



UNITED STATES MARINE CORPS
I MARINE EXPEDITIONARY FORCE
U. S. MARINE CORPS FORCES, PACIFIC
BOX 555300
CAMP PENDLETON, CA 92055-5300

IN REPLY REFER TO:
3070
OPSEC
12 OCT 2011

POLICY LETTER 10-11

From: Commanding General
To: Distribution

Subj: I MARINE EXPEDITIONARY FORCE (MEF) OPERATIONS SECURITY
(OPSEC) CRITICAL INFORMATION LIST (CIL) GUIDANCE

Encl: (1) I MEF OPSEC Critical Information List (CIL)

1. Situation. Critical information encompasses those specific, unclassified facts about friendly intentions, capabilities, activities that an adversary needs to plan and act effectively to guarantee failure or unacceptable consequences to the friendly mission. Elements of this information are both unclassified and classified. A CIL provides categories of information that need protection regardless of classification. The I MEF OPSEC CIL is provided in enclosure (1). Specific facts related to critical information will not be transmitted over unsecured telecommunications (phone, fax, internet, email, and radio), posted to internet blogs or chat sites, or discussed in public areas where personnel without a need to know may be present. When sending electronically, the information will only be transmitted to other ".mil" addresses and will utilize proper encryption.

2. Mission. This Policy provides guidance for the creation and distribution of a CIL and establishes guidance for the prevention of unauthorized use or exploitation of information critical to OPSEC.

3. Execution. Commanders are encouraged to develop their own functional area CIL and sign these lists into policy. Posting of this CIL is mandatory by computers, phones and faxes. All personnel in I MEF will be aware of this listing and understand the responsibilities with safeguarding critical information. Personnel finding CIL items in locations other than a shred bin are to report the information to the respective OPSEC Coordinator or Officer in charge.

Subj: I MARINE EXPEDITIONARY FORCE (MEF) OPERATIONS SECURITY
(OPSEC) CRITICAL INFORMATION LIST GUIDANCE

4. Administration and Logistics. Major Subordinate Commands are to report completion of CIL and provide information to OPSEC Program Manager via Automated Message Handling System. CIL will be maintained in OPSEC turnover binder for review in accordance with Automated Inspection Reporting System Checklist. OPSEC Program Manager is available for a Staff Assist Visit prior to inspection.

5. Command and Signal

a. Command. This Policy Letter is applicable to all commands, organizations, units, and activities under the cognizance of the I MEF.

b. Signal. The Policy Letter is effective on the date signed.



R. F. CASTELLVI
Chief of Staff

Distribution: I, II