



# UNITED STATES MARINE CORPS

I MARINE EXPEDITIONARY FORCE  
U. S. MARINE CORPS FORCES, PACIFIC  
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IN REPLY REFER TO  
I MEFO 3120.9A  
G-3

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## I MARINE EXPEDITIONARY FORCE ORDER 3120.9A

From: Commanding General  
To: Distribution List

Subj: STANDING OPERATING PROCEDURES FOR MARINE  
EXPEDITIONARY UNITS (SHORT TITLE: I MEF MEU SOP)

- Ref:
- (a) Joint Pub 3-02, Joint Doctrine for Amphibious Operations
  - (b) MCO 3120.13, Policy for Marine Expeditionary Units
  - (c) MCO 3502.3B, MEU Pre-Deployment Training Program
  - (d) MCO 1553.3B, Unit Training Management
  - (e) COMTHIRDFLTINST/I MEFO 3502.1 I MEF/THIRD Fleet ARG/MEU FRTP/PTP LOI
  - (f) MCO 3000.13, Marine Corps Readiness Reporting SOP
  - (g) CMC DC PPO POE message 101948Z Jun 13, Policy for MEU pre-deployment and post-deployment briefs in the National Capital Region (NCR)
  - (h) MCBUL 3120 (current FY and MOD)
  - (i) MARFORPACO 3120.11 Policy for Marine Expeditionary Unit (Special Operations Capable)
  - (j) MCO 3000.2J, Operational Reporting
  - (k) MCO 3504.1, Marine Corps Lessons Learned Program (MCLLP) and the Marine Corps Center for Lessons Learned (MCCLL)
  - (l) MCO 3040.4, Marine Corps Casualty Assistance Program (Short Title: MARCORCASASTPRO)
  - (m) MCO 3504.2A, Operations Event/Incident Report (OPREP-3) Reporting
  - (n) I MEFO 3040.2 Casualty and Serious Incident Reporting Procedures
  - (o) MARFORCOM/PACO 4000.10J, Landing Force Operational Reserve Material (LFORM) Aboard Amphibious Ships of the U.S. Atlantic and Pacific Fleets
  - (p) MCO 4400.150 - Consumer-Level Supply Policy
  - (q) Joint Policy Letter, I MEF - III MEF Coordinated Training Plan for 31 MEU and Sourcing Units dtd 20 October 2017
  - (r) COMNAVSURFORINST 4621.1A, Standard Amphibious

Embarkation Documentation Procedures

- (s) USPACOM INST S0530.1, Command Relationships in U.S. Pacific Command (S)
- (t) COMPACFLT 230128Z JAN 01 (S), ARG-MEU Certification Authority

1. Situation. This Order establishes I Marine Expeditionary Force (I MEF) guidance and procedures for organizing, equipping, training, certifying, deploying and sustaining 11, 13, and 15 Marine Expeditionary Units (MEUs) and elements of 31 MEU per the references. Reference (a) establishes the MEU mission, core capabilities and Mission Essential Tasks (METs) as well as the baseline MEU structure and major end items. Reference (b) also defines the MEU certification policy. References (c) and (e) provide training policy and guidance concerning the MEU Pre-deployment Training Program (PTP) and amplify guidance established in reference (b).

2. Cancellation. I MEFO 3120.9.

3. Mission. Commanding General (CG) I MEF organizes, equips, trains, assesses, certifies and deploys the 11, 13, and 15 MEUs, and elements of 31 MEU, in accordance with the current Global Force Management Plan (GFMAP), in order to meet the National Command Authority and Geographic Combatant Commanders (GCC) requirements for a certified, versatile sea-based Marine Air-Ground Task Force (MAGTF) with the operational flexibility to respond rapidly to multiple missions.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent

(a) Purpose: To codify and standardize the organization, staffing, equipping, training, assessing and deploying of I MEF MEUs in support of the GCCs.

(b) Method:

1. I MEF shall follow guidelines established by our higher headquarters. All hands involved in preparing a I MEF MEU for deployment shall be intimately familiar with references (b), (c) and (e) and shall ensure that all deploying MEUs have been trained to the standards outlined in the references.

2. I MEF shall maintain a close partnership with Commander, U. S. THIRD Fleet (COMTHIRDFLT) for the integration of the MEU with the Amphibious Ready Group (ARG). In particular, I MEF Assistant Chief of Staff (AC/S) G-7/ Expeditionary Operations Training Group (EOTG) shall closely coordinate with Commander, Carrier Strike Group 15 (CCSG-15) to ensure unity of effort for the integrated training of the ARG/MEU. Reference (e) is germane.

3. MEU Commanders shall be provided with capable and properly equipped forces upon composite. The PTP period is not long enough to incorporate basic skills training. Therefore Major Subordinate Command (MSC) Commanding Generals' (CG's) and Commanding Officer (CO), I MEF Information Group (I MIG) are responsible for core mission essential task (MET) training. They shall ensure their respective Major Subordinate Elements (MSE's), namely, the Ground Combat Element (GCE), the Aviation Combat Element (ACE), the Logistics Combat Element (LCE), along with all attachments to the MEU CE from I MIG, are current and proficient in their core MET's prior to the compositing of the MEU. MSC CG's shall also be responsible for the conduct of a Marine Corps Combat Readiness Examination (MCCRE) for their respective MSE prior to MEU composite. Reference (d) is germane.

4. The efforts of the MEF shall be synchronized and coordinated toward the common end of ensuring the MEU are certified for deployment and prepared for combat. The I MEF AC/S, G-3 shall function as the overall executive agent for the conduct of MEU training, equipping and staffing. The AC/S, G-7/EOTG is the primary organization responsible for the development and coordination of the MEU PTP, and oversees its execution.

5. The off-cycle MEU CE shall maintain the potential to organize as a Special Purpose MAGTF (SPMAGTF) headquarters, either for a standing crisis response SPMAGTF or as an emergent SPMAGTF, should the requirement arise. The off-cycle MEU shall also maintain the ability to augment the 1st Marine Expeditionary Brigade (MEB) staff for exercises, crisis response or contingency operations.

6. This Standing Operating Procedure (SOP) and its included processes shall ensure the standardization of MEU organization, equipment, PTP, and capabilities. It will also ensure standardization of the assessment and certification processes. I MEF shall join with II MEF, III MEF, Marine Components and the Service headquarters (DC PP&O POE) in



advertising standardized MEU capabilities across the Joint Force.

(c) End state: I MEF MEUs are organized, staffed, equipped, trained, evaluated, and certified per applicable orders. I MEF MEUs are highly trained, operationally flexible sea-based MAGTFs closely and effectively partnered with its Navy equivalent in support of GCC theater requirements.

## (2) Concept of Operations

(a) I MEF will support the 11, 13, and 15 MEUs across each MEU's life cycle consisting of five phases. This is man, train and equip in support of form, train, certify and deploy. The phases consist of the pre-composite/inter-deployment period, compositing (forming) the MAGTF, conduct of the PTP, deployment and decompositing the MAGTF. These phases may run concurrently. The first phase begins upon decomposition of the MEU and continues until the compositing of the next iteration of that MEU. The second phase begins when the first element composites to the MEU and concludes upon aggregation of the last element to be attached to the MEU. The third phase commences with the first MAGTF-level PTP event and continues through the start of the MEU's final embarkation for deployment. The fourth phase commences with the beginning of the MEU's final embarkation for deployment and continues through transfer of Operational Control (OPCON) of the MEU to the supported Naval/Maritime component commander. The fifth phase commences with return of OPCON of the MEU to I MEF and concludes with decomposite.

(b) I MEF will support I MEF sourced elements of 31 MEU for conduct of the PTP per reference (q) and Chapter 13.

(c) During the first two phases, I MEF AC/S G-3 coordinates the efforts of the MEU, I MEF AC/S G-7/EOTG, the I MEF staff and the I MEF Major Subordinate Commands and Elements (MSC/Es) to ensure that MEU force generation is synchronized through a disciplined process. I MEF G-3 retains staff cognizance for MEU matters through the MEU life-cycle.

(d) During the PTP phase, I MEF conducts integrated, synchronized and standards-based training by understanding, applying and evaluating proficiency against the appropriate criteria required. CGs, 1st Marine Division (1st MarDiv), 3D Marine Aircraft Wing (3D MAW), 1st Marine Logistics Group (1st MLG) and Commanding Officer (CO), I MIG shall, when directed, provide available forces to the MEU commanders



proficient in the core competencies for the unit. The I MEF AC/S G-3 shall coordinate the efforts of the MEU, the MEF CE and all others in developing and executing the MEU's PTP. The I MEF AC/S G-7/EOTG shall have primary responsibility for support, development, coordination and execution of the MEU PTP. Per references (b), (c), and (e) the PTP shall be standardized for each MEU to the maximum extent possible and incorporate a systematic approach to training.

(e) Embarkation Day (E-Day) for planning and standardization is the date as assigned by the GFMAP for the deployment of the ARG from homeport. That date may not coincide with the date the ARG actually sails, but the use of E-Day is central to planning and execution of the MEU life-cycle and shall not be changed in any governing documents except by an update to the GFMAP. Upon deployment the MEU will report OPCON to the applicable Naval/Maritime component commander (normally COMTHIRDLFT), per the GFMAP and reference (s).

(f) For planning and standardization, the Return to Home Port (RTHP)/Return from Deployment Day (R-Day) is the date as assigned in the GFMAP for the return of the ARG to homeport. The MEU will decomposite on or about R+30. This 30 day period will ensure the MEU can fulfill assigned Global Response Force (GRF) duties while remaining a deployable MAGTF able to support planned and emergent requirements. This also provides time to conduct post-deployment inspections and ensure an orderly return of the MEU MSEs and detachments to the parent MSC/E.

(g) Upon decomposite, the MEU CE shall be prepared to assume the duties of a MAGTF Command Element for any potential crisis response task force sourced from I MEF. The MEU CE shall also be prepared to augment the 1st MEB Command Element as needed. The MEU CE shall also perform assigned tasks per the guidance in Chapter 5, paragraph 5008. Concurrently, the I MEF AC/S G-3, AC/S G-7/EOTG and the MEU CE staff shall begin to coordinate for the next iteration of the MEU.

#### b. Tasks

##### (1) Deputy Commanding General (DCG), I MEF

(a) Act as CG I MEF's executive agent for oversight of MEU manning, equipping, forming, training, certifying and deploying I MEF MEUs.

(b) Serve as the Joint Exercise Controller (JEC) (senior officer) of the I MEF/THIRD Fleet Joint Exercise Control Group (JECG), as practical. Recommend other I MEF Marine General Officers to serve in this capacity, if required.

(2) CGs, 1st MarDiv, 3D MAW, 1st MLG and CO I MIG

(a) CG 1st MARDIV.

1. When directed, designate, organize and equip a Battalion Landing Team (BLT) as the GCE of the MEU, provide a Reconnaissance/Force Reconnaissance capability to the MEU CE and provide CE Augmentation per the standardized MEU Troop List, CE augmentation list, UER, this SOP and CG I MEF LOI for MEU Deployment. When directed, attach the designated BLT to the MEU Commander. Conduct a Marine Corps Combat Readiness Evaluation (MCCRE) of the GCE prior to composite of the MEU.

2. When directed, designate, organize and equip a reinforced Infantry Battalion, per this order and reference (r), as the GCE of 31 MEU. When directed deploy and attach the designated battalion to III MEF. (See Chapter 13)

(b) CG, 3D MAW

1. When directed, designate, organize and equip a reinforced squadron, normally a Marine Medium Tiltrotor Squadron (VMM) (Reinforced) as ACE of the MEU and provide CE Augmentation per the standardized MEU Troop List, CE augmentation list, UER, this SOP and CG I MEF LOI for MEU Deployment. When directed, attach the designated ACE to the MEU Commander. Conduct a MCCRE of the ACE prior to composite of the MEU.

2. When directed, designate, organize and equip a Marine Light Attack Helicopter (HMLA) detachment and a Marine Heavy Helicopter (HMH) detachment, per this order and reference (q), as detachments of the ACE of 31 MEU. When directed attach the designated detachments to III MEF. (See Chapter 13)

(c) CG, 1st MLG. When directed, designate, organize and equip a Combat Logistics Battalion (CLB), as the Logistics Combat Element (LCE) of the MEU and provide CE augmentation per the standardized MEU Troop List, CE augmentation list, UER, this SOP and CG I MEF LOI for MEU Deployment. When directed, attach the designated CLB to the MEU Commander. Conduct a MCCRE of the LCE prior to CHOP.

(d) CO, I MIG. Designate, organize and equip support detachments to be attached to the MEU per the standardized MEU Troop List, CE augmentation list, UER, this SOP and CG I MEF LOI for MEU Deployment. When directed, attach the designated MIG detachments to the MEU Commander.

(3) COs, 11, 13, and 15 MEUs

(a) During the interdeployment period, be prepared to assume the CE for a crisis response task force sourced from I MEF.

(b) Coordinate with 1st MEB CE to familiarize the MEU CE staff with the 1st MEB principal staff and to wargame possible integration actions and command and control relationships between the MEU and 1st MEB during operations.

(c) Participate in all pre-compositing actions to include Sourcing Conferences and EOTG Course scheduling meetings.

(d) Report for planning to Commander, U.S. Marine Corps Forces Pacific (COMMARFORPAC), also informing Commander, U.S. Marine Corps Forces Central Command (COMUSMARCENT), at E-365.

(e) Participate in the E-270 and E-240 composite update briefs by the MSCs to DCG I MEF.

(f) Form 11, 13, or 15 MEU IAW this Order and the specific CG I MEF LOI for Deployment.

(g) Execute the PTP, in coordination with I MEF G-7/EOTG, as directed by the CG I MEF LOI for Deployment, and per the guidance provided in references (c), (e) and Appendix D of this Order.

1. BPT to provide a confirmation brief to DCG, I MEF or appropriate I MEF CE staff representative for the following PTP events.

a. Realistic Urban Training (RUT) (ICW I MEF AC/S G-7/EOTG).

b. Amphibious Squadron (PHIBRON)- MEU Integrated Training (PMINT)



c. Amphibious Ready Group/Marine Expeditionary Unit Exercise (ARG/MEUEX).

(h) Conduct predeployment site surveys (PDSS) (theater planning visits) with appropriate Naval Service Components, Fleet Commands, Marine Service Components, Theater Special Operations Commands (TSOC) and GCCs. Conduct MEU CE/PHIBRON commander and staff visit/Table Top Exercise (TTX) to US Special Operations Command (USSOCOM) (Tampa Florida), Joint Special Operations Command (JSOC) headquarters (HQs) at Fort Bragg, North Carolina and Dam Neck, Virginia. MEUs shall keep I MEF AC/S G-3 informed of PDSS schedules.

(i) Provide the following briefs to CG I MEF:

1. Commanders Initial Estimate Brief (E-365)
2. In-progress review (IPR) (E-270 to E-240)
3. Composite/PTP Brief (O/A E-187).
4. E-90 IPR (prior to at-sea periods)
5. Assumption of the Global Response Force (GRF) (O/A E-60) (Note 1).
6. Pre-Deployment Brief (O/A E-07) (Note 2).
7. Post-Deployment Brief (NLT R+14).

Note 1 May be given to DCG I MEF vice CG I MEF

Note 2 Given simultaneously with COMPTUEX After Action Report (AAR) and MEF CE/MS In-progress Review (IPR)

(j) BPT to provide a post-deployment brief, in concert with counterpart Amphibious Squadron (PHIBRON), to DCG I MEF and Commander, Expeditionary Strike Group 3 (COMESG-3) (via Secure Video Teleconference (SVTC)) prior to arrival in Hawaii on the return transit.

(k) BPT to provide a post-deployment brief, in concert with counterpart PHIBRON, to CG I MEF and COMTHIRDFLT (via SVTC) prior to arrival in Hawaii on the return transit.

(l) BPT to provide a post-deployment brief, in concert with counterpart PHIBRON, to COMMARFORPAC and Commander,

U.S. Pacific Fleet (COMPACFLT) upon arrival in Hawaii on the return transit.

(m) Provide a pre-deployment and post-deployment brief in the national capitol region (NCR) per guidance contained in reference (g). Ensure CG I MEF has reviewed and approved these briefs prior to submission to Deputy Commandant Plans, Policy, and Operations (DC PP&O).

(4) I MEF AC/S G-1

(a) Provide staff oversight of all administrative matters pertaining to the MEUs.

(b) Provide staff oversight, assistance and guidance of MEU personnel stabilization issues and concerns via the stabilization rosters submitted by the MEU CE and MEF MSC's as part of the unit's deployment staffing report (DSR).

(c) Prepare and present the administrative and personnel portion of an in-brief to the MEU Commander and his staff at approximately E-200.

(d) Source the standardized MEU CE augmentation list personnel to the MEU CE by the specified dates per the direction of CG I MEF and the specific MEU LOI for Deployment.

(e) In coordination with I MEF G-3 and I MEF G-7/EOTG, task I MEF MSCs to provide required personnel to support MEU pre-deployment training and evaluation.

(f) Provide additional personnel/administrative augmentation in support of the deployed MEU as required.

(g) Participate in the in progress review briefs to CG/DCG I MEF at E-270, E-90 and post-COMPTUEX.

(h) Attend MEU initial estimate, composite/PTP, pre-deployment and post-deployment briefs to CG I MEF.

(i) Provide mentors and evaluators during MEU PTP and exercises as required.

(5) I MEF AC/S G-2

(a) Provide oversight of all intelligence matters pertaining to the MEU. Monitor personnel, training and systems

issues presented by the MEU, I MEF MSCs and separate battalions and companies within the I MEF Information Group.

(b) Coordinate with the I MEF AC/S G-7/EOTG to provide adequate intelligence personnel manning for the G-7/EOTG Intelligence Section for support of MEU PTP events.

(c) Participate in the in progress review briefs to CG/DCG I MEF at E-270, E-90 and post-COMPTUEX.

(d) Attend MEU initial estimate, composite/PTP, pre-deployment and post-deployment briefs to CG I MEF.

(e) Provide mentors and evaluators during MEU PTP and exercises as required.

(6) I MEF AC/S G-3

(a) Provide staff oversight for the I MEF MEU program.

(b) In concert with the I MEF AC/S G-7/EOTG, effect liaison with United States Marine Corps (USMC) and United States Navy (USN) headquarters, specifically MARFORPAC, COMPACFLT, COMTHIRDFLT and ESG-3 regarding ARG/MEU support requirements. Provide assistance to ensure maximum readiness of the MEU CE and MSEs designated for service with the MEU.

(c) Coordinate MEU PTP support requirements with MSC/E G-3/S-3s.

(d) ICW with other I MEF CE AC/S', particularly I MEF AC/S G-7/EOTG, coordinate MEU forming and PTP conferences and events. Publish the MEU PTP schedule. Facilitate coordination with THIRD Fleet N-3 and N-5/7, ESG-3 and CSG-15.

(e) Publish the CG I MEF LOI for Deployment. Coordinate any/all changes to this LOI once published.

(f) Provide Defense Readiness Reporting System (DRRS) training the MEU CE per reference (f).

(g) Provide Joint Operations Planning and Execution System (JOPEs)/Force Deployment Planning and Execution (FDP&E) training to the MEU CE upon request.

(h) Coordinate with I MEF staff sections to provide an in-brief to the MEU Commander and his staff at



approximatley E-200; prepare and present the operations portion of this in-brief.

(i) Coordinate the initial estimate, in progress reviews, composite/PTP, post-COMPTUEX, pre-deployment and post-deployment briefs to CG I MEF.

(j) Assist in the coordination of MEU pre-deployment and post-deployment briefs with CG I MEF, COMTHIRDFLT and agencies external to I MEF.

(k) Provide mentors and evaluators during MEU PTP and exercises as required.

(7) I MEF AC/S G-4

(a) Provide oversight of all logistics matters pertaining to the MEU.

(b) Coordinate Joint Limited Technical Inspections (JLTIs) of appropriate equipment that will be utilized by the deploying MEUs.

(c) Coordinate sourcing for MEU training ammunition requirements in excess of allocated amounts.

(d) Coordinate and schedule appropriate analysis and assistance via the Supply Logistics Analysis Program (SLAP).

(e) Provide Global Command and Support System - Marine Corps (GCSS-MC) orientation training and technical support.

(f) Coordinate and provide Logistics Planning Seminars to the MEU CE.

(g) Prepare and present the logistics portion of an in-brief to the MEU Commander and his staff at approximately E-200.

(h) Participate in the in progress review briefs to CG/DCG I MEF at E-270, E-90 and post-COMPTUEX.

(i) Attend the MEU initial estimate, composite/PTP, pre-deployment and post-deployment briefs to CG I MEF.

(j) Provide mentors and evaluators during MEU PTP and exercises as required.

(8) I MEF AC/S G-6

(a) Provide staff oversight of MEU requirements for Command, Control, Communications, Computers and Intelligence Systems (C4I) systems aboard US naval shipping.

(b) Act as the executive agent for the MEU's for programmatic monitoring and development of C4I requirements for incorporation into amphibious ships in concert with higher headquarters. Be aware of and keep current the fielding and incorporation of permanent and non-permanent C4I equipment and systems installations on amphibious ships.

(c) Monitor and support the amphibious communication baseline and other communications upgrades aboard assigned ARG shipping; provide updates to CG I MEF and the MEU with associated operational impacts.

(d) In conjunction with the G-3, validate change to Alpha Table of Authorized Material Control Numbers (TAMCNs) in the MEU Equipment Density List (EDL), including those related to the Joint Task Force Enabler (JTFE).

(e) Coordinate Deployment Group Systems Integration Testing (DGSIT) in conjunction with COMPACFLT.

(f) Coordinate with ESG-3 and monitor MARCOMDET activity as it relates to naval shipping; to include, but not limited to, tracking equipment Casualty Reports (CASREPs) status, equipment installation, modernization process, Drydock Ship Restricted Availability (DSRA) and Coordinated Maintenance Availability (CMAV).

(g) Prepare and present the communications portion of an in-brief to the MEU Commander and his staff at approximately E-200.

(h) Participate in the in progress review briefs to CG/DCG I MEF at E-270, E-90 and post-COMPTUEX.

(i) Attend the MEU initial estimate, composite, pre-deployment and post-deployment briefs to CG I MEF.

(j) Provide mentors and evaluators during MEU PTP and exercises as required.

(9) I MEF AC/S G-7/EOTG

(a) Per references (b), (c) and (e) provide training in select special skills and conduct and evaluate collective training to prepare MEUs to support the GCCs.

(b) Develop, coordinate and support execution of the MEU PTP. Integrate and synchronize the PTP with CCSG-15 and the ARG Fleet Response Training Plan (F RTP).

(c) Coordinate the PTP scheduling conference.

(d) Act as the principal I MEF representative to the CG I MEF and COMTHIRDFLT JECG formed to evaluate ARG and MEU mission essential tasks. In concert with DCG I MEF, inform and recommend Marine Corps General Officers to serve as the Joint Exercise Controller (senior officer) of the JECG, as required.

(e) Form a Tactical Exercise Control Group (TECG) to control and evaluate the MEU during the Composite Training Unit Exercise (COMPTUEX). Ensure the highest level of exercise safety for sites, training area and unit action. Submit TECG requirements for augments, evaluators, role player and opposition forces (OPFOR) to I MEF G-1 and G-3, as required. Coordinate transportation and billeting of personnel for the applicable evaluated events.

(f) Identify administrative, logistics, contracting and communications requirements for specified training and training event evaluations to the MEU CE NLT:

1. 30 days prior to EOTG Courses.

2. 45 days prior to RUT.

3. 60 days prior to ARG/MEUEX and COMPTUEX.

4. 30 days prior to all I MEF AC/S G-7 supported events other than those listed in 1 to 3 above that are conducted prior to or during the MEU's PTP as agreed to by the I MEF AC/S G-7/EOTG and the supported MEU.

5. All PTP events requiring contracting actions, including those in sub-paragraphs 1 to 4 above, shall be identified 120 days prior to execution.



(g) Coordinate ammunition requirements, requisitioning, transportation and accounting for EOTG sponsored training and evaluations.

(h) Provide the MEU CE with LOI for EOTG sponsored courses and exercises in accordance with the timelines specified above.

(i) Prior to commencement of G-7/EOTG sponsored/evaluated events, provide the MEU a mission "smartpack" that includes all sea, air and ground constraints/restraints specific to the operating area/objective area/target site that will allow mission planning to proceed within the exercise environment.

(j) Coordinate with the MEU commander to develop the SOE for the RUT exercise. Serve as the primary coordinator of Realistic Military Training (RMT) off of federal installations through the Training Assistance to the Marine Corps (TAMACOR) representative.

(k) In coordination with the I MEF AC/S G-3, provide staff oversight for planning, development and execution of the second and third at-sea periods. The SOE for the first at sea period is controlled by the MEU and the ARG, but reviewed by ESG-3 and I MEF (G-7/G-3). The SOE for the second at sea period is a combination of MEU/ARG, G-7/EOTG and CSG-15 planned events. The SOE for the third at sea period is a combination of G-7/EOTG and CSG-15 planned events.

(l) Coordinate with CSG-15, Special Operations Command (SOCOM) and Marine Corps Special Operations Command (MARSOC) for inclusion of Special Operations Forces (SOF) into the MEU PTP.

(m) Coordinate Department of State (DoS) and other intergovernmental/interagency support for the MEU PTP.

(n) Using Marine Corps developed and approved mission essential tasks, develop and submit to CG I MEF detailed requirements for evaluation and certification of each MEU as ready for deployment as defined by reference (b).

