

**Marine Corps Commander's**  
**Guide to Safety**



## ***Preface***

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The Commandant of the Marine Corps has directed the executive officer or deputy commander responsibility for command safety policy.

As the commander, executive officer or deputy commander, it is unlikely that your schedule will permit the time necessary to read all the references and requirements to become “all-up-round” on the 26 plus safety programs. Rather, the ***Commander’s Guide to Marine Corps Safety and Occupational Health Programs*** is designed to provide an introduction and “quick look” reference for major safety programs. It is also intended to provide you with adequate information to direct appropriate inquiries to your safety officer or the base safety center.

You may find some of the sections of the guide do not apply to your unit. You may also have areas not covered in this Guide. Each unit has different safety requirements. The Guide’s content is an overview. It is not all-inclusive on the Federal, State, and Foreign Nations requirements. It also does not include unit safety orders for the MARFORS, MEFs, Wings, Groups, Squadrons, Division, or Battalions.

The Commandant’s Safety Policy Statement states,

“Safety is integral to force protection and the operational readiness of the Marine Corps. Safety programs and operational risk management are key for keeping our military and civilian personnel, whether on-duty or off-duty, and their family members, safe and health. I, along with the Assistant Commandant, am committed to preventing deaths, injuries and occupational illnesses in our Corps. I expect leaders at every level to implement Marine Corps safety and occupational health programs and promote safe practices during all operations and training.”

Use the information in this guide and the resources of your safety officer and base safety office to meet the challenge to meet the full spirit of the Commandant’s Policy.

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## ***Introduction***

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As our Nation's Force in Readiness, the Marine Corps maintains a force of highly trained warriors equipped with modern equipment. Although the equipment we use is important, its value pales in comparison to the life of an individual Marine. Each year, we lose the equivalent of a Marine Expeditionary Unit to on- and off- duty injuries and fatalities. Historically, our Corps leads all other services in mishap and fatality rates. This trend must change. Proper application of Operational Risk Management will effect this change.

The Commandant has charged the senior leadership of our Corps to maintain an aggressive interest in the safety and continued health of our Marines and Sailors, uniformed and civilian. Established in 2000, the Executive Safety Board (ESB) is chaired by the Assistant Commandant of the Marine Corps. The ESB provides reduction strategies for both on- and off-duty mishaps.

## ***Marine Corps Safety and Health Program.***

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Marine Corps commands shall provide a safe and healthful workplace for all personnel. These conditions shall be ensured through an aggressive and comprehensive Occupational Safety and Health (OSH) program implemented through the appropriate chain of command.

### **Safety Program Major Elements and Principles**

The four main elements of an effective occupational safety and health program are:

- Management commitment and employee involvement.
- Work site analysis.
- Hazard prevention and control.
- Safety and health training.

These elements encompass principles such as:

- Establishing and communicating clear goals of a safety and health to all levels of management and to employees.
- Conducting work site examinations to identify hazards
- Effectively designing the job site or job to prevent hazards.
- Providing essential training to address the safety and health responsibilities of both management and employees.
- Providing personal protective equipment for personnel when engineering or administratively changing the work task cannot eliminate hazards.
- Use of the ORM principles to identify and control hazards.

