplished within one working day. Nominees will not be rejected, provided they meet the general and special assignment prerequisites as outlined in Chapter 2, paragraph 3. Just as individuals will not be terminated from the FAP for arbitrary reasons, neither will they be disqualified for arbitrary reasons, as defined by this directive. Personnel being screened for Security Battalion FAP billets may require an additional two to three days of screening in order to accomplish background security reviews and one-on-one interviews.

3. ASSIGNMENT

a. Assignment Orders. Parent commands will issue FAP orders to personnel selected for the FAP. A copy of each order issued, or modifications thereto, will be furnished to the I MEF and Camp Pendleton Installation FAP Coordinators. FAP assignment orders will include the Billet Identification Code (BIC), billet description to which assigned, and who they are replacing. Also, begin and end dates are required on the original orders.

b. Audits. It is the gaining and detaching unit's responsibility to ensure all audit transactions are reported by IPAC involving pay entitlements and all other personal administrative changes.

4. REPORTING AND ENDORSEMENT OF ORDERS. All personnel assigned to the FAP will report to the appropriate Camp Pendleton Installation FAP Coordinator: MCB CAMPEN is located within building 130132, the Military Personnel Office; MCAS Camp Pendleton is located within building 23123, the H&HS S-1. Installation FAP Coordinators will provide a reporting endorsement and further instructions. Allotted check-in time at the Base organization/unit level will not exceed two working days. Personnel must report with FAP orders with correct information, FAP screening checklist and billet associated checklist(s). Personnel reporting without the required records will be sent back to their parent command without an endorsement. The check-in period and billet turnover/training period should not be considered under the same time period, as each billet has specific turnover, training periods, and requirements.

5. TRANSPORTATION. Parent commands are responsible for furnishing transportation to the Camp Pendleton Installation FAP Coordinator. Upon termination from the FAP, the Base/Station unit is responsible for return transportation to the member's parent command.

6. ENTITLEMENTS

a. Housing. A member assigned to FAP who resides in Government Barracks at their parent command may have the option of relocating to a barracks room near the FAP command, at no cost to the government. A married member in receipt of Basic Allowance for Housing (BAH) at the with-dependent rate will not have their entitlement changed without coordination with the member's parent command. Members authorized BAH at the without-dependent rate will not have their entitlement changed without coordination with the member's parent command. Situations that require a BAH change in order to maintain good order and discipline will be coordinated between the FAP unit commander and the member's parent command.

b. Basic Allowance for Substance Monthly (BAS-M). BAS-M current allowance should not change to a lower amount due to assignment to a FAP requirement. If requirements dictate a change in BAS-M entitlement an adjustment is authorized while in a FAP status. Upon return to their parent command their BAS-M will be reestablished to the rate paid prior to assignment to FAP.

c. Special Pay. A Marine's entitlement to special pays will continue while in a FAP status. The Marine must ensure they meet requirements associated with their special pay.

7. PERSONNEL REPORTING

a. Commencement and termination of FAP, as well as all occurrences during periods of FAP, will be reported into the Marine Corps Total Forces System (MCTFS).

b. Parent commands will carry FAP Marines in a FAP status on the Unit Management Strength Report (UMSR) in Marine On-Line (MOL). Effective dates for these strength category changes will adhere to the dates established on the FAP and DEFAP Orders. MOL will also be updated for duty status changes such as leave, sick, pregnancy, etc.

8. PERFORMANCE EVALUATION

a. Sergeants and Above. Sergeants and above will have a TD fitness report completed and submitted upon assignment to the FAP by their unit reporting senior, as prescribed in reference (f). Upon occurrence of regular reporting occasions during the period of FAP assignment, to include TC reports for completion of FAP assignment, will be completed and submitted by the Base FAP unit reporting senior prior to termination from FAP.

b. Corporals and Below. Corporals and below will have TD proficiency and conduct markings assigned and reported upon assignment to the FAP by their parent commander, in accordance with reference (g). Upon occurrence of an event or occasion during the period of FAP assignment, to include TC marks for completion of FAP assignment, will be assigned and reported by Base FAP unit commanders.

9. PROMOTION

a. Responsibility. The Commanding Officer of the respective installation unit, to which individuals are assigned, will be responsible for:

(1) Conducting promotion screening, reporting data necessary for generation of composite scores, conducting interviews, and preparing enlisted promotion warrants.

(2) Submitting appropriate requests for remedial promotion consideration to HQMC (MMPR).

b. Officer and SNCO. Officer and SNCO promotion certificates will be forwarded to the installation unit, unless the individual desires presentation by the parent command.

c. Meritorious Promotion. Camp Pendleton Installation commands cannot use their meritorious promotion quotas to meritoriously promote FAP personnel.

10. ORGANIZATIONAL PROPERTY/SPECIAL CLOTHING AND EQUIPMENT

a. Organizational Property. All organizational property will be recovered prior to assigning personnel to the FAP.

b. Special Clothing and Equipment. Camp Pendleton units will issue any special clothing/equipment items necessary for the FAP billet assignment. This clothing/equipment will be recovered from the Marine prior to FAP termination. The exception to this is for the Aircraft Recovery Fire Fighting (ARFF) section. Marines who are assigned FAP to ARFF will report/check-in with all required firefighting Personal Protective Equipment (PPE) issued by their parent command. MCAS CAMPEN will maintain firefighting PPE in a serviceable state.

11. TRAINING

a. CAT I. CAT I FAP personnel will be provided annual training by the Camp Pendleton Installation FAP command.

b. CAT II. CAT II FAP personnel assigned to a billet for greater than 6 months will be afforded an opportunity by the Installation FAP command to complete annual training requirements.

c. CAT III. CAT III and some CAT II FAP personnel should have completed annual training prior to assignment to FAP. Every effort will be made by I MEF to ensure that CAT III and some CAT II FAP Marines are trained prior to assignment. However, operational requirements might prevent training prior to assignment, which should not preclude acceptance to FAP. Acceptance of personnel with missing annual training will be coordinated between the Camp Pendleton Installation and I MEF FAP Coordinators.

12. LEAVE AND LIBERTY

a. Granting Authority. The granting of leave and liberty to FAP personnel is the responsibility of the FAP unit commander to which they are assigned.

b. Pre-Separation Leave. Terminal or retirement leave must be approved by the member's parent command via the administrative chain of command. FAP Marines will initiate terminal or retirement leave requests with their immediate FAP Commander, who will then forward to the MSC G-1 for approval via the I MEF G-1. A replacement must be provided prior to FAP termination for those personnel requesting terminal leave, unless waived by the installation unit to which assigned. FAP Marines are required to provide terminal leave dates (if known) during the screening process, to ensure the leave does not interfere with the prescribed FAP billet tour length. CAT I Marines will be replaced when personnel are issued orders by CMC to a monitor command code aboard Camp Pendleton.

13. TEMPORARY ADDITIONAL DUTY WHILE ON FAP

a. CAT I. TAD while on the FAP is authorized for CAT I Marines.

b. CAT II and III. TAD while on the FAP for CAT II and III Marines is at the discretion of the FAP unit commander. Periods of TAD are concurrent with the FAP period and do not adjust the FAP termination date. Lastly, the MSC is not responsible for sourcing a FAP replacement while the member is TAD. TAD for events other than career progression should be coordinated with the member's parent command.

14. DISCIPLINE

a. Jurisdiction. Normally, the Camp Pendleton Installation FAP unit commander will assume responsibility for investigating Uniform Code of Military Justice (UCMJ) offenses allegedly committed by FAP personnel and take the required disciplinary action, if warranted. It is recommended that the FAP Unit Commander brief the I MEF Unit Commander prior to initiating any disciplinary action.

b. Unauthorized Absence. In unauthorized absence (UA) cases, the installation FAP Coordinator will immediately be notified by the installation unit commander. On the absentee's 10th day of absence, replacement proceedings will be initiated in order to have a replacement on deck prior to the 20th day of UA. The installation unit will terminate the absentee's FAP on the 25th day of UA. FAP assignment orders will be terminated and delivered to the

individual's parent command and Camp Pendleton IPAC. Requirements for any administrative reporting and actions fall upon the FAP Unit Commander until termination of FAP occurs. FAP unit commands will prepare the DD553 for delivery to the member's parent command. Parent commands will process the required documents to drop a Marine to desertion.

c. Trial Notification. Respective Camp Pendleton Installation commands will notify I MEF and the member's parent command regarding FAP personnel being referred to trial by Courts-Martial. Notification will be in writing with a copy of the alleged UCMJ violations.

d. Conviction by Courts-Martial. Camp Pendleton Installation FAP commands will notify the Camp Pendleton Installation FAP Coordinators when charges are preferred against FAP personnel. Communication between the FAP Unit Commander and Parent Unit Commander should be initiated at this time. Notify the Camp Pendleton Installation FAP Coordinators, in order to initiate FAP replacement proceedings, upon conviction when the adjudged sentence is 30 days or more. Personnel in this category will be terminated from the FAP upon completion of the trial; all records, including a copy of the Record of Trial will be delivered to the individual's parent command. Based upon the type of offense(s) found guilty of, Marines with less than 30 days of adjudged confinement may not be able to perform the duties associated with the assigned FAP billet, therefore termination of FAP status will be initiated upon request of the Camp Pendleton Installation FAP unit.

e. Termination for Other Disciplinary Reasons. Camp Pendleton Installation FAP commanders may request termination of FAP personnel awarded non-judicial punishment or conviction by a civil court. Written requests will be referred to the Camp Pendleton Installation FAP Coordinators for determination. Normally, the Article 15 UCMJ appeal process or a civil court appeal should be completed before referral. Special cases may be referred at any time. In addition, if a FAP Marine is serving a suspended sentence, they should remain on the FAP until such sentence is remitted or completed.

15. ADMINISTRATIVE SEPARATIONS. Personnel recommended for administrative separation by the FAP unit commander, will be returned to their parent command for consideration of processing action. The FAP command will provide necessary documentation needed for processing at the member's parent command. Exceptions to this requirement must be coordinated between the Camp Pendleton Installation Staff Judge Advocates (SJA) and the I MEF SJA.