(o) Evaluate and critique MEU operations during all phases of the PTP. Upon completion of the PTP, in concert with CSG-15, develop and forward a combined I MEF/THIRD Fleet Certification message through I MEF AC/S G-3/THIRD Fleet N-5/7 to recommend certification of the ARG/MEU team to CG I MEF and COMTHIRDFLT. Per reference (t), CG I MEF and COMTHIRDFLT have been delegated certification authority by CPF/MFP. I MEF/THIRD

Fleet will forward to COMPACFLT/MARFORPAC. BPT to develop post-COMPTUEX certification requirements.

(p) Prepare and present the G-7/EOTG portion of an in-brief to the MEU Commander and his staff at approximately E-240.

(q) Participate in the in progress review briefs to CG/DCG I MEF at E-270, E-90 and post-COMPTUEX.

(r) Develop and conduct the pre-COMPTUEX and COMPTUEX After Action Report (AAR) briefs to CG I MEF.

(s) Attend the MEU initial estimate, composite/PTP, pre-deployment and post-deployment briefs to CG I MEF. Provide specific G-7/EOTG input to the MEU Commander for the composite/PTP brief that shall be integrated with the MEU portion of that brief.

(10) I MEF AC/S G-8 (Comptroller)

(a) Provide guidance for all MEU fiscal issues.

(b) Coordinate with the MEU Commander, or his designated representative, on all MEU fiscal matters.

(c) ICW the MEU Commander, coordinate with the appropriate Naval Forces (NAVFOR) and Marine Forces (MARFOR) for appropriate theater exercise cost requirements.

(c) Prepare and present the fiscal portion of an in-brief to the MEU Commander and his staff at approximately E-200.

(d) Participate in the in progress review briefs to CG/DCG I MEF at E-270, E-90 and post-COMPTUEX.

(e) Attend the MEU initial estimate, composite, pre-deployment and post-deployment briefs to CG I MEF.

(f) Certifies all financial management training of appropriate personnel prior to assignment to the MEU.

(11) I MEF Staff Judge Advocate (SJA)

(a) Ensure the MEU SJA is familiar with this SOP and has complied with the requirements set forth in Chapter 10 (Legal).

(b) Provide support to I MEF AC/S G-7/EOTG for the execution of the PTP, particularly any issues that may arise for the execution of RMT, in coordination with the Training Assistance to the Marine Corps (TAMACOR) representative.

(c) Provide mentors and evaluators during MEU PTP and exercises as required.

(12) I MEF Communications Strategy Officer (CSO)

(a) Ensure the MEU CSO is familiar with this SOP and has complied with the requirements set forth in Chapter 3 (Public Affairs).

(b) Provide CSO support to the I MEF AC/S G-7/EOTG during the execution of the MEU PTP, particularly any issues that may arise for the execution of RMT, in coordination with the TAMACOR representative.

(c) Provide mentors and evaluators during MEU PTP and exercises as required.

c. Coordinating Instructions

(1) Provide personnel and equipment to the MEU Commander per the CG I MEF Letter Of Instruction (LOI) for MEU Deployment, the MEU CE Augmentation Memorandum and Unit Equipment Report (UER) for MEUs.

(2) Be prepared to (BPT) provide additional augmentation to the MEU as directed via the standardized I MEF MEU Battle Roster.

(3) Provide mentors and evaluators during MEU PTP and exercises as required.

(4) Ensure all personnel comprising the MEU MSE or detachments possess adequate training and qualifications. This includes requisite experience, security clearance and access, driver's license(s), passports and all necessary prerequisite training courses. All personnel must complete annual individual training requirements including service weapon requalification, leadership training, water survival qualifications, Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) individual survival measures training, and any theater specific required medical training prior to MEU composite. Every effort shall be made to source personnel who have completed all annual training requirements. Unit commanders are responsible for the



proper documentation of training and forwarding of that documentation to the gaining MEU.

(5) Provide administrative, training and logistics support, as required.

(6) Ensure all personnel attached to the MEU have been properly screened for deployability, with specific attention paid to medical status, obligated service time and significant personal issues that may cause undue hardship to the Marine and/or their family.

(7) Participate in the MSC/MEU sourcing coordination efforts as organized by the I MEF AC/S G-1.

(8) Provide argument support/role player personnel to I MEF AC/S G-7/EOTG for designated MEU PTP events as directed by CG I MEF.

(9) Throughout the pre-composite period, forecast shortfalls in personnel, equipment and training for assigned MEU units and address through the force generation process. Submit written concerns and deficiencies to CG I MEF at E-270, E-240 and forming date, identifying planned corrective action as well as additional assistance required from I MEF.

(10) Certain PTP courses, mandated in reference (c), must begin prior to the composite date. The courses are primarily specialized skills courses taught by the EOTG. MSCs will normally have command and control of the MSEs when these courses convene. MSCs shall coordinate with the I MEF AC/S G-7/EOTG and the MEU Commander to ensure the required personnel are scheduled for, attend or support these courses.

(11) Participate in the composite update briefs to CG or DCG, I MEF at E-270 and E-240.

(12) Attend MEU E-365 Problem Framing/Training Exercise Employment Plan (TEEP), E-180 (Composite/PTP), E-07 (Predeployment) and R+14 (Postdeployment) briefs to CG I MEF.

(13) MEU mission, characteristics, core capabilities and mission essential tasks (METs) are directive in nature per reference (b).

(14) Interoperability. The ARG/MEU is task organized and trained to operate with Surface Strike Groups (SSGs), CSGs and SOF. This interoperability may be in the role of either a

supporting or supported force as directed by the Joint Force Commander (JFC) employing the force.

(16) MEU Certification Policy. The I MEF AC/S G-7/EOTG has primary responsibility for MEU evaluation and assessment. The certification process encompasses training events and evaluations throughout the entire PTP. The MEU PTP includes a certification exercise as the basis for recommendation. In the event contingencies preclude a full execution of the PTP, I MEF G-7/EOTG shall plan and develop a certification event to be conducted enroute (usually the Hawaiian Operating Area (OPAREA)). Per reference (t), CG I MEF will designate the MEU "Certified for Deployment" based on I MEF AC/S G-7/EOTG developed recommendation.

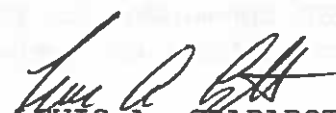
(17) Command Relationships. Command relationships shall be per reference (s), Chapter 1 of this order, the CG I MEF LOI for Deployment and as dictated by the gaining GCC/JFC.

#### 5. Administration and Logistics

- a. Administration per Chapters 2, 3, and 10 of this order.
- b. Logistics per Chapters 6 and 7 of this Order.

#### 6. Command and Signal

- a. Per reference (s), Chapter 1 of this order, the CG I MEF LOI for Deployment and as dictated by the gaining GCC/JFC.
- b. Signal. This Order is effective on the date signed.

  
LEWIS A. CRAPAROTTA

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LOCATOR SHEET

Subj: STANDING OPERATING PROCEDURES (SOP) FOR I MARINE  
EXPEDITIONARY FORCE MARINE EXPEDITIONARY UNITS (MEU) AND  
MARINE EXPEDITIONARY UNITS (SPECIAL OPERATIONS CAPABLE)  
(MEU(SOC)) (SHORT TITLE: I MEF MEU AND MEU(SOC) SOP)

Location:

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RECORD OF CHANGES

Log completed change action as indicated.

Change Number	Date of Change	Date Entered	Signature of Person Incorporating Change

I MEFO 3120.9A

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# Annual Report

Particulars	Amount	Total
To Balance b/d	100.00	100.00
By Transfer from	20.00	20.00
To Transfer to	10.00	10.00
By Balance c/d	110.00	110.00
Total	110.00	110.00
To Balance b/d	100.00	100.00
By Transfer from	20.00	20.00
To Transfer to	10.00	10.00
By Balance c/d	110.00	110.00
Total	110.00	110.00
To Balance b/d	100.00	100.00
By Transfer from	20.00	20.00
To Transfer to	10.00	10.00
By Balance c/d	110.00	110.00
Total	110.00	110.00
To Balance b/d	100.00	100.00
By Transfer from	20.00	20.00
To Transfer to	10.00	10.00
By Balance c/d	110.00	110.00
Total	110.00	110.00
To Balance b/d	100.00	100.00
By Transfer from	20.00	20.00
To Transfer to	10.00	10.00
By Balance c/d	110.00	110.00
Total	110.00	110.00

## CHAPTER 1

ORGANIZATION, COMMAND AND CONTROL

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## CHAPTER 1

ORGANIZATION, COMMAND AND CONTROL

1000. GENERAL. The Marine Expeditionary Unit (MEU) is uniquely organized and equipped to provide the Combatant Commander's (CCDRs) with a certified, versatile, forward deployed ready force capable of rapid response, sea-based strategic reach, inherent force protection, and 15 days self-sustainment.

1001. ORGANIZATION

1. A MEU is a standing type of Marine Air Ground Task Force (MAGTF) consisting of a Command Element (CE), Ground Combat Element (GCE), Aviation Combat Element (ACE) and Logistics Combat Element (LCE). A MEU is optimized for embarkation of a three ship Amphibious Ready Group (ARG) and is designed as a highly mobile, versatile and self contained crisis response force. Each MEU is organized, trained and equipped to operate as cohesive, single entity that is inherently mobile and operationally flexible. Supported by the Navy's combat logistics ships, it is largely self-sufficient.

a. Each I Marine Expeditionary Force (I MEF) MEU is organized per reference (b), this Order, the specific MEU Letter Of Instruction (LOI) for Deployment and the MEU Force List/Unit Equipment Report based on Mission, Enemy, Terrain and Weather, Troops and Fire Support Available, Time Available, Space, Logistics (METT-TSL) and a problem framing analysis in order to meet mission essential tasks as listed in reference (b). The composition of a MEU shall include the following elements:

(1) CE. A standing MAGTF nucleus CE augmented by a number of designated personnel (by specific billet) from the Major Subordinate Commands (MSCs) and I MIG as directed by the CG I MEF.

(2) Ground Combat Element (GCE). A reinforced infantry battalion (Battalion Landing Team (BLT)) provided by the Commanding General, 1st Marine Division (CG 1st MARDIV).

(3) Aviation Combat Element (ACE). A reinforced Marine Medium Tiltrotor Squadron (VMM(REIN)) provided by the Commanding General, 3D Marine Aircraft Wing (CG 3D MAW).

(4) Logistics Combat Element (LCE). A reinforced MEU Combat Logistics Battalion (CLB) provided by the Commanding General, 1st Marine Logistics Group (CG 1st MLG).

2. A nominal MEU force list is provided in Appendix A. Each MEU is task organized by CG I MEF based on potential missions the MEU could be assigned; the actual force composition of each MEU will be promulgated via the CG I MEF LOI for Deployment. CG I MEF desires the greatest degree of standardization possible for the task organization of MEUs, especially within the CE. Consequently, any modifications must be requested by the MEU Commander and approved by CG I MEF. Internal task organization of the MEU will be determined/directed by the MEU Commander.

#### 1002. COMMAND ELEMENT (CE)

1. The MEU CE is a permanently established command organized to provide the command, control, communications, computers, and intelligence (C4I) necessary for effective planning and execution of operations in a joint/combined environment. The CE is composed of an integrated staff, reinforced for deployment, as described in Appendix B5, by I MIG detachments consisting of an Air Naval Gunfire Liaison company (ANGLICO) Supporting Arms Liaison Team (SALT), a Communications Battalion (CommBn) Detachment, an Intelligence Battalion (IntelBn) Detachment, a Radio Battalion (RadBn) Detachment and a Law Enforcement Battalion (LEBn) Detachment. The CE will also have a Reconnaissance Company (-) attached from CG 1st MARDIV. The CE may also be augmented by a Civil Affairs (CA) detachment, sourced, as available from I MEF or Marine Forces Reserve (MARFORRES), a Military Information Support Operations detachment from the Marine Corps Information Operations Center (MCIOC), a personnel and administrative detachment from the Commander, Marine Corps Installations-West (MCI-W)/CG, Marine Corps Base Camp Pendleton (MCB CP) and a Special Operations Forces Liaison Element (SOFLE), sourced by Commander, U.S. Special Forces Command (SOCOM). CG I MEF also provides standardized specific individual billet augmentation to the CE, drawn from the MSCs and I MHG, as required.

#### 1003. MAJOR SUBORDINATE ELEMENTS (MSEs)

1. Ground Combat Element (GCE). The GCE of the MEU is a reinforced infantry battalion. This unit is task organized from 1st MARDIV assets and forms a BLT that includes the infantry battalion reinforced with a Light Armored Reconnaissance detachment (company (minus)), an Artillery Battery with an

associated Fire Support Section, an Assault Amphibian Vehicle Platoon, a Combat Engineer Platoon, and a Tank Platoon.

2. Aviation Combat Element (ACE)

a. The ACE is a VMM reinforced by a Marine Heavy Helicopter Squadron (HMH) detachment, a Marine Light Attack Helicopter Squadron (HMLA) detachment, a Marine Attack Squadron (VMA) or a Marine Fighter Attack Squadron (VMFA) detachment, a Marine Unmanned Aerial Squadron (VMU) detachment, Marine Aviation Logistics Squadron (MALS) detachments providing aircraft Intermediate Maintenance Activity (IMA) capability, a Marine Wing Support Squadron (MWSS) detachment providing limited aviation ground support, and a Marine Air Control Group (MACG) detachment providing Light Anti-Air Defense (LAAD), Air Support Element (ASE) and a Marine Air Traffic Control Mobile Team (MMT).

b. KC-130 Support.

(1) Additional ACE support is provided by a Marine Aerial Refueler/Transportation Squadron (VMGR) detachment which provides KC-130 Aerial Refueling (AR) and Rapid Ground Refueling (RGR) capability. This detachment is attached to the MEU on the composite date and immediately returned Direct Support (DS) to CG 3D MAW. Attaching the VMGR detachment to the MEU ensures that this detachment is considered as an inherent element of the MEU task organization. In this manner, a separate deployment order or request for forces (RFF) is not required to deploy this detachment in support of the MEU, provided Service guidelines for VMGR deployment are met.

(2) The VMGR squadron will be fraggd to support the MEU and the MEU PTP through the I MEF aviation frag process, with sorties being provided per the priorities governed by current I MEF aviation frag conference business rules. VMGR support for COMPTUEX is mandatory.

(3) Forward deployed VMGR support is supplied by a pooled-asset method, whereby in-theater VMGR and other service intra-theater assets are utilized.

c. The ACE shall normally be commanded and supported from a sea base. Command and control, aircraft maintenance, and logistical support capability can be established ashore to meet limited operational requirements.

d. Requests to fly civilians aboard MEU aircraft, prior to and after deployment, occur frequently. All requests must be essential for MEU operations. Both civil service and contractor personnel must have approval to ride on military aircraft. Contractors must have approval to ride on military aircraft as an element of their contract. Requests to fly civilians prior to deployment shall be routed to I MEF G-3 Air via naval message, for further forwarding to Marine Forces Pacific (MARFORPAC). Deployed requests to fly civilians shall be routed to the Deputy Commandant Aviation (DC AVN) (Code ASM) for approval via the Component Commander who has Operational Control (OPCON) of the MEU (most often the Naval Component Commander).

e. Prior to any embarkation of MEU personnel aboard a foreign vessel, the MEU must seek approval from the first general or flag officer in the operational chain of command to which the Marine forces are assigned, allocated, or attached.

3. Logistics Combat Element (LCE). The LCE is a Combat Logistics Battalion (CLB) formed from 1st MLG assets. The LCE provides a full range of combat service support through their organizational makeup that includes: Landing Support Platoon, Supply Platoon, Maintenance Platoon, Motor Transport Platoon, Communications Platoon, Engineer Platoon, Health Services Platoon (includes medical and dental), Air Delivery Team and an Explosive Ordnance Disposal (EOD) section. When required, the LCE can also provide increased air delivery support for the MEU drawn from their reachback capability resident in 1st MLG.

#### 1004. MARITIME RAID CAPABILITY (MRC)

1. The Maritime Raid Force (MRF) is a unique unit, task organized from within the MEU and the ARG. The MRF provides enhanced operational capability to complement or enable conventional operations and to execute select maritime missions. The MRC does not duplicate Special Operations Forces (SOF) capabilities; however, particular emphasis is placed on operations requiring special skills that are typically not resident in a standard rifle company. The MRF cannot operate independently of the MEU and relies on the MEU for logistics, intelligence, communications, transportation, and supporting fires. Accordingly, command of the MRF shall be determined by the MEU Commander.

2. Although task organized for specific missions, the MRF is generally composed of a Command Element, a Security Element, an Assault Element, and a Support Element:



a. MRF CE. Composed of a MRF Commander, a Communications Detachment, a Counter Intelligence Human Intelligence Detachment (CHD), a Medical section and designated planners (operations, aviation, fire support, intelligence, communications, medical, Navy operations (when required)). Note: planners can also fill operational billets (e.g. ANGLICO for fire support, CHD for intelligence, communications personnel for RTOs, etc).

b. Security Element. The Security Element is normally structured around a rifle platoon provided by the GCE. The security element is able to act as a reinforcing, supporting, diversionary, or extraction force. When required they can be augmented by additional elements from the GCE (engineer units, crew served weapons units, etc.) for missions sets requiring more firepower.

c. Assault Element. Normally sourced from the Reconnaissance Company (-) assigned to the MEU CE. The assault element is task organized to conduct assault, explosive breaching, internal security, and sniper functions. Mission specific augmentation can be provided from other MEU and/or ARG assets.

d. Support Element. Normally composed of assets from the MRF reconnaissance platoon, GCE Scout Sniper platoon, assets from the ACE, assets from the LCE EOD and CE LE detachments, and assets from the Navy to include Rigid Hull Inflatable Boats (RHIBs) and their boat crews, prize crew and other assets as determined by the MEU and Amphibious Squadron (PHIBRON) commanders.

3. Interoperability. The MRF, as is the entire MEU, is also trained and equipped to operate with Special Operations Forces as mission requirements dictate. This interoperability may be in a role as the supporting force or as the supported force, as directed by the supported CCDR.

#### 1005. MEU Tables of Organization (T/O) and Tables of Equipment (T/E)

##### 1. MEU CE

a. T/O. T/O for the MEU CE is maintained by Headquarters Marine Corps (HQMC). Non-T/O augmentation billets are determined for each MEU and promulgated via the CG I MEF LOI for Deployment.

b. T/E. Authorized equipment items for the MEU CE are found the equipment allowance field in the MEU T/E.

c. The T/O and T/E are based on the premise that the MEU CE will generally operate from a sea-base. The MEU CE does have a limited capability to operate ashore but will normally collocate with an MSE for security and logistical support.

2. MEU MSEs. Applicable T/Os and T/Es define personnel and equipment assignments for the base units of the MSEs (i.e. Infantry Battalion, VMM, CLB). However, because the MEU, as a MAGTF, is task organized based on anticipated missions, there are no T/Os or T/Es which define personnel and equipment assignments to those units as MSEs of the MEU. MEU MSE personnel and equipment are defined in the Troop List (Appendix B) and the Equipment Density List (EDL) (Appendix C), verified the by CG I MEF LOI for Deployment and reviewed periodically in order to adapt to anticipated missions.

3. Guidance. All I MEF Commands shall cooperate/coordinate in determining personnel and equipment assignments of detachments to the MEU CE and the MEU MSEs. Personnel and equipment assignments shall be based on stated Marine Corps and I MEF priorities for personnel and equipment assignment coupled with desired capabilities and anticipated missions of the MEU.

1006. STAFF FUNCTIONING/MISSION PLANNING. The MEU staff shall plan per reference (a), the Amphibious Planning Process and Marine Corps Warfare Publication (MCWP) 5-1, the Marine Corps Planning Process (MCP), and function per applicable staff regulations.

1. Employment of the MEU during crises will require swift staff actions. The time for planning will in all likelihood be measured in days, but could be as short as hours. The MEU will use either the deliberate or the Rapid Response Planning Process (R2P2) variant of the MCP, per Commander's guidance, to quickly assimilate the information required to make decisions, allow the Commander to make those decisions, transmit those decisions to the MSEs/Mission Commander and still provide enough time for the forces that will execute the mission to properly prepare. A discussion of R2P2 and a notional R2P2 timeline are presented in Appendix E.

2. Forward CE. While not defined by reference (b) as a Mission Essential Task, employment of a Forward Command Element (FCE) is a capability the MEU staff must be able to exercise.

a. The MEU Commander shall define the mission and tasks for the FCE, but in general the FCE will be employed to conduct liaison with an American Embassy, the Host Nation, Non-Governmental Organization (NGO) authorities, and/or joint/combined forces, in advance of future MEU operations.

b. The organization of the FCE will be based on the mission of the FCE and anticipated future MEU operations, but normally consists of a FCE Commander, Marine and/or Navy personnel with "mission specific" expertise, communications personnel, intelligence personnel, and a security element (if required).

#### 1007. ARG/MEU ORGANIZATION

1. General. The Commander, Third Fleet (COMTHIRDFLT or C3F) and CG I MEF provide forces to form an Amphibious Force (AF) for deployment to the Pacific Command and Central Command (PACOM/CENTCOM) (and other combatant commanders, as required) Areas of Responsibility (AORs) in support of operations. For MEU deployments, the AF consists of an Amphibious Ready Group (ARG) (which is the Amphibious Task Force (ATF)) and a MEU (which is the Landing Force (LF)), commonly referred to as an "ARG/MEU."

#### 2. ARG/MEU Organization

a. COMTHIRDFLT designates Commander, Amphibious Squadron (COMPHIBRON) and tasks Commander Expeditionary Strike Group 3 (CESG 3) to provide an ARG. The ARG normally consists of three amphibious ships (Amphibious Assault Ship (LHD/LHA), Landing Transport Dock (LPD), and Landing Ship Dock (LSD)). The COMPHIBRON (or Commodore) and staff constitute the Navy counterpart to the MEU Commander and staff.

b. CG I MEF provides a MEU as described in paragraphs 1001 through 1005 of this chapter.

3. The command relationship between the MEU Commander and Amphibious Squadron Commander is addressed in paragraph 1008.

#### 1008. COMMAND RELATIONSHIPS

1. General. Policy and guidance for command relationships for MEU planning and operations will be in accordance with the provisions of Joint Publication 1, Doctrine for the Armed Forces of the United States; Joint Publication 3-0, Joint Operations; Joint Publication 3-02, Joint Doctrine for Amphibious Operations; Marine Corps Tactical Publication (MCTP) 3-30A,

MAGTF Command and Control; and reference (s). Joint Publication 0-2, Unified Action Armed Forces, will also apply during joint operations. Commander United States Pacific Command (COMUSPACOM), Commander United States Central Command (COMUSCENTCOM), Commander United States Africa Command (COMUSAFRICOM), Commander United States Pacific Fleet (COMPACFLT), Commander United States THIRD Fleet (COMTHIRDFLT), Commander SEVENTH Fleet (COMSEVENTHFLT), Commander United States Naval Forces Central Command (COMUSNAVCENT)/Commander FIFTH Fleet (COMFIFTHFLT), Commander United States Marine Forces Central Command (COMUSMARCENT) and Commander Marine Corps Forces Pacific (COMMARFORPAC) Operations Orders (OPORDERS), Orders and Instructions provide further guidance in specific operating areas.

a. Planning Phase. During the planning phase the MEU CE shall report to COMMARFORPAC for planning at E-365, per reference (i), while remaining under the direct command and organic control of CG I MEF. CG I MEF will direct the MEU Commander to coordinate with a designated ATF for planning. During the planning phase, units or detachments of the MEU shall be organized in accordance with the force list and will be directed to report to the MEU Commander for planning. After reporting for planning, the subordinate units of the MEU assist the MEU CE in the development of all required plans and training to be conducted prior to embarkation.

b. Operations. CG I MEF shall publish a LOI for Deployment that shall direct the composite of the MEU CE and assigned units as per the timeline in Chapter 4. The LOI will direct the composite date, upon which the MSEs shall be attached to the MEU CE. After reporting for operations, the MSEs are responsible to the MEU Commander for all matters pertaining to administration, readiness, training and operations, and accomplishment of the overall mission. When directed by CG I MEF, the MEU Commander shall report to the designated Fleet Commander for operations. During deployment, the MEU Commander is a co-equal with the PHIBRON Commander; they will operate under a support relationship, normally supported/ supporting. However, the full range of command relationships is available to the Combatant Commander and Naval Component Commander to which the ARG/MEU is assigned.

2. Command Relationships. Attached is the placement of units or personnel in an organization where such placement is relatively temporary. When a unit is attached, it is under the command of the unit to which it is attached. Unless otherwise

stated, this encompasses all command responsibilities. Command relationships addressed herein include MAGTF command relationship, Joint/Combined command relationships and Administrative Control (ADCON). In most cases, this date will be on or about (O/A) 180 days prior to deployment of the MEU and will be specifically designated for each MEU in the CG I MEF LOI for Deployment.

a. Command Relationships Within I MEF

(1) ADCON Relationships. ADCON is direction or exercise of administration and support. Support includes logistics support. Logistics support for MEUs is a naval solution, pooling the resources of the MEU, the MEU MSEs, all I MEF MSCs, which necessarily include the MEU MSEs parent commands, the Navy and the U.S. defense community.