## ***Marine Corps OSH Program Orders and Federal Directives***

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- MCO P5100.8 (Series) Marine Corps Ground OSH Program
- MCO 5100.29(Series) Marine Corps Safety Program
- MCO 3500.27(Series) Marine Corps ORM Program
- MCO 5100.19(Series) Marine Corps Traffic Safety Program
- MCO P5102.1 (Series) Marine Corps Mishap Reporting Program
- MCO 5100.30(Series) Marine Corps Off-Duty and Recreation Safety Program
- MCO 1553.3(Series) Marine Corps Training Management
- MCO 6200.1(Series) Marine Corps Heat Injury Prevention Program
- MCO 6260.1(Series) Marine Corps Hearing Conservation Program
- MCO P8020.10 (Series) Marine Corps Ammunition Management and Explosives Safety Policy Manual
- MCO 5104.1(Series) Navy Laser Hazard Control Program
- MCO 5104.2 (Series) Marine Corps Radio frequency Electromagnetic Field Personnel Protection Program
- MCO 5104.3(Series) Marine Corps Radiation Safety Program
- MCO P11000.11 (Series) Marine Corps Fire Prevention
- MCO 5100.32(Series) Marine Corps Safety Awards Program
- OPNAVINST 5100.23(Series) NAVOSH Program Manual
- MCO P3570.1(Series) Policies and Procedures for Firing Ammunition for Training, Target Practice, and Combat
- MCO 5040.6(Series) Marine Corps Inspections
- Executive Order 12196, OSH Programs for Federal Employees (NOTAL)
- OSH Act of 1970 Section 19, Federal Agency Safety Programs and Responsibilities

**NOTE:** The above MCOs may be viewed at the following website: [www.usmc.mil](http://www.usmc.mil). The Workplace Hazard Recognition Safety Aid may be viewed at [www.hqmc.usmc.mil/safety.nsf](http://www.hqmc.usmc.mil/safety.nsf). The above OPNAV instruction may be viewed at [www.navosh.net/](http://www.navosh.net/).

## ***Installation Unit Commanders Safety Program Responsibility***

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Commanders have overall responsibility for compliance with Marine Corps OSH standards and MCO 5100.8, Marine Corps Occupational Safety And Health Program Manual. They must implement an all-encompassing command safety program, to include tenants under their purview. They also need to prescribe and enforce additional safety requirements for local conditions.

The Marine Corps Installation Core Safety Services were developed through the Executive Safety Board to standardize the professional safety support available to the operational commanders from the installation safety offices.

### **1. Support Military Operations & Training.** (MCO P5100.8(series), NAVSEA OP-5, MCO P3570.1(series))

- a. Oversee explosives/range safety programs.
- b. Provide assistance to commanders to incorporate safety and ORM into all operational briefs (including pre-deployment).
- c. Provide safety specialists to units involved in tactical training exercises/operations as requested.
- d. Conduct safety inspections at least annually.
- e. Provide Operational Risk Management training.
- f. Provide training and technical assistance for: laser, radiation and radio frequency radiation safety programs.
- g. Coordinate Respiratory Protection Program Manager (RPPM) training.
- h. Provide confined space entry services/permits as required.

### **2. Tactical Safety.** (MCO P5100.8(series), NAVSEA OP-5, MCO P3570.1(series))

- a. Assist Commanders in accessing tactical risk to prevent mishaps during deployments, training and contingency operations.
- b. Integrates Risk Management into the Marine Corps Planning Process (MCP), reviews Command Mission Essential Task Listings (METL) identifying excessive risk in order to optimize the risk effort, enhance readiness and preservations of combat power.
- c. Collects and analyzes mishap data for trend analysis to develop risk reduction control measures.
- d. Coordinates with, and assist the Installation Range Control Officer in all aspects of Range Safety, Explosives and Ammunition Storage, Handling and Transportation.
- e. Provides Risk Management, Range Safety, Occupational Safety, Weapons and Ammunition Safety, Tactical Vehicle Safety, Drivers Improvement Training, Radiation Safety, LASER Safety, Mishap Investigation and other various training aimed at assisting Commanders in their mishap reduction program.

f. Assist Commanders and their Staff by reviewing and providing recommendations to High Risk Training Programs.

g. Assist unit Collateral Safety Duty Officers in identifying and correcting trends both in garrison and field environments.

h. Provides tactical support during garrison, deployment exercises, and wartime operations.

i. Assist Commanders of reserve components in implementing Risk Management into operating procedures prior to training aboard Marine Corps Installations.