16. CAREER PLANNING

a. Reenlistment Interviews. Prior to a FAP assignment of CAT II and III Marines, their parent command Career Planner will conduct a career retention interview, as directed by current career planning manuals. CAT II and III FAP Marines who desire to reenlist must contact their parent command Career Planner. CAT I FAP personnel will seek career planning support from their FAP command Career Planner. All requests will be annotated with the statement: "Assigned to Camp Pendleton Installation FAP from MCC ____" (insert appropriate MCC). All reenlistment requests will be screened at the Career Planning Office prior to submission. The parent command will be informed of all reenlistment requests processed by Camp Pendleton Installation commands. Mutual communication between the FAP command and the parent command Career Planners will be maintained in order to best assist Marines with their careers.

b. Effecting Reenlistments. Reenlistment of FAP personnel will be accomplished by coordination with the Installation Career Planner and the parent commands' Career Planner.

c. Not Recommended for Reenlistment. If a FAP Marine is denied reenlistment they will be returned to their parent command and a replacement will be provided in a timely manner. This applies to CAT II and III Marines only.

d. FAP as an Incentive. If FAP billets are to be used as an incentive to reenlist, command Career Planners must coordinate the assignment between the MSC, I MEF, and the installation FAP Coordinator prior to making any commitment. Additionally, caution must be exercised in guaranteeing either a specific FAP billet or tour length. Individuals will be counseled and required to sign a NAVMC 118(11) entry to the effect that they understand they are subject to billet assignment based on billet vacancy.

f. Officer Career Designation. Officer career designations will be processed by the member's parent command. Comments or recommendation information may be provided by the installation FAP unit commander.

17. DEATH, SERIOUS INJURY/ILLNESS AND HOSPITALIZATION. Supplemental instructions in this paragraph are not to be construed as a substitute for the detailed instructions contained in references (i) and (k).

a. Death. In the case of the death of a Marine assigned to the FAP, FAP casualty procedures will be followed in accordance with references (i) and (k). FAP Commander will ensure notification of member's parent command Commander.

b. Very Serious/Serious Injury/Illness or Incapacitation. Upon occurrence of a very serious/serious injury/illness or incapacitation of a Marine assigned to the FAP, procedures will be followed in accordance with references (i) and (k).

c. Hospitalization. Personnel hospitalized for other than very serious/serious injury/illness or incapacitation, while assigned to the FAP, will remain in a FAP status provided the hospitalization (including recuperation, convalescent leave, or sick in quarters) does not exceed 30 consecutive days. Otherwise, the FAP unit will process the individual's FAP status on the 31st day of hospitalization, then notify the I MEF FAP Coordinator and the Installation FAP Coordinator. This includes personnel who may have a cast applied to a limb, unless they are hospitalized for 30 days or more.

d. Replacements. Camp Pendleton Installation FAP units will notify the appropriate Camp Pendleton Installation FAP Coordinators on the first working day subsequent to the death, very serious/serious injury/illness, incapacitation, or excess hospitalization period to initiate replacement proceedings. The Installation FAP Coordinators will notify the I MEF FAP Coordinator to discuss further actions regarding replacements.

18. TOUR EXTENSIONS

a. Requests. Personnel may be extended on the FAP for as many months as considered mutually beneficial to both the Camp Pendleton Installation command and parent command. Extensions which allow for a tour length of longer than 12 months are not normally considered mutually beneficial unless the individuals

are assigned within their primary MOS, or are within 120 days of EAS, and do not plan to reenlist. All requests for tour length extension must be forwarded, in writing, to the individual's parent command, via the appropriate chain of command, not less than 30 days prior to the normal rotation tour date.

b. Final Action. Final decisions on all requests for tour extensions rest with the member's parent command. If approved, parent commands must provide the member with a new set of orders or a modification to the current set of orders.

19. TOUR TERMINATIONS

a. Liaison. For continuity and coordination, Camp Pendleton Installation FAP Coordinators are the primary liaison with the I MEF FAP Coordinator in all cases involving termination of FAP personnel. The Camp Pendleton Installation FAP Coordinators will notify the I MEF FAP Coordinator upon occasion of termination. The I MEF FAP Coordinator will then notify the respective MSC FAP Coordinator.

b. General Guidance. The spirit and intent of the FAP will not be served if arbitrary terminations are condoned. Once assigned, FAP personnel have the same status as their permanent personnel counterparts. FAP personnel will not be treated as a transient entity, subject to termination for the slightest provocation. Unless fully justified, requests for termination of FAP, because of personal indifference or individual preference, will not be considered.

c. Conditions for Termination. A Marine's FAP status will be terminated no later than ten working days from the date the assigned replacement reports, but not later than the termination date directed in the reporting endorsement on the relief's FAP assignment orders. If assigned to a FAP billet that requires billet OJT or skills qualification training, i.e. Range Coach, Military Police, VITA Clerk, etc. termination of orders within five working days will commence upon completion of the replacement's training period, unless the 365 day threshold has been met for tour length assignment. Marines will be returned to their unit prior to the 365 day window. Additionally, Camp Pendleton Installation units will adhere to the parameters specified below in terminating individuals from the FAP under the following conditions:

(1) Marines pre-approved for separations leave by their parent command can complete the separation process in a FAP status. Early termination will be handled on a case by case basis between the I MEF FAP Coordinator and the Camp Pendleton Installation FAP Coordinators.

(2) The I MEF and Camp Pendleton Installation FAP Coordinators will be notified in all cases of reassignment or permanent change of station transfer in order to commence replacement proceedings. Once status is verified, FAP personnel will be terminated not later than 20 days prior to the effective detachment date cited in the orders issued by the parent command. Recipients of short notice reassignment or PCS orders (less than 20 days to detachment date) will be terminated immediately in order to execute their orders on the effective date.

(3) Requests for termination for cause will contain explicit grounds for termination and any disciplinary and/or administrative action taken. Counseling sessions must be documented by a NAVMC 118(11) entry. If approved, termination will be effected as soon as final administrative action is completed. A brief narrative will be included in the FAP Termination Letter. Performance evaluation marks or fitness report will be completed, the member

counseled, as appropriate, and signed by the individual prior to termination. The Camp Pendleton Installation FAP Coordinator must notify the I MEF FAP Coordinator to arrange for a replacement. In such cases, the providing MSC will be allowed 20 working days to provide a suitable replacement.

(4) Individuals reenlisting, who are entitled to SRBP payment and desire to remain on the FAP after reenlistment, may not be assigned to a billet outside their primary MOS, unless a waiver of MOS restriction is obtained. It is the responsibility of the Camp Pendleton Installation unit to initiate a waiver request. If waiver is denied, the individual will be terminated from the FAP and returned to the parent command immediately following reenlistment.

(5) An individual convicted by court-martial will be terminated from the FAP when the sentence is adjudged. Individuals awarded non-judicial punishment or convicted by civil court may be terminated from the FAP upon approval by the Camp Pendleton Installation Commander. Determination to terminate such individuals will be based upon the circumstances of the case. For example: an individual awarded non-judicial punishment for petty larceny could not reasonably remain on the FAP in a billet requiring public trust; i.e., a billet requiring accountability for government funds.

(6) An individual assigned to the FAP who has been identified by a positive urinalysis test sample, or is otherwise involved in a documented drug related incident, will be terminated only under conditions indicated in this manual. That is, when identification results in conviction by court-martial, the individual will be terminated as prescribed in Chapter 3, paragraph 15.e; When identification results in awarding of non-judicial punishment, the individual may be terminated as prescribed in Chapter 3, paragraph 15.e; when identification results in the placement in a formal rehabilitation treatment facility, the individual will be terminated as prescribed in Chapter 3, paragraph 18.c; when identification results in processing for administrative separation, the individual will be terminated from FAP and returned to their parent command, per Chapter 3, paragraph 16 of this directive. An individual may not be terminated for cause simply as a matter of expediency when other administrative or disciplinary actions are appropriate.

(7) With the concurrence of the parent command, a Marine may be terminated for good and sufficient reasons. This essentially pertains to Marines who, after 30 days of observation (and through no fault of their own), are not qualified for the FAP billet to which assigned. Examples of this might be: an individual's inability to complete a licensing requirement; an inability to project as an instructor; or inability to manage funds. The Camp Pendleton Installation FAP Coordinators will be notified in each case. If mutual consent cannot be reached between the Camp Pendleton Installation FAP command and the member's parent command, regarding termination, the FAP command will provide written justification to the Camp Pendleton Installation FAP Coordinator for final decision. Termination will not constitute a bar from reassignment to another FAP billet, if the parent command approves.

(8) Marines will be terminated as soon as possible when requested by the parent commander for good and sufficient reasons. Such requests will be addressed to the Camp Pendleton Installation FAP Coordinator and include provisions for replacement.

(9) FAP personnel recalled under the purview of Chapter 1, paragraphs 3.c and 4, will not be terminated unless otherwise directed.

(10) Individuals hospitalized in excess of 30 days will be terminated on the 31st day of hospitalization as prescribed in Chapter 3, paragraph 18.c.

d. Check-Out. All FAP personnel being terminated will be allotted check-out time at the Camp Pendleton unit level, not to exceed two working days. When check-out is completed, FAP personnel will be directed to report to the Camp Pendleton Installation FAP Coordinators with the proper FAP termination endorsement.

20. AWARDS. Award recommendations for FAP Marines that coincide with retirement/transfer to the Fleet Marine Corps Reserve will be submitted by the appropriate Camp Pendleton unit having cognizance over the individual. The awards will be submitted to the Camp Pendleton Installations' Awards Board for concurrence and forwarded to the appropriate parent command for action.

CHAPTER 4

PROGRAM MANAGEMENT PROCEDURES

1. FAP BILLETS AND FILL ASSIGNMENTS. Prerequisite code descriptions are contained in Enclosure (3). MSC FAP Coordinators are responsible for maintaining the billets which have been assigned to them. Proper program management is essential. Timely replacement of assigned personnel lends itself to billet continuity and eliminates billet vacancies which ultimately affect the efficiency of the supporting Camp Pendleton Installation and may lead to interruption in the support being provided. Identification of billet replacements should be initiated 30 days prior to billet's end of tour.
2. SUMMARY OF FAP BILLET REQUIREMENTS. A summary of FAP billet requirements (considering the billet grade and MOS substitution authorized) is contained in Enclosure (2). This summary reflects the least possible personnel impact upon the providing parent command. This summary also indicates all billets assigned to I MEF and the respective MSC that is responsible for sourcing it.
3. BILLET DESCRIPTIONS. Enclosure (3) contains an example of formal billet descriptions assigned to I MEF. Utilize this reference by contacting your FAP Coordinator, in order to support detailed information requirements.
4. FAP REVIEW
 - a. A FAP review conference will be scheduled annually by the I MEF FAP Coordinator in coordination with Camp Pendleton Installation FAP Coordinators. The selected date should allow for maximum participation by the I MEF MSC FAP Coordinators, per their operational tempo. Prior to the formal I MEF FAP conference, Camp Pendleton Installation units will review and validate FAP billet requirements and be prepared to discuss changes, additions, and deletions. The purpose of the conference is, through negotiation with representatives from each MSC, to adjust the FAP billet fill commitments among the parent commands.
 - b. Distribution of FAP billet allocations to the various I MEF units is the responsibility of I MEF G-1 FAP Coordinator and should be reviewed annually for fair share distribution. Any changes in the MSC re-distribution by the I MEF FAP Coordinator during the year should be reported to the Camp Pendleton Installation FAP Coordinators in order to ensure the FAP database for accountability tracking is modified to reflect the new billet distribution.