(a) MEU CE

1. The MEU CE remains under ADCON of CG I MEF at all times.

2. Attachments to the MEU CE will attach to the MEU CE 30 days prior to the composite date (E-30), which is on or about (O/A) E-210, or as promulgated in the CG I MEF LOI for Deployment, and remain attached to the MEU CE until decomposite or as specified in the CG I MEF LOI for Deployment (decomposite usually occurs at R+30 or the relinquishment of GRF duties, specific decomposite dates will be stated in the CG I MEF LOI for Deployment). Parent commands will continue to provide billeting, messing, and storage of personal effects and T/E items to the detachments they provide the MEU CE after attachment.

(b) MEU MSEs

1. Attachments to the GCE, ACE and LCE shall report ADCON to their respective MSE on the composite date, and remain ADCON until decomposite, except as noted in this order and CG I MEF LOI for Deployment.

2. MSE Commanders and parent unit Commanders, in coordination with the MEU Commander, are granted the authority to determine requirements and responsibilities for co-location, billeting, messing, and storage of personal effects and T/E items of the MSE attachments.

(c) MEU CE and MSEs. MSEs will transfer ADCON to the MEU CE on the established date [between E-30 and E-Day; the MEU and MSE Commanders will determine the exact date, [except as specifically stated in this order] and remain ADCON to the MEU until decomposite. Due to the unique characteristics of the MEU MSEs and the conditions of their support, MSCs shall continue to provide significant and necessary support to the GCE, ACE, LCE and MEU CE attachments that a MEU CE is not task organized to give.

(d) Exceptions to the above ADCON relationships are described in paragraph 1008.2.a.(3) below.

(2) MAGTF and Joint/Combined Relationships

(a) CG I MEF exercises organic control of the MEU at all times until the MEU is embarked for deployment. Per references (i), (j) and (s), CG I MEF will transfer Operational Control (OPCON) of the MEU to COMTHIRDFLT on the date the MEU departs Continental United States (CONUS) (Embarkation Day (E-Day)), and reassumes OPCON on the date the MEU returns to CONUS at the completion of its deployment (Return Day (R-day)).

(b) Attachments to the MEU CE will attach to the MEU CE 30 days prior to the composite date (E-30), which is on or about (O/A) E-210, or as promulgated in the CG I MEF LOI for Deployment, and remain attached to the MEU CE until decomposite or as specified in the CG I MEF LOI for Deployment.

(c) Attachments to the GCE, ACE and LCE will attach to the respective MSE on the composite date, which is normally on or about E-180, and remain attached until decomposite or as specified in the CG I MEF LOI for Deployment.

(d) MSEs will attach to the MEU CE on the composite date, which is normally on or about E-180, and remain attached until R+30 or as specified in the CG I MEF LOI for Deployment..

(e) Exceptions are described in paragraph 1008.2.a.(3) below.

(3) Exceptions. Exceptions to the above described MAGTF relationships involve the I MIG detachments to the CE; the 1st Tank Battalion (1st Tank Bn), 1st MARDIV detachment to the GCE; the VMGR, VMFA (VMA), VMU and MALS-13, 3D MAW detachments to the ACE and the postal and disbursing detachments to the LCE and MEU CE.

(a) I MEF Information Group. Attach I MIG detachments from 1st IntelBn, 1st RadBn, 1st LEBn, and 9th CommBn to the MEU CE O/A E-210, except as provided for in paragraph 1008.2.a.(3).(a).1 and 1008.2.a.(3).(a).2. Attach 1st ANGLICO detachment at composite date.

1. 9th CommBn Detachment. 9th CommBn supports each MEU CE with a detachment per Appendix B5.

a. Communications Detachment. A portion of this detachment (15-20 enlisted Marines) is continuously attached to the MEU CE. Replacement of these continuously assigned personnel occurs between R+30 and R+45 following deployment. O/A E-210, the remainder of this detachment attaches to the MEU CE. This timing will be based on End of Active Service (EAS) and Permanent Change of Station (PCS) timing, and will be coordinated in order to prevent a gap in MEU CE capability between composited periods

b. Joint Task Force (JTF) Enabler Detachment. O/A E-210, this detachment will attach to the MEU CE.

2. 1st ANGLICO Detachment. 1st ANGLICO detachment shall attach to the MEU at the composite date O/A E-180.

(b) 1st MARDIV

1. 1st Tank Battalion Detachment. The tank detachment to the GCE shall attach, less ADCON, to the GCE at the composite date O/A E-180 and remain attached until decomposite. The tank detachment shall normally remain located at the 1st Tank Bn encampment at Marine Corps Air Ground Combat Center (MCAGCC), Twenty Nine Palms, California to facilitate pre-deployment training, maintenance and preparations. The tank detachment shall collocate with the remainder of the GCE immediately prior to the first at sea period.

(c) 3D MAW

1. VMGR Detachment

a. The VMGR detachment shall attach, less ADCON, to the ACE on the composite date and remain attached until decomposite.



b. Immediately upon attachment of the VMGR detachment from CG 3D MAW, the MEU Commander shall assign the VMGR detachment direct support back to CG 3D MAW.

c. CG I MEF authorizes direct support modification as follows: upon receiving the VMGR detachment in direct support, CG 3D MAW retains organizational authority and the authoritative direction for logistic or administrative support in order to meet mission requirements. CG 3D MAW shall meet all VMGR tasking in support of the MEU's pre-deployment training programs via the I MEF aviation frag process. MEU PTP aviation frags are priority 1A. CG 3D MAW shall provide mandatory support for the COMPUTEX.

d. The aircraft, personnel, and equipment shall remain ADCON to the parent VMGR squadron. However, the parent squadron shall provide one officer to the ACE as a VMGR planner. This officer shall participate in all MEU training events as determined/directed by the ACE and/or MEU Commanders. This officer shall deploy with the MEU CE in order to provide normal operations and contingency planning for employment of airlift support and intra-theater airlift support in support of the MEU.

e. Should a KC-130 detachment deploy in support of the MEU (per Service guidelines), the responsibility to obtain country clearances and landing rights shall rest with the MEU Commander through the appropriate Fleet chain of command, with information copies to COMMARFORPAC and COMUSMARCENT.

## 2. VMA/VMFA Detachment

a. The VMA/VMFA detachment shall attach, less ADCON, to the ACE on composite date and remain so attached until E-Day. The VMA/VMFA detachment shall report ADCON to the MEU ACE on E-day.

b. During E-180 to E-Day:

(1). MEU training and exercises shall take priority for VMA/VMFA detachment personnel and aircraft.

(2). VMA/VMFA detachment aircraft and personnel are allowed to be tasked for other support in addition, but at a lower priority, to MEU training and exercise

support requirements. Support for other tasking shall be obtained via the I MEF Aviation Frag Process. VMA/VMFA detachment personnel, aircraft and equipment originating from MCAS Yuma shall normally remain located at Marine Corps Air Station (MCAS) Yuma, Arizona except for those occasions determined by the ACE or MEU commander. Any "other support" tasking that involves VMA/VMFA detachment aircraft and personnel deploying away from MCAS Yuma for any length of time shall be coordinated between the parent VMA/VMFA commander and the MEU ACE commander or, if necessary, CG 3D MAW and the MEU commander.

(3). The parent VMA/VMFA Squadron shall continue DRRS-MC reporting of detachment personnel, aircraft and equipment until the detachment reports ADCON to the ACE (E-day).

(4). The parent VMA/VMFA squadron shall submit an initial VMA/VMFA detachment stabilization roster IAW Chapter 2 of this Order.

(5). All VMA/VMFA detachment personnel shall be available to the MEU for planning as determined/required by the ACE and MEU Commanding Officers.

(6). The MEU Commander shall conduct aircraft mishap investigations and submit Mishap Investigation Reports for any detachment aircraft mishaps involving MEU training until E-Day. 3D MAW shall necessarily provide extensive assistance to the MEU Commander for the conduct of aircraft mishap investigations. 3D MAW shall conduct aircraft mishap investigations and submit Mishap Investigation Reports for any detachment aircraft mishaps involving non-MEU training until E-Day.

(7). The parent VMA/VMFA squadron shall submit Serious Incident Report (SIRs)/ Personnel Casualty Report (PCRs) for detachment personnel involved in incidents not associated with MEU training/exercises until E-day; the MEU shall submit SIRs/PCRs for incidents associated with MEU training/exercises prior to E-Day and for all incidents subsequent to E-Day.

(8). The parent VMA/VMFA Squadron shall track and report all detachment sorties/flight hours up to and including aircraft ferry and landing aboard amphibious ships on E-Day. (Note: MEU shall also report flight hours/sorties on the weekly SITREP beginning at composite date).

c. On E-Day, VMA/VMFA detachment personnel, aircraft and equipment shall physically collocate with the ACE. The ACE shall assume ADCON of the detachment and continue DRRS-MC reporting of the detachment.

3. MALS-13 or MALS-11 Detachment

a. The MALS-13 or MALS-11 detachment shall attach, less ADCON, to the ACE on composite date and remain so attached until E-Day. The MALS-13 or MALS-11 detachment shall report ADCON to the MEU ACE on E-Day.

b. MEU training and exercises shall take priority for VMA/VMFA MALS detachment personnel.

c. MALS-13 or MALS-11 shall submit detachment stabilization rosters per Chapter 2 of this Order.

d. MALS-13 or MALS-11 shall continue DRRS-MC reporting of detachment personnel and equipment until the detachment transfers ADCON to the ACE (E-Day).

e. MALS-13 detachment personnel and equipment shall remain located at MCAS Yuma, AZ, except during MEU exercises (both ashore and afloat, where the MALS-13 detachment is required, as determined by the ACE or MEU Commander); upon completion of the exercise, the detachment will return to MCAS Yuma, AZ.

f. MALS-13 or MALS-11 shall submit SIRs/PCRs for detachment personnel involved in incidents not associated with MEU training/exercises; the MEU shall submit SIRs/PCRs for incidents associated with MEU training/exercises.

4. VMU Detachment

a. The VMU detachment shall attach, less ADCON, to the ACE on composite date and remain so attached until E-Day. The VMU detachment shall report ADCON to the MEU ACE on E-day.

b. During E-180 to E-Day.

(1). MEU training and exercises shall take priority for VMU detachment personnel and aircraft.

(2). VMU detachment aircraft and personnel are allowed to be tasked for other support in addition, but at a lower priority, to MEU training and exercise support requirements. Support for other tasking shall be obtained via the I MEF Air Frag Process. VMU detachment personnel, aircraft and equipment shall normally remain located at MCAS Yuma, AZ except for those occasions determined by the ACE or MEU commander. Any "other support" tasking that involves VMU detachment aircraft and personnel deploying away from MCAS Yuma for any length of time shall be coordinated between the parent VMU commander and the MEU ACE commander or, if necessary, CG 3D MAW and the MEU commander.

(3). The parent VMU Squadron shall continue DRRS-MC reporting of detachment personnel, aircraft and equipment until the detachment reports ADCON to the ACE (E-day).

(4). The parent VMU squadron shall submit an initial VMU detachment stabilization roster IAW Chapter 2 of this Order.

(5). All VMU detachment personnel shall be available to the MEU for planning as determined/required by the ACE and MEU Commanding Officers.

(6). The MEU Commander shall conduct aircraft mishap investigations and submit Mishap Investigation Reports for any detachment aircraft mishaps involving MEU training until E-Day. 3D MAW shall conduct aircraft mishap investigations and submit Mishap Investigation Reports for any detachment aircraft mishaps involving non-MEU training until E-Day.

(7). The parent VMU squadron shall submit SIRs/PCRs for detachment personnel involved in incidents not associated with MEU training/exercises until E-day; the MEU shall submit SIRs/PCRs for incidents associated with MEU training/exercises prior to E-Day and for all incidents subsequent to E-Day.

(8). The parent VMU Squadron shall track and report all detachment sorties/flight hours up to embarkation aboard amphibious ships on E-Day. (Note: MEU shall also report flight hours/sorties on the weekly SITREP beginning at composite date).

(d) 1st Marine Logistics Group

1. Attach the Disbursing detachment to the MEU CE no later than E-270.

2. Air Delivery Detachment.

a. The Air Delivery detachment shall attach, less ADCON, to the LCE on the composite date, and remain attached until decomposite.

b. Immediately upon attachment of the Air Delivery detachment from CG 1st MLG, the MEU Commander shall assign the Air Delivery detachment direct support back to CG 1st MLG.

c. CG I MEF authorizes direct support modification as follows: Upon receiving the Air Delivery detachment in direct support, CG 1st MLG retains organizational authority and the authoritative direction for logistic or administrative support in order to meet mission requirements. CG 1st MLG shall meet all Air Delivery detachment tasking in support of the MEU's and its MSE's pre-deployment training programs. CG 1st MLG shall provide mandatory support for the Certification Exercise (CERTEX).

d. The Air Delivery detachment personnel and equipment shall remain ADCON to their parent command.

e. The Air Delivery detachment is activated per the provisions of reference (a), paragraph 4.c.(8).(d).

f. When the MEU deploys, the Air Delivery detachment shall remain in CONUS on a 10-day tether for contingencies and/or support. The MEU Commander can call forward the Air Delivery detachment by sending a message directly to CG 1st MLG (info COMMARFORPAC, COMUSPACFLT, appropriate Fleet Commander, and CG I MEF). There shall be no requirement for a Deployment Order or Request For Forces (RFF) since the Air Delivery detachment is already attached to the forward deployed MEU.

(e) PTP Training Course Attendance pre-composite. Certain courses mandated by references (b), (c) and (e), including courses coordinated by Tactical Training Group Pacific (TTGP) and specialized skills courses taught by the I MEF AC/S

G-7/EOTG, must begin prior to composite date. MSCs, not the MEU, will normally have organic control of the MSE's when these courses convene. MSCs, in coordination with the I MEF AC/S G-7/EOTG and MEU Commander, shall ensure the mandated personnel required and scheduled for EOTG and other course attend or support the subject course(s).

b. ARG/MEU Command Relationship

(1) The exact nature of the ARG/MEU command relationship is determined by the Combatant Commander, normally via the Fleet Commander/Naval Component Commander. The MEU Commander and COMPHIBRON will most commonly exercise a support command relationship, normally supported/supporting. The supported/supporting relationship shall be determined by the MEU Commander and COMPHIBRON based on assigned mission, situation, and operational requirements, and/or as directed by the commander exercising OPCON of the ARG/MEU.

(2) It is recommended that several Memorandums of Understanding/Agreement (MOUs/MOAs) be established between Commander, Landing Force (CLF) (MAGTF Commander), and Commander, Amphibious Task Force (CATF) (ARG Commodore):

(a) MAGTF Support to Sea Control

(b) Anti-Terrorism/Force Protection of the AF

(c) Defense of the Amphibious Task Force (DATF), using the guidelines established in the I MEF/THIRD Fleet DATF MOU.

(3) It is also recommended that a MOU be established concerning the relationship between the MAGTF Commander, Commanders of Troops (COT) aboard each naval vessel, and the respective ships' commanding officer in regards to authorities for disciplinary actions.

c. OPCON of the MEU during Deployment. Per reference (s), upon deployment (E-day), the MEU shall transfer operational control to/from Numbered Fleet Commanders, in succession.

(1) CG I MEF shall transfer OPCON of the MEU to the appropriate Maritime Component Commander on the date of embarkation and deployment (E-Day).

(2) OPCODE of the ARG/MEU will be assumed by the Maritime Component Commander, and will normally be delegated to a fleet commander (C3F or C7F) in the PACOM Area Of Responsibility (AOR). OPCODE may be further delegated to a Task Force commander subordinate to the Maritime Component Commander. Change of OPCODE (CHOP) will occur as specified by the Secretary Of Defense (SECDEF) Orders Book (SDOB) and reflected in the COMPACFLT Deployment Order, as amended by subsequent Major Schedule Change messages.

(3) Designated Fleet Commander will have OPCODE of the ARG/MEU within the Western Pacific (WESTPAC) AO, and will transfer OPCODE of the MEU to COMFIFTHFLT on the date the ARG/MEU crosses the COMSEVENTHFLT/COMFIFTHFLT CHOP line (per COMSEVENTHFLT/COMFIFTHFLT Operational Order (OPORD) 201). Other command relationships may be in effect.

(4) The Maritime/Naval Component Commander will transfer OPCODE of the MEU to CG I MEF on the date of debarkation when the MEU returns to CONUS (R-Day).





## CHAPTER 2

PERSONNEL AND ADMINISTRATION

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CHAPTER 2

PERSONNEL AND ADMINISTRATION

2000. PERSONNEL MANNING AND STAFFING

1. I MEF G-1. Act as the principal facilitator for personnel and administrative actions that require MEF level oversight and reconciliation.

2. MEU Command Element

a. HQMC, Deputy Commandant Manpower and Reserve Affairs (DC M&RA, Officer Assignments/Enlisted Assignments (MMA/MMEA) will man the MEU CE per reference (b).

(1) The MEU CE is an "Operating Forces Command" and will be staffed at 95 percent (officers) and 97 percent (enlisted Marines) of T/O by grade and military occupational specialty. Key personnel are assigned under a two-tiered system.

(a) Tier 1. Tier 1 personnel are assigned to ensure availability for two pre-deployment training/deployment cycles and be sourced NLT E-240. Tier 1 personnel are the Commanding Officer (CO), Executive Officer (XO), Sergeant Major (SgtMaj), Manpower Officer (S-1), Intelligence Officer (S-2), Operations Officer (S-3), Air Officer (AirO), Logistics Officer (S-4), Embarkation Officer, Supply Officer, Public Affairs Officer (PAO), Force Protection Officer (FPO), and Communications Officer (S-6).

(b) Tier 2. Tier 2 personnel will be sourced NLT E-180. Tier 2 personnel include the Assistant Intelligence Officer (S-2A), Assistant Operations Officer (S-3A), Assistant Air Officer, Target Information Officer, Fire Support Officer, Nuclear, Biological and Chemical Defense (NBC) Officer, Assistant Logistics Officer (S-4A), Headquarters (HQ) Commandant, and the Assistant Communications Officer (S-6A).

b. Augments and Battle Roster.

(1) Augments. Prior to MEU activation, I MEF G-3 will host an LOI Conference during which the required personnel augments for the upcoming deployment shall be identified and validated. The standardized and approved CG I MEF CE personnel augment list (Appendix 1 to Annex B of this order), and included

in the LOI for Deployment, shall be the sole list used by the I MEF AC/S G-1 for CE personnel augment sourcing.

(2) Battle Roster. A battle roster of personnel from across I MEF (CE, GCE, ACE, LCE and I MIG) shall be maintained per the approved roster in this order. These personnel shall be prepared to deploy in support of the MEU within 10 days from notification for crisis response or contingency operations.

c. Permanent Personnel. The MEU Commander is authorized to request replacements from HQMC, M&RA, MMOA/MMEA for personnel that are assigned to the MEU CE.

### 3. GCE, ACE and LCE

a. Infantry battalions and flying squadrons are "Operating Forces Command" and will be staffed at 95 percent (officers) and 97 percent (enlisted Marines) of table of organization by grade and military occupational specialty NLT E-180.

b. Key GCE, ACE and LCE personnel will be available for duty NLT E-210. Key MSE personnel include the BLT, ACE and LCE COs, XOs, SgtsMaj, S-1s, S-2s, S-3s, Supply Officers and Company/Battery COs.

c. Staffing of the GCE, ACE, and LCE is the responsibility of I MEF MSCs, per reference (p) and the CG I MEF LOI for Deployment. The GCE, ACE, and LCE will be staffed to a minimum of C-2 in personnel by parent commands by E-180 or composite date, whichever is earlier. The parent MSCs will provide for replacement of individual members of the MEU MSEs on an "as required" basis in order to ensure personnel stability.

### 4. I MEF Information Group (I MIG).

a. I MIG detachments shall be staffed per the approved Troop List contained in this Order.

b. I MIG detachments shall attach to the MEU CE at E-210 or 30 days prior to actual composite date, whichever is earlier. The specific CG I MEF LOI for Deployment shall give the exact date.

5. PTP Support. I MEF G-1, ICW I MEF G-7/EOTG will task MSCs for personnel support for PTP events. Normally, personnel support will be provided for Realistic Urban Training (RUT), ARG/MEU Exercise (second at-sea period) and the Composite

Training Unit Exercise (COMPTUEX/C2X) (third at-sea and the evaluative period).

2001. PERSONNEL REPORTS/ROSTERS. Beginning at E-180, the unit roster from Marine Corps Total Force System (MCTFS), based on Reporting Unit Code (RUC), Duty Status and draw case code (DCC) shall be the deployment roster (unless otherwise notified). Unit stabilization rosters shall be submitted to the Commandant of the Marine Corps (CMC) (MMOA and MMEA info COMMARFORPAC G-1) at E-365 and will continue to be updated prior to deployment. The MEU CE and its MSEs shall ensure accurate and timely duty status and DCC information is entered into MCTFS for all personnel scheduled for deployment. A monthly MEU Composite Report will be provided by I MEF G-1 as a means to verify MCTFS data has been properly reported.

2002. PERSONNEL ADMINISTRATION. All personnel administration shall be per applicable I MEF orders.

2003. PUBLICATIONS AND DIRECTIVES

1. MEU CEs. MEU Commanders shall:

a. Establish and maintain allowances of Marine Corps publications/directives in accordance with the current edition of MCO P5600.31.

b. Establish and maintain Navy publications/directives "Must Hold Lists" in accordance with current edition of MCO 5215.1 and all specified naval commands' publications and directives.

c. Establish Naval Warfare Publication List (NWPL) allowances in accordance with the current edition of OPNAVINST 5605.19.

2004. TEMPORARY ADDITIONAL DUTY (TAD) ORDERS

1. Per the Joint Travel Regulations (JTR) the Commanding General has authorized order writing authority to the CO's of MEU's.

2. MEU TAD orders shall be prepared by the traveller both while in garrison and while deployed through the use of the Defense Travel System (DTS). Use of DTS mandates that the traveller use a Government Travel Charge Card (GTCC) for allowable expenses.

Travellers shall use a GTCC while on travel for allowable expenses.

3. The MEU will be guided in preparing TAD orders by the JTR, Marine Corps Travel Instruction Manual (MCTIM, MCD P4650.37), and the Assignment Classification Travel Systems Manual (ACTS Manual, MCD P1000.6).

2005. PERSONNEL CASUALTY/SERIOUS INCIDENT REPORTING.

1. Casualty reporting shall in strict compliance with the current edition of MCO 3040.4 (MARCORCASPROCMan) and MCO 3504.2 (OPREP-3 Reporting). Include I MEF G-3 and G-1 and the appropriate parent command as "info" addressees on all casualty related reports.

2. MEU CE. All PCR's and SIR's for the MEU CE will be reported IAW MCO 3040.4 (MARCORCASPROCMan) and MCO 3504.2 (OPREP-3 Reporting).

3. GCE, ACE and LCE. Upon compositing with the MEU CE, all PCRs and SIRs for the GCE, ACE and LCE will be reported via the MEU CE.

2006. CASUALTY ASSISTANCE PROGRAM.

1. Per MCO 3040.4 the Marine Corps Casualty Assistance Program involves three key elements: the command, the Casualty Assistance Control Officer (CACO), and the DC M&RA (MF). It is imperative that all three work in close coordination in order to provide accurate, efficient service to the NOK. The roles of each vary dependent upon whether the casualty is injured/ill, deceased, missing and duty status, whereabouts unknown (DUSTWUN). In deceased, missing and DUSTWUN cases, proximity to Next of Kin (NOK) is a definitive factor for whether the role of the command will be strictly that of a command representative or CACO.

2. Training Required. All Staff Noncommissioned Officers (SNCOs) and Officers in the Marine Corps who could potentially be assigned as a CACO are required to receive annual training on the Casualty Assistance Program. This training will be a joint effort by DC M&RA (MF), the MEF MSE(s), and the unit Casualty Assistance Command Representative (CACR).

a. Training Requirements. The following subjects will be taught in all Casualty Assistance Program periods of instruction:

(1) An overview of the roles of the three key elements involved in the process: command representative, CACO, and DC M&RA (MF).

(2) Instruction on the definitions of all casualty statuses.

(3) Instructions on the significance of the RED and the Servicemembers' Group Life Insurance Election and Certificate (SGLV 8286).

(4) Determination of primary NOK, Person Authorized to Direct Disposition of Human Remains, Person Eligible to Receive Effects, and secondary NOK.

(5) An overview of the required steps of reporting, notification, mortuary affairs, and benefits and entitlements.

(6) An overview of benefits and forms preparation. Casualty Assistance Calls Officers are not benefits experts. But, they must know appropriate agents at MSE, MEF, MARFOR, HQMC, or appropriate Federal Agencies to contact in order to obtain factual guidance and answers on benefits related questions.

(7) Grief and trauma awareness.

(8) Privacy Act considerations.

(9) Public Affairs considerations.

(10) Application and delivery of investigative reports to the NOK.

(11) Points of contact for support from USMC, DOD, other Federal Agencies, and non-profit organizations.

3. CACR. Every unit, down to the Battalion/Squadron level will have a CACR assigned in writing. The mission of this individual will be to ensure that the unit is adhering to the policies of the Casualty Assistance Program and remains up to date on all significant changes to the program stemming from congressional legislation, benefit enhancements, or revised HQMC policies.



a. Since the MEU does not maintain a Remain Behind Element (RBE), it is imperative that prior coordination/assignment of CACO responsibilities take place prior to deployment. Per I MEFO 3040.3 (I MEF CACO Procedures Program) the following table outlines the CACO/CACR responsibilities for personnel assigned to the MEU:

CASUALTY'S PARENT COMMAND	CACO/CACR COMMAND
MEU CE (PROPER)	MIG
MEU CE AUGMENT	PARENT MSC/MSE
MEU BLT	DIV HQ/MSE
MEU CLB	MLG HQ/MSE
MEU COMP SQRDN	MAW HQ/MSE

For example, if a Marine from 9th Comm Bn, MIG assigned to a MEU CE augment billet were to become a reportable casualty, personnel from 9th CommBn would be responsible for conducting CACO notification.