**3. Traffic Safety.** (MCO P5100.8(series), MCO 5100.19(series), DODI 6055.4, E.O. 13043)

a. Organize, implement, and supervise a complete motor vehicle safety program.

b. Provide driver improvement courses.

c. Provide motorcycle safety courses.

d. Oversee Emergency Vehicle Operator Courses.

e. Provide remedial driver training courses.

f. Provide traffic mishap statistical analysis and traffic safety education.

g. Provide assistance to units writing a motor vehicle safety program.

h. Provide/coordinate speakers for traffic safety events.

i. Provide training/assistance to units on private motor vehicle inspections.

**4. Safety Promotional Material.** (29CFR 1960, MCO P5100.8(series))

a. Distribute safety posters, booklets, handouts, etc.

b. Publish news releases, newspaper articles, e-mails, etc.

c. Maintain a safety reference library of videos and safety training materials for checkout to the tenants and operational units.

d. Market safety messages through marquees, signs, command television, etc.

**5. Manage Installation Wide Safety and Occupational Health Program.** (MCO P5100.8(series)) MCO 5100.30(series), 29 CFR 1960, 29 CFR 1910)

a. Provide installation safety policies/guidance.

b. Ensure host/tenant agreements include safety.

c. Manage the program for abatement of workplace hazards.

d. Attend, support and maintain appropriate minutes for installation safety councils, safe driving councils and safety committees.

e. Coordinate special safety events such as fairs, expositions, stand-downs, guest speakers, etc.

- f. Manage the confined space entry/gas free engineering program.
- g. Coordinate training, provide technical assistance and evaluate the lock-out/tag-out program annually.
- h. Administer the respiratory protection program.
- i. Oversee all asbestos related activities aboard the installation; provide guidance/advice to Asbestos Program Manager (APM).
- j. Manage a lead safety program (safety manager appoints a Lead Program Manager).
- k. Oversee fall protection programs.
- l. Oversee safety aspects, provide training and technical support for ergonomics programs.
- m. Monitor exposure control plans and provide training on the blood borne pathogens program.
- n. Manage the safety aspects of a Hazardous Materials Control program.
- o. Administer an off-duty/recreation safety program that addresses sports, hobbies, child safety (e.g., child car seat installation, bicycles, roller blades, skate boards, etc.) and all off-duty activities.
- p. Manage the laser, radiation and radio frequency radiation safety programs.

**6. Safety Inspections.** (MCO P5100.8(series), MCO P1710.30(series), 29 CFR 1960)

- a. Conduct formal safety inspections of all workplaces at least annually.
- b. Identify and conduct safety inspections of High Hazard workplaces at least semiannually.
- c. Safety manager will conduct building inspections of all tenant commands per formal agreements.
- d. Investigate or provide consultation on reports of unsafe/unhealthful work conditions.
- e. Accompany inspectors on all Federal and State safety and occupational health inspections.
- f. Conduct inspections of Child Development Centers and Family Home Child Care facilities.

**7. Mishap Investigations.** (MCO P5100.8(series), 29 CFR 1960)

- a. Coordinate the investigation of all installation mishaps, maintain reports and conduct analyses.
- b. Provide tenant commands technical assistance as requested.
- c. Provide safety specialists for Safety Investigation Boards as requested.

**8. Personal Protective Equipment (PPE).** (Includes head, sight, hearing, and foot protection.) (MCO P5100.8(series), 29 CFR 1910)

- a. Conduct/provide technical assistance on PPE surveys and determining requirements.
- b. Provide assistance in selection of appropriate PPE.

c. Provide training to personnel required to use PPE or train-the-trainer courses to supervisors.

**9. Safety Training.** (MCO P5100.8(series), 29 CFR 1960)

- a. Provide supervisors' safety training.
- b. Provide or coordinate required specialized training for personnel such as lockout/tagout, confined space entry, respiratory protection, ergonomics, PPE, etc.
- c. Provide safety training for collateral duty/unit safety representatives.
- d. Oversee CPR and First Aid training.
- e. Provide hazard communication training.
- f. Oversee material/weight handling equipment training; e.g., forklift/crane operator training and licensing.
- g. Provide Mishap Investigation and Reporting training to supervisors and other mishap investigators.