FAP BILLET REQUIREMENTS LISTING/DISTRIBUTION

BIC	CAT	Work Section	Billet Description	T/O Grade	Sub Gde	BMOS	PMOS	Tour	Prerequisites
M0220800087	I	ATC	ASST ATC FACILITY OFF	1STLT	O2	7220	7220	36	5,13
M0220800092	I	ATC	ATC FACILITY WATCH OFF	1STLT	O2	7220	7220	36	5,13
M0220800111	I	ATC	ARRIVAL/DEPARTURE CONTROL	LCPL-GYSGT	E3-E7	7253	7252	36	5,33,34
M0220800112	I	ATC	ARRIVAL/DEPARTURE CONTROL	LCPL-GYSGT	E3-E7	7253	7252	36	5,33,34
M0220800113	I	ATC	ARRIVAL/DEPARTURE CONTROL	LCPL-GYSGT	E3-E7	7253	7252	36	5,33,34
M0220800116	I	ATC	TOWER FLIGHT DATA	LCPL-GYSGT	E3-E7	7257	7252	36	5,13,29,30,31,32,35,36
M0220800123	I	ATC	TOWER FLIGHT DATA	LCPL-GYSGT	E3-E7	7257	7252	36	5,13,29,30,31,32,35,36
M0220800124	I	ATC	FINAL CONTROLLER	LCPL-GYSGT	E3-E7	7257	7252	36	5,13,29,30,31,32,35,36
M0220800142	I	ATC	FINAL CONTROLLER	LCPL-GYSGT	E3-E7	7257	7252	36	5,13,29,30,31,32,35,36
M0220800143	I	ATC	FINAL CONTROLLER	LCPL-GYSGT	E3-E7	7257	7252	36	5,13,29,30,31,32,35,36
M0220800144	I	ATC	LOCAL CONTROLLER	LCPL-GYSGT	E3-E7	7252	7252	36	5,33,37
M0220800146	I	ATC	LOCAL CONTROLLER	LCPL-GYSGT	E3-E7	7252	7252	36	5,33,37
M0220800147	I	ATC	LOCAL CONTROLLER	LCPL-GYSGT	E3-E7	7252	7252	36	5,33,37
M0220800148	I	ATC	GROUND CONTROLLER	LCPL-GYSGT	E3-E7	7257	7252	36	5,13,29,30,31,32,35,36
M0220800151	I	ATC	GROUND CONTROLLER	LCPL-GYSGT	E3-E7	7257	7252	36	5,13,29,30,31,32,35,36
M0220800166	I	ATC	GROUND CONTROLLER	LCPL-GYSGT	E3-E7	7257	7252	36	5,13,29,30,31,32,35,36
M0220800177	I	ATC	RADAR FLIGHT DATA	LCPL-GYSGT	E3-E7	7257	7252	36	5,13,29,30,31,32,35,36
M0220800202	I	ATC	RADAR FLIGHT DATA	LCPL-GYSGT	E3-E7	7257	7252	36	5,13,29,30,31,32,35,36
M0220800210	I	ARFF	FIRE INSPECTOR	GYSGT	E7	7051	7051	36	9,13,26,27,28
M0220800211	I	ARFF	TRAINING CHIEF	SSGT	E6	7051	7051	36	9,13,26,27,28
M0220800214	I	ARFF	FIREFIGHTER TECH	SGT	E5	7051	7051	36	9,26
M0220800219	I	ARFF	MATERIAL NCO	SGT	E5	7051	7051	36	9,13,26,28
M0220800220	I	ARFF	FIREFIGHTER TECH	CPL	E4	7051	7051	36	9,26
M0220800221	I	ARFF	CRASH CHIEF	MSGT	E8	7051	7051	36	9,13,26,27,28
M0220800225	I	ARFF	FIREFIGHTER TECH	GYSGT	E7	7051	7051	36	9,26
M0220800226	I	ARFF	FIREFIGHTER TECH	GYSGT	E7	7051	7051	36	9,26
M0220800228	I	ARFF	FIREFIGHTER TECH	SSGT	E6	7051	7051	36	9,26
M0220800232	I	ARFF	FIREFIGHTER TECH	CPL	E4	7051	7051	36	9,26
M0220800233	I	ARFF	FIREFIGHTER TECH	CPL	E4	7051	7051	36	9,26
M0220800234	I	ARFF	FIREFIGHTER TECH	CPL	E4	7051	7051	36	9,26
M0220800238	I	ARFF	FIREFIGHTER TECH	SGT	E5	7051	7051	36	9,26
M0220800242	I	ARFF	P-19 VEH OPERATOR	SGT	E5	7051	7051	36	8,9,13,26,27,28
M0220800243	I	ARFF	P-19 VEH OPERATOR	SGT	E5	7051	7051	36	8,9,13,26,27,28
M0220800244	I	ARFF	P-19 VEH OPERATOR	SGT	E5	7051	7051	36	8,9,13,26,27,28
M0220800245	I	ARFF	FIREFIGHTER TECH	CPL	E4	7051	7051	36	9,26
M0220800246	I	ARFF	FIREFIGHTER TECH	CPL	E4	7051	7051	36	9,26
M0220800247	I	ARFF	FIREFIGHTER TECH	CPL	E4	7051	7051	36	9,26
M0220800248	I	ARFF	P-19 TURRET OPERATOR	LCPL	E3	7051	7051	36	8,9,13,26,27,28
M0220800249	I	ARFF	P-19 TURRET OPERATOR	LCPL	E3	7051	7051	36	8,9,13,26,27,28
M0220800250	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800251	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800252	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800253	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800262	I	ARFF	P-19 VEH HANDLINE OPER	LCPL	E3	7051	7051	36	8,9,13,26,27,28
M0220800263	I	ARFF	P-19 VEH HANDLINE OPER	LCPL	E3	7051	7051	36	8,9,13,26,27,28
M0220800264	I	ARFF	P-19 VEH HANDLINE OPER	LCPL	E3	7051	7051	36	8,9,13,26,27,28
M0220800265	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26

BIC	CAT	Work Section	Billet Description	T/O Grade	Sub Gde	BMOS	PMOS	Tour	Prerequisites
M0220800266	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800267	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800271	I	ARFF	P-19 VEH HANDLINE/RES	LCPL	E3	7051	7051	36	8,9,13,26,27,28
M0220800272	I	ARFF	P-19 VEH HANDLINE/RES	LCPL	E3	7051	7051	36	8,9,13,26,27,28
M0220800273	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800274	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800275	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800276	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800282	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800283	I	ARFF	FIREFIGHTER TECH	SGT	E5	7051	7051	36	9,26
M0220800284	I	ARFF	FIREFIGHTER TECH	SGT	E5	7051	7051	36	9,26
M0220800285	I	ARFF	FIREFIGHTER TECH	CPL	E4	7051	7051	36	9,26
M0220800286	I	ARFF	FIREFIGHTER TECH	SGT	E5	7051	7051	36	9,26
M0220800287	I	ARFF	FIREFIGHTER TECH	CPL	E4	7051	7051	36	9,26
M0220800288	I	ARFF	FIREFIGHTER TECH	CPL	E4	7051	7051	36	9,26
M0220800289	I	ARFF	FIREFIGHTER TECH	SGT	E5	7051	7051	36	9,26
M0220800290	I	ARFF	FIREFIGHTER TECH	CPL	E4	7051	7051	36	13,26
M0220800291	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800292	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800295	I	ARFF	FIREFIGHTER TECH	CPL	E4	7051	7051	36	9,26
M0220800296	I	ARFF	FIREFIGHTER TECH	CPL	E4	7051	7051	36	9,26
M0220800297	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800299	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800300	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800301	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M0220800303	I	ARFF	FIREFIGHTER TECH	SSGT	E6	7051	7051	36	9,26
M0220800307	I	ARFF	FIREFIGHTER TECH	LCPL	E3	7051	7051	36	9,26
M3300100216	I	POSTAL	DIRECTOR	CWO4	CWO4	0160	0160	36	
M3300100217	I	POSTAL	DEPUTY DIRECTOR	CWO3	W3	0160	0160	36	
M3300100219	I	POSTAL	OPS OFFICER	CWO2	W2	0160	0160	36	
M3300100220	I	POSTAL	POSTAL CHF	MSGT	E8	0161	0161	36	
M3300100221	I	POSTAL	OPS CHF	MSGT	E8	0161	0161	36	
M3300100223	I	POSTAL	CUSTODIAN OF POSTAL EFFECTS	GYSGT	E7	0161	0161	36	
M3300100225	I	POSTAL	POSTAL INSPECTOR	GYSGT	E7	0161	0161	36	
M3300100227	I	POSTAL	POSTAL INSPECTOR	SSGT	E6	0161	0161	36	
M3300100231	I	POSTAL	POSTAL NCO	SGT	E5	0161	0161	36	
M3300100232	I	POSTAL	POSTAL NCO	SGT	E5	0161	0161	36	
M3300100233	I	POSTAL	POSTAL NCO	SGT	E5	0161	0161	36	
M3300100234	I	POSTAL	POSTAL NCO	SGT	E5	0161	0161	36	
M3300100235	I	POSTAL	POSTAL NCO	SGT	E5	0161	0161	36	
M3300100240	I	POSTAL	POSTAL CLERK	CPL	E4	0161	0161	36	
M3300100241	I	POSTAL	POSTAL CLERK	CPL	E4	0161	0161	36	
M3300100242	I	POSTAL	POSTAL CLERK	CPL	E4	0161	0161	36	
M3300100243	I	POSTAL	POSTAL CLERK	CPL	E4	0161	0161	36	
M3300100244	I	POSTAL	POSTAL CLERK	CPL	E4	0161	0161	36	
M3300100245	I	POSTAL	POSTAL CLERK	CPL	E4	0161	0161	36	
M3300100246	I	POSTAL	POSTAL CLERK	CPL	E4	0161	0161	36	