2007. ADMINISTRATIVE DISCHARGES. Forward administrative discharge requests for Marines assigned to the MEU CE to CG I MEF (G-1) for appropriate action by the General Courts-Martial Convening Authority (GCMCA) or forwarding to HQMC, as appropriate.

#### 2008. CONGRESSIONAL/SPECIAL INTEREST INQUIRIES

##### 1. Definitions. The following apply:

a. Congressional Interest (CONGRINT). An official inquiry, telephonic or written, from a member of Congress.

b. Special Interest (SPLINT). An official inquiry, telephonic or written, to the Commanding General, usually from the White House, a Cabinet Member, U.S. or foreign Generals or Flag Officers, foreign executive or legislative officers, parents, family, relatives, armed forces dependents, discharged, or retired personnel.

##### 2. Information

a. CONGRINT/SPLINTs are usually inquiries concerning an individual Marine or Sailor's welfare. Therefore, emphasis must be placed at all levels to ensure that replies concerning CONGRINT/SPLINTs are clear, courteous, complete, substantive, and timely.

b. From E-180 composite date to R+30 decomposite, I MEF maintains overall cognizance in handling, monitoring, and responding to CONGRINT/SPLINT inquiries. Replies will comply with requirements set forth in SECNAVINST 5211.5 and MCO P5211.2. Unless otherwise directed, replies will be released by the I MEF Inspector.

c. Subordinate Commanders usually receive CONGRINT inquiries from Marine Corps liaison personnel in Washington, D.C. after endorsement by the I MEF Inspector. If CG I MEF authorizes a Commander to reply directly, that Commander will ensure that the reply meets the standards set forth in SECNAVINST 5211.5 and MCO P5211.2. A copy of that reply will be forwarded to the CG I MEF (Attn: Inspector).

### 3. Policy

a. CONGRINTs and SPLINTs will receive an accurate, complete, and immediate response. If necessary, the I MEF Inspector will request specific information from subordinate commands and ensure that the response date is met. Subordinate commands will:

(1) Provide the specific information requested within three working days, unless otherwise directed.

(2) Provide as much relevant data as possible in the allotted time frame, with additional required information due within 48 hours.

b. Telephonic Response. MEUs may receive telephonic inquiries from the Office of Legislative Affairs (OLA). Short response deadlines may require a direct, telephonic response from the MEU. In order to protect Personal Identifying Information (PII), the MEU shall verify the authenticity of the caller. Callers unable to be authenticated shall be referred to the CG I MEF Inspector. The MEU shall inform the CG I MEF (Inspector) of any telephonic inquiry they receive directly from OLA, including the response provided.

c. I MEF Surgeon. All inquiries and responses concerning medical treatment or relating to a Marine's medical condition will be routed through the I MEF Surgeon for submission to the I MEF Inspector. The I MEF Surgeon will review all medically related CONGRINT responses.

d. Inquiry Response. The I MEF Inspector and subordinate units will ensure accurate, timely responses to all inquiries.

e. Disclosure of Information. SECNAVINST 5211.5 and MCO P5211.2 pertain. When responding directly to CONGRINT/SPLINT inquiries from outside the Department of Defense (DoD), HHQ will ensure that written authorization, in the form of a Privacy Act Statement, is obtained directly from the individual. In those cases where the individual is not the originator, the originator is required to obtain written authorization, in the form of a Privacy Act Statement, from the individual.

#### 4. Action

a. I MEF Inspector. Ensure that all CONGRINT/SPLINT correspondence is maintained for a minimum of two years from the date of completion.

b. Subordinate Commanders. Ensure that applicable provisions of this Order, SECNAVINST 5211.5, and MCO P5211.2 are adhered to, with emphasis placed on complete, accurate and timely response to the I MEF Inspector.

2009. AWARDS. Awards will be processed IAW the current editions of SECNAVINST 1650.1, MCO 1650.19, MARFORPACO 1650.4 and I MEFO 1650.1.

1. Impact Awards for GCE, ACE and LCE. Impact awards that require approval by a general court-martial convening authority shall be forwarded to CG I MEF via the MEU Commander during the period from composite date to decomposite date.

#### 2. Retirement/Transfer Awards

a. MEU CE. All retirement and transfer (to include end of tour) award recommendations for MEU CE personnel will be processed IAW the current editions of SECNAVINST 1650.1, MCO 1650.19, MARFORPACO 1650.4 and I MEFO 1650.1.

b. GCE, ACE and LCE. All deployment award recommendations for GCE, ACE and LCE personnel will be approved by the appropriate commander within the MEU, or forwarded to the appropriate awarding authority.

c. Meritorious service by attached GCE, ACE, LCE and CE augmentees should be part of an award recommendation encompassing an entire tour. A letter of continuity containing

the appropriate commendatory information should be prepared and forwarded to the individual's commanding officer.

### 3. Annual Awards

a. MEU CE. All recurring annual award recommendations (e.g. Marine Corps Association, Marine Corps Aviation Association, Navy League) for MEU CE personnel shall be submitted to I MEF (Attn: G-1/Adj) in the proper format on the assigned due date IAW the most recently published guidance.

b. GCE, ACE and LCE. All annual award recommendations for GCE, ACE and LCE personnel will be submitted IAW the most recently published guidance. Proper submission chains are as follows:

(1) Attached, less ADCON (Composite date to E-30/E-Day). Submit to I MEF (Attn: G-1/Adj) via the parent command (e.g. GCE would submit via CG 1st MarDiv).

(2) Attached with ADCON (E-30/E-Day to decomposite date). Submit to I MEF (Attn: G-1/Adj) via the MEU Commander.

### 4. Unit Awards. Unit awards are processed in the following manner:

a. Composite date to E-Day, MSEs shall process unit award recommendations via the MEU commander to their respective parent commands.

b. E-day to decomposite date, MSEs shall process unit awards recommendations to CG I MEF via the MEU commander.

### 2010. FITNESS REPORTS

1. Marine Corps Personnel. Fitness reports shall be prepared in accordance with the current edition of MCO 1610.7.

a. The MEU Commander is the reporting senior for:

(1) CO's of elements task-organized directly under the MEU CE. This shall occur when units are transferred attached to the MEU.

(2) The MEU XO, Operations Officer, and special staff officers of the MEU CE.

b. The MEU CO shall be the Reviewing Officer for all fitness reports written by MSE Commanders, the MEU XO, MEU CE principals, and special staff officers where those officers are the Reporting Senior.

c. Individual detachment commanders' fitness reports shall be written by the principal staff officer to whom they are assigned.

d. DCG I MEF is the reporting senior for all MEU Commanders, to include while deployed, and the reviewing officer for all reports written by MEU Commanders where they are the reporting senior.

2. Navy Personnel. Navy officer fitness reports and Navy enlisted performance evaluations shall be prepared in accordance with the current editions of BUPERSINST 1610.10. The Navy personnel evaluation system views duty with the Marine Corps as sea duty. Documentation of deployments is extremely important in the career progression and subsequent assignments of Navy personnel assigned within the MEU.

#### 2011. MERITORIOUS PROMOTIONS

1. The current edition of MCO P1400.32, publishes instructions regarding meritorious promotions.

2. Meritorious promotion quotas and/or guidance for I MEF is published in the current edition of I MEFO 1400.1.

3. Meritorious promotions for the GCE, ACE, and LCE will be affected in accordance with the current policy of their respective MSCs. The MEU will receive a fair share of all I MEF meritorious promotions from composite date to decomposite date per the current edition of I MEFO 1400.1 and current policy for I MEF MSCs.

4. Meritorious promotions for Navy personnel are affected under the Command Advancement Program (CAP), BUPERSINST 1430 series.

#### 2012. HUMAN AFFAIRS (OVERSEAS DIPLOMACY)

1. Overseas diplomacy is the positive and mutually satisfying interaction between U. S. military personnel and foreign nationals. It serves to ensure that Navy/Marine Corps policies and procedures, to include individual actions and behavior, support U. S. foreign policy objectives.

a. The basic goal of the program is to create a positive image of the United States and the Marine Corps in the eyes of host country nationals.

b. The goal of the program can be achieved through positive and aggressive leadership, by training and indoctrination of Marines, and through the reduction of adverse incidents involving Marines in foreign countries.

2. Substance abuse and U. S. Customs Regulations will be included in pre-deployment overseas diplomacy training.

3. Visits to foreign ports and operations with foreign military forces will be preceded by special, intense overseas diplomacy briefings for all Marines assigned in order to become acquainted with cultural, economic, and military aspects of the area and its people; to help Marines understand how they are perceived by host nationals; and to reduce adverse incidents involving U. S. and foreign nationals.

4. In coordination with Navy officials, Commanders will ensure that liberty procedures are consistent with national customs and regulations and that personnel assigned shore patrol duty are carefully selected and briefed on overseas diplomacy matters.

#### 2013. MARINE CORPS COMMUNITY SERVICES

1. Recreation Fund Support. Recreation fund support will be provided by the parent command for each of the deployed MSEs.

2. Joint order COMNAVSURFPAC Inst 7010.1E/MARFORPAC Order 1710.18D provides the following for embarked units:

a. Entitlement to fair and equal representation on a ship's recreation council/committee.

b. Entitlement to equal access to any and all Navy and Marine Corps Morale, Welfare and Recreation (MWR) activities the ship provides.

c. Access to the Ship's Store financial records.

d. \$1.50 per Marine per quarter, not to exceed \$3.00 for the duration of the deployment.

3. Commanders of Troops should make liaison with the ships' Morale, Welfare and Recreation (MWR) representatives prior to

the first time the MEU is embarked to ensure the MEU receives their full/fair share of revenues generated by Ships' Stores and that Marines are afforded equal participation in special services activities.

4. The MEU should strive to obligate their share of MWR funds generated by the ships' stores prior to R-Day.

5. MEU Commanders are strongly encouraged to coordinate a Memorandum of Agreement with COMPHIBRON and the ships' CO's to codify the expenditure and distribution of Ships' Stores profits, to include per capita distribution to Navy and Marine units of any unspent Ships' Stores profits at the completion of the deployment.

6. Exchange Services

a. Afloat - provided by the respective ships' stores.

b. Ashore - existing area exchange facilities.

2014. CAREER PLANNING

1. General. The administration and reporting of career planning matters will be the responsibility of the MSE that has ADCON of the individual.

2. Detailed Instructions

a. Per the standardized and approved CG I MEF CE personnel augment list, the MEU Commander shall be sourced a Career Planner at E-300 who shall remain with the MEU CE until decomposite.

b. CO I MIG shall assist with Career Planning services for a MEU CE during the intra-deployment cycle when the CE is decomposited. The MEU CE shall reassume Career Planning services when the augment Career Planner is sourced and present.

c. The MEU CE Career Planner submits all requests for further service to the I MEF Career Planner.

d. Requests for further service will be submitted by message to I MIG IAW with current Marine Corps directives in the 1040.31 series.

e. Career planning reports will be submitted directly to appropriate MSCs.

3. Predeployment Brief. A brief will be conducted by the I MEF/I MIG Career Planner at approximately E-60. This brief is to provide amplification on specific instructions and guidance concerning the following areas:

- a. Current points of contact.
- b. Enlisted career planning reports.
- c. First Term Assignment Policy (FTAP) brief and interview.

2015. LEAVE AND LIBERTY

1. Annual Leave. When deployed, annual leave may be granted IAW the current edition of MCO 1050.3J and the operational commander's instruction, as authorized by the MEU Commander. Personnel desiring leave outside CONUS are required to have a passport and appropriate visa(s).

2. Emergency Leave. Upon deployment all requests for emergency leave will be approved by the MEU Commander.

a. The MEU Commander will ensure strict compliance with the provisions of the current edition of MCO 1050.3J before approving any emergency leave.

b. The MEU CE is responsible for funding emergency leave travel. The MEU CE shall prepare the emergency leave orders to the closest Point of Debarkation (POD) in CONUS. It is the individual's responsibility to obtain transportation from the POD to the emergency leave address.

3. Liberty. Liberty will be granted in accordance with the current edition of MCO 1050.3 and as authorized by the MEU Commander, subject to appropriate area commander regulations.

4. Civilian Attire. MEU Commanders are authorized to permit members to wear appropriate civilian attire while on authorized leave or liberty, subject to appropriate area commander regulations.



2016. SHORE PATROL

1. Establishment. At each port visited the Senior Officer Present Afloat (SOPA) will establish an adequate shore patrol.
2. Guidance. MEU commanders, in cooperation and coordination with COMPHIBRON, are encouraged to organize, staff and conduct the shore patrol in liberty ports.

2017. PASSPORTS/VISAS

1. Background. MEU Commanders shall request official (brown cover) passports for appropriate personnel. Changes in national security regulations and the directives of interagency partners mandate that all US citizens, to include active duty military personnel, have passports for exit and re-entry to the United States. Most of our partner nations and prospective countries of travel will not accept an uniformed service common access card and/or official US DoD orders as legitimate substitutes for a valid US passport for entry and exit from their countries. Only a limited number of Marines will have duties that justify an official (brown cover) passport. All Marines should obtain and keep in their possession a regular (blue cover) passport that is valid for one year past the expected date of return from deployment. Regular passports (blue cover) are an individual responsibility.
2. Designated Billets. At a minimum, personnel filling the following billets within each MEU shall obtain no-fee, official (brown cover) passports. However, in today's worldwide security environment it is more prudent to travel on an regular (blue cover) passport as issued by the Department of State as opposed to the official passport that would be received via the no-fee process.
  - a. MEU CE - CO, XO, S-1, S-3, S-3A/FSO, S-3A/AirO, ASE Ops/LnO, S-2, S-2A, CIO, OIC RadBn, S-4, S-6, SupO, SJA, MedRep, and appropriate number of communication and reconnaissance personnel.
  - b. GCE - CO, XO, S-3, S-3A, S-2, S-4, S-4A and Gunner.
  - c. ACE - CO, XO, S-3, S-3A, ASO, and S-4.
  - d. LCE - CO, XO, S-3, MedSvcO, and Contracting Officer.

3. MSEs are responsible for obtaining all official passports and visas for their personnel prior to deployment.

4. Requests for no-fee, official passports should be submitted NLT 90 days prior to the date needed. The MEU shall submit all no-fee, official passport requests NLT E-120.

2018. POSTAL AFFAIRS

1. General. Correct postal procedures are essential. Mailing addresses for personnel assigned to the MEU CE and MSEs are addressed in the current 1st MLG Group Order P5110.1A. Incorrect addresses, particularly while deployed, cause delays and nondelivery of mail. Deployed personnel must know their addresses, including zip codes.

2. Predeployment Procedures. The MEU CO shall ensure the following:

a. MSE Commanders establish liaison with the 1st MLG Postal Officer no later than E-45. During the initial liaison, MSE Commanders will provide the 1st MLG Postal Officer with information of scheduled predeployment briefs for the MSE military members and their dependents. The 1st MLG Postal Officer will provide the respective unit Postal Officer an explanation for their mailing address structure and mail routing request requirements.

b. MEU and MSE Commanders shall notify the 1st MLG Postal Officer by letter of the desired mail routing. To avoid errors and to minimize delay in effecting mail routing changes, the following information is required when submitting this mail routing request:

- (1) Effective cite of routing change.
- (2) Organizational titles (include titles of all attachments).
- (3) Ports of Call and/or final destination.
- (4) Embarkation Plan, when movement is by naval vessel.
- (5) Classes/types of mail desired to be routed while in the deployed status.
- (6) Termination date if known.

c. Submit mail routing requests/information described above to the 1st MLG Postal Officer in accordance with the following criteria:

(1) When CO's desire only airworthy mail to be routed, submit written request NLT E-10.

(2) When CO's desire that both airworthy and surface mail be routed simultaneously, submit the written request NLT E-45.

d. Upon receipt of the written mail routing request from the deploying unit, the 1st MLG Postal Officer will relay the request via classified message to the Commander, Joint Military Postal Activity Pacific, San Francisco, California (CDR JT MIL POSTAL ACTY PAC SAN FRANCISCO, CA). MSE Commanders will be information addressees on all mail routing correspondence or message traffic initiated by the 1st MLG Postal Officer.

### 3. During Deployment

a. While Units are Embarked on Naval Vessels. Mail routing will be affected in accordance with ship movement reports submitted by the ship. When elements of the MEU are off-loaded at shore installations and the ships depart, or when units/detachments change ships, a mail routing request must be submitted. The mail routing request must be submitted via CONFIDENTIAL message, NLT eight days prior to the movement. Mail routing request messages are addressed to CDR JT MIL POSTAL ACTY PAC SAN FRANCISCO CA (info CG 1st MLG). The format for the mail routing request message will be given at the Postal Officer's briefing. Mail changes must be projected well in advance of actual movements of units to insure that mail will be prepositioned and directed to the proper shore activity for expeditious delivery.

b. Deployed to a Fixed Location. MSE Commanders will affect liaison with the servicing military postal agency. Occasionally, liaison will be required with the serving civil postmaster. If it becomes necessary to submit a mail routing request while deployed, the serving military postal agency will be requested to release the mail routing message. Mail routing request messages are addressed to CDR JT MIL POSTAL ACTY SAN FRANCISCO CA (info CG 1st MLG). The format of the mail routing request message will be given to unit Postal Officers at briefings. Mail changes must be projected well in advance of actual movement of units to ensure that mail will be

propositioned and directed to the proper shore activity for expeditious delivery.

c. The MEU CO shall ensure that deployed elements provide appropriate mail orderly service and adhere to proper mailroom procedures. In particular, those organizations maintaining mailroom service while in garrison will maintain directory files, and follow mail handling procedures in compliance with DOD Postal Service Manual (DOD 4526.6-M, Vol II) and as specified herein.

d. CO's shall report all mail problems or complaints to the serving military postal officer, and/or cognizant civil postmaster if applicable. The CG 1st MLG will be an information addressee on all reports of mail problems.

4. Deployment Termination. Deployed units shall submit mail routing requirements prior to the termination of their deployment. Submit mail routing requests by CONFIDENTIAL message to CDR JT MIL POSTAL ACTY PAC SAN FRANCISCO CA (info CG 1st MLG). The format for the mail routing request message will be given at unit Postal Officer briefings.

#### 2019. DISBURSING

1. MEU Disbursing Officer. The Disbursing Officer (DO) is a special staff officer of the CLB CO, but the MEU Commander shall provide specific guidance for all Disbursing matters. The DO is personally and pecuniarily accountable to the government of the United States for his disbursing responsibilities. Duties include disbursement of funds for military pay and allowances, travel allowances, and public vouchers. The MEU DO will validate the necessity for Unit Pay Agents (UPA).

2. Allotments/Split Pay. All individuals are encouraged to register allotments and/or enroll for split pay well in advance of deployment in order to better support their dependents.

3. Check Cashing. Check cashing policies will be set by the MEU Commander.

4. Stored Value Cards. - Stored Value Card (SVC), also known as EagleCash or Navy/Marine Cash, policies will be set by the MEU Commander.

5. Safekeeping of Public Funds. The 1st MLG Commanding General approves requests for the DO to hold cash at personal risk IAW

DoDFMR, Vol 5, paragraph 030302. The DO's authority will cover any personnel appointed as deputies, agents, and cashiers under that DO. Funds shall be maintained and handled IAW DoDFMR, Vol 5, Chapter 3.

6. Security. The DO is responsible for procuring, safeguarding, transferring, issuing of, and accounting for official funds in his/her custody. The MEU Commander is responsible for providing adequate storage facilities such as vault, safes, or strong boxes. The DO must notify the CO of any movement of funds in excess of \$10,000.00 IAW DoDFMR, Vol 5, paragraph 030205.

7. Foreign Funds Conversion

a. General. In areas where the use of United States dollars is permitted by foreign currency control regulations, personnel afloat are authorized and should be encouraged to make use of available commercial exchange facilities in obtaining and disposing of foreign currency. When directed by their CO's or superior authority, DOs are authorized to exchange U.S. currency for foreign currency. Convenience alone should not be the sole factor in requiring accommodation sales by the Marine DO but rather when it is a definite advantage (e.g. the first day in a new port that has limited commercial exchange facilities). Sale by the Marine DO will normally be limited to personnel located aboard the same ship as the Marine DO. Commanders of Troops (COTs) on ships not having a Marine DO should be advised to request exchange service for embarked troops from the Navy DO. Once converted, any U. S. Dollars converted in to foreign currency will not be reverted back to U. S. Dollars. Exchanges must be done with a local vendor.

b. Procurement. When directed by their commanding officers or superior authority, the DO will convert U. S. dollars to foreign currency. U. S. government sources (e.g. DoD contract military banking facilities) will be used by the DO whenever possible in procuring foreign funds IAW DoDFMR, Vol 5, paragraph 1302. A separate authorization for each country will be obtained.

2020. EDUCATION. The MEU CO shall appoint a MEU Education Officer in writing, per Base Order 1560.2. The MEU Education Officer will coordinate with the Camp Pendleton Education Services Officer to ensure that members of the MEU have the opportunity to take full advantage of all available professional military and off-duty education programs.

1. Education Programs. Deployed education programs will vary from one deployment to another, but normally include:

- a. General Education Development (GED).
- b. High School Completion/Diploma.
- c. Undergraduate College Programs.
- d. Online placement, midterm, and final exams for various colleges and universities.
- e. National certification examinations.

2. Navy and Marine officers deployed with the ARG/MEU will be provided the opportunity to instruct these programs. For those courses sponsored by a civilian institution, instructors will be paid. The MEU Education Officer will determine and promulgate current information regarding these courses.

2021. PERSONNEL MOVEMENT. The MEU Commader shall notify CG I MEF (Attn: AC/S G-1) and the parent command(s) of the intended itinerary of all Marines returning to CONUS, regardless of reason for return.

2022. FAMILY READINESS

1. Family member activities for MEUs shall be conducted in accordance with MCO 1754.6C, Marine Corps Family Team Building. Family member activities will be coordinated with the MEU Family Readiness Officer (FRO), the Readiness and Deployment Support Program Coordinator from Marine Corps Family Team-building and the I MEF FRO at least six months prior to deployment.

2. The MEU FRO may contact the following points of contact for assistance:

- a. I MEF FRO, for issues or agencies located at Camp Pendleton and assistance with agencies at other Marine Corps bases and stations.

- b. I MEF CSO (formerly PAO) for assistance in verifying operational related information (e.g. verification of media accounts of events etc.).

- c. I MEF Command Duty Officer/Senior Watch Officer on any issue requireing resolution after normal working hours.

3. Currently, specific appropriated funding is provided for administration of the Family Readiness Program (FRP). Appropriated funds shall be used to offset administrative costs associated with the program (i.e. office supplies, copy machine costs, phone calls, etc.) and should be allocated based on projected costs for these functions. The MEU budget has historically been sufficient to absorb costs associated with the FRP. Any requirement for additional funding should be addressed to the CG I MEF G-8 (Comptroller) info the CG I MEF FRO.

4. Reimbursement of incidental expenses for volunteers (i.e. personal vehicle mileage for attendance at official functions, parking and tolls, phone calls not otherwise covered, child care, etc.) is authorized using appropriated or non-appropriated funds. Uses of non-appropriated funds are available only by setting aside a portion of the MEUs unit and family readiness fund allocation. The MEU shall ensure enough money is set aside for the reimbursement of all family readiness volunteers (including the MSEs) for incidentals while the MEU is deployed. This will be coordinated by the MEU FRO.

5. MEU and MSE Commanders shall ensure their designated FRO and other liaison officers coordinate with the respective POCs both prior to and during deployment.

6. The MEU FRO shall serve as the liaison with the MEU CE and MSE FROs. The MEU FRO will provide program essential administrative support while deployed.

7. Community Support Services provide required programs and extensive support enabling the MEU and MSE Commanders to comply with the requirements mandated by this and higher authority. Marine Corps Family Team Building personnel also provide extensive support for the Family Readiness Program.

8. The MEU Commander will coordinate with COMPHIBRON to ensure that all Marines are offered the opportunity to participate in individual ships' "Dependents Day" and "Tiger" cruises.

2023. ORDERS. MEUs are not Unit Deployment Program (UDP) units, therefore, movement orders are not required. Personnel performing Temporary Additional Duty (TAD) away from the MEU's location are entitled to the locality rate of per diem for the area in which the TAD is performed. Normally, extended periods ashore for exercises or training are designated as field duty; consequently, applicable field rations checkages will apply. Federal Management Regulations dictate the specific

entitlements. The MEU will prepare incidental TAD orders required during their deployment.

2024. CLASSIFIED MATERIAL

1. General. MEU Commanders shall establish a security instruction to address the requirements of information and personnel security as outlined in but not limited to DOD Manual 5200.01 volumes 1 thru 4, and SECNAV Manuals 5510.30 and 5510.36. The security instruction will include:

a. Training to address Security Awareness, Counterintelligence, Insider Threat and Operational Security.

b. Coordination requirements with ships security staff to identify methods of validating clearances of MEU personnel and storage requirements and availability for MEU classified material.

c. Coordination requirements with units that attach to the MEU prior to deployment to ensure that there is a focus and awareness on information and personnel security throughout the command.

d. Development of an Emergency Destruction plans for the MEU while deployed. Plan shall address both shipboard and shore requirements. Plan must include the use and procurement of destruction equipment and methods to be utilized.

e. Reporting procedures for all instances of suspected loss and/or compromise in accordance with SECNAV Manual 5510.36 and ALVNAV 001/16.