**10. Safety Consultation.** (MCO P5100.8(series), 29 CFR 1960)

- a. Provide guidance and direction related to unit safety programs and record keeping.
- b. Provide safety consultation to commands/tenants.
- c. Conduct safety reviews and provide guidance for all construction plans/projects at various design stage completions, to include attendance at pre-construction meetings and post acceptance inspections of construction/renovation projects.
- d. Provide on-site safety consultation advice to Public Works project engineers/ROICCs as required.
- e. Provide safety reviews of all Service Contracts, to include attendance at planning meetings related to these contracts.
- f. Provide safety support/consultation to Special Events and exercises, to include AT/FP, and events related to local areas; e.g., Marine Corps Marathons, Modern Day Expositions, etc.

**11. Coordinate Occupational Health Services.** (These services normally provided by Navy medical personnel.)

- a. Industrial Hygiene Support
  - a. Baseline, annual and special industrial hygiene surveys.
  - b. Provide industrial hygiene support for operational units.
  - c. Periodic workplace monitoring/sampling.
  - d. Respirator fit testing and training.
  - e. Training. Hearing conservation, respiratory protection, blood borne pathogens, asbestos exposure, and lead exposure.

b. Occupational Medicine Support. (May be provided by contracted health service.)

- (1) Audiometry evaluations.
- (2) Spirometry evaluations.
- (3) Administration of the medical surveillance program.

## ***Marine Corps Unit Safety Officer Functions***

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### **1. Maintain a Comprehensive Unit Safety Program As Directed**

- a. Promote the unit commander's safety policy and program.
- b. Maintain appropriate unit safety references; e.g. MCOs, unit safety operating instructions, etc.
- c. Provide principles of ORM in safety training, and lessons learned per MCO 3500.27(series).
- d. Facilitate unit safety meetings.
- e. Maintain liaison between host installation and other unit safety related programs (such as ammunition, explosive, radiation, lasers etc.)
- f. Coordinate where available host installation safety specialists review of and participation in tactical training exercises/operations
- g. Conduct safety audits of the premises, equipment and command activities at least quarterly, document the results, forward executive summary of the audit to the commander and retain the audit for three years.
- h. Coordinate, accompany and reply to host installation annual, semi-annual, and no-notice workplace inspections and reports of unsafe, unhealthful working conditions, annual industrial hygiene reports or hazard reports.
- i. Develop and maintain a unit safety turnover binder.

### **2. Coordinate Safety and Occupational Health Services**

Note: Core Safety Services are provided by the host installation safety, fire protection, or Navy medical personnel.

- f. As directed act as the unit primary point of contact for:
  - (1) Safety & Occupational Health
  - (2) Transportation/Traffic Safety
  - (3) Off-Duty Recreation Safety
  - (4) Fire Safety
  - (5) Ammunition & Explosive and Range Safety, unless assigned to another staff, such as the S-3 or 4
  - (6) Radiation & Laser Safety, unless assigned to another staff, such as the S-3 or 4
  - (7) Industrial Hygiene

- b. As directed or required conduct unit specific safety awareness training:
  - (1) Provide senior leader, supervisory, and new arrival safety orientation/training.
  - (2) Coordinate/conduct safety training for unit/shop supervisors.
  - (3) Provide unit safety guidance, such as hazard communication, lockout/tagout, etc.
  - (4) Coordinate required specialized training for personnel such as lockout/tagout, confined space entry, respiratory protection, ergonomics, PPE, material/weight handling equipment training, forklift/crane operator training and licensing is conducted.
  - (5) Coordinate CPR and first aid training.
  - (6) Coordinate training and technical assistance for laser, radiation and radio frequency radiation safety programs is conducted.
  - (7) Conduct mishap investigation and reporting training for unit supervisors and shop/section safety representatives is conducted.
  - (8) Document all safety training.