BIC	CAT	Work Section	Billet Description	T/O Grade	Sub Gde	BMOS	PMOS	Tour	Prerequisites
M3300100247	I	POSTAL	POSTAL CLERK	CPL	E4	0161	0161	36	
M3300100248	I	POSTAL	POSTAL CLERK	CPL	E4	0161	0161	36	
M3300100249	I	POSTAL	POSTAL CLERK	CPL	E4	0161	0161	36	
M3300100250	I	POSTAL	POSTAL CLERK	CPL	E4	0161	0161	36	
M3300100251	I	POSTAL	POSTAL CLERK	CPL	E4	0161	0161	36	
M3300100252	I	POSTAL	POSTAL CLERK	CPL	E4	0161	0161	36	
M3300100253	I	POSTAL	POSTAL CLERK	CPL	E4	0161	0161	36	
M3300100256	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100257	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100258	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100259	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100260	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100261	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100262	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100263	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100264	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100265	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100266	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100267	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100268	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100269	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100270	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100271	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100272	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100273	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100274	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100275	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100276	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100277	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100278	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100279	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100280	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100281	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100282	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100283	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100284	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100285	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100286	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100287	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100288	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100289	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100290	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100291	I	POSTAL	POSTAL CLERK	LCPL	E3	0161	0161	36	
M3300100297	I	POSTAL	POSTAL CLERK	PFC	E2	0161	0161	36	
M3300100298	I	POSTAL	POSTAL CLERK	PFC	E2	0161	0161	36	
M3300100299	I	POSTAL	POSTAL CLERK	PFC	E2	0161	0161	36	

BIC	CAT	Work Section	Billet Description	T/O Grade	Sub Gde	BMOS	PMOS	Tour	Prerequisites
M3300100300	I	POSTAL	POSTAL CLERK	PFC	E2	0161	0161	36	
M3300100493	I	MCX	EXCHANGE CHIEF	MGYSGT	E9	4133	4133	36	
M3300100494	I	MCX	OPS CHIEF	MSGT	E8	4133	4133	36	
M3300100495	I	MCX	EXCHANGE MAN	GYSGT	E7	4133	4133	36	
M3300100496	I	MCX	EXCHANGE MAN	SSGT	E6	4133	4133	36	
M3300100497	I	MCX	EXCHANGE MAN	SGT	E5	4133	4133	36	
M3300100498	I	MCX	EXCHANGE MAN	SGT	E5	4133	4133	36	
M3300105170	I	POSTAL	POSTAL TRNG/ADMIN SUPV	SSGT	E6	0161	0161	36	
M3300105171	I	POSTAL	POSTAL SUPPLY SUPERVISOR	SSGT	E6	0161	0161	36	
M3300105183	I	POSTAL	POSTAL NCO	SGT	E5	0161	0161	36	
M33001L0363	I	LSSS	TRAIL/DEFENSE COUNSEL	CAPT	O3	4402	4402	36	
M33001L0364	I	LSSS	TRAIL/DEFENSE COUNSEL	CAPT	O3	4402	4402	36	
M33001L0365	I	LSSS	MILITARY JUSTICE SNCO	GYSGT	E7	4421	4421	36	
M33001L0366	I	LSSS	MILITARY JUSTICE NCO	SGT	E5	4421	4421	36	
M33001L0367	I	LSSS	MILITARY JUSTICE NCO	CPL	E4	4421	4421	36	
M33001L0368	I	LSSS	MILITARY JUSTICE CLERK	LCPL	E3	4421	4421	36	
M33001L0369	I	LSSS	MILITARY JUSTICE CLERK	LCPL	E3	4421	4421	36	
M33001L0370	I	LSSS	MILITARY JUSTICE CLERK	LCPL	E3	4421	4421	36	
M33001L0371	I	LSSS	TRIAL/DEFENSE COUNSEL	CAPT	O3	4402	4402	36	
M33001L0372	I	LSSS	TRIAL/DEFENSE COUNSEL	CAPT	O3	4402	4402	36	
M33001L0373	I	LSSS	DEFENSE NCO	SGT	E5	4421	4421	36	
M33001L0374	I	LSSS	DEFENSE CLERK	LCPL	E3	4421	4421	36	
M33001L0375	I	LSSS	COURT REPORTER CHIEF	GYSGT	E7	4422	4421	36	
M33001L0376	I	LSSS	COURT REPORTER	SGT	E5	4422	4421	36	
M33001L0377	I	LSSS	COURT REPORTER	CPL	E4	4422	4421	36	
M33001L0378	I	LSSS	REVIEW OFFICER/LSST OIC	MAJ	O4	4402	4402	36	
M33001L0379	I	LSSS	REVIEW CHIEF	GYSGT	E7	4421	4421	36	
M33001L0380	I	LSSS	REVIEW NCO	CPL	E4	4421	4421	36	
M33001L0381	I	LSSS	REVIEW CLERK	LCPL	E3	4421	4421	36	
M33001L0382	I	LSSS	ADLAW NCO	SGT	E5	4421	4421	36	
M33001L0383	I	LSSS	CIVLAW NCO	SGT	E5	4421	4421	36	
M33001MCX01	I	MCX	EXCHANGE OFFICER	CWO4	W4	4130	4130	36	
M33001MCX02	I	MCX	OPS NCO	GYSGT	E7	4133	4133	36	
M33001MCX03	I	MCX	REC/WHSE ASST	SSGT	E6	4133	4133	36	
M33001MCX04	I	MCX	REC/WHSE MAN	SGT	E5	4133	4133	36	
M33001MCX05	I	MCX	REC/WHSE MAN	SGT	E5	4133	4133	36	
M33001MCX06	I	MCX	REC/WHSE MAN	SGT	E5	4133	4133	36	
M33001MCX07	I	MCX	BRANCH CHIEF	SSGT	E6	4133	4133	36	
M33001MCX08	I	MCX	EXCHANGE MAN	SGT	E5	4133	4133	36	
M33001MCX09	I	MCX	EXCHANGE MAN	SGT	E5	4133	4133	36	
M33001MCX10	I	MCX	EXCHANGE MAN	SGT	E5	4133	4133	36	

BIC	CAT	Work Section	Billet Description	T/O Grade	Sub Gde	BMOS	PMOS	Tour	Prerequisites
M0220800042	II	FLCL	AVN OPS CLERK	LCPL	E3	7041	7041	6	6 (minus J)
M0220800217	I	ARFF	CFR VEH MECH	CPL	E4	3526	3521	12	9,26
M0220800331	II	FUELS	BULK FUEL SPL	CPL	E4	1391	1391	6	6,38
M0220800332	II	FUELS	BULK FUEL SPL	CPL	E4	1391	1391	6	6,38
M0220800333	II	FUELS	BULK FUEL SPL	CPL	E4	1391	1391	6	6,38
M0220800334	II	FUELS	BULK FUEL SPL	CPL	E4	1391	1391	6	6,38
M0220800335	II	FUELS	BULK FUEL SPL	CPL	E4	1391	1391	6	6,38
M0220800368	II	FUELS	FUEL DIST SUPERVISOR	CPL	E4	1391	1391	6	6,38
M0220800369	II	FUELS	BULK FUEL SUPERVISOR	CPL	E4	1391	1391	6	6,38
M0220800372	II	FUELS	BULK FUEL SPL	CPL	E4	1391	1391	6	6,38
M0220800373	II	FUELS	BULK FUEL SPL	CPL	E4	1391	1391	6	6,38
M0220800376	II	FUELS	BULK FUEL SPL	CPL	E4	1391	1391	6	6,38
M0220800377	II	FUELS	BULK FUEL SPL	CPL	E4	1391	1391	6	6,38
M0220800388	II	FUELS	BULK FUEL SPL	CPL	E4	1391	1391	6	6,38
M0220800389	II	FUELS	BULK FUEL SPL	CPL	E4	1391	1391	6	6,38
M0220800390	II	FUELS	BULK FUEL SPL	CPL	E4	1391	1391	6	6,38
M0220800391	II	FUELS	BULK FUEL SPL	CPL	E4	1391	1391	6	6,38
M0220800408	II	ORD	AVN ORD SYS TECH	CPL	E4	6541	6541	12	5,8,24
M0220800409	II	ORD	AVN ORD SYS TECH	CPL	E4	6541	6541	12	5,8,24
M0220800413	II	ORD	AVN ORD SYS TECH	CPL	E4	6541	6541	12	5,8,24
M0220800577	III	CIO	FIELD WIREMAN	CPL	E4	0612	0000	6	5,6 (minus H/J),8,13,14
M3300104331	II	MWG6	DMS TECH	SGT	E5	0651	0651	6	4,5,10,14
M3300104332	II	MWG6	DMS TECH	SGT	E5	0651	0651	6	4,5,10,14
M3300104340	II	MWG6	DMS TECH	LCPL	E3	0651	0651	6	4,5,10,14
M3300104342	II	MWG6	DMS TECH	LCPL	E3	0651	0651	6	4,5,10,14
M3300104346	II	MWG6	DMS TECH	LCPL	E3	0651	0651	6	4,5,10,14
M3300104341	II	MWG6	DMS TECH	LCPL	E3	0651	0651	6	4,17
M3300104343	II	MWG6	DMS TECH	LCPL	E3	0651	0651	6	4,17
M3300104344	II	MWG6	DMS TECH	LCPL	E3	0651	0651	6	4,17
M3300104345	II	MWG6	DMS TECH	LCPL	E3	0651	0651	6	4,17
M330010RT01	II	TTSD - RIET	REALISTIC IMMERSION ENVIROMENTAL TRAINER	SSGT	E6	0369	0369	6	9,10,18,27,28
M330010RT02	II	TTSD - RIET	REALISTIC IMMERSION ENVIROMENTAL TRAINER	SSGT	E6	0311	03XX	6	9,10, 27,28
M330010RT03	II	TTSD - RIET	REALISTIC IMMERSION ENVIROMENTAL TRAINER	LCPL	E3	0311	03XX	6	9,10, 27,28
M330010RT04	II	TTSD - RIET	REALISTIC IMMERSION ENVIROMENTAL TRAINER	LCPL	E3	0311	03XX	6	9,10, 27,28
M330010RT05	II	TTSD - RIET	REALISTIC IMMERSION ENVIROMENTAL TRAINER	LCPL	E3	0311	03XX	6	9,10, 27,28
M33001WSS01	II	TTSD	BATTLE SIMULATION CENTER NCOIC	SSGT	E6	0369	03XX/08XX	6	5,9,10,18,27
M33001WSS12	II	TTSD	CALL FOR FIRE INSTRUCTORS	SSGT	E5	0369	03XX/08XX	6	9,10,18,27,28,29
M33001WSS13	II	TTSD	CALL FOR FIRE INSTRUCTORS	SGT	E5	0311	03XX/08XX	6	9,10,18,27,28,29
M33001WSS14	II	TTSD	CALL FOR FIRE INSTRUCTORS	SGT	E5	0311	03XX/08XX	6	9,10,18,27,28,29
M33001WSS15	II	TTSD	SIMULATION SYSTEM TERMINAL OPERATOR	SGT	E5	0311	0311	6	5,9,10,18,27,28,29
M3300200036	II	SECBN	DUTY ARMORER	LCPL	E3	2111	2111	6	1
M3300200278	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M3300200279	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M3300200280	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8