2. North Atlantic Treaty Organization (NATO) Material. MEUs are authorized to retain NATO classified information when they are joined to a higher command that is a part of the NATO registrar and access and/or retention is necessary to the mission. The MEU will comply with all requirements of safeguarding NATO information, in accordance with the higher commands instruction, and relinquish access and terminate all holdings of NATO classified material once the MEU has seperated. SECRET REL//USA, NATO// is not a NATO classification but the product of the United States.



2025. RELIGIOUS MINISTRIES

1. Per the current editions of SECNAVINST 1730.7, MCO 1730.6 and MCRP 6-12, the MEU commander is responsible for the provision of the free exercise of religion and adequate pastoral care for all MEU personnel.

2. Chaplain and Religious Ministry Program (RMP) Specialist assignments for the MEU CE are permanent assignments. CG I MEF shall monitor the faith group mix of chaplains assigned to the MEUs.

3. MEU CE Chaplain Responsibilities

a. Project specific needs/requirements, and general ministries, for specific holy days and festivals that will occur during deployment and develop Planned Ministry Objectives for the MEU Commander's concurrence.

b. Be prepared to advise the Commander on religious/cultural considerations, religious history, holy days, festivals, moral and ethical issues, social customs, ethnic concerns, and religious prohibitions of the countries to which deploying.

c. Advise Commanders on embarkation assignments of unit RMTs on ships of the ARG in order to provide optimum ministry coverage.

d. Participate in the planning and execution of predeployment matters for family members; specific guidance will be provided by the MEU Commander.

e. Requisition appropriate mount-out supplies IAW guidance contained in MCRP 6-12. Resupply and 30-day inventories will be in accordance with established directives. MSE higher headquarters shall provide the required RMP mount-out boxes and T/E items and shall ensure they are serviceable and properly marked for embarkation.

f. Supervise, train, and direct MSE RMPs post-composite through de-composite. The MEU Chaplain will provide specific training and supervision to MSE RMTs with regard to Blue/Green relationships, and to ensure religious ministry support is applied to MEU and MSE core and assigned Mission Essential Tasks. In addition, the CE Chaplain advises the MEU CO on the employment of RMPs to forces embarked on ships as well as ashore.

g. Ensure MSE RMPs provide required reports to the the ARG Chaplain. If the ARG/MEU Command relationship changes as the result of disembarkation of the MEU, the MEU Chaplain should be prepared to provide reports as requested by the Theater GCC Chaplain via the Fleet or Naval Component Chaplain.

i. IAW with the ARG/MEU command relationship, support or receive support from the ARG Chaplain to provide collaborative religious ministry to Marines and Sailors.

j. Liaison with the senior supervisory RMPs assigned to 1st MARDIV, 3D MAW, and 1st MLG to monitor the pre-deployment training progress of MSE RMPs prior to composite.

#### 4. Post Deployment

a. The MEU Chaplains shall be available for post deployment family counseling. Chaplains, while keeping confidentiality, will inform unit commanders of any required command action.

b. Per MCRP 6-12, MEU and MSE Chaplains shall submit after-action reports via the chain of command with a courtesy copy to the I MEF Chaplain.

#### 2026. GOVERNMENT TRAVEL CHARGE CARD PROGRAM (GTCCP)

1. GTCC Agency Program Coordination (APC) responsibility for attached units (GCE, ACE, LCE) shall shift to the MEU at the time OPCON passes from the parent command (normally at composite) and continues until OPCON is returned to the parent command (normally at decomposite).

2. Due to the dynamic and unpredictable nature of MEU deployments, it is highly encouraged that all deploying personnel apply for and possess a GTCC.

3. Hierarchy Level (HL) 5 and below responsibilities and the obligations to their cardholders and command ar as follows:

a. Ensure all cardholders staff the delinquency report by working closely with the cardholder and their DTS coordinator.

b. Process applications.

c. Turn cards on for travel and off when travel is complete.

d. Report to their immediate command as the command sees fit.

4. The GTCC provider bills per their established billing cycle. Payment is due NLT the last day of each month. The required reports for all HL5's and below are:

a. Account Listing

b. Account Activity Text File

c. Pre-suspension Detail

d. Suspension Detail

e. Account Renewal

f. Delinquency - Heirarchy (Monthly Corrective Action Report (CAR) required by HL3) (Monthly 30 day past due report required by HL4).

## CHAPTER 3

COMMUNICATIONS STRATEGY

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## CHAPTER 3

### COMMUNICATIONS STRATEGY

#### 3000. GENERAL

1. Communications Strategy (CS) activities for MEUs will be conducted in accordance with the current editions of DODINST 5400.13, SECNAVINST 5720.44 and MCWP 3-33.3. Additionally, during the MEU's deployment, communications strategy activities will be regulated by communications strategy guidance from the applicable unified/fleet/joint task force commander(s).

2. The MEU PA mission is to communicate and engage with domestic and foreign publics on whom the MEU's success or failure depends in order to build understanding, credibility, trust, and mutually beneficial relationships; facilitate informed perceptions about military operations; undermine adversarial propaganda; and help achieve the commander's communication objectives.

3. MEU personnel will not interfere with or attempt to manage the news. Classifying information solely to avoid public disclosure is strictly prohibited. The only acceptable reasons for restricting the release of information are the bounds of security, accuracy, propriety, privacy and policy of higher headquarters.

#### 3001. COMMUNICATIONS STRATEGY FUNCTIONS

##### 1. Communication Counsel

a. Serve as trusted advisors to commanders, providing objective counsel regarding proposed courses of action and policy decisions and their impact on key publics.

b. Use research and analysis to build a shared situational awareness with commanders and staff regarding emerging issues and public sentiment.

c. Bring focus to the impact the MEU has on the operating environment and its publics, improve responsiveness to public interests, articulate potential unintended consequences of planned actions, and quickly identify perceived disparities between deeds and words.

d. Commanders and CS professionals will have a close relationship based on a mutual trust that facilitates implicit communication, a tenet of maneuver warfare that enables the rapid and decentralized decision-making and the initiative required by the modern information environment.

## 2. Research

a. Quantitative and qualitative research to better understand problems and opportunities, the operating environment, internal and external publics, and the cultural landscape will inform the overall decision-making process, guide planning efforts, and improve the quality of CS counsel.

b. Research can be used to anticipate and identify changes in the environment, allowing leaders to adjust and respond as needed to ensure mission success.

c. With increased knowledge of cultures, social and political structures, languages and religions, CS professionals will better understand audience needs and predispositions, and better design messages to increase audience understanding. CS should be tied into intelligence and information operations planning efforts for shared situational awareness and knowledge that can substitute when formal, deliberate research is not practicable.

## 3. Strategic Planning

a. CS Marines - officer and enlisted - will be skilled in both the Marine Corps Planning Process and the four step communications planning process (Research, Plan, Execute, Assess).

b. During deliberate operational planning, CS involvement will begin before the first planning step and will use information gained through research to enhance the commander's understanding of the environment and the nature of the problem. This understanding will shape the commander's initial planning guidance and intent, which must include communication considerations.

c. CS should inform staff planning, to include development of constraints and restraints; identification of potential intended and unintended consequences of planned actions within the areas of operation, interest, and influence; and

appreciation for the nature of information flow in varying cultural contexts.

d. Any supporting communication plans will identify the communication problem or opportunity, identify and segment key publics, define communication goals, develop measurable objectives to achieve these goals, and develop communication strategies based on communication theory.

e. Throughout planning, CS Marines will coordinate with other informational and operational capabilities, with higher, adjacent and subordinate military units, and with interagency and coalition partners.

#### 4. Public Engagement

a. Viewing communication as a social process of dialogue and interaction among people versus a technical process of monologue and message delivery to a target audience, PA will continue to proactively engage American and foreign publics in both the domestic and operational environments.

b. Engagement will focus on the internal Marine Corps audience, as well as external audiences such as the American public, host nation publics, foreign publics, traditional news media, social media (i.e. bloggers), DOD, coalition and interagency partners, government leaders, community stakeholders, think tanks, academia, industry, and Veterans-service organizations.

#### 5. Product Development and Dissemination

a. Combat correspondents' (CC) products will include the written word, photographs, video, widgets (e.g., iPhone "apps") when practicable, and multimedia productions optimized for intended audience, distribution channel (particularly mobile), and ease of sharing by audiences to their networks. In the operational environment, CCs will attach to units at the lowest level, providing commanders with the ability to capture, document, and rapidly disseminate unit actions to prevent and counter adversary misinformation and disinformation.

b. CS will also exploit imagery and video captured by aircraft or other Marines to provide the "first truth" on the battlefield.

6. Assessment and Evaluation.

a. Measurement of CS plans, actions, and programs will be an integral part of the future practice of CS.

b. Assessment will be incorporated into all planning and execution steps and feedback will be used to adapt and adjust actions accordingly. CS evaluation also will measure the effectiveness of plans relative to target goals and objectives. This will create value for leadership, improve PA performance, and reduce future mistakes by measuring three different stage of PA activity: preparation, implementation and impact.

c. Preparation evaluation will assess the quality and adequacy of problem framing and strategic planning. Implementation evaluation (i.e. measures of performance) will assess PA efforts and outputs, such as the number of visitors to a website. Impact evaluation (i.e. measures of effectiveness) will assess the impact of the plan or action, such as the change in knowledge, attitude, or behavior of a specific population.

7. Issue Management and Crisis Communication

a. Communications strategy and crisis communication operates under the Department of Defense standard, "maximum disclosure, minimum delay." This standard is in keeping with U.S. Department of Defense (DoD) guidelines and regulations.

b. All communications strategy personnel supporting the MEU will do their utmost to meet this standard if a serious accident or incident occurs in their area of responsibility.

c. MEU CS crisis communication necessitates timely release of information from a serious incident or an accident that could attract substantial media attention or be of significant interest to our internal and external audiences. Examples include: incidents involving deaths or serious injury; potential environmental damage or hazardous material release, including oil and fuel spills; accidents involving aircraft, heavy military equipment, or between military and civilian vehicles.

d. This list should not in any way be considered exhaustive; Communications strategy personnel must be prepared to respond to a wide spectrum of serious accidents or incidents as directed.



## 8. Timely release of information.

a. The timely release of accurate information to public audiences is valuable because it demonstrates the command can maintain control of the situation and is capable of responding rapidly to serious incidents.

b. The timely release of information reinforces the command's reputation for openness - we go to the press with bad news, rather than waiting for them to come to us.

c. Proactive crisis communication allows the command to provide timely and truthful information while maintaining accuracy and minimizing the chance of misinterpretation of factual details. Additionally, proactive crisis communications minimizes the potential of rumors and addresses the immediate concerns of families of service members in units who may have personal or professional links to the crisis.

## 3002. DIGITAL ENGAGEMENT AND NEWS

1. The MEU will have an aggressive CS program actively seeking to inform key audiences and stakeholders of the MEU's mission and accomplishments through acquisition, development, distribution and marketing of photos, news stories, video and multimedia products for immediate distribution throughout the Marine Corps, Department of Defense and commercial media outlets.

2. The MEU CSO should be the release authority for all imagery (video, still, graphics, and reproductions) given to outside media or other sources. The CSO must ensure that released imagery is unclassified and falls within standards for publicly released information. Additional authorization for release, if required, will be obtained from the applicable Unified/Fleet/Joint Force Commander prior to distribution.

## 3003. MEDIA OPERATIONS

1. The MEU Commander will make every reasonable effort to provide support to accredited news media representatives (NMR). NMRs will not be given access to information that could jeopardize operations, endanger the lives of participating personnel or violate the privacy of MEU personnel. Access to operations, intelligence and other classified areas will be controlled. Security of classified material is the responsibility of the information source.

2. Access. NMRs are responsible for gaining country access if required. NMRs agreeing to abide by military security ground rules will be permitted reasonable access on a not-to-interfere basis to military personnel, units, and areas of ongoing operations including shipboard operations. NMRs will be given access to areas of operations and will be treated as members of the units to which assigned, allowing them to move with the units without recklessly being exposed to unsafe conditions. Reasonable access to key command and staff personnel will be provided. Information provided by these personnel will be unclassified and "on the record." With the approval of the MEU Commander, the MEU PAO may provide "background" and "off the record" information if it assists the command in its PA efforts and promotes understanding. This practice is intended to prevent speculation and false reporting by NMRs reporting on military operations.

3. Media Pools. While it is not the desired PA approach, MEU Commanders may elect to pool NMRs to cover certain aspects of an operation. Additionally, media pools may be directed to the MEU from DoD to cover MEU operations. Pools should be disbanded at the earliest opportunity.

4. Liaison. The MEU Commander will designate Marines to serve as media escorts, and coordinate media pool requirements with the MEU staff. These escorts must be immediately familiar with the ongoing operation(s) and participating command(s). Additionally, media escorts should have immediate and unrestricted access to the on-scene commander to resolve any media pool problems. Trained CS personnel will not normally be available to escort individual NMRs assigned to units; the unit affected will assign escort personnel in accordance with HHQ PAO guidance.

5. Accreditation. Procedures to accredit media will be in accordance with HQMC/DoD PA policies.

#### 3004. LOGISTICAL SUPPORT TO MEDIA OPERATIONS

1. Facilities. If billeting and messing facilities are commercially available, military services will, in general, not be available to visiting NMRs. Requests from NMRs for these services will be considered on a case-by-case basis and if granted, provided on a reimbursable basis. NMR will be afforded the privileges of an officer in the rank of O-4 for messing, billeting and transportation.

2. NMR Travel. NMR arriving by commercial means should be inoculated IAW the laws of the host nation. NMRs entering on military aircraft will be required to have the same inoculations as the military forces participating in the operation. It is the NMRs' responsibility to get the required immunizations.

3. Communications. Where possible, NMR will rely on commercial electronic communications assets to transmit their material. In the event commercial electronic assets are not available, commanders may permit the use of selected non-commercial communications systems (restricted NIPR access) or via expedited air and ground transportation, as appropriate, on a not-to-interfere basis. When commercial transportation means are not available for use by the NMR, video and audio tapes and still products will be transported via expedited air or ground transportation ("Pony Express") as appropriate. When directed, commanders will support media with access to hard copy message capability or phones to file on a priority basis.

4. Courier flights. If available, such flights may be used for transporting NMR news media products to/from MEU units.

5. Transportation. Under conditions of independent and open media coverage, NMRs are responsible for procuring their own transportation. Commanders are authorized to permit NMR to ride on military vehicles and aircraft whenever feasible on a not-to-interfere basis, when such travel is in connection with assignments to cover an operation or when commercial transportation is restricted in the area.

6. Equipment. Sponsoring commands will provide NMRs with the type of equipment considered appropriate for the situation (e.g. protective equipment to include, flak jacket, Kevlar helmet, etc.). Appropriate training to use equipment will be the responsibility of the sponsor.

7. Medical. Emergency medical support will be provided to NMR as needed. Routine medical care is the responsibility of the NMR. For media casualties:

a. NMRs may receive military medical care when commercial sources are not available or practical, on a non-reimbursable basis, as long as the NMR's condition did not exist previously.

b. In the case of an injury or death of a NMR, the sponsoring news organization will be notified through military channels.

c. A NMR covering military operations, if wounded or killed, will be treated with the same priority as a service member.

d. Notifying next of kin of NMRs who are ascertained to be seriously ill, wounded, killed or missing is the responsibility of the news organization, not the military. The initial release of the name of a seriously ill, wounded, killed or missing NMR is the responsibility of the news organization as well. After the initial release, military PAOs may release the name if asked IAW DoD release guidelines.

3005. COORDINATION WITH INFORMATION OPERATIONS (IO) CS and IO are related activities. Although they are separate functional areas, both PA and IO directly support military objectives; counter adversary propaganda, misinformation, and disinformation; and deter adversary actions. PA and IO planners must coordinate in advance to achieve maximum effect and de-conflict activities consistent with DoD principles of information, policies and security.

3006. STANDING COMMUNICATIONS STRATEGY GUIDANCE

1. General. While media are present in a unit's area of operation, it is the responsibility of the unit commanders and their staffs to offer assistance. This includes assistance with interviews, briefings, transportation and communications. Unit commanders and staff should not allow the media access to information that could prove harmful to operations and the security of the unit's personnel or mission. Security review is at the source. All individuals must be responsible for protecting sensitive information.

2. Commanders shall ensure their personnel are thoroughly briefed on their responsibilities before speaking to the media.

3. All personnel will be kept informed through the chain of command, command newsletters, civilian newspapers and internet resources.

4. When dealing with members of the media, personnel should be honest, speak to their individual area of expertise, and allow common sense and operational security to be their guide. Service members should be advised of the following:

a. As our best spokespeople, they are encouraged to talk to NMRs, but each has the individual right not to do so.

b. They must exercise care to protect classified information and preserve operational security (specific communications strategy guidance will be provided to delineate what is releasable and non-releasable. For example, exact numbers and locations of troops and equipment and rules of engagement (ROE) are not releasable.

c. If classified or sensitive information is inadvertently released through words or photography, one is not authorized to confiscate film, audio/video tapes or NMR's notes. Report the incident by the quickest means possible to the unit commander and CSO; the CSO will take appropriate action.

d. Never lie to a NMR. If necessary, simply decline to answer the question.

e. NMRS should be treated with courtesy and respect.

f. Service members should be reminded that, with few exceptions, NMRS are trying to do their jobs and report the news. They want to be accurate and get the story "right." Within security constraints, we should help them "get it right."

g. Service members should talk about matters within their area of responsibility, expertise and personal experience.

h. Avoid speculation; avoid answering hypothetical "what if" questions.

i. When stating a personal opinion, clearly state it as such.

j. All discussions with NMRS will be "on the record."

k. There is nothing wrong with admitting that one does not know the answer to a question. If time permits, try to find the information requested or refer NMR to alternate source for interview.

l. If one is unsure whether requested information is releasable, say so. Again, if time permits, try to find out.

m. Respect host nation sensitivities.

n. When speaking to NMRS while in uniform, Marines

represent not only themselves, but their fellow Marines and other service members, their unit, the Marine Corps, and the United States of America.

o. Do not give out specific locations of friendly forces. Giving general locations such as the Arabian Gulf Region or the USS George Washington is acceptable.

p. Do not discuss future operations.

q. When asked a question, take time before answering. Ensure a clear understanding of what is being asked (if not, ask for clarification). Mentally formulate the answer before responding.

3007. COMMAND MESSAGES AND TALKING POINTS

1. MEUs operate continuously across the globe and provide the U.S. President and the senior military leadership with a forward-deployed, flexible sea-based MAGTF.

2. The distinct ability of amphibious forces to gain access to critical areas anywhere in the world with ground, air and logistics forces enables the Navy-Marine Corps team to shape actions across the range of military operations to resolve conflict, conduct humanitarian assistance or combat the enemy in remote, austere environments that would otherwise be inaccessible.

3. With the increasing concentration of the world's population close to a coastline, the ability to operate simultaneously on the sea, ashore, and in the air, and to move seamlessly between these three domains represents the unique value of amphibious forces.

4. "Expeditionary" is not a bumper sticker to us, or a concept, it is a "state of conditioning" that Marines work hard to maintain.

5. MEU amphibious capabilities project national power ashore without requiring a secured base, seaport, or airfield.

6. The amphibious capability of the Navy/ Marine Corps team has been demonstrated in humanitarian assistance operations, noncombatant emergency evacuations, flood and earthquake responses, tactical recoveries of aircraft and personnel,

counter-piracy and strike operations, and support to our partner nations.

3008. DEPARTMENT OF DEFENSE (DOD) PRINCIPLES OF INFORMATION AND MEDIA GUIDELINES

1. DoD Principles of Information

a. DoD Principles of Information are contained in the current edition of DoD directive 5122.05. They chart the course for all DoD CS activities, and apply to the full continuum of day-to-day activities and operations. It is the commander's responsibility to ensure that all planning for military activities and operations efficiently and effectively achieve the goals set by these principles.

b. Information will be made fully and readily available, consistent with the statutory requirements, unless its release is precluded by current and valid security classification. The provisions of the Freedom of Information Act will be supported in both letter and spirit.

c. A free flow of general and military information will be made available, without censorship or propaganda, to the men and women of the Armed Forces and their dependents.

d. Information will not be classified or otherwise withheld to protect the Government from criticism or embarrassment.

e. Information will be withheld only when disclosure would adversely affect national security, threaten the safety or privacy of the men and women of the Armed Forces, or if otherwise authorized by statute or regulation.

f. The Department of Defense's obligation to provide the public with information on its major programs may require detailed communications strategy planning and coordination within the Department of Defense and with the other Government agencies. The sole purpose of such activity is to expedite the flow of information to the public; propaganda has no place in DoD communications strategy programs.

2. DoD Media Guidelines. DoD Media Guidelines, issued as Enclosure 3 to DoD Directive 5122.05, provide the following guidelines for coverage of DoD operations:

a. Open and independent reporting shall be the principal means of coverage of U.S. military operations.

b. Media pools (limited number of news media who represent a larger number of news media organizations for news gatherings and sharing of material during a specified activity) are not to serve as the standard means of covering U.S. military operations. However, they sometimes may provide the only means of early access to a military operation. In this case, media pools should be as large as possible and disbanded at the earliest opportunity (in 24 to 36 hours, when possible). The arrival of early-access media pools shall not cancel the principle of independent coverage for journalists already in the area.

c. Even under conditions of open coverage, pools may be applicable for specific events, such as those at extremely remote locations or where space is limited.

d. Journalists in a combat zone shall be credentialed by the U.S. military and shall be required to abide by a clear set of military security ground rules that protect U.S. Armed Forces and their operations. Violation of the ground rules may result in suspension of credentials and expulsion from the combat zone of the journalist involved. News organizations shall make their best efforts to assign experienced journalists to combat operations and to make them familiar with U.S. military operations.

e. Journalists shall be provided access to all major military units. Special operations restrictions may limit access in some cases.

f. Military CS officers should act as liaisons, but should not interfere with the reporting process.

g. Under conditions of open coverage, field commanders should be instructed to permit journalists to ride on military vehicles and aircraft when possible. The military shall be responsible for the transportation of pools.

h. Consistent with its capabilities, the military shall supply CS officers with facilities to enable timely, secure, compatible transmission of pool material and shall make those facilities available, when possible, for filing independent coverage. If Government facilities are unavailable, journalists, as always, shall file by any other means available.



The military shall not ban communications systems operated by news organizations, but electromagnetic operational security in battlefield situations may require limited restrictions on the use of such systems.

i. Those principles in paragraph 8 shall apply as well to the operations of the standing DoD National Media Pool system.

3009. JOINT HOMETOWN NEWS SERVICE. MEU Commanders, through the PAO, will maximize the use of the joint hometown news service. PAOs will create and maintain an account and will submit releases of interest. In addition, the PAO should educate MEU Marines about the service and encourage individuals to submit joint hometown news forms for accomplishments and deployments on their own. Account creation and individual form submission can be completed at the website: <http://jhns.dma.mil/>. In addition, social media platforms provide an opportunity to highlight individual Marines and their hometowns. A simple photo and description of the Marine's job and role within the MEU can often garner hometown news attention.

3010. UNIT INFORMATION OFFICER (UIO) The UIO is a critical component of the commander's CS program. The UIO is a facilitator of information from all MSEs to the PAO. Accordingly, an officer from each of the MSEs will be appointed to serve as the UIO. The UIO is responsible for notifying the PAO of newsworthy events for either internal or external coverage and of any serious incident that may garner media attention.

#### 3011. PRE-DEPLOYMENT TRAINING PROGRAM

1. Media Embarkation. MEU Commanders are authorized to embark news media representatives aboard naval shipping during pre-deployment training. The purpose is to provide NMRs with exposure to the MEU organization and to introduce news media personnel and their requirements to the MEU staff.

2. Media Training. MEU commanders are required to provide media training to all Marines prior to deployment.

3. Combat Correspondent/Combat Camera Training. MEU Combat Correspondents and Combat Camera personnel should complete the following I MEF EOTG courses prior to deployment. I MEF should ensure available seats for training are reserved for CS and combat camera personnel.

- a. Tactical Recovery of Aircraft and Personnel.
- b. Long Range Raid Course.
- c. Mechanized Raid Course.
- d. MRF Security Element Course.

4. I MEF CSO training of MEU CSO. I MEF CS is actively involved in training the MEU CS teams in accordance with Mission Essential Tasks (MET) and the Training and Readiness (T&R) Manual from the beginning of training through the certification exercise. Deploying CSOs should be fully capable of conducting PA planning and conducting internal and external information campaigns. They must also be fully capable of integrating with Information Operations (IO) and the other Information Related Capabilities (IRCs). I MEF CSO shall provide assistance to I MEF G-7 to facilitate MEU pre-deployment training and exercises. Support is dependent upon the event and includes but is not limited to mock media role players, a higher headquarters response cell, a red cell, and observer-trainers.



## CHAPTER 4

INTELLIGENCE

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## CHAPTER 4

INTELLIGENCE4000. GENERAL

1. This chapter covers the policies, procedures and requirements related to the intelligence organization, training and pre-deployment readiness of the MEU. Information regarding operational intelligence support to the MEU is also provided in the event of EASTPAC, WESTPAC, or NAVCENT contingencies. Should directives, policies, or procedures in this document conflict with those of a commander exercising OPCON of the MEU, the OPCON commander's directives, policies, and procedures shall apply.