### **3. Perform Unit Mishap Investigation and Reporting.**

- a. Investigate mishaps to determine classification and reporting requirements.
- b. Assist Safety Investigation Boards as requested.
- c. Investigate mishaps or assist/review mishap investigations conducted by unit supervisors or shop/section safety monitors per MCO, higher headquarters, host installation, etc.
- d. Conduct analyses (using MARTRAK) of unit mishap experience and provide recommendations.
- e. Maintain unit mishap action plan, logs, records, and reports.
- f. Initiate Safety Investigation Reports and Hazard Reports as required or requested.
- g. Submit Monthly Mishap Reports(MARTRAK) to higher headquarters and host installations.
- h. Submit Annual Mishap Summary Report to higher headquarters and host
- i. installations.
- j. Promulgate corrective actions.
- k. Conduct follow-ups.

## ***Marine Corps Aviation Department of Safety and Standardization Organization and Functions***

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### **1. Director of Safety and Standardization (DSS)**

- a. Act as the commander's representative for all safety and standardization matters.
- b. Implement the commander's safety and standardization policies, and supervise the aviation and ground mishap prevention programs.
- c. Exercise staff cognizance over the Naval Aviation Training and Operating Procedures (NATOPS), aviation safety, and ground safety programs.
- d. Be on a level with all other department heads.
- e. Should not be assigned collateral duties or responsibilities outside the department of safety and standardization (DOSS).
- f. Should be a graduate of the Naval Postgraduate School Aviation Safety Officer Course.
- g. Ensure the unit completes an informal safety survey on a not-to-interfere basis during normal operations; once per year or within 30 days after a change of commanding officer, aircraft model, operating base, or a change of significant number of personnel in key billets. This requirement is in addition to requesting formal Naval Safety Center safety surveys (required by OPNAVINST 3750.6(series)) every 2 years. Naval Postgraduate School web-based command safety assessment surveys and maintenance climate assessment surveys are authorized for use as informal surveys.
- h. Ensure safety surveys are performed at deployment sites prior to or, as soon as possible, after arrival at a temporary base of operations. This survey is usually less extensive than a command safety survey and should concentrate on facilities and operational conditions at the deployment site. For repeat deployments to the same temporary base, update safety site surveys at least every 3 years.
- i. Ensure aviation safety councils meet, at least quarterly. Membership shall include, but is not limited to the executive officer, the quality assurance officer, an ordnance officer, a flight line officer, the DSS, the aviation safety officer (ASO), flight surgeon, and the ground safety officer (GSO). Minutes from the meeting shall be routed for endorsement, comment, and action. The commanding officer shall be included in the routing.
- j. Ensure standardization board meetings are held monthly. Membership, at a minimum, will consist of the executive officer, the DSS, the operations officer, the ASO, and the NATOPS officer. Standardization boards shall recommend approval of new designations to the commanding officer, and review previous designations of all members of the command. The board should also review selection and designation requirements; and periodically, review procedures and evaluation criteria.

### **2. Marine Corps Safety Officer**

- a. Develop, implement, and execute an aggressive aviation safety program.

- b. Advise the commander and DSS on all matters pertaining to the organization's aviation safety program.
- c. Monitor organization flight activities, and advise all departments concerning compliance with appropriate directives.
- d. Monitor and report recommendations concerning staff proposals affecting flight operations, training, and aircraft maintenance that pertain to safety to the DSS.
- e. Assist the quality assurance officer in monitoring quality assurance and collateral duty programs as outlined in the Naval Aviation Maintenance Program.
- f. Ensure pre-mishap plan drills are conducted annually, and the pre-mishap plan is updated prior to any change of operating base.
- g. Should not be assigned collateral duties or responsibilities outside the DOSS.
- h. Convene human factors council meetings, not less than monthly. Membership will be in accordance with OPNAVINST 3750.6(series). Minutes shall only be kept by the commanding officer.
- i. Convene human factors boards as directed by the commanding officer. Membership will be in accordance with OPNAVINST 3750.6(series).
- j. Be a graduate of the Naval Postgraduate School, Aviation Safety Officer Course.