BIC	CAT	Work Section	Billet Description	T/O Grade	Sub Gde	BMOS	PMOS	Tour	Prerequisites
M3300200281	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M3300200282	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M3300200283	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M3300200284	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M3300200285	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M3300200330	II	SECBN	MILITARY POLICE	CPL	E4	5811	5811	9	2,6,8
M3300200331	II	SECBN	MILITARY POLICE	CPL	E4	5811	5811	9	2,6,8
M3300200332	II	SECBN	MILITARY POLICE	CPL	E4	5811	5811	9	2,6,8
M3300200333	II	SECBN	MILITARY POLICE	CPL	E4	5811	5811	9	2,6,8
M3300200334	II	SECBN	MILITARY POLICE	CPL	E4	5811	5811	9	2,6,8
M3300200335	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M3300200336	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M3300200337	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M3300200338	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M3300200339	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M3300200340	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M3300200341	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	2,6,8
M3300200342	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	2,6,8
M3300200343	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	2,6,8
M3300200344	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	2,6,8
M3300200345	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	2,6,8
M3300200346	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	2,6,8
M3300200347	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	2,6,8
M3300200348	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	2,6,8
M3300200349	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	2,6,8
M3300200350	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	2,6,8
M3300200351	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	2,6,8
M3300201089	II	SECBN	MILITARY POLICE	SGT	E5	5811	5811	9	8
M3300201090	II	SECBN	MILITARY POLICE	SGT	E5	5811	5811	9	8
M3300201091	II	SECBN	MILITARY POLICE	SGT	E5	5811	5811	9	8
M3300201097	II	SECBN	MILITARY POLICE	CPL	E4	5811	5811	9	8
M3300201098	II	SECBN	MILITARY POLICE	CPL	E4	5811	5811	9	8
M3300201099	II	SECBN	MILITARY POLICE	CPL	E4	5811	5811	9	8
M3300201100	II	SECBN	MILITARY POLICE	CPL	E4	5811	5811	9	8
M3300201105	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	8
M3300201106	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	8
M3300201107	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	8
M3300201108	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	8
M3300201124	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	8
M3300201125	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	8
M3300201126	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	8
M3300201127	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	8
M3300201131	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	8
M3300201132	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	8

BIC	CAT	Work Section	Billet Description	T/O Grade	Sub Gde	BMOS	PMOS	Tour	Prerequisites
M3300201133	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	8
M33002L0572	II	SECBN	MILITARY POLICE	CPL	E4	5811	5811	9	2,6,8
M33002L0573	II	SECBN	MILITARY POLICE	CPL	E4	5811	5811	9	2,6,8
M33002L0574	II	SECBN	MILITARY POLICE	CPL	E4	5811	5811	9	2,6,8
M33002L0575	II	SECBN	MILITARY POLICE	CPL	E4	5811	5811	9	2,6,8
M33002L0576	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M33002L0577	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M33002L0578	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M33002L0579	II	SECBN	MILITARY POLICE	LCPL	E3	5811	5811	9	2,6,8
M33002L0580	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	2,6,8
M33002L0581	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	2,6,8
M33002L0582	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	2,6,8
M33002L0583	II	SECBN	MILITARY POLICE	PFC	E2	5811	5811	9	2,6,8
M3300200453	II	SECBN	MOTOR VEH OPER	CPL	E4	3531	3531	6	2,6,8

BIC	CAT	Work Section	Billet Description	T/O Grade	Sub Gde	BMOS	PMOS	Tour	Prerequisites
M0220800325	III	S4	BLDG/GROUNDS CREW	SSGT	E6	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800326	III	S4	BLDG/GROUNDS CREW	SGT	E5	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800327	III	S4	BLDG/GROUNDS CREW	SGT	E5	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800354	III	PWD	TOOL ROOM/LOGISTICS NCO	LCPL	E3	8014	0000	6	6 (minus H/J)
M0220800547	III	S4	24 AREA BILLETING OFFICE	CPL	E4	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800548	III	S4	24 AREA BILLETING OFFICE	CPL	E4	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800549	III	S4	24 AREA BILLETING OFFICE	CPL	E4	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800550	III	S4	24 AREA BILLETING OFFICE	CPL	E4	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800551	III	S4	24 AREA BILLETING OFFICE	CPL	E4	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800552	III	S4	24 AREA BILLETING OFFICE	CPL	E4	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800553	III	S4	24 AREA BILLETING OFFICE	CPL	E4	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800554	III	S4	24 AREA BILLETING OFFICE	CPL	E4	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800555	III	S4	24 AREA BILLETING OFFICE	CPL	E4	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800559	III	S4	SMP	SGT	E5	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800560	III	S4	SMP	CPL	E4	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800561	III	S4	SMP	CPL	E4	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800562	III	S4	SMP	CPL	E4	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800563	III	S4	GYM	LCPL	E3	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800564	III	S4	GYM	CPL	E4	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800567	III	S4	GYM	SGT	E5	8014	0000	6	6 (minus G/H/L/J), 15 (minus E/F)
M0220800589	III	HZMT	HAZMAT HNDLR	SGT	E5	8056	0000	6	4,6B/D/F, 8,9,15A/B/F, 18
M0220800590	III	HZMT	HAZMAT HNDLR	SGT	E5	8056	0000	6	4,6B/D/F, 8,9,15A/B/F, 18
M0220800591	III	HZMT	HAZMAT HNDLR	SGT	E5	8056	0000	6	4,6B/D/F, 8,9,15A/B/F, 18
M0220800592	III	HZMT	HAZMAT HNDLR	SGT	E5	8056	0000	6	4,6B/D/F, 8,9,15A/B/F, 18
M0220800593	III	HZMT	HAZMAT HNDLR	SGT	E5	8056	0000	6	4,6B/D/F, 8,9,15A/B/F, 18
M0220800594	III	HZMT	HAZMAT HNDLR	CPL	E4	8056	0000	6	4,6B/D/F, 8,9,15A/B/F, 18
M0220800595	III	HZMT	HAZMAT HNDLR	CPL	E4	8056	0000	6	4,6B/D/F, 8,9,15A/B/F, 18
M0220800596	III	HZMT	HAZMAT HNDLR	LCPL	E3	8056	0000	6	4,6B/D/F, 8,9,15A/B/F, 18
M0220800597	III	HZMT	HAZMAT HNDLR	LCPL	E3	8056	0000	6	4,6B/D/F, 8,9,15A/B/F, 18
M0220800598	III	HZMT	HAZMAT HNDLR	LCPL	E3	8056	0000	6	4,6B/D/F, 8,9,15A/B/F, 18
M0220800599	III	HZMT	HAZMAT HNDLR	LCPL	E3	8056	0000	6	4,6B/D/F, 8,9,15A/B/F, 18
M0220800600	III	HZMT	HAZMAT HNDLR	LCPL	E3	8056	0000	6	4,6B/D/F, 8,9,15A/B/F, 18
M0220800601	III	HZMT	RECYCLING PRG COORD	LCPL	E3	8014	0000	6	4,6B/D/F, 8,9,15A/B/F, 18
M3300100164	III	SEPS SUB UNIT	DRIVER/CHASER	CPL	E4	8014	0000	6	12,25
M3300100165	III	SEPS SUB UNIT	DRIVER/CHASER	CPL	E4	8014	0000	6	25
M3300100315	III	OFFICE	BASE LOCATOR	LCPL	E3	8014	0000	9	1,4
M3300100438	III	MCCS PROGRAMS	ATHLETIC/REC NCOIC	SGT	E5	8014	0000	6	22
M3300100439	III	MCCS PROGRAMS	ATHLETIC/REC NCOIC	SGT	E5	8014	0000	6	22
M3300100440	III	MCCS PROGRAMS	ATHLETIC/REC ASST	LCPL	E3	8014	0000	6	22
M3300100441	III	MCCS PROGRAMS	ATHLETIC/REC ASST	LCPL	E3	8014	0000	6	22
M3300100442	III	MCCS PROGRAMS	ATHLETIC/REC ASST	LCPL	E3	8014	0000	6	22
M3300100443	III	MCCS PROGRAMS	ATHLETIC/REC ASST	LCPL	E3	8014	0000	6	22
M3300100444	III	MCCS PROGRAMS	ATHLETIC/REC ASST	LCPL	E3	8014	0000	6	22
M3300100445	III	MCCS PROGRAMS	ATHLETIC/REC ASST	LCPL	E3	8014	0000	6	22
M3300100446	III	MCCS PROGRAMS	ATHLETIC/REC ASST	LCPL	E3	8014	0000	6	22
M3300100447	III	MCCS PROGRAMS	ATHLETIC/REC ASST	LCPL	E3	8014	0000	6	22
M3300100448	III	MCCS PROGRAMS	ATHLETIC/REC ASST	LCPL	E3	8014	0000	6	22
M3300100449	III	MCCS PROGRAMS	ATHLETIC/REC ASST	LCPL	E3	8014	0000	6	22
M3300100450	III	MCCS PROGRAMS	ATHLETIC/REC ASST	LCPL	E3	8014	0000	6	22
M3300100451	III	MCCS PROGRAMS	ATHLETIC/REC ASST	LCPL	E3	8014	0000	6	22
M3300100452	III	MCCS PROGRAMS	ATHLETIC/REC ASST	LCPL	E3	8014	0000	6	22
M3300100453	III	MCCS PROGRAMS	ATHLETIC/REC ASST	LCPL	E3	8014	0000	6	22
M3300100553	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	12	8,15,19
M3300100554	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,15,19
M3300100555	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,15,19