2. The operational intelligence readiness of the MEU is maintained in conjunction with the associated PHIBRON. The intelligence organization and readiness of the MEU is based on this doctrine. Should contingency operations develop requiring the MEU CE to establish command ashore, additional intelligence related personnel, databases, and communications support may be necessary.

3. In accordance with FMFPACO P5440.30, direct liaison should be provided for PACOM/CENTCOM exercises/contingencies and be initiated in conjunction with the CG I MEF LOI for Deployment.

4001. MEU INTELLIGENCE ORGANIZATION

1. MEU Intelligence Staff. The MEU S-2 is the head of the MEU's intelligence, surveillance and reconnaissance enterprise. The MEU Intelligence Section is the foundation of the MEU intelligence organization with the MEU Intelligence Officer responsible to the MEU Commander for intelligence support to operations and production. The composition of the MEU Intelligence Section is included in Appendix B.

2. MEU Intelligence Augmentation APPENDIX B5 lists the components of the 1st Intel Bn and 1st Radio Bn detachments that augment the MEU's S-2 section. These detachments perform functions outlined in MCWP 2 (Intelligence) reference series. Amplifying comments are included where appropriate. A manning document of each detachment will be provided to the MEU S-2, seven (7) months prior to the MEU composite date to ensure appropriate training and security access requirements are met.

METOC cell will be required to be sourced with two fully functional NITES suites and properly trained personnel.

b. Reconnaissance Company (-). This is an attached company (-) from 1st Reconnaissance Battalion. This company (-) will nominally consist of four officers, 56 enlisted and five Navy Corpsman. The company (-) is composed of a headquarters and at least three six-man reconnaissance teams. It is trained and equipped to conduct deep reconnaissance, maritime interdiction operations and maritime raid missions. The company (-) is direct support to the MRF Commander for maritime interdiction operations and maritime raid missions.

c. Radio Battalion (RadBn) Detachment. The 1st Radio Battalion detachment will be task organized to provide the MEU S-2 with tactical Signals Intelligence (SIGINT) planning capability, analytical support, and Electronic Support Measures. The Det will provide SIGINT based Force Protection and Communication Security (COMSEC) monitoring for the MEU Commanding Officer. The RadBn Det will include a Radio Reconnaissance Team (RRT) with the capability to conduct direct support operations as an integrated element of a raid or MRF operation. One SIGINT Support Team (SST) can provide short range, tactical support, and the detachment will also include a Light Armored Vehicle-Electronic Warfare (LAV-EW). The MEWSS LAV can provide long range, tactical SIGINT support, as well as provide EW/COMSEC protection to LAR.

4002. I MEF INTELLIGENCE SUPPORT. Intelligence support for MEUs within I MEF shall be provided as follows:

a. CO, I MIG shall provide intelligence personnel, equipment and capabilities and support from 1st Intelligence Battalion and 1st Radio Battalion consistent with paragraph 4001 above.

b. I MEF AC/S G-2 shall provide or obtain intelligence support for the MEU CE beyond the MEU's organic intelligence capability prior to embarkation. Request for additional intelligence personnel and/or support outside the scope of this order should be forwarded to CG I MEF (G-2) with information copies to gaining operational commanders and any external units, agencies, or command which may be required to provide support.

c. I MEF G-2 Information Management/Knowledge Management (IM/KM) is responsible for maintaining/managing the repository MEU Intel products, SOPs, turnover information, templates, After

Action Reports (AARs), points of contact and lessons learned. They shall furnish them upon request. It is strongly recommended that MEU S-2s request and review these products as well as holding discussion previous and sister MEU S-2 officers concerning the above topics as well as recommendations for external liaison and support. MEU S-2s shall update this information and provide feedback to the I MEF G-2 (Operations)/IM/KM as required.

4003. CCDR, NAVAL AND MARINE COMPONENT INTELLIGENCE SUPPORT.

The MEU will conduct intelligence operations in support of Third, Seventh and Fifth Fleets in the PACOM and CENTCOM theaters. Early liaison with the J/N-2 section of these Fleets is crucial. Each N2 section will have a standing OPTASK Intelligence directive that provides overarching intelligence guidance, procedures and points of contact that the MEU S-2 must be familiar with. The N2 of these organizations may also be the higher headquarters intelligence staff in direct support of the MEU when the MEU is not assigned to an ESG.

1. PACOM Joint Intelligence Operations Center (JIOC) Honolulu, HI. JIOC is responsible for providing intelligence support for the expeditionary forces in USPACOM AOR. The Expeditionary Materials Production Division produces Noncombatant Evacuation Operations (NEO), amphibious warfare, and special operations support and crisis support materials. JIOC also maintains imagery file servers that can be accessed via the Imagery Product Library (IPL), allowing the MEU to rapidly access imagery of a specified area of operations.
2. Joint Intelligence Center CENTCOM (JICCENT), MacDill Air Force base (AFB), Florida. JICCENT provides intelligence support for forces operating in the CENTCOM AOR that are analogous to those provided by JICPAC for the PACOM AOR.
3. Information Knowledge Dominance AFRICOM (IKD-AF), Stuttgart, GE. IKD-AF provides intelligence support for forces operating in the AFRICOM AOR that are analogous to those provided by JICPAC and JICCENT for the PACOM and CENTCOM AORs. There are IKD entities in Tampa, Florida; Molesworth, Great Britain and Stuttgart, Germany.
4. Naval and Marine Components. Commander THIRD Fleet, Commander SEVENTH Fleet and Commander FIFTH Fleet will provide intelligence support per their respective OPORD 4000. Marine component commanders (MARFORPAC and MARCENT), although not directly in the MEU's chain of command, may be able to provide

Action Reports (AARs), points of contact and lessons learned. They shall furnish them upon request. It is strongly recommended that MEU S-2s request and review these products as well as holding discussion previous and sister MEU S-2 officers concerning the above topics as well as recommendations for external liaison and support. MEU S-2s shall update this information and provide feedback to the I MEF G-2 (Operations)/IM/KM as required.

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additional support to the MEU S-2s. Points of contact should be established prior and during the MEU's deployment.

5. I MEF Intelligence Center (MIC). Likewise the MIC can provide reach-back support to the MEU/ARG team. Specific coordination and support measures should be established and exercised during PTP for use on deployment.

4004. MARINE CORPS INTELLIGENCE ACTIVITY (MCIA). MCIA is responsible for providing national level intelligence support and production for FMF level, non-CINC directed exercises. Operationally, MCIA provides the MEU intelligence products not satisfied by other theater of national assets. Special product support must be validated by the geographic combatant commander. Products available via MCIA include (but are not limited to): MEU Deployment Intelligence Forecast, GIRHs, Joint Expeditionary Warfare Support Product (JEWSP), Country Handbooks, and Anti-Landing Plans. MCIA coordinates pre-deployment and deployment intelligence activities through their Expeditionary support Brach (Branch Head (703) 432-7268). MCIA can provide pre-deployment and deployed analytic support in both reach-back and limited augmentation forms. MCIA may also serve as a gateway to non-traditional entities related to, but not inherently within, the national intelligence community, such as the Federally Funded Research and Development Centers (i.e. RAND, MITRE) as well as members of the academic community. MCIA also archives previous MEU deployment data and files, available on the SIPR at [www.mcia.usmc.smil.mil/pages/default.aspx](http://www.mcia.usmc.smil.mil/pages/default.aspx).

4005. INTELLIGENCE SUPPORT REQUESTS. While the ARG has relatively robust intelligence collection, analysis, and production capabilities, it may require assistance from theater and national agencies for critical intelligence. Further, potential MEU missions and operations in multiple GCC AORs mean that intelligence requirements will be significant. In order to effectively anticipate and support emerging requirements, the MEU S-2 is authorized direct liaison (DIRLAUTH) with national, CCDR, and component commander level intelligence agencies and organizations in order to receive all available and pertinent intelligence products and support for planning and operations. It is strongly recommended that the MEU S-2 have a thorough understanding of the commander's intent prior to conducting external liaison. Begin conducting operational and theater level external liaison with the Marine Corps Intelligence Activity (MCIA) and CCDR intelligence entities prior contacting the national level intelligence agencies. To ensure sufficient coordination, the MEU S-2 shall keep the I MEF G-2 (Operations)

informed of external intelligence activities during the pre-deployment period.

1. Intelligence Support Request Path. The typical intelligence Request for Information (RFI) will follow this path:

a. The intelligence requirement is considered by the ARG/MEU JIC. If the ARG/MEU JIC cannot fill the requirement, it is forwarded to the numbered Fleet.

b. The N-2 at the numbered Fleet/naval component commander (C3F/C7F/C5F) considers the intelligence requirement. If the numbered fleet N-2 determines that he cannot satisfy the requirement, he will forward it to the N-2 of the corresponding Echelon 2 command (COMPACFLT/COMUSFFC).

c. The Echelon 2 N-2 considers the intelligence requirement and forwards it to the CCDR if he cannot satisfy it.

d. At the theater level, the requirement will be handled by the CCDRs JIC. Those intelligence requirements that are beyond the capability of the CCDR with his theater assets will be forwarded to the national level at the Defense Intelligence Agency (DIA) for satisfaction.

2. Support from national intelligence agencies and national/theater collection systems are available to support contingency operations and planning.

3. National/theater collection procedures for requesting support are described in the in PACOM and CENTCOM OPORD 4000. Appropriate members of the MEU S-2 section should have a working knowledge of these documents.

4. Direct collection management, processing research, analytical and dissemination support is available from national intelligence agencies upon approval of the operational chain of command. An intelligence support team provided to the ARG/MEU may provide this support via normal communications channels, or more directly. This team is the National Intelligence Support Team (NIST). Requests for such direct support should originate with the ARG/MEU and be submitted via the operational chain of command.

4006. FLAGSHIP FACILITIES AND SUPPORT SYSTEMS

1. General. Amphibious flagships (LHD, LHA and flag configured LPDs) have a JIC and a Ship's Signal Exploitation Space (SSES) which provides data bases, Automated Data Processing (ADP), special intelligence and communications support to the ARG/MEU intelligence effort. The space configuration and systems available vary significantly depending on the ship type and status of alterations. Early in the pre-deployment period, the MEU S-2 should visit the designated flagship to provide his section with firsthand knowledge of the JIC/SSES configuration. Integration between MEU, ARG and flagship intelligence personnel is the highest priority for the MEU S-2 section. A division of labor, joint procedures and general working relationship should be established, refined, and practiced during ARG/MEU pre-deployment training. Problems/concerns should be addressed to the COMTHIRDFLT N2/N6 and to the I MEF AC/S G-2/G-6.

2. Communications within the ARG. Navy communications capabilities, policies, and emissions control (EMCON) requirements should be reviewed in detail by MEU intelligence and communications personnel. Communications between individual ships of the ARG will directly impact on the ability to disseminate information to the MSEs, particularly down to the company and detachment level. It is essential that the MEU develop a detailed contingency plan for the dissemination of information throughout the MEU under EMCON conditions.

3. Systems. The systems configuration of each ship will vary. MEU S-2s will ensure their intelligence team has a working knowledge of the systems pertaining to the following functional areas: Communications Intelligence (COMINT), Electronics Intelligence (ELINT), Imagery Intelligence (IMINT), Human Intelligence (HUMINT), Measurement and Signature Intelligence (MASINT), and information networks of various classifications. It is vital that adequate training be in place to provide MEU Marines with access and familiarization for both operator and administrator functions. I MEF G-2 Systems and Marine Corps Intelligence, Surveillance, Reconnaissance (MCISR-E) systems integrator will assist with systems requirements and upgrades.

4007. GEOSPATIAL INFORMATION & SERVICES (GI&S). GI&S functions will be in accordance with MARADMIN 344/00 and applicable I MEF/MARFORPAC policies. MEU S-2s should consider their mapping requirements in three categories: planning, exercise, and contingency. Each category will have separate requirements in terms of coverage and quantities. MSE map requirements should

be reviewed by the MEU S-2 and a common contingency pack created. The MEU S-2 will need to balance these requirements with the MEU's ability to receive maps while in transit, the ability to print their own maps, and storage space limitations. Close coordination with I MEF G-2 NGA Rep and Geospatial Intelligence (GEOINT) Section is needed to ensure that all maps are identified and procured for workup exercises. The I MEF G-2 NGA Rep and GEOINT Section will assist in procurement of any GI&S products needed by the MEU CE for their pre-deployment exercises. Map Support Offices (MSO) Kuwait and MSO Bahrain are the regional offices providing support for the CENTCOM AOR.

4008. SPECIAL SECURITY OFFICER (SSO) MATTERS. The I MEF SSO administers the Sensitive Compartmented Information (SCI) Personnel Security Program (PSP) and Special Technical Operations requirements for the MEU CE and subordinate units. The MEU S-2 coordinates SCI requirements for the MEU Staff to ensure appropriate personnel have access to SCI in support of deployment and contingency planning.

4009. INTELLIGENCE PUBLICATIONS. The MEU will maintain a limited intelligence publications library. MCO 3830.1 will determine the holding in the library for unclassified publications. The requirements set forth in the MEU's Statement of Intelligence Interest (SII) drives the MEU's DIA account listings for classified publications.

4010. INTELLIGENCE TRAINING AND PREPARATIONS. MEU intelligence sections are required to attend the ARG/MEU Intelligence Training continuum at the Information Warfare Training Command San Diego. MEU S-2 must coordinate with I MEF G-2 Operations and the Information Warfare Training Command San Diego to identify the right mix of personal to attend each team trainer. The MEU S-2, MSEs S-2s, Intelligence Bn S-3 and Radio Bn S-3 are highly encourage to coordinate with Information Warfare Training Command and the Reginal Intelligence Training Center West to attend the ARG/MEU Intelligence Operations Course and MEU Intelligence Course respectively. Additional training is available through: formal schools, MEU training exercises, liaison visits/intelligence seminars and internal intelligence training conducted by the MEU. Additional training should occur during the pre-deployment period and should be completed prior to the CERTEX evaluation. Training must be progressive and integrated with as many of the ARG intelligence personnel as possible. The MEU S-2 should coordinate training objectives with the I MEF EOTG Intelligence Section. The latter should devise scenarios for use during RUT, PHIBRON-MEU Integrated

Training (PMINT), and ARG/MEU Exercise (ARG/MEUEX) that help the former meet the designated training objectives prior to the Composite Training Unit Exercise (COMPTUEX) (formerly CERTEX). The requirement for intelligence schools training for members of the MEU S-2 section should be identified immediately upon return from deployment and requests for quotas submitted to CG I MEF AC/S, G-2/G-3.

## CHAPTER 5

OPERATIONS

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## CHAPTER 5

OPERATIONS

5000. MISSION. CG I MEF organizes, equips, trains, certifies and deploys the 11, 13 and 15 MEUs, and elements of 31 MEU, in accordance with the Global Force Management Plan, in order to provide CCDRs with MEUs able to conduct amphibious operations, crisis response and limited contingency operations, to include the introduction of follow-on forces, and designated special operations in response to theater requirements.

5001. ACTIVATION. The 11, 13, and 15 MEUs will be deployed on a rotational basis to the PACOM, CENTCOM and other AORs, as directed.

1. Coordination

a. The Joint Chiefs of Staff (JCS) publish the Global Force Management (GFM) Schedule, which defines the annual ARG/MEU presence requirement for regional AORs; the GFM Schedule promulgates naval surface forces deployment schedules to the PACOM, CENTCOM, EUCOM, AFRICOM and SOUTHCOM AORs. This information is appropriate for planning purposes and will be supplemented by the CG I MEF LOI for Deployment prior to each MEU deployment

b. Implementing instructions for the MEU in consonance with this Order will be issued by the CG 1st MARDIV; CG 3D MAW; CG 1st MLG; and CO I MIG.

2. Attach (to the MEU). When directed by CG I MEF, the MEU will be activated for training and operations. CG 1st MARDIV; CG 3D MAW; CG 1st MLG and CO I MIG shall attach task organized units/detachments to the CE and their respective MSEs, and then attach the MSEs to the MEU CE. Command relationships and the transfer of administrative control, operational control, tactical control and direct support are addressed in detail in Chapter 1, paragraph 1008.

a. Tasking of the MEU and its MSEs immediately after attachment must be tempered to allow the CE, GCE, ACE and LCE the opportunity to organize and assimilate its attaching units and establish a battle rhythm and effective functioning.

5002. CG I MEF LOI FOR DEPLOYMENT

1. The CG I MEF LOI for Deployment supplements this SOP regarding deployment-specific issues. The LOI is a classified naval message.
2. The LOI identifies the specific MEU CE, the MSEs, and attachments to the CE and MSEs; defines the MEU task organization; identifies the tentative deployment and return dates, the PTP schedule, and provides supplemental guidance/direction for the manning, training, and equipping enroute to compositing (forming), training, assessing, certifying, deploying, and decompositing of the MEU. The LOI also directs the MEU MSEs to report to the MEU Commander for planning within five days of publication of the LOI.
3. A draft LOI will be generated by I MEF AC/S, G-3 and staffed to all concerned commands. I MEF AC/S, G-3 will convene a LOI Conference to discuss/resolve any conflicts and confirm the content of the LOI; attendees include members of the I MEF CE staff, MSCs, I MIG, and the applicable MEU. Those issues that cannot be resolved are presented, with appropriate alternatives and positions, to the I MEF G-3, who will engage with other appropriate I MEF CE staff sections and the MSC's for final decision/resolution. Issues unable to be resolved by the I MEF G-3 will go the I MEF Chief of Staff, DCG or CG, as appropriate, for final resolution. The final LOI for Deployment will be promulgated via naval message at approximately E-300.
4. When a discrepancy is noted between this order and the in-effect CG I MEF LOI for Deployment of a given MEU, the CG I MEF LOI for Deployment shall take precedence, as it has the most current guidance and direction.

5003. PRE-DEPLOYMENT PLANNING AND GUIDANCE (select events only, for a complete listing see Appendix D). Proper planning and execution during the pre-composite period for each MEU is critical to the successful execution of the PTP. The I MEF G-3 is overall responsible for overseeing the pre-composite period. I MEF G-35 Force Sourcing coordinates between MARFORPAC/MARFORCOM and I MEF's MSC/Es to designate forces to be assigned for each MEU in support of the current Global Force Management Allocation Plan (GFMAP). Once forces are designated, I MEF G-37/Expeditionary Operations (Expo Ops) serves as the advocate and lead agency for the MEU forming process.



1. E-400. Long Range Planning Conference (LRPC). I MEF G-37 Expeditionary Operations coordinates the LRPC in order to meet the requirements listed in reference (b). Additional requirements for supply, fiscal, school quotas, and external service/agency support should be identified during the LRPC. Desired attendees include representatives from I MEF G-7/EOTG, I MEF G-6, THIRD Fleet, CSG-15 and ESG-3. During the conference a draft plan will be developed to support all USMC/USN anticipated pre-deployment training requirements. Additionally, shipboard grooming for USMC network requirements will be addressed with THIRD Fleet. Follow-on meetings will be planned for detailed coordination to be conducted.

2. E-365. MSC/MEU Sourcing Coordination Conference (MMSCC). I MEF G-3 will convene the MMSCC for the purpose of addressing support expectations and receiving initial planning guidance from the DCG prior to composite. The MMSCC allows I MEF MSC/MSEs to anticipate requirements associated with the MEU composition, and serves to begin synchronization of MEU force generation through a disciplined process. The conference also covers a MEU SOP confirmation brief to include gear sets, equipment conditions and MEU pre-deployment timelines with the purpose of ensuring that the MEU can immediately account for gear and that it is transferred in the appropriate maintenance condition. Finally, this conference establishes the framework for follow-on working group meetings, to include smaller, focused Subject Matter Expert (SME) sessions (e.g. operational intelligence requirements working group, UER development working group, etc.). At a minimum the following topics shall be covered at the MMSCC:

- (a) MEU pre-composite milestones
- (b) Review MEU CE Augment List and Battle Roster; identify known requests for deviation.
- (c) Identify known requirements for Field Service Representative (FSR) support to deployed MEU.
- (d) Review JTLI and equipment transfer process and standards.
- (e) Pre-composite Training Requirements
- (f) PTP TEEP overview

3. MEU Report for Planning to COMMARFORPAC and COMUSMARCENT (E-365). The MEU reports for planning via a MEU generated AMHS message at E-365.
4. MEU Problem Framing Brief to CG I MEF (E-365). The MEU works in concert with I MEF G-2, the currently deployed MEU, most recently deployed MEUs and prospective gaining commands to forecast the operational environment and provide a roadmap for the MEU CE preparations. The MEU also forecasts concerns for manning, training, equipping of the CE and prospective MSEs enroute to compositing of the MEU. PTP plans developed to date with I MEF G-7/EOTG are explained.
5. Pre-deployment Training Program Development Meeting (NLT E-340). I MEF G-7/EOTG coordinates planning in order to meet requirements listed in reference (d) and COMTHIRDFLT OPORD 201. Normally this is done continuously via the I MEF/THIRD Fleet biannual Amphibious Working Group (AWG). Desired attendees include I MEF G-37 Expeditionary Operations, the MEU, the MEU's associated PHIBRON, ESG-3, THIRD Fleet, CSG-15, SURFOR, EWTGP, TTGP, ATG and DGSIT. A draft plan will be developed to support all anticipated Navy F RTP and Marine PTP training requirements.
6. CG I MEF LOI for Deployment Conference (NLT E-330). See paragraph 5002.
7. Aviation Configuration Conference (E-330). Hosted by CG I MEF. Usually conducted concurrently with the MEU LOI Conference as a separate embedded meeting. The conference is conducted by I MEF G-3 in concert with 3D MAW ALD and confirms ACE aircraft numbers, configurations and special circumstances regarding any type/model/series (T/M/S). Attendees shall include representatives from each squadron and associated MALS providing aircraft to the ACE, 3D MAW ALD, COMNAVAIRPAC, and select MEU staff members. 3D MAW ALD shall publish a message promulgating results of the conference.
8. MEU CE Augments (E-330). If required, the MEU submits an AMHS message or naval letter to I MEF G-3 and I MEF G-1 requesting sourcing of additional CE Augments (Appendix B), annotating and justifying any deviations from the standard list in this order.
9. Troop List (E-300). In coordination with MSCs, I MIG and I MEF CE staff sections, MEU submits an Automated Message Handling System (AMHS) message to I MEF G-3 and I MEF G-1 requesting any deviations from the troop lists found in Appendix B.

10. CG I MEF LOI for Deployment Publication (NLT E-3000)
11. MEU MSEs Report for Planning to MEU CE (E-270)
12. MSC/E Man, Train and Equip Brief (E-270). MSC/E shall deliver a brief to DCG, I MEF at the I MEF Naval Integration Board or at a specifically scheduled event detailing the progress of the manning, training and equipping of their MEU MSEs and/or attachments/detachments.
13. G-7/EOTG Course Overview (NLT E-240). The purpose of this is to provide the MEU CE and key MSE staffs with an overview of all G-7/EOTG sponsored courses and exercises. Attendees should include I MEF G-7/EOTG, MEU CE S-2/3/4/6, MSE S-3/4s, GCE and reconnaissance detachment (MRF)/Company Commanders and ACE detachment key planners. The intent is to provide one brief to key personnel and not separately brief the CE and each prospective MSE which only causes confusion during the planning process. The understanding they gain of the EOTG course content/schedules and support requirements well prior to execution will better prepare them for the respective courses they will participate in during the PTP.
14. Aviation Milestone Meeting (E-240). Co-hosted by CG I MEF and EXPEDITIONARY STRIKE GROUP THREE (it may be held in conjunction with CG I MEF LOI conference and/or Aviation Configuration Conference or separately). The meeting will review COMNAVSURPACINST/FMFPACO 3500.9 Aviation Milestones. Attendees will include representatives from I MEF, 3D MAW, the MEU, the MEU ACE, ESG-3, and other Navy organizations as desired/directed by ESG-3. ESG-3 will release a coordinated CG I MEF/ESG-3 post-conference message that assigns dates to the milestones.
15. MSC Man/Train/Equip Message (E-240). Each MSC submits a man, train and equip message.
16. I MEF Staff Pre-Compositing Brief to MEU (E-210). Prior to the MEU being activated for training, the I MEF Staff shall provide a brief to the MEU Commander and his staff. This brief will include any new or on-going issues, by functional area, that may affect the MEU during the course of its activation.
17. MEU Commander's Pre-Compositing Brief (E-187). Prior to attachment of the MSEs, the MEU Commander will provide a pre-compositing/PTP brief to CG I MEF.

18. Augments attached to MEU CE; Detachments attached to MSEs; MSEs attached to MEU (E-210 to E-180). See paragraph 1008.

19. MEU Composites (E-180 to E-186). The MEU composites and commences MAGTF-level PTP. All units/detachments, to include the MAG-13 detachments, attach to the MEU CE. ADCON per this order and the specific CG I MEF LOI for Deployment. The MEU composite date shall be the first non-holiday Monday closest to the actual E-180 date. This results in a range of dates from E-186 to E-180 as the actual composite date. Compelling reasons may sometimes require the I MEF CE to consider a composite date that is earlier or later than E-180. I MEF AC/S G-3 shall coordinate with the MSC/Es any MEU composite date outside the range of E-186 to E-180 and have the proposed date approved by CG I MEF.

20. MISSO (E-180). MSCs identify compositing units to the Manpower Information Systems Support Office (MISSO); inform I MEF G-1. A Unit Manpower Status Report (UMSR) will be generated in Marine On-Line (MOL) to reflect personnel in those units. MSCs will notify MISSO when the MEU decomposites and the units return to their parent commands.