### **3. Marine Corps NATOPS Officer**

- a. Establish and maintain a dynamic and creative standardization program per appropriate NATOPS flight manuals and OPNAVINST 3710.7(series).
- b. Administer the NATOPS Program per OPNAVINST 3710.7(series).
- c. Should not be assigned collateral duties or responsibilities outside the DOSS.

**4. Enlisted NATOPS NCO.** For organizations with enlisted aircrew assigned; assist the NATOPS Officer in all matters pertaining to enlisted flight crew training and standardization.

### **5. Ground Safety Officer (GSO).**

- a. GSO at Marine Corps Air Stations (MCAS) shall perform appropriate duties in accordance with enclosure (1).
- b. GSO at non-MCAS aviation commands shall perform duties in accordance with enclosure (2).

## ***Marine Corps Mishap Reporting/ MCO 5102.1(series)***

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Reporting Commands - COMMARFORLANT, COMMARFORPAC, and COMMARFORRES.  
All completed safety investigation reports (SAFEREPs) will be sent via naval message to COMMARFORLANT, COMMARFORPAC, COMMARFORRES, LOGCOM, MCCBC, MCCDC, for initial review. Commands not within the previously listed commands will forward SAFEREPs directly to CMC (SD).

- a. Ensure submission of reports on all Class A and B mishaps to CMC (SD) within 30 days. Contact Naval Safety Center for on site investigative assistance.
- b. Define SAFEREP endorsement chain and due dates via naval message.
- c. Monitor corrective action(s) and recommendation(s) assigned to subordinate units identified in HRs or SAFEREPs.
- d. Include CMC (SD) and COMNAVSAFECEN as info addressees in all serious incidents or mishaps reported via Personal Casualty Reports (PCR), Serious Incident Reports (SIR) or Operational Reports (OPREP-3).
- e. Report all on duty civilian fatalities to CMC (SD), COMNAVSAFECEN and nearest OSHA area office within eight hours.
- f. Commanders experiencing an on- or off-duty Class A mishap will personally provide the first general officer in the chain of command a “quick look” of the mishap’s known circumstances within seven days of the mishap. The purpose is not to “pin blame,” nor should there be any hint of “zero defects.” Instead, general officers will use this non-binding brief to ensure visibility and identify potential hazards that may have command, Corps, or DOD wide impact. Upon release of the SAFEREP, the general officer will notify the ACMC of the causal factors and recommended corrective action via a “personal for” message or by electronic mail.
- g. Review recommended actions for implementation identified in a SAFEREP. Implementation is the responsibility of the command to which they apply.

## ***Safety Training Responsibilities***

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Commanders shall ensure that all personnel in their organizations or under their supervision receive safety and health training as required by this Manual, OSHA standards, and other applicable directives and standards.

Safety managers shall provide Marine Corps leaders with orientation and other learning experiences which will enable them to manage OSH programs of their organizations.

Safety and occupational health training requirements are outlined in chapter 5 of MCO P 5100.8(series).

## ***OSHA Safety and Health Program Management Guidelines***

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- Command Mishap/Injury analysis.
- Management Commitment/Employee Involvement.
- Risk Management Process/Job Hazard Analysis

## ***Occupational Safety and Health Standards***

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Executive Order 12196: OSH Programs for Federal Employees

- Provide a safe workplace free of recognized hazards that may cause injury or death.
- Operate an occupational safety and health program.

## ***Workplace Safety and Health Inspections and Corrective Action***

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### **Inspection Frequency**

1. All workplaces on the installation including tenant commands shall be inspected at least annually by installation OSH personnel. Where a tenant command has a full-time safety and occupational health manager, the installation safety manager may accept the tenant's safety inspection as meeting this requirement under procedures of their formal agreement.
2. For workplaces where there is an increased risk of accident, injury, or illness due to the nature of the work being performed, inspections shall be conducted more frequently. High hazard areas shall be identified by installation safety office and inspected at least semi-annually.