BIC	CAT	Work Section	Billet Description	T/O Grade	Sub Gde	BMOS	PMOS	Tour	Prerequisites
M3300100556	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,15,19
M3300100557	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,15,19
M3300100558	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,15,19
M3300100559	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,15,19
M3300100560	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,15,19
M3300100561	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,15,19
M3300100562	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,15,19
M3300100563	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,15,19
M3300100564	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,15,19
M3300100565	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,15,19
M3300100566	III	TRMD- RANGE MAINT	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,11,15,19,22
M3300100567	III	TRMD- RANGE MAINT	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,11,15,19,22
M3300100568	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,15,19
M3300100569	III	TRMD- RANGE MAINT	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,11,15,19,22
M3300100570	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,15,19
M3300100571	III	TTSD- TRNG SPT DIV	RANGE MAINTENANCE MAN	PFC	E2	8014	0000	6	8,15,19
M3300100594	III	MTB - HORNO	ASST PIT NCO	SGT	E5	8014	0000	6	7,8,16,19,20,22
M3300100595	III	MTB - WILCOX	ASST PIT NCO	SGT	E5	8014	0000	6	7,8,16,19,20,22
M3300100596	III	MTB - WILCOX	TOWER NCO	SGT	E5	8014	0000	6	7,8,16,19,20,22
M3300100597	III	MTB - WILCOX	TOWER NCO	SGT	E5	8014	0000	6	7,8,16,19,20,22
M3300100598	III	MTB - HORNO	TOWER NCO	SGT	E5	8014	0000	6	7,8,16,19,20,22
M3300100599	III	MTB - WILCOX	TOWER NCO	SGT	E5	8014	0000	6	7,8,16,19,20,22
M3300100600	III	MTB - WILCOX	TOWER NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100601	III	MTB - WILCOX	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100602	III	MTB - HORNO	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100603	III	MTB - WILCOX	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100604	III	MTB - HORNO	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100605	III	MTB - HORNO	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100606	III	MTB - HORNO	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100607	III	MTB - WILCOX	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100608	III	MTB - WILCOX	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100609	III	MTB - HORNO	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100610	III	MTB - WILCOX	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100611	III	MTB - HORNO	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100612	III	MTB - WILCOX	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100613	III	MTB - WILCOX	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100614	III	MTB - HORNO	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100615	III	MTB - WILCOX	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100616	III	MTB - WILCOX	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100617	III	MTB - WILCOX	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100618	III	MTB - HORNO	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100619	III	MTB - WILCOX	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100620	III	MTB - WILCOX	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100621	III	MTB - HORNO	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100622	III	MTB - HORNO	BLOCK NCO	SGT	E5	0931	0000	6	7,8,16,19,20,22
M3300100623	III	MTB - WILCOX	POLICE SGT	CPL	E4	8911	0000	6	7,8,16,19,20,22
M3300100624	III	MTB - HORNO	POLICE SGT	CPL	E4	8911	0000	6	7,8,16,19,20,22
M3300100633	III	TTSD- TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100634	III	TTSD- TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100635	III	TTSD- TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100636	III	TTSD- TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100637	III	TTSD- TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100638	III	TTSD- TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100639	III	TTSD- TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100640	III	TTSD- TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19

BIC	CAT	Work Section	Billet Description	T/O Grade	Sub Gde	BMOS	PMOS	Tour	Prerequisites
M3300100641	III	TTSD - TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100642	III	TTSD - TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100643	III	TTSD - TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100644	III	TTSD - TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100645	III	TTSD - TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100646	III	TTSD - TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100647	III	TTSD - TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100648	III	TTSD - TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100649	III	TTSD - TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100650	III	TTSD - TRNG SPT DIV	OPERATOR	SGT	E5	8014	0000	6	8,15,19
M3300100651	III	TTSD - TRNG SPT DIV	BATTERY MAN	CPL	E4	8014	0000	9	8,15,16,19
M3300100680	III	RANGE OPERATIONS	AVIATION OPS CLERK	CPL	E4	7041	0000	6	8,15,16,19
M3300102632	III	SUB ABUSE CTR	NCO APM/MEDEVAC COORD	SGT	E5	8014	0000	9	6,8
M3300102633	III	SUB ABUSE CTR	NCO APM/MEDEVAC COORD	SGT	E5	8014	0000	9	6,8
M3300102642	III	SUB ABUSE CTR	LAB TECH	CPL	E4	8014	0000	6	6,8
M3300102643	III	SUB ABUSE CTR	LAB TECH	LCPL	E3	8014	0000	6	6,8
M3300102644	III	SUB ABUSE CTR	LAB TECH	LCPL	E3	8014	0000	6	6,8
M3300103062	III	MUSEUM	CURATOR ASST	CPL	E4	8014	0000	6	1,8,24
M3300103063	III	MUSEUM	CURATOR ASST	LCPL	E3	8014	0000	6	1,8,24
M3300103907	III	CAMP SERVICES	11-18 AREA SNCOIC	SSGT	E6	8014	0000	12	
M330010LB01	III	SUB ABUSE CTR	LAB TECH	CPL	E4	8014	0000	6	6,8
M330010LG01	III	LSSS	LSSS/LSST SPT CLK	CPL	E4	8014	0000	6	1,4,6 (less a, d, e, h, and i)
M330010LG02	III	SJA	MAGISTRATE CLK	CPL	E4	8014	0000	6	1,4,6 (less a, d, e, h, and i)
M330010LG03	III	SJA	MAGISTRATE CLK	CPL	E4	8014	0000	6	1,4,6 (less a, d, e, h, and i)
M330010VT01	III	VITA	VITA REP GROUP 1	CPL	E4	8014	0000	12	1
M330010VT02	III	VITA	VITA REP GROUP 1	CPL	E4	8014	0000	12	1
M330010VT03	III	VITA	VITA REP GROUP 1	CPL	E4	8014	0000	12	1
M330010VT04	III	VITA	VITA REP GROUP 1	CPL	E4	8014	0000	12	1
M330010VT05	III	VITA	VITA REP GROUP 1	CPL	E4	8014	0000	12	1
M330010VT06	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT07	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT08	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT09	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT10	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT11	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT12	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT13	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT14	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT15	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT16	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT17	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT18	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT19	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT20	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT21	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT22	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT23	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT24	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT25	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT26	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT27	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT28	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT29	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M330010VT30	III	VITA	VITA REP	CPL	E4	8014	0000	6	1
M33001WSS02	III	TTSD	COMBINED ARMS STAFF TRAINER NCOIC	CPL	E4	8711	0000	6	9,10,27

BIC	CAT	Work Section	Billet Description	T/O Grade	Sub Gde	BMOS	PMOS	Tour	Prerequisites
M33001WSS03	III	TTSD	SIMULATION SYSTEM TERMINAL OPERATOR	CPL	E4	8711	0000	6	5,9,10,27
M33001WSS04	III	TTSD	SIMULATION SYSTEM TERMINAL OPERATOR	CPL	E4	8711	0000	6	5,9,10,27
M33001WSS05	III	TTSD	SIMULATION SYSTEM TERMINAL OPERATOR	CPL	E4	8711	0000	6	5,9,10,27
M33001WSS06	III	TTSD	SIMULATION SYSTEM TERMINAL OPERATOR	CPL	E4	8711	0000	6	5,9,10,27
M33001WSS07	III	TTSD	SIMULATION SYSTEM TERMINAL OPERATOR	CPL	E4	8711	0000	6	5,9,10,27
M33001WSS08	III	TTSD	SIMULATION SYSTEM TERMINAL OPERATOR	CPL	E4	8711	0000	6	5,9,10,27
M33001WSS09	III	TTSD	SIMULATION SYSTEM TERMINAL OPERATOR	CPL	E4	8711	0000	6	5,9,10,27
M33001WSS10	III	TTSD	SIMULATION SYSTEM TERMINAL OPERATOR	CPL	E4	8711	0000	6	5,9,10,27
M3300200035	III	SECBN	DUTY ARMORER	LCPL	E3	2111	0000	6	1
M3300200037	III	SECBN	DUTY ARMORER	PFC	E2	2111	0000	6	1
M3300200137	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,3,8
M3300200212	III	SECBN	MILITARY POLICE	SGT	E5	5811	0000	6	2,6,8
M3300200213	III	SECBN	MILITARY POLICE	SGT	E5	5811	0000	6	2,6,8
M3300200214	III	SECBN	MILITARY POLICE	SGT	E5	5811	0000	6	2,6,8
M3300200215	III	SECBN	MILITARY POLICE	SGT	E5	5811	0000	6	2,6,8
M3300200216	III	SECBN	MILITARY POLICE	SGT	E5	5811	0000	6	2,6,8
M3300200217	III	SECBN	MILITARY POLICE	SGT	E5	5811	0000	6	2,6,8
M3300200218	III	SECBN	MILITARY POLICE	SGT	E5	5811	0000	6	2,6,8
M3300200219	III	SECBN	MILITARY POLICE	SGT	E5	5811	0000	6	2,6,8
M3300200220	III	SECBN	MILITARY POLICE	SGT	E5	5811	0000	6	2,6,8
M3300200221	III	SECBN	MILITARY POLICE	SGT	E5	5811	0000	6	2,6,8
M3300200222	III	SECBN	MILITARY POLICE	SGT	E5	5811	0000	6	2,6,8
M3300200223	III	SECBN	MILITARY POLICE	SGT	E5	5811	0000	6	2,6,8
M3300200236	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200237	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200238	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200239	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200240	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200241	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200242	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200243	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200244	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200245	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200246	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200247	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200248	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200249	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200250	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200251	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200252	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M3300200257	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200258	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200259	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200260	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200261	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200262	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200263	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200264	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200265	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200266	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200267	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200268	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200269	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200270	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200271	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8

BIC	CAT	Work Section	Billet Description	T/O Grade	Sub Gde	BMOS	PMOS	Tour	Prerequisites
M3300200272	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200273	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200274	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200275	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200276	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M3300200277	III	SECBN	MILITARY POLICE	LCPL	E2	5811	0000	6	6,10,14,17
M3300201381	III	BASE SAFETY CENTER	SAFETY CLERK	LCPL	E3	8014	0000	6	8
M3300201382	III	BASE SAFETY CENTER	SAFETY CLERK	LCPL	E3	8014	0000	6	8
M33002L0584	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M33002L0585	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M33002L0586	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M33002L0587	III	SECBN	MILITARY POLICE	CPL	E4	5811	0000	6	2,6,8
M33002L0588	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M33002L0589	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M33002L0590	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M33002L0591	III	SECBN	MILITARY POLICE	LCPL	E3	5811	0000	6	2,6,8
M33002L0592	III	SECBN	MILITARY POLICE	SGT	E5	5811	0000	6	2,6,8
M33002L0593	III	SECBN	MILITARY POLICE	SGT	E5	5811	0000	6	2,6,8

