

# 9TH COMMUNICATION BATTALION COMMAND PROHIBITED ACTIVITIES AND CONDUCT PREVENTION AND RESPONSE POLICY



Nothing is more destructive to a unit's cohesion than Prohibited Activities and Conduct including sexual harassment, prohibited discrimination, harassment, hazing, bullying, dissident and protest activities, and the wrongful distribution and broadcasting of an intimate image. These actions drive a wedge between brothers and sisters in arms and will not be tolerated in 9th Communication Battalion. Any Marine, Sailor, or civilian in this battalion subject of substantiated misconduct will be held accountable through administrative or punitive action. **All members of our battalion will promote a culture of dignity, respect, and trust, and will cultivate, both on- and off-duty, an environment free from prohibited activities and conduct, while ensuring all mechanisms for reporting violations are available and preserved** as detailed in Marine Corps Order 5354.1F, Marine Corps Prohibited Activities and Conduct Prevention and Response Policy.

## GUIDANCE & EXPECTATIONS

An environment free from prohibited activities and conduct fosters unit cohesion and camaraderie, enables our fighting spirit, and is critical to mission accomplishment and force readiness. **I expect everyone to personally and professionally exemplify, model, and promote an environment free of prohibitive activities and conduct and perpetuate the same throughout all ranks and echelons in the battalion.**

Our Marines, Sailors, and civilians deserve the best leadership, and each deserves the best opportunity to be assessed and evaluated based solely on their merit, fitness, intellect, ability, and potential. **I expect everyone to afford equal treatment to all and encourage reporting of violations of prohibited activities and conduct.**

Success in this arena is built upon decision-makers aware of the culture and climate in their workspaces and between their unit's members on and off-duty. Know your Marines and Sailors; know what they are doing. All Marines, Sailors, and civilians must have access to reporting mechanisms, and be unhindered and encouraged to report violations. **I expect everyone to be aware of the climate in their unit and between the various unit members and to preserve reporting mechanisms and encourage reporting of prohibited activities and conduct violations.**

## REPORTING MECHANISMS

- Your Chain of Command
- Direct communication with your Battalion Equal Opportunity Representatives
- The Equal Opportunity Advice Line, (844) 818-1674
- The IGMC Hotline, <http://www.hqmc.marines.mil/igmc/Resources/Submit-a-Complaint/>
- Anonymous Report via official telephone lines or official electronic mail
- Naval Criminal Investigative Service (NCIS) Web Tip Line, <https://www.ncis.navy.mil/Pages/NCISTips.aspx>

All Prohibited Activities and Conduct (PAC) complaint reporting will be properly safeguarded, thoroughly reviewed, and appropriately documented.

**Sustained Excellence - Be Ready to Fight, Take Care of Each Other, and Win.**

SEMPER PARATUS

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