**NOTE:** Safety inspection at the tenant commands shall be at least a building inspection. Program inspection shall be conducted by the tenant safety manager unless otherwise agreed to through a Memorandum of Understanding or Interservice Support Agreement with the installation safety office.

### **Responsibilities**

a. Safety Manager. Installation manager is responsible for conducting the formal workplace inspections. The safety manager will also conduct inspections as a result of requests by persons in authority or reports by employees of unsafe or unhealthful working conditions, and under the requirements of references 7-1, 7-2, and this Manual. Accordingly, the safety manager shall conduct or direct the following:

a. Formal workplace safety inspections, preparation of NAVMC 11400, OSH Deficiency Notices (See figure 7-1), and assignment of Risk Assessment Codes (RAC) with reference to standards or directives violated.

- b. Posting of NAVMC 11400, OSH Deficiency Notices, for RAC 1, 2 or 3 violations in accordance with RAC Matrix per paragraph 7006.
- c. Assistance to the supervisor of the workplace inspected and the Facilities Department (FD), as necessary, in the development of abatement plans.
- d. Maintaining a log of OSH deficiencies noted during inspections to facilitate follow up per paragraph 7009.
- e. Review and endorsement, as appropriate, of all work requests initiated by a supervisor of a workplace concerning OSH deficiencies prior to submission to FD.
- f. Appraising the OSH policy council or supervisor safety council of all outstanding OSH deficiencies having RAC of 1, 2, or 3, that cannot be abated within 30 days.

b. Workplace Supervisors. Workplace supervisors are responsible for assuring day-to-day workplace safety inspections. Additionally, supervisors shall:

- a. Accompany the inspection party to encourage exchange of information, provide access, answer questions, and develop immediate record of deficiencies identified.
- b. Provide for or ensure abatement of all identified workplace OSH deficiencies.
- c. Within 30 workdays of notification of workplace OSH deficiencies, complete Section B of NAVMC 11400, OSH Deficiency Notice, figure 7-1, and return a copy to the installation safety manager. For hazards which cannot be abated within 30 workdays, the supervisor of the workplace inspected must develop, in cooperation as necessary with FD, an abatement plan. The abatement plan status shall be updated every 30 workdays annotating Section B of NAVMC 11400, OSH Deficiency Notice.
- d. Initiate interim control measures at work areas awaiting permanent abatement.

### ***Anymouse/ Mishap Prevention Program***

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The Anymouse Program has existed in the Marine Corps and Navy aviation since the early 1950's. Since its inception, Marines and Sailors of all ranks attached to aviation units have used the Anymouse Program to bring safety concerns to the commands attention.

Instructions, forms and pictures are available via the Safety Division homepage, [www.hqmc.usmc.mil/safety.nsf](http://www.hqmc.usmc.mil/safety.nsf).

Commanders shall ensure that all Marines and Sailors are briefed on the "Anymouse" safety-reporting program.

## **Safety Related Web Sites**

- HQ Marine Corps (SD) <http://www.hqmc.usmc.mil/safety.nsf> and safety link
- Naval Safety Center. <http://www.ground@safetycenter.navy.mil>
- OSHA. <http://www.osha.gov>
- National Safety Council. <http://www.nsc.org/>
- NAVOSHENVTRACEN. <http://www.norva.navy.mil/navosh>
- Environmental Protection Agency. <http://www.epa.gov>
- National Fire Protection Agency. <http://www.nfpa.org/>
- Army Safety Center. <http://safety.army.mil>
- National Highway Traffic Safety Administration. <http://www.nhtsa.gov>
- Transportation Safety Institute. <http://tsi.dot.gov>
- US Department of Transportation. <http://www.dot.gov>
- History of the Department of Labor.  
<http://www.dol/asp/public/programs/hidtory/hs/75menu.htm>
- US Air Force <http://www.af.mil/>