FAP Billet Prerequisites

1. REQUIRES TYPING ABILITY WITH A MINIMUM OF 15 WORDS PER MINUTE.
2. REQUIRES COMMERCIAL 3-TON LICENSE. BASE WILL ASSUME TRAINING AND LICENSING RESPONSIBILITIES.
3. REQUIRES COMMERCIAL 1-TON LICENSE. BASE WILL ASSUME TRAINING AND LICENSING RESPONSIBILITIES.
4. COMPUTER RELATED BILLET REQUIRING CONTACT RELIEF WITH A 14 DAY TURNOVER PERIOD.
5. SECRET CLEARANCE REQUIRED.
6. MUST MEET FOLLOWING PREREQUISITES IN ORDER TO BE ASSIGNED TO BILLET:
 - A. MINIMUM AGE OF 19 REQUIRED.
 - B. BE MATURE, RELIABLE, TRUSTWORTHY, AND HAVE THE ABILITY TO TACTFULLY, IMPARTIALLY, AND FIRMLY ENFORCE REGULATIONS.
 - C. BE OF PROPORTIONATE WEIGHT TO HEIGHT ACCORDING TO MARINE CORPS REGULATIONS, AND PHYSICALLY QUALIFIED IN ALL RESPECTS.
 - D. BE A HIGH SCHOOL GRADUATE OR POSSESSES A GT SCORE OF 90 OR ABOVE.
 - E. BE ABLE TO PASS A BASIC SPELLING/WRITTEN COMMUNICATIONS EXAM.
 - F. POSSESS AVERAGE PRO AND CON MARKS OF AT LEAST 4.0.
 - G. NO RECORD OF COURT-MARTIAL, FELONY, CIVIL CONVICTION OR ADVERSE IN-SERVICE DRUG/ALCOHOL RELATED INVOLVEMENT.
 - H. BE ABLE TO PASS EMERGENCY OPERATOR'S LICENSING EXAM.
 - I. HAVE A SAFE DRIVING RECORD, AS DETERMINED BY THE BASE PROVOST MARSHAL'S OFFICE.
 - J. NOMINEES MUST BE INTERVIEWED BY A MILITARY POLICE BATTALION REPRESENTATIVE PRIOR TO ISSUANCE OF ORDERS TO THE FAP.
7. MUST BE QUALIFIED MARKSMAN OR ABOVE WITH SERVICE RIFLE DURING LAST QUALIFICATION FIRING.

FAP Billet Prerequisites

8. MUST POSSESS A VALID STATE MOTOR VEHICLE DRIVERS LICENSE.
9. IF SUBSTITUTION GRADE AND OR MOS ARE NOT THE SAME AS THE REQUIRED GRADE AND MOS, SUBSTITUTION IS NOT AUTHORIZED WITHOUT PRIOR APPROVAL OF THE INSTALLATION FAP COORDINATOR.
10. MUST POSSESS RUDIMENTARY CARPENTRY SKILLS AND OR LIMITED MASONRY EXPERIENCE.
11. BILLET MUST BE FILLED BY A FEMALE MARINE.
12. MUST HOLD MOS OF 0651.
13. MUST BE IN A FULL DUTY MEDICAL STATUS.
14. PREFERRED MOS OF 06XX OR 28XX HOWEVER, ANY MOS IS ACCEPTABLE PROVIDED THE MARINE HAS COMPUTER SKILLS.
15. MUST MEET FOLLOWING PREREQUISITES IN ORDER TO BE ASSIGNED TO BILLET:
 - A. BE ABLE TO LIFT 50 LBS.
 - B. NOT HAVE ALLERGIES THAT WOULD PRECLUDE THEM FROM WORKING IN HEAVILY VEGETATED AREAS.
 - C. HAVE NO NJP OR COURT MARTIAL WITHIN THE LAST 12 MONTHS IN OR ORDER TO BE CERTIFIED AS (NON-LIVE FIRE) RANGE SAFETY OFFICER.
 - D. POSSESS A PRIVATELY OWNED VEHICLE IN ORDER TO COMMUTE TO AND FROM WORK LOCATION.
 - E. MUST NOT BE CONVICTED OF A MISDEMEANOR (DOMESTIC VIOLENCE).
 - F. MUST BE AN NCO FOR ASSIGNMENT TO THIS BILLET.
16. MUST POSSESS THE SECONDARY MOS 0933 (MARKSMANSHIP COACH) PER MCO 3574.2. FAP PERSONNEL WHO DO NOT CURRENTLY POSSESS THE 0933 MOS WILL BE TRAINED BY MCIW. CURRENT FAP PERSONNEL FOR THESE SUBSTITUTE PERSONNEL WILL REMAIN WITH MCIW UNTIL THE SUBSTITUTE IS TRAINED AND CERTIFIED TO ASSUME THE DUTIES OF THE BILLET, WHICH COULD TAKE UP TO 30 DAYS FROM DATE SUBSTITUTE REPORTS TO BILLET.

FAP Billet Prerequisites

17. PREFERRED MOS OF 06XX OR 28XX HOWEVER, ANY MOS IS ACCEPTABLE PROVIDED THE MARINE HAS COMPUTER SKILLS.
18. DUE TO HEAVY LIFTING, FEMALE MARINES WHO ARE PREGNANT ARE NOT QUALIFIED FOR ASSIGNMENT TO THIS BILLET.
19. MUST BE AN NCO DUE TO THE CHASER REQUIREMENTS.
20. SHOULD BE FILLED BY 03XX, 08XX, OR 18XX MOSS.
21. MUST HAVE OIF/OEF DEPLOYMENT EXPERIENCE.
22. MUST HAVE ADEQUATE KNOWLEDGE OF CALL FOR FIRE AND MAP READING.
23. AT A MINIMUM A DODI 8570 IAT Level I CERTIFICATION.
24. MUST BE ABLE TO PASS AA&E SCREENING.
25. NO RESTRICTIONS FOR ASSIGNMENT OF SHIFT WORK BETWEEN THE HOURS OF 0400 AND 2230, TO INCLUDE WEEKENDS AND HOLIDAYS.
26. MUST HAVE COMPLETED THE LOUIS F. GARLAND DOD FIRE ACADEMY, GOODFELLOW AIR FORCE BASE, SAN ANGELO TX. (FIRE PROTECTION APPRENTICESHIP COURSE), AND MAINTAINS THE MOS 7051.
27. MUST MEET THE REQUIREMENTS OF NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) 1582.
28. CRITICAL BIC, IF NOT FILLED WILL RESULT IN ADJUSTED AIRFIELD OPERATING HOURS.
29. MUST POSSESS A GT SCORE OF 110 OR HIGHER.
30. MUST POSSESS NORMAL COLOR VISION.
31. COMPLETE THE AIRMAN WRITTEN TEST (AWT).
32. AIR TRAFFIC CONTROL BASIC COURSE (ACA1), NATTC, NAS PENSACOLA, FL, AND RECEIVE AN AIR TRAFFIC CONTROL SPECIALIST (ATCS) CERTIFICATE.
33. MUST MEET THE REQUIREMENT/PREREQUISITES OF MOS 7257.
34. QUALIFY AS A RADAR ARRIVAL/DEPARTURE CONTROLLER, OR THE COMMANDING OFFICER OF A SQUADRON LEVEL UNIT OR HIGHER UNDER WHICH MARINE AIR TRAFFIC CONTROLLERS ARE ASSIGNED AND WHERE AIR

FAP Billet Prerequisites

TRAFFIC CONTROL SERVICES ARE BEING PERFORMED IN AN EXPEDITIONARY/TACTICAL FIELD ENVIRONMENT OF AT LEAST FOUR CONSECUTIVE MONTHS, MAY CERTIFY A MARINE AS A RADAR ARRIVAL/DEPARTURE CONTROLLER.

35. AT A MCAS OR MCAF, MUST POSSESS CONTROL TOWER POSITION QUALIFICATIONS ON GROUND CONTROL AND TOWER FLIGHT DATA, OR MUST POSSESS RADAR POSITION QUALIFICATIONS ON RADAR FINAL CONTROL AND RADAR FLIGHT DATA/COORDINATOR.

36. MUST MEET THE REQUIREMENTS/PREREQUISITES OF MOS 7251.

37. QUALIFY AS A LOCAL CONTROLLER AND BE ISSUED A FEDERAL AVIATION ADMINISTRATION (FAA) CONTROL TOWER OPERATOR (CTO) LICENSE, OR THE COMMANDING OFFICER OF A SQUADRON LEVEL UNIT OR HIGHER UNDER WHICH MARINE AIR TRAFFIC CONTROLLERS ARE ASSIGNED AND WHERE AIR TRAFFIC CONTROL SERVICES ARE BEING PERFORMED IN AN EXPEDITIONARY/TACTICAL FIELD ENVIRONMENT OF AT LEAST FOUR CONSECUTIVE MONTHS, MAY CERTIFY A MARINE AS A LOCAL CONTROLLER.

38. MUST HAVE SERVICEABLE SAFETY STEEL TOE BOOTS ISSUED BEFORE FAP ASSIGNMENT.

FAP Billet Position Description (PD) Example

BIC	SECTION	DESCRIPTION	MOS	TOUR	CAT	GRADE
M33001L00000	LBFS	Chief Cook – 14 Area	3381	6 MOS	F2	E7
M33001L00000	LBFS	Chief Cook – 14 Area	3381	6 MOS	F2	E7
M33001L00000	LBFS	Chief Cook – 14 Area	3381	6 MOS	F2	E7
M33001L00000	LBFS	Chief Cook – 43 Area	3381	6 MOS	F2	E7
M33001L00000	LBFS	Chief Cook – 43 Area	3381	6 MOS	F2	E7
M33001L00000	LBFS	Chief Cook – 43 Area	3381	6 MOS	F2	E7
M33001L00000	LBFS	Chief Cook – 62 Area	3381	6 MOS	F2	E7
M33001L00000	LBFS	Chief Cook – 62 Area	3381	6 MOS	F2	E7
M33001L00000	LBFS	Chief Cook – 62 Area	3381	6 MOS	F2	E7

1. Prerequisites: NONE

2. Purpose of Position: The primary objective of this position is to augment the manpower resources of the host command so that it may provide adequate support to its tenant FME units. The Chief Cook is assigned to the Management and Mess Attendant (M&MA) garrison mess hall to supervise and manage Marine Food Service Specialists.