21. Logistics E-180. I MEF G-4 will coordinate the Expeditionary Logistics (EXLOG) Continuum for Naval Logistics Operations with the Marine Corps Logistics Operations Group (MCLOG). Representatives from all participating MSC/E will be in attendance. Seminar will consist of Naval and Marine level concept of logistics support.

22. Communications Grooming (E-180). Continue execution of shipboard grooming plan. Continue coordination with ARG/MEU and the three (3) Network Operation Centers, the installation of software, and a change/verify FAM AF-22 priorities.

23. MEU Commander's Pre-Deployment Briefs (E-10). MEU presents a pre-deployment brief to CG I MEF and CMC (PP&O). Standard briefing per references (f) and (g).

(1) The brief to CG I MEF should include, but is not limited to: Status of MAGTF elements (personnel/training/equipment), results of PTP training and certification (where/when/what), MEU MET status and capability, readiness (DRRS/Family), Organization/assignment to shipping, and other commander issues/concerns. It will also include the MEU standard capabilities brief.

(2) Details concerning the briefs for the NCR tour will be arranged between the MEU and I MEF G-3. Content will be built around the brief to CG I MEF but tailored appropriately. During the NCR tour the MEU will receive briefings to provide the latest information on current operations from various government agencies, such as the Department of State, Central Intelligence Agency (CIA), Defense Intelligence Agency (DIA), and the Joint Staff. PP&O(POE) will schedule the NCR tour briefings.

22. ARG/MEU deploys (E-Day). Activities prior to and immediately after E-Day include pierside embarkation, over-the-beach embarkation and ACE fly-on.

#### 5004. PRE-DEPLOYMENT TRAINING

##### 1. MEU PTP Program

a. To attain the capability and proficiency to conduct MEU missions, the MEU participates in an aggressive PTP program of approximately 26 weeks, with some select EOTG and TTGP courses starting significantly earlier. This program is focused, standardized, and follows a progressive building block approach to training. The training integrates the MSEs with their detachments, the MEU with the MSEs, special operations forces with the MEU (as applicable) and the MEU with the ARG. Early stabilization, progressive improvement of individual and unit skills through enhanced training, and incremental assessments allow the MEU to execute the full range of mission essential tasks. This program builds on baseline capabilities, culminating in a certification exercise that evaluates the MEU's warfighting, general purpose expeditionary, and maritime interdiction capabilities and the capabilities of Navy forces to support these operations. The PTP shall be accomplished per references (b), (c), and (e). Appendix D provides descriptions of the PTP, PTP events, and a generic PTP timeline.

b. The MEU PTP integrates with the Navy's Fleet Response Training Plan (FRTTP). This program builds on baseline capabilities, culminating in a certification exercise that evaluates the ARG's composite warfare, amphibious warfare capabilities and the capabilities of Marine forces to support these operations. CG I MEF, primarily through the I MEF AC/S G-7/EOTG and the MEU Commander, reconciles and integrates training, evaluations and certifications mandated by the governing directives for both programs. The end result is a seamless, fully amalgamated and complimentary PTP/FRTTP that

results in the highest state of combat readiness for the ARG/MEU.

## 2. Responsibility

a. I MEF MSCs. Prior to units/detachments attaching to the MEU/MSEs, MSC Commanders are responsible for the training of the units and personnel. MSCs are expected to have their units/detachments substantially trained, especially in individual skills and small unit skills prior to the MEU forming (composite) date and the commencement of the MEU PTP. All MSC units/detachments should be Block I/IA, II, and III (Unit Core METs) PTP complete by composite date. MEU PTP will focus on assigned METs and Block IV Certification for all MEU elements. Should CCDR requirements indicate that a MEU, or elements thereof, will be employed in a specified area of operations that mandates specific training in order to conduct operations there, the MSCs and the MEU CE shall closely coordinate to ensure MSEs complete necessary PTP events to facilitate anticipated operational employment. These AO specific PTP events should be completed by composite date, if able, but no later than deployment date. MSCs shall submit man, train and equip, and commence PTP messages to CG I MEF. MSCs shall also conduct a MCCRE for units and detachments prior to attaching to the MEU. The results of that assessment shall be reported to CG I MEF. The Commanding Officers of the GCE, ACE, LCE that become the MSEs of the MEU and detachment OIC's from I MIG shall provide a report of combat readiness to the MEU CO on the date they attach to the MEU. Coordination shall be made with the MEU CE to ensure units/detachments/personnel are receiving the prerequisite training to prepare them for the MEU PTP.

b. MEU CE. Once MSEs and detachments attach to the MEU, the MEU Commander has the overall responsibility for scheduling, coordinating, and supervising integrated training of the MEU. Training of MEU personnel and components should be maximized during pre-deployment. Formal schools should be attended during pre-deployment only, preferably prior to the composite date. There are limited facilities and time for training while on deployment, the expense to send deployed Marines to CONUS schools is prohibitive and most importantly, operational necessities will almost always preclude school attendance.

3. PTP Assistance. While the MEU Commander is responsible for the training of the command, external assistance will be required from other Marine Corps and Naval activities due to the nature of the specialized training.

a. DCG I MEF is the executive agent for CG I MEF for the oversight of expeditionary and amphibious matters, to include oversight of MEU activities.

b. I MEF AC/S G-7/EOTG forms a close partnership with the MEU Commander and is CG I MEF's and DCG I MEF's executive agent for MEU pre-deployment training. Together, the I MEF AC/S G-7/EOTG and the MEU CO ensure that the MEU receives focused training per applicable directives, CG I MEF guidance and the MEU Commander's plan for training his MEU.

c. Expeditionary Warfare Training Group Pacific (EWTGPAC) will provide key staff training to include planning processes, fires systems and shipboard fires TTPs and foreign humanitarian assistance (humanitarian assistance/ disaster relief).

d. Tactical Training Group Pacific (TTGP), Naval Expeditionary Training Command (NETC) and other Navy organizations offer select courses, targeted for the PHIBRON and other Navy units that benefit from MEU subject matter expert (SME) participation. MEU participation in TTGP courses is described in reference (e).

e. The NCIS' Training Assistance to the Marine Corps (TAMACOR) representative resident in the I MEF G-7/EOTG will provide training support for designated MEU training events.

f. Close coordination with respective Navy commands (COMTHIRDFLT, ESG-3, Commander Carrier Strike Group 15 (CCSG-15), respective COMPHIBRON) will ensure appropriate interoperability training among Navy and Marine Corps units.

## 5. Planning for Training Exercises

a. MEU CEs, after return from deployment and before task organizing for the subsequent deployment, shall work with the I MEF G-3 to schedule appropriate inter-deployment activities that help retain MEU CE command and control proficiency. See para 5008.

b. Whenever applicable and feasible (and within budget guidelines), an advance party/planning team should be sent to training exercise conferences to coordinate the training objectives, training areas, and other issues; planning for OCONUS training/exercises should include immunizations, TAD orders, area billeting, etc.

c. ACE Carrier Qualification (CQ) (Fixed Wing), Deck Landing Qualifications (DLQ) (Tiltrotor and Rotary Wing) and Shipboard Operations Acclimation. This includes qualification, currency and proficiency.

(1) Unless the ACE has had ample opportunity to accomplish CQ/DLQs and shipboard operations acclimation prior to the first at-sea training exercise, the ACE shall be given an initial CQ/DLQ and re-currency period at the beginning of the first at-sea training exercise (normally PMINT).

(a) This period shall normally be the first four days and four nights of the exercise, during which the ACE shall not be tasked to fly exercise missions. The ACE shall be available for mission planning and select pilots may fly limited missions at the discretion of the ACE Commander.

(b) This period is designed to allow the ACE to reinforce day, night and Night Vision Goggle (NVG) CQ/DLQ currency, proficiency and familiarity with operations in the shipboard environment.

(c) This period is essential for the ACE assault support aircrews to update their currency to fly passengers at night on NVGs and for fixed-wing fighter/attack aircraft pilots to refresh their CQ currency.

(d) Additionally, this period facilitates integration and familiarity of the ship's air department, deck crew, and the ACE.

(e) Every effort should be made to obtain aircrew proficiency/qualifications prior to the MEU's first at-sea period (PMINT) in order to maximize training time and ensure safety of operations.

(2) The ACE shall also be given a two-day/two-night refresher period at the beginning of each subsequent at-sea exercise to update their CQ/DLQ and passenger carrying currency. This period shall be deconflicted with exercise requirements.

6. Direct Liaison Authorized (DIRLAUTH). During the planning phase for MEU training exercises involving commands external to I MEF, the MEU Commander may request direct liaison, from CG I MEF, with the command scheduling the exercise. Once approved, CG I MEF will be an information addressee on all traffic concerning the exercises.



7. Ranges and Training Areas

a. CONUS Ranges and Training Areas

(1) Reservation of ranges and training areas for most MEU training events is the responsibility of the MEU Commander unless specifically stated otherwise in this SOP.

(2) I MEF AC/S G-7 EOTG shall coordinate ranges, airspace, training areas, and facilities for EOTG specific courses, RUT , supported events during PMINT and ARG/MEUEX, and all of COMPTUEX. MEU white space training during any of these events must be coordinated by the MEU.

(3) All Landing Zone (LZ) approvals for I MEF sponsored events shall be completed jointly by I MEF G-7/EOTG and 3D MAW Aviation Safety Officers. Once agreed to, the approved LZ(s) shall be the only LZ(s) used for a specific mission.

b. Hawaii Ranges and Training Areas. Reservation of ranges and training areas in Hawaii shall be coordinated through CG MCB Hawaii (AC/S, G-3) and other appropriate commands.

c. WESTPAC Ranges and Training Areas. Reservation of ranges and training areas in WESTPAC shall be coordinated through III MEF AC/S, G-3, COMSEVENTHFLT N-3, U.S. Military Liaison for the nation involved and host nation liaison, as appropriate.

d. CENTCOM Ranges and Training Areas. Reservation of ranges and training areas in the CENTCOM AOR shall be coordinated through Commander, Task Force 51 (CTF-51) and COMUSNAVCENT, U.S. Military Liaison for the nation involved and host nation liaison, as appropriate.

e. AFRICOM Ranges and Training Areas. Reservation of ranges and training areas in the AFRICOM AOR shall be coordinated through COMMARFORAF, U. S Military Liaison for the nation involved and the host nation, as appropriate.

8. PTP End State. At the conclusion of COMPTUEX, the ARG/MEU will have been trained and assessed on all of their mission essential tasks required for deployment in accordance with references (b), (c), and (e). CSG-15 and I MEF G-7/EOTG will generate a coordinated ARG/MEU recommendation for certification and submit this recommendation via their respective chains of

command for final approval. This process will be accomplished via formal message traffic.

5005. NAVY/MARINE CORPS INTEGRATION

1. ARG/MEU Integration

a. The ability of the ARG/MEU team to successfully accomplish assigned missions is wholly dependent on their cohesiveness and proficiency as an integrated Amphibious Force (AF). The MEU Commander and COMPHIBRON are not just responsible for the training and integration of the MEU and ARG, they are also responsible for the mutual training and integration of the ARG/MEU team. CG I MEF and COMTHIRDFLT, as the force providers to the CCDRs, are responsible to facilitate this training and integration.

b. Every opportunity should be made by the MEU to conduct close and early liaison with the associated PHIBRON. Early shipboard qualification by the ACE is considered essential (Reference Appendix E of this SOP for ACE training and qualification requirements).

c. The ARG and MEU participate in several PTP/FRTPT events designed to educate each other regarding capabilities (and limitations) and to facilitate integration of the ARG/MEU team down to the individual, small unit and department level. The integrated training events presented here are described in more detail in Appendix D and reference (e).

- (1) ARG/MEU Staff Planning Course Primers
- (2) Supplot/Explot Team Trainer (SETT)
- (3) SOCOM Table Top Exercise (TTX)
- (4) Amphibious Commanders' Training I
- (5) ARG/MEU Staff Planning Course (R2P2)
- (6) Supporting Arms Coordination Center Training
- (7) Fusion and Analysis Team Trainer (FATT)
- (8) Amphibious Commanders' Training II

(9) Maritime Raid Force (MRF) Interoperability Training-Maritime

(10) Realistic Urban Training (RUT) Exercise

(11) Afloat Information Warfare Team Trainer (AIWTT)

(12) \*Surface Warfare Advanced Tactical Training (SWATT)

(13) \*PMINT

(14) \*Supporting Arms Coordination Center Exercise (SACCEX) (incorporated in PMINT)

(15) \*ARG/MEUEX

(16) \*Expeditionary Fires Exercise (EFEX) (incorporated in ARG/MEUEX).

(17) ARG/MEU Anti-Terrorism/Force Protection (AT/FP) Exercise

(18) \*COMPTUEX

\* Denotes at-sea training events.

d. The MEU and the ARG shall provide select personnel to support PTP/F RTP training events. Reference (e), enclosure (1) has a complete listing of personnel directed to attend the courses and training listed in paragraph 5005.c above.

2. ARG/MEU and Carrier Strike Group (CSG) Integration. Expeditionary Strike Force (ESF) operations support the Navy/Marine Corps Team's continuing strategy of prosecuting future conflicts in the littoral regions of the globe. The doctrine to support this strategy centers on integrating the capabilities of each service's forward deployed forces. To support this strategy and to provide combat ready forces for sea-based forward presence, amphibious, crisis response and limited contingency operations, COMTHIRDFLT and CG I MEF have directed that the ARG/MEU and CSG take every opportunity to conduct integrated operations during the respective PTP/F RTP. This concept maximizes CSG and ARG/MEU interoperability opportunities and joint training during predeployment workups. The goal is to establish a framework for integrated operations across a wide range of expeditionary force deployment and

employment options. This interoperability shall not detract from the training objectives that the ARG, MEU or CSG must accomplish during the respective at sea period. Normally, interoperability is for two to four days during an at sea period and is done on a not to interfere basis with other significant training requirements slated for that at sea period. References (e) and (q) have amplifying information.

3. ARG/MEU Interoperability with the Department of State (DOS) and Interagency Organizations (IA). The MEU will usually receive support for two training events per PTP from the DOS. I MEF AC/S G-7/EOTG will coordinate that support and provide the "handlers" for those DOS personnel provided for these events. Normally DOS support is provided for RUT, PMINT, or ARG/MEUEX (one event per MEU's request) and for the COMPTUEX (G-7/EOTG requirement). There may also be opportunities to receive training and/or training support from other government (USAID, etc.) or non-governmental organizations (ICRC, other) during the PTP from which the MEU can derive benefit. Every effort should be made to arrange for this interagency training whether in a classroom environment like Staff Planning (R2P2) or during exercises.

4. Special Operations Forces (SOF) Integration. The MEU shall be prepared to train and integrate with SOF per applicable references. US Special Operations Command (USSOCOM) provides a SOF Liaison Element (SOFLE) to I MEF MEUs per agreed to USMC and USSOCOM agreements. The MEU should expect to conduct interoperability training with SOF forces during RUT and COMPTUEX. I MEF encourages the MEU CO to take advantage of other opportune training that with SOF that arise during PTP and that can be reconciled with scheduled MEU and ARG/MEU training.

#### 5006. OPERATIONAL SECURITY (OPSEC)

1. OPSEC is the responsibility of all Commanders. Because of the dynamic nature of MEU deployments, the interaction of Marines and Sailors with foreign nations while deployed, and the likely presence of foreign intelligence activities in MEU Ports of Call, the MEU Commander shall ensure all Marines and Sailors of the MEU receive appropriate training in the maintenance of OPSEC and the appropriate procedures for actual or suspected compromises of OPSEC.

2. The maintenance of OPSEC is normally a standing exercise training objective for all amphibious training exercises.

3. Specific OPSEC instructions will be included in the exercise initiating directives/LOIs or other pertinent directives. The OPLAN will be classified at the lowest level possible (i.e., CONFIDENTIAL) or as directed by higher authority. (Note: The MEU Commander has original classification authority up to SECRET.) Ensure that each page, paragraph, and subparagraph is marked as appropriate in accordance with the latest edition of SECNAVINST 5510.36.

#### 5007. POST DEPLOYMENT

1. Prior to designated return (R) date, the MEU will direct an advance party via government air (Air Mobility Command (AMC) channel) to report to the CG I MEF to effect direct liaison for the return of the MEU. Coordination shall be made with the staffs of 1st MARDIV, 3D MAW, 1st MLG, and I MIG.

2. Prior to and/or during transit to the first U. S. port of call (normally Guam or Hawaii), the MEU Commander will ensure compliance with U. S. Customs and Department of Agriculture inspections/requirements. Agricultural "washdown" and certification of all MEU individual and organizational equipment should be affected prior to departure from the CENTCOM AOR, if possible (see Chapter 6, paragraph 6012 for potential washdown sites).

3. Upon return to CONUS, the MEU will be returned OPCON to CG I MEF from COMTHIRDFLT. MEU MSE and detachment personnel and equipment may relocate with their parent commands; however the MEU Commander retains organic control (OPCON) until decomposite date. ADCON shall be phased from the MEU to the MSCs from R+10 to decomposite date. The MEU CE, all MSEs and detachments shall maintain readiness to reembark aboard ARG shipping and redeploy, if required. Aircraft Transfer Orders (ATOs) may be executed no earlier than R+5. On the decomposite date, the MEU CE shall release a naval message detaching the MSEs and detachments to their parent commands. The MEU CE shall remain attached to CG I MEF.

4. The MEU normally will assume duties as an element of the JCS determined Global Response Force (GRF) during the return transit. That duty typically remains in effect until O/A R+30. The MEU and its MSEs shall be prepared to provide forces for deployment per GRF guidelines. I MEF G-3 shall provide a classified GRF assumption order. More specific guidance is provided in the specific CG I MEF LOI for Deployment.

5. The MEU shall accomplish as much repair to MSE equipment as possible prior to returning equipment to parent commands, however further repairs are the responsibility of the parent command once they regain custody of the equipment. See Chapter 6, paragraph 6006; Chapter 9, paragraph 9001.4 and Annex J of this Order for JTLI and fiscal responsibilities.

6. The MEU will present at least five post-deployment briefs (PDBs).

a. The first brief will be to COMESG-3/DCG I MEF (CG 1st MEB) via Secure Video Teleconference (SVTC), on the return transit, prior to the ARG/MEU arriving in Hawaii. Provide read-ahead brief to I MEF G-37 and ESG-3 NLT 10 days prior to scheduled brief to allow proper staffing.

b. The second brief will be to COMTHIRDFLT/CG I MEF via SVTC, on the return transit, prior to the ARG/MEU arriving in Hawaii and usually follows the PDB to COMESG-3/DCG I MEF. If substantive changes have been made since the COMESG-3/DCG I MEF brief, provide read-ahead brief to I MEF G-37 and ESG-3 NLT 10 days prior to scheduled brief to allow proper staffing.

c. The third brief is a Marine-centric, detailed PDB to CG I MEF and the I MEF MSCs. Details concerning the briefs for CG I MEF will be arranged between the MEU and I MEF G-3.

d. The fourth brief is a combined COMPHIBRON/MEU Commander brief to the COMPACFLT and MARFORPAC staffs. It is typically conducted in person during the inport period in Hawaii. If substantive changes have been made since the combined C3F/CG I MEF brief, provide read-ahead brief to I MEF G-37 and C3F NLT 5 days prior to scheduled brief to allow proper staffing.

e. The fifth brief the ARG/MEU will prepare and present is a combined post-deployment brief to the Secretary of the Navy (SECNAV)/Chief of Naval Operations (CNO)/CMC within 30 days of return from deployment. I MEF G-3 will coordinate with DC PP&O POE branch to understand the requirements and format and to determine the schedule and scope of the briefing circuit in the National Capital Region; specifically to determine if briefs outside the Department of the Navy are required (i.e. Congressional staff, think tanks, Interagency, Joint Staff, etc.). Intent is for the brief to be a combined ARG/MEU brief. ARG/MEU post-deployment brief should include, but is not limited to: Task Organization, deployment overview, USMC level employment issues/concerns, USN level employment

issues/concerns, Service level (man, train, equip issues/concerns), and I MEF level (man, train, equip issues/concerns).

7. NLT R+27 days of return from deployment, the MEU S-4 will prepare and present a post-deployment brief to I MEF G-4. Standard briefing format will be provided by I MEF G-4. The post-deployment brief should include but not limited to, agenda items covered during pre-deployment brief. Be prepared to support a follow-on requirement for briefing to MEF CG, COMMARFORPAC, and DC I&L (LPV). I MEF G-4 will provide assistance with coordinating the brief with MARFORPAC and HQMC DC I&L (LPV).

#### 5008. INTRA-DEPLOYMENT PERIOD.

1. I MEF MEU's deployment cycles are set by a Department of Defense, Joint Staff administered Global Force Management (GFM) process. The Navy response for the successful fulfillment of GFM tasking was to develop a Fleet Response Training Plan (FRTTP) for amphibious squadrons and ships that at the time of this writing is a "seven month deployment within a 36 month cycle" or 7/36. The number of Navy amphibious squadrons and Marine Corps MEU's are equal and aligned. Consequently, the MEU CE intra-deployment period, e.g. the time period from the return from deployment, relinquishment of Global Response Force (GRF) duties, decompositing of the MEU to the compositing of the MEU for PTP and the next deployment, is aligned to the Navy FRTTP cycle (7/36). It should be noted that the intra-deployment period does not include the MEUs next PTP period.

2. CG I MEF requires that during this intra-deployment period, commonly called the "off-cycle time" and specifically the period from decompositing to compositing that the MEU accomplishes a number of objectives. These objectives include MEU CE post deployment period (dwell), MEU CE personnel and equipment reset and reconstitution, MEU CE assistance with contingency manning of 1st MEB or I MEF (FWD), MEU CE participation in Phase 0 activities, primarily Theater Security Cooperation (TSC) events and exercises; MEU CE training and preparations to act as a MAGTF HQ for crisis response or other undertakings; and MEU CE individual and collective training such as Weapons and Tactics Instructor (WTI) courses, MCTOG, Fires instruction and others. It is incumbent that the activities scheduled for this period balance the MEU CE's reset from deployment and the need for specific CE training necessary to meet I MEF requirements that require a MEU CE. These requirements encompass a variety of

taskings that capitalize on MEU CE capabilities as the nucleus of a standing MAGTF HQ.

3. I MEF G-3, in concert with the respective MEU CE, shall develop a proposed intra-deployment activity schedule, based on the intra-deployment template contained in paragraph 5008.4, and shall execute the scheduled activities per the CG I MEF Campaign Plan and its associated fragmentary orders. The development of this schedule will usually occur during the latter half of the MEU's current deployment. I MEF G-3 shall collect and present proposed MEF CE generated activities. The MEU CE shall collect and present proposed activities. I MEF G-3 shall reconcile, conduct a leveling brief with the MEU CE upon return from deployment and publish the collated intra-deployment schedule. It is understood that this schedule is subject to change, particularly should an event arise that is of significant and material benefit to the MEU CE or I MEF.

4. Intra-Deployment Period Template. Using a 7/36 cycle, which includes six months of PTP, seven months of deployment plus 30 days after return from deployment, the intra-deployment period is 21 months. However, the historical record has shown that the intra-deployment period can be longer, because of frequent GFM schedule changes for naval forces. For the purposes of this template, the intra-deployment period will be 15 months (450 days), from R+30 to R+480/E-180.

<u>Date</u>	<u>Activity</u>
R-90	Development of the draft MEU intra-deployment schedule
R+0	Return to Home Port (RTHP)
R+30/E-620	Relinquishment of Global Response Force (GRF) duties
R+30/E-620	Decompositing of the MEU
E-620 to E-410	MEU CE post-deployment
E-620 to E-410	MEU CE personnel turnover and equipment maintenance
E-620 to E-360	Select MEU CE personnel designated as 1st MEB CE or I MEF (FWD) augmentees
E-620 to E-410	MEU CE conducts CGIP and other inspection activities
E-620 to E-530	MEU CE participates in designated exercise, response and TSC activities focused on small teams and select skills
E-530 to E-270	MEU CE available for tasking as crisis response MAGTF HQ.



<u>Date</u>	<u>Activity</u>
E-530 to E-270	MEU CE participates in designated exercise, response and TSC activities as a cohesive command element
E-530 to E-180	MEU CE conducts staff development, orders review and revision, MEU Smartbook revision and update, STAFFEXs, CPX's, COMMEX's, PDSS', live/virtual/constructive (L/V/C) simulated/synthetic events, informal coordination with partnered PHIBRON, ships' tours and other maturation activities
E-360	MEU CE reports for planning to MARFORPAC for next Deployment
E-360	Select MEU CE personnel designated as 1st MEB CE or I MEF (FWD) augmentees are relieved of assignment
E-270 to E-180	Coordination for and participation in USSOCOM sponsored TTX's and initial coordination with assigned SOF Liaison Element (SOFLE)
E-220	Select EOTG courses for MEU personnel commence
NLT E-180	MSCs complete MCCRE for MEU MSEs
E-180	Compositing of the MEU for PTP and deployment

5. Intra-deployment Command Element Manpower Considerations. The MEU CE experiences a significant loss of personnel that begins with return from deployment and accelerates once GRF responsibilities have been relinquished. Most significant manpower losses are from R+30/E-620 to E-440 (a six month period) and again during the next summer move period, which may or may not fall within the E-620 to E-440 window. Per paragraph 2000, MEUs are Operating Forces commands and will be staffed by DC Manpower per established guidelines, however, off-cycle MEU staffing is frequently below T/O. It is important to note that a MEU CE with its authorized augments and enablers required for deployment numbers about 240 personnel and that the same off-cycle MEU CE manning is a T/O of 84 with only very few authorized augments/enablers.

a. The practical effect of the manpower process for the MEU CE is that during the personnel drawdown/buildup period of E-620 to E-410 the MEU CE will have varying levels of capability for some of its intra-deployment activities. For example, if tasked as a crisis response MAGTF HQ when key members or significant numbers of the CE are in transition (e.g., outbound Marines have departed and inbound Marines have not reported), personnel augmentation from outside the MEU CE may be necessary. The I

MEF CE will coordinate closely with the MEU to ensure appropriate manning in the event of these occurrences.

b. In general, manning will dictate the capability of the CE for assigned events. Immediately after return from deployment, the MEU CE is able to provide select augmentees, small teams and subject matter experts (SMEs). It can act as a SPMAGTF, crisis response or TSC CE with manpower augmentation. As manpower builds and key billets are filled, the CE is able to act as a SPMAGTF, crisis response or TSC CE without manpower augmentation.