3. Major Duties: The FAP Marine Chief Cook is responsible for assigning cooking tasks to the Food Service Specialists, also known as Cooks-On-Watch, in accordance with the requirements of the Contractor's approved menus and recipes.

4. Supervision: The Chief Cook will supervise the work effort of the Cooks-On-Watch and the production of the different food and entrées required for each meal. He or she will personally inspect and brief the watch before preparation of the first meal, and debrief upon completion of the meal.

5. Work Environment: Work performed is primarily conducted within the garrison mess hall. The work involves prolonged periods of standing and supervising by walking around. He or she will also be required to kneel, crouch, lift, and stoop while conducting business at the M&MA mess hall.

6. Additional Duties:

a. Morning Reports: Maintain accountability of Marine Food Service Specialists working in the facility.

FAP Billet Position Description (PD) Example

b. Manpower Emergency Reaction Cell (MERC) Team member: Upon activation of the MERC, actively participate in the accountability and evacuation cell for the Installation's Command Center via MCB G4, Logistics and the Base Food Service Office. Marine Locator will be involved in all MERC training periods as well as two annual state level exercises.

7. Personal Contacts: Contacts may include all branches of Armed Forces active and reserve military personnel.

8. Hours of Billet: This is shift work, requiring each Chief Cook to work a minimum of 40 hours per week, 8 hours a day, which does not include training periods.

a. As is the nature of garrison food services, the Chief Cook will also be required to work various hours on Saturday, Sundays, evenings, and holidays to support operations.

9. Customer Base: On a daily basis, this billet supports the following customer base.

a. All authorized patrons, most of which are MEF Marines, in the respective areas.

10. Validation: The Marine Corps Base Camp Pendleton Food Service Office only has four gunnery sergeant billets on their T/O. Those four billets serve as Quality Assurance Evaluators to support the Food Service Quality Assurance Surveillance Program (QASP), which monitors contractor performance under Regional Garrison Food Service Contract. As such, the structure and manning is insufficient and there is a need to supplement the Marine Corps Base Camp Pendleton Food Service Office with nine Fleet Assistance Program Marines to support the tenant FMF Commanders and their Marines.



UNITED STATES MARINE CORPS
SECURITY & EMERGENCY SERVICES BATTALION
MARINE CORPS BASE
BOX 555051
CAMP PENDLETON, CALIFORNIA 92055-5051

IN REPLY REFER TO:
8000
ORD

From: Arms, Ammunition, and Explosives Officer, Security & Emergency
Services Battalion
To: Medical Officer
Subj: MEDICAL SCREENING FOR AA&E DUTY CASE OF:

Rank, First Name, MI, Last Name EDIPI/MOS

Ref: (a) MCO 5530.14A

1. Please screen the above individual's health record for assignment to Arms, Ammunition, and Explosives (AA&E) duty. A positive response to any of the questions listed below may disqualify the individual from assignment to working with AA&E in the performance of his/her duties.

- a. Does the Marine have a history of alcohol abuse?
Yes _____ No _____
- b. Has the Marine been the subject of psychiatric evaluation?
Yes _____ No _____
- c. Has the Marine been treated for suicidal tendencies?
Yes _____ No _____
- d. Has the Marine been treated for depression?
Yes _____ No _____
- e. Has the Marine been treated for stress?
Yes _____ No _____
- f. Has the Marine been treated for drug abuse?
Yes _____ No _____
- g. Is the Marine under any permanent medication that might degrade his/her mental capacity?
Yes _____ No _____

2. The above Marine's Medical Record Book has been reviewed.

MEDICAL OFFICER SIGNATURE AND DATE

ENCLOSURE (4)

PERSONNEL SCREENING FORM FOR ARMS, AMMUNITION, AND EXPLOSIVES (AA&E)

Screening (check one):

☐**INITIAL**☐**ANNUAL**

Ref: (a) MCO 5530.14A

(b) MCO P4400.150

Individual Being Screened			
Rank :	Full Name :		
SSN :	MOS :	Billet :	
Date of screening :	Signature :		

Individual Conducting Screening			
Rank :	Full Name :		
SSN :	MOS :	Billet :	
Date of screening :	Signature :		

SUBJECT	YES	NO	N/A	REMARKS
Individual's medical record has been screened by a competent medical authority. There are no medical conditions that would prevent this individual from handling AA&E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Individual's Services Record / Officer Qualification Record / Personnel File has been screened. There is no derogatory information that would prohibit this individual from handling AA&E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Individual has no pending legal action and/or convictions by court-martial, civilian courts, or non-judicial punishment that would prohibit this individual from handling AA&E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Individual demonstrates the requisite maturity, judgment, and leadership required to handle AA&E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has the individual had a National Agency Check (NAC) or Entrance National Agency Check (ENTNAC) completed and is the result posted in the MMS system or appropriate personnel file?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has the individual qualified with the required security weapon within the last 12 months?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has the Individual completed instruction in the use of deadly force and signed a deadly force certification, if required to be armed in the performance of his/her duties?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Based on the above information, I have determined that the subject Individual (check one):

☐**does meet** the personnel screening requirements to handle AA&E in performance of their regular duties.☐**currently does not meet** the personnel screening requirements to handle AA&E in performance of their regular duties. Individual will be re-evaluated in ____ days.☐**can not meet** the personnel screening requirements to handle AA&E in performance of their regular duties. A summary of the findings for non-qualification are attached. If appropriate, the command will request that action be taken to re-train and/or reassign subject individual to an occupational field not requiring routine handling of AA&E.

Retention: This Record will be maintained for one year after termination of the individual's assignment, or one year after final interview if the individual is disqualified during the screening or re-screening process.

FOR OFFICIAL USE ONLY.

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ENCLOSURE (5)

FLEET MARINE FORCE PERSONNEL ASSISTANCE PROGRAM (FAP)										DATE SCREENED			
ENLISTED SCREENING													
FILL IN THE BLANKS AND MARK QUESTIONS WITH 'X' OR '/'													
FAP LINE BILLET													
BIC		REPLACEMENT FOR											
NOMINEE IDENTIFICATION													
RANK		NAME (LAST, FIRST, MIDDLE)				EDIPI		PMOS		EAS			
MCC		PARENT ORGANIZATION				INITIAL FAP TOUR		PREV FAP TOUR TERM FOR CAUSE					
						YES		NO		YES			
										NO			
NOMINEE QUALIFICATION					N/A		YES		NO		NOMINEE QUALIFICATION		
RECOMMENDED FOR REENLISTMENT											RECOMMENDED FOR PROMOTION		
EXTEN/REENL TO COMPLETE FAP TOUR MOS											FAMILY PROBLEMS		
DESIRES LV IN CONJUNCTION W/EAS MOS											FINANCIAL PROBLEMS		
QUALIFIED IN FAP BMOS											WILL FAP CAUSE UNDUE HARDSHIP		
CRITICAL MOS											CIVILIAN DRIVERS LICENSE		
COMBAT ARMS (CA) MOS											MILITARY OPERATORS LICENSE (MILOPRLIC)		
PAID CAEB BONUS											PREV MILOPRLIC SUSP OR REVOKED		
PAID SRB BONUS											MILOPRLIC EXPIRES ON		
NJP IN LAST 3 MOS											DATE		
COURT-MARTIAL IN LAST 3 MOS											MILOPRLIC LIMITS:		
UNDER SUSPENDED SENTENCE NJP/CM											NUMBER OF CIV/MIL TRAFFIC VIOLS		
RECORD OF ASSAULT, MALTREATMENT, OR HAZING											LAST RIFLE QUAL		
DRUG INVOLVEMENT											DATE		
ALCOHOL INVOLVEMENT											EDUC LV		
MEDICAL PROBLEMS											GTS		
RECEIVING MED TREATMENT OR ON MEDICATION											AVERAGE PRO/CONS		
MC WEIGHT CNTL OR MILAP											PRO		
DEROGATORY PG 11 ENTRIES											CON		
PROMOTED SINCE LAST DISCIPLINARY ACTION											RECOMMENDED PRO/CONS		
											PRO		
											CON		
											REMARKS		
PRIVACY ACT													
1. SORN: M06320-1. AUTHORITY 10 U.S.C. 5013, SECRETARY OF THE NAVY; 10 U.S.C. 5041, UNITED STATES MARINE CORPS 5 U.S.C. 301, DEPARTMENTAL REGULATIONS; E.O. 10450, SECURITY REQUIREMENTS FOR GOVERNMENT EMPLOYMENT AND E.O. 9397 (SSN).													
2. PRINCIPAL PURPOSE: INFORMATION IS OBTAINED TO STANDARDIZE THE SCREENING PROCEDURES TO MONITOR ENLISTED PERSONNEL AND COMPLETE ADMINISTRATIVE DETAIL ON PERSONNEL RECORDS.													
3. ROUTINE USE: INFORMATION WILL BE UTILIZED TO DETERMINE THE ELIGIBILITY OF TENANT COMMAND PERSONNEL FOR ASSIGNMENT TO MARINE CORPS BASE, CAMP PENDLETON FMF PERSONNEL ASSISTANCE PROGRAM (FAP).													
4. DISCLOSURE MANDATORY/VOLUNTARY: MANDATORY													
5. CONSEQUENCES OF REFUSAL TO DISCLOSE: ADMINISTRATION OF YOUR PERSONNEL RECORDS WILL NOT BE PROVIDED WHICH WILL HAVE AN ADVERSE EFFECT UPON YOU													
SIGNATURE OF NOMINEE										DATE			
APPROVAL													
SIGNATURE UNIT/ORGANIZATION LEVEL FAP COORDINATOR					PHONE		RECOMMENDED FOR ASSIGNMENT					YES	
SIGNATURE COMMAND LEVEL FAP COORDINATOR					PHONE		APPROVED FOR ASSIGNMENT					NO	
SIGNATURE DIVISION LEVEL FAP COORDINATOR					PHONE		ACCEPTABLE FOR ASSIGNMENT						
SIGNATURE FAP UNIT SPONSOR					PHONE		APPROVED						

ENCLOSURE (6)