## CHAPTER 6

LOGISTICS

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LOGISTICS6000. CONCEPT OF LOGISTICS SUPPORT

1. Marine Expeditionary Units (MEUs) are complex organizations manned, trained and equipped to conduct a variety of missions while embarked aboard ship and ashore operating in uncertain environments. The diversity of the MEU's missions inherently means the logistics effort is equally multi-faceted. Development of the Concept of Logistics Support (COLS) must maintain focus on the capabilities of the MEU and its Major Subordinate Elements (MSEs) while also leveraging theater and global assets.
2. Parent organizations will provide logistic support to deploying elements/units in accordance with current I Marine Expeditionary Force (MEF) directives until final embarkation has been completed. I MIG will provide facilities, logistics support and limited supplies for the MEU CE.
3. Upon final embarkation, the MEU Combat Logistics Battalion (MEU CLB) is the single organic source of non-aviation logistics support and the LHD/LHA is the source of supply for aviation-specific supplies. Supplies beyond the capabilities of the MEU CLB may be requisitioned through 1st Marine Logistics Group (MLG), as specified in the initiating directives/Logistics Letter of Instruction (LOI), as well theater and global sourcing agencies such as the Navy's Priority Material Office and Defense Logistics Agency. Aviation-specific supplies will be requisitioned through normal Navy channels in accordance with NAVSUP P-485.
4. The MEU will embark and maintain a minimum of 15 Days of Supply (DOS) of specific classes of supply within the Landing Form Operational Reserve Material (LFORM) package, discussed in Chapter 3 of this order, and the Class IX repair parts block built and maintained by the MEU CLB. Ammunition will be loaded in accordance with the current edition of COMNAVSURFPACINST 4080 which is based on 15 Days of Ammunition (DOA) for a notional MEU engaged in combat operations. Those supplies in LFORM will be counted towards this requirement.
5. The MEU Command Element (CE) will maintain a habitual relationship with it's like numbered MEU CLB during the pre-composite period. This relationship is not to be confused with tasking authority as the MEU CLB is subordinate to Headquarters Regiment of the Marine Logistics Group until the day the MEU

composites. The MEU CLB and MEU S-4 are jointly responsible for ensuring the Class IX block is capable of supporting the ground equipment set of the composited MEU. Through coordination, the MEU CLB is capable of providing logistics support to the CE prior to composite. Any request for support preceding MEU composition except for supply support from the CLB's Class IX Block will be routed through I Marine Expeditionary Force (I MEF) G-3 and G-4.

#### 6001. LOGISTICS PLANNING

1. Careful logistics planning is required to provide equipment and supplies necessary to support the MEU during operations and training. The MEU is constrained by available embarkation space. It is, therefore, unable to embark with the capability of executing all possible contingencies. The objective of the logistics planning is to maximize the capabilities and flexibility of the MEU. Planning must commence early to accommodate the following tasks:

a. Accurately identify transportation, embarkation and distribution requirements.

b. Identify deficiencies.

c. Validate information systems aboard ship and in the field.

d. Provide logistic support requirements and shore basing requirements in designated training areas.

e. Align equipment and sustainment to the same ship. The MEU will generally embark for deployment aboard three US Ships (LHD/A, LPD & LSD/LXR) that comprise an Amphibious Ready Group (ARG). Planning must take into account that the ARG is regularly conducting distributed operations. Planning must take into consideration what is embarked on one ship may be needed to support an element embarked on another ship.

f. Submit alternate load plan request for ammunition to align with embarked weapon systems. The COMNAVSURFPAC/LANTINST 4080.1/MARFOPACO 4080.2/MARFORCOMO 4000.1, more commonly referred to as the 4080, directs which ammunition Department of Defense Identification Codes (DODICs) by quantity will comprise LFORM and where it will be placed within the ARG. The 4080 does not take into account where your MEU may be placing the associated weapon system. It is imperative for the MEU to

determine assignment to shipping as early as possible to ensure an alternate load plan for LFORM ammunition can be routed through MEF to ensure weapons systems and associated ammo are loaded on the same ship (see Appendix A for timeline submission). The 4080 does not impact placement of training ammunition. For specific guidance refer to MEFO 4400.11.

2. LOGISTICS MILESTONES. A detailed milestone checklist can be found in MEFO 4400.11. Since completion of many events is dependent on completion of previous events, each milestone not completed on time must be reported to the MEU and/or MEF HQs with the reason for non-completion and a new target date. It is recommended that each element prepare a checklist early in the pre-deployment phase.

### 3. PREDEPLOYMENT

a. The focus of effort during the pre-deployment phase of the MEU will be to train, man and equip the MEU so it is prepared to conduct MEU-level missions that may be assigned. Integral to the Pre-deployment Training Program (PTP) are numerous logistics related events that support the MEU's training and deployment. These events range from submission of logistics support requirements to the conduct of Joint Limited Technical Inspections (JLTIs) on equipment coming to the MEU. A list of these requirements can be found in appendix A of I MEFO 4400.11.

b. Maintenance stand downs should be scheduled for the CE prior to composite, for the entire MEU early during the composite period and, schedule permitting, between the final at sea training period and final embarkation. Failing to protect these stand downs from being encroached upon by other events will have adverse effects on the MEU's overall readiness.

c. Similar to planning for maintenance is the need to plan for professional development of the integrated logistics staffs. The high turnover rate among MEU and MSE staffs between deployment cycles limits the amount of experience among the staff members. Educational opportunities are discussed further in chapter 17 of I MEFO 4400.11.

### 4. DEPLOYMENT

a. Training plans must include maintenance recovery time in order to maintain equipment readiness. Additionally, while embarked, maintenance is difficult due to the lack of space.

This makes it necessary to coordinate with assigned ships to ensure support is available, such as maintenance areas, exhaust ventilation system, electricity, and fresh water.

b. When directed, the Air Combat Element (ACE) may be shore based to support the MEU. Guidance for shore-basing is contained in COMPACFLTINST 4790.6 (Temporary Shore-basing of Embarked Helicopter Squadrons) and COMFAIRWESTPAC Operations Order 201 Standard Operating Procedures (SOP) for Shore-basing.

c. During deployment, the MEU Ammunition Chief is responsible for the requisition and delivery of ammunition from the ship or the supporting Ammunition Supply Point (ASP).

d. Consideration should be given for other US forces, such as SPMAGTF or SOF, sharing your operational area and potentially requiring support from the MEU.

5. REDEPLOYMENT. Successful MEU deployments include actions taken to de-composite the MEU, close out ship accounts and the turnover of spaces. Turnover of green spaces back to the respective ship cannot be completed prior to a full debarkation of all unit and individual equipment. Similarly, fiscal close out cannot be accomplished prior to all bills being paid and accounts such as travel, contracts and maintenance being paid out. Detailed planning for redeployment should commence shortly after the deployment begins.

#### 6002. SUPPLY

1. MEU Commanders are responsible for setting proper supply levels, other than as specified in this order and the orders, plans, and directives of higher headquarters, plus any specific instruction as may be included in any activating/deployment directives.

2. SYSTEMS OF RECORD. There are two systems of record for conducting supply operations to include requisitioning, property management, and warehousing functions; GCSS-MC and Procurement Request Builder (PR Builder). For information regarding these systems, refer to MEFO 4400.11.

3. SUPPLY SUPPORT TRAINING. I MEF provides MEU specific supply support training through the Materiel Readiness Training Cell (MRTC). Throughout the deployment preparation phase, the MEU S-4 will schedule MRTC training in coordination with the I MEF G-4



Materiel Readiness and Supply Branch. The following list of courses is an overview of the training available:

- DASF Management
- CLIX Block building
- Deployed Support Unit
- IGC
- One Touch Support
- Priority Materiel Office
- Priority Designator Codes
- Reach Back Support
- Requisitioning
- CLIX Block management
- GCSS-MC Riverbed Optimization
- SECREP Requisitioning Process
- Deployed Logistics Chain Management
- Float SOP for MEUs
- IMA Induction SOP

3. Landing Force Operational Reserve Material (LFORM) assets embarked aboard select classes of amphibious ships will be used only as authorized by COMMARFORPAC in advance, based on tasking from the appropriate Force Commander. If committed to contingency/combat operations without advance receipt of such authority, MEU Commanders may use on-hand LFORM but will notify the MEF and MARFORPAC Headquarters as soon as possible. LFORM and MLA usage is guided by COMSURFPACINST 4080.1G / MARFORPACO 4080.2G. All messages relating to LFORM should include the following addresses:

- a. Action: COMMARFORPAC G FOUR
- b. Info: CG I MEF G FOUR
- c. Info: CG FIRST MLG G THREE and CG FIRST MLG G FOUR

4. CLASS OF SUPPLY. For detailed planning considerations and business practices for each class of supply, refer to MEFO 4400.11. Each MEU will embark with the prescribed loads by class of supply as indicated below.

- a. Class I - Subsistence - Meal-Ready-to Eat (MRE). Class I supplies consisting of Packaged Operational Rations (PORs) containing MRE are embarked aboard MEU amphibious naval vessels as LFORM to provide the contingency ration support for

deployed forces. This requirement is calculated to provide each member of a MEU three MREs a day for 15 days (DOS). Requirements for other Class I type rations (e.g. MRE-Cold Weather, UGR, Halal, etc.) are to be identified to CG, I MEF (Food Service Officer) during annual/quarterly Class I budget submissions/revisions, and during MEU pre-deployment planning stages.

b. Class II - General Supplies. The following general supplies will be stocked and carried by the indicated element:

(1) Administrative/Blank Forms. Each MEU element will embark its own 180-day operational deployment Administrative (OPDEP) block. The MEU CLB will deploy with a 90-day contingency stock above the normal MEU CLB requirement.

(2) Clothing Cash Sales Block. A 30-day clothing block of selected uniform articles may be held by the MEU CLB. This will be used following the guidelines established by the current edition of Commanding General, Marine Corps Installations West-Marine Corps Base Camp Pendleton (MCIWEST-MCB CAMPEN) ORDER 10120.1A and must be specifically authorized by the MEU Commander. MEU Commanders must submit a clothing block request to MCIWEST-MCB CAMPEN, and Marine Corps Community Services (MCCS) 60 days prior to deployment. The first source of supply for military clothing will be the Navy and Marine Corps Exchange outlet. When uniforms are purchased from the contingency block, payment must be made by cash. Cash will be turned in to the MEU Disbursing Officer in exchange for a check payable to MCCS. Upon return from deployment, the CLB Supply Officer will reconcile and turn in checks and remaining clothing block to MCCS. The Combined Individual Requisition and Issue Slip (NAVMC 604) will be completed in accordance with the MCO P10120.28G.

(3) Unit Issued Facility (UIF) Gear. As necessary, Class II equipment is available from the UIF for issue in bulk to MEU units. Required Equipment List for Personnel Deploying to the CENTCOM AOR message 051211Z Feb 16 details equipment and quantity requirements. MEU elements will submit their requirements to the I MEF G-4 via Chain of Command by E-90. All requests for equipment will reflect the TAMCN, NSN, Nomenclature, size, and quantity using the UIF Talley sheets. The Marine Corps Combat Utility Uniform and Marine Corps Combat Boot are no longer UIF issue items.

(4) Individual Issued Facility (IIF Gear). Each MEU

element will embark with a basic issue plus 10 percent of their manning level (up to T/O&E manning strength) to support replenishment/replacement of lost, stolen, or damaged IIF gear. The MEU CLB will carry 50 complete sets, if space is available, for replacement as over-the-counter issue or cash sales.

c. CLASS III - Petroleum, Oils, and Lubricants (POL)

(1) Bulk POL. Bulk POL will be distributed from the ship while embarked and in accordance with paragraphs 9008 and 9009 of I MEFO 4400.11 when not embarked. Requests to draw fuel that cannot be replenished by the ship while embarked must be submitted to CG, MARFORPAC. All requests to draw fuel must be passed to the amphibious squadron (PHIBRON) identifying the priority, quantity, and ship.

(2) Packaged POL. A 15-day Operational Deployment (OPDEP) block of selected packaged POL will be embarked in accordance with the 4080. The LFORM will be held and maintained by the ship it is embarked upon. POL requirements for non-operational use will come from the consumable Class III block which is controlled and accounted for by the MEU CLB. All MEU elements will identify, procure, and deploy with adequate stocks to perform all preventative maintenance functions for the first 30 days of deployment. Cards must be taken to ensure that annual preventative maintenance (PMs) for Military Equipment (ME) are performed prior to deployment or deferred until after deployment to eliminate the requirement to carry large amounts of packaged POL. Special climactic POL requirements (hot weather) will be submitted to the MEU CLB by E-90.

d. Class IV - Construction Materials. The MEU CLB will embark with a very limited amount of Class IV material (15 days). Each MEU element is required to embark with its own stock of concertina wire, sandbags, engineer stakes, and limited construction material. All other Class IV material should be purchased or obtained in the AO from local purchases or class IV Stores. Issue from the MEU CLB to MEU elements will be on a temporary loan basis and will be returned or replaced after each exercise.

e. Class V - Ordnance. The MEU will embark LFORM/MLA quantities in accordance with COMNAVSURFPAC 4080. Refer to MEFO 4400.11 for specific planning considerations and directive regarding LFORM/MLA and MTA/STP.

f. Class VI - Personal Demand Items. Non-military sales items are not required to be held by the MEU CLB. Health and comfort items are available through ship' stores and local post exchanges.

g. Class VII - Major End Items. All T/E items across the MAGTF will be embarked, less those items specifically exempted by CG, I MEF. The MEU CLB will embark with selected communication and ordnance Operational Readiness Float (ORF) assets to support the MEU.

h. Class VIII - Medical Supplies. AMALS/ADALS will be sourced from Medical Logistics Company (MedLog Co).

i. Class IX - Repair Parts. The MEU CLB will deploy with a 30-day OPDEP consumable repair block and a secondary repairable block configured to support the equipment items embarked by the MEU elements. These blocks are built based on the EDLs submitted by each MEU element and historical usage data. The MEU CLB will maintain their consumable OPDEP block even during the off-cycle. This off-cycle block will be used to support the CLB and MEU CE while enabling the CLB Supply Section to continuously train in intermediate supply processes. An annual computation of the retained blocks will be accomplished prior to block replenishment. The timeline associated with the building, inventory and re-composition of the Class IX Block is identified in Appendix A of I MEFO 4400.11.

(1) Demand Supported Items (DSI) may be carried in the Class IX block. However, it is recommended that each MEU element embark with sufficient DSIs to support themselves while deployed. Each MEU element will provide a DSI listing to the MEU CLB at the same time the EDL is submitted in order to reduce unnecessary duplication in stocks.

(2) The MEU will embark with a total of 15 days of dry-cell batteries (contingency block) exclusive of the 10-day OPDEP block held by the MEU CLB. The OPDEP block will be issued only upon the approval of the MEU Commander. In addition, each MEU element will deploy with its own batteries for the first five days of deployment.

(3) Class IX Block (Consumables): Refer to AMHS MSG DTG: 311829Z Jan 17 and MEFO 4400.11 for processes and procedures regarding the MEU's Class IX Block.

j. Class X - Non-military Programs. As required.

k. Miscellaneous

(1) Humanitarian Assistance/Disaster Relief (HADR) items must be considered and maintained by the MEU CLB as authorized by the MEU Commander.

(2) Aviation logistics requirements for units deploying aboard ship are coordinated in accordance with COMNAVAIRPACINST 4790.2. Aviation units deployed aboard ships will take all equipment and supplies unless otherwise agreed during the pre-deployment discussions conducted in accordance with the COMNAVAIRPACINST.

8. REMAIN BEHIND EQUIPMENT. Prior to deployment (NLT E-45), the MEU Commander will submit to CG, I MEF (G4) a list of allowance equipment remaining behind for each element by Table of Authorized Material Control Number (TAMCN) (or National Stock Number (NSN) if no TAMCN is assigned), nomenclature, quantity, and location. All equipment not embarked will be transferred back to the respective MSC for storage or redistribution. The MEU CE will induct equipment not embarked into the MEF Admin Storage Program.

9. Force Activity Designator (FAD) II. At E-180 through R+30, elements of the MEU will be in FAD II as described in MCO 4400.16H. As such, MEU elements are authorized to originate supply requisitions up to priority 02. At composite, 1st MLG will load committed code 02 for all MEU elements in accordance with UM 4400.126.

10. DEPARTMENT OF DEFENSE ACTIVITY ADDRESS CODE DESIGNATOR (DODAAD). Type A Account Codes (TAC) 2 and 3 will not be changed and will continue to reflect 1st MLG. In order to enhance supply support throughout the deployment, the MEU Commander should provide 1st MLG's SMU with the applicable activity address codes of attached elements, identifying the specific ship for each and its proposed itinerary. MEU ground elements will requisition supplies from the MEU CLB, which will forward requirements through the most expeditious means available.

11. GARRISON PROPERTY. Prior to deployment, all Garrison Property will be inventoried and turned over to a Responsible Officer designated by the parent command in accordance with directions provided by the appropriate Base/Station Property Control Officer. Under extraordinary circumstances, the Base/Station Commander may authorize deploying units to embark

garrison property items; however, this is discouraged and must be specifically approved in writing. Requests to deploy garrison property items will be submitted to the appropriate Base/Station Commander.

6003. Operational Contracting. The Marine Corps contracting community is structured to fulfill garrison and contingency requirements. Garrison contracting requirements for supplies and services are supported by regional contracting offices. Contingency contracting requirements are supported by the Contingency Contracting Force (CCF). The two elements of the CCF are Operational Contract Support (OCS), and Expeditionary Contracting Platoons (ECP). This structure provides the operating force with a more focused approach to procurement planning and contract award and management. The components that make up contracting support for I MEF are: I MEF OCS, 1st MLG Expeditionary Contracting Platoon (ECP), and Marine Corps Installations West Regional Contracting Office (MCIWEST-RCO)

a. RESPONSIBILITIES.

(1) The MEF OCS, as part of the I MEF G-4, provides education on the contracting processes, advises MSCs/MSEs on the most effective sourcing solution and assists with requirements development. In addition, MEF OCS will establish and facilitate acquisition review boards (ARB).

(2) The Expeditionary Contracting Platoon (ECP), resides in Services Company, HQ Regiment, 1st MLG. The ECP provides OCONUS contracting support through the same request process as the other service elements (e.g. postal, disbursing). The 1st MLG ECP assigns warranted contracting officers (KO) to procure supplies and services for deploying forces in support of all OCONUS missions. Assigned KOs shall be responsible for commercially procuring goods/services that cannot be otherwise sourced organically.

(3) The MCIWEST-RCO, as part of Marine Corps Installations Command (MCICOM), primarily provides garrison contract support for supplies, and services. During the pre-deployment phase, the Regional Contracting Office (RCO) will also support designated requirements for the MEU.

b. PROCUREMENT PLANNING. It is the responsibility of the MEU to generate a requirements list that is based on the mission and resources available in the area where MEU operations are expected to take place. MEF OCS will identify the AOR business

rules for procuring supplies and services to provide the contracting officer with a baseline for support in the local area. Host Nation Support (HNS) is vetted as an alternate resource for supplies and services. The KO assigned to support the mission will conduct market research to identify vendors and establish timely contract support. In addition to the KO, detailed analysis must be conducted to determine where the GTCC, Government Commercial Purchase Card (GCPC), Field Ordering Officers (FOO), deployed support from the 1st MLG Supply Management Unit (SMU), and other potential logistics providers can be applied against planned requirements.

c. PROCUREMENT TEAM STRUCTURE. In order to legally, and properly procure supplies/services five key personnel must be formed into a procurement team. Planners must ensure these personnel are properly identified in the Time Phased Force Deployment Data (TPFDD) to ensure proper contract coordination, execution, oversight, and final payment. The following personnel are the core of the procurement team. Additional personnel in support of a given procurement effort may include subject matter experts and fiscal law attorneys.

(1) Requestor. This individual forms the initial request and should have detailed knowledge of the required supply/service. This individual, or someone working closely with, will be assigned as the Contracting Officer Representative (COR) to oversee the contract. The unit supply/logistics officer will normally function as the conduit between requestor and KO. Failure to properly define requirements could result in mission failure, unauthorized commitments, claims against the government, delay in the receipt of supplies/services, or higher level inquiries.

(2) Requirement validator. This individual ensures the requirement is valid and in line with the given constraints/restraints of an assigned mission. The supply/logistics officer normally serves as the primary validator for all requirements. However, the staff section related to a requested supply/service may also be part of the validation process. This validation process may require formal review by the I MEF Acquisition Review Board (MARB). Refer to I MEFO 4208.1 for specific details on the acquisition review board process.

(3) Comptroller. The comptroller provides funding for validated requirements by specifically ensuring the correct line of accounting is used for a given supply/service, and

tracks funding from approval to payment. Comptrollers have pecuniary liability for management of funds.

(4) Contracting officer (KO). The KO awards contracts to commercial vendors, and is ultimately responsible for the entire contracting process.

(5) Disbursing officer (DO). The DO is responsible for making proper contract payment to a vendor. Disbursers have pecuniary liability for management of funds.

d. CONTRACT PAYMENTS. Contract payment is the final step in the procurement process. After a contract is awarded, services and supplies are received, and payment is rendered, the contract file must be reviewed and documented to show complete closure of the contract. For contract payment, it is necessary for service members from each element of the procurement team to remain accessible until all payments are made.

#### 6004. MAINTENANCE

1. Publications. All MSEs and attachments will report to the MEU with all required maintenance publications.

2. Echelons of Maintenance. MEU elements are authorized to perform maintenance in accordance with their T/O mission statement. The CLB is authorized intermediate maintenance. The MEU Commander may authorize limited intermediate maintenance capability to the BLT and the CE if the parent commands include intermediate-level technicians and tools with the detachments. Coordination must be made between the BLT, CE, and CLB concerning the limits of the intermediate-level maintenance to be performed by the BLT and CE.

3. MEU Maintenance Management Officer (MMO). The MEU MMO is responsible for ensuring that all MEU elements are using Marine Corps Integrated Maintenance Management System (MIMMS) procedures, that they understand the reconciliation process outlined in I MEF directives, and that weekly reconciliations are conducted once the CLB becomes the first source of intermediate-level repair. The MEU MMO is responsible to the MEU Commander for ensuring the accuracy of the readiness portion of the Weekly Situation Report. The MEU MMO is the coordinator of the MEU maintenance effort during the stand-up period, maintenance stand-downs, exercises, and the post-deployment phase.



4. I MEF Joint Limited Technical Inspection (JLTI). The I MEF JLTI process is intended to promote operational readiness and keep the CG I MEF informed of the MAGTFs material readiness and overall ground logistics. The I MEF JLTI process is not intended to duplicate inspections conducted by other commands (e.g. 1st MARDIV LRE) but rather to assist in insuring the MEU has proper equipment prior to deployment and to ensure all necessary equipment transfer and closeout procedures are executed during the post-deployment phase.

a. To achieve a high state of readiness, there will be two scheduled MEF oversight JLTI intervals, and one final equipment readiness assessment. MEF JLTI will occur between the following intervals; E-220 thru composite and R+5 thru decomposite. The equipment readiness assessment will be conducted at E-45. Based upon this assessment, if equipment is identified for replacement an additional JLTI will need to occur NLT E-35. Equipment transfer will need to be completed NLT E-30.

(1) E-220 thru E-180 MEF JLTI is specifically designed to oversee transfer of equipment as the MEU accepts equipment from the MSCs and MIG. I MEF will provide equipment subject experts per commodity area to oversee the conduct and results of the JLTI's. These inspectors will visually observe JLTI's on all designated equipment and certify JLTI documentation. At a minimum, 100% of all Marine Corps Automated Readiness System (MARES) reportable ground equipment will be JLTI'd. The MEF may specifically identify non-critical low density ground equipment for inclusion in the JLTI process.

(2) E-45 equipment readiness assessment is a formal analysis of readiness reportable equipment and specially designated end items that are reported as combat deadline to determine if corrective maintenance will be within the maintenance cycle limitations prior to embark. If equipment will not be repaired it will be considered for exchange with the parent MSC. Coordination between the MEU, sourced command, and the MEF will be made to facilitate the scheduling of a JLTI.

(3) R+5 thru R+30 MEF JLTI is specifically designed to oversee transfer of equipment as the MSCs and separate Battalions accepts equipment from the MEU. I MEF will provide equipment subject experts per commodity area to oversee the conduct and results of the JLTI's. These inspectors will visually observe JLTI's on all designated equipment and certify JLTI documentation. At a minimum, 100 per cent of all MARES reportable ground equipment will be JLIT'd. The MEF may

specifically identify non-critical low density ground equipment for inclusion in the JLTI process.

b. Cross-Deck of Equipment. At E-60, I MEF G-4 will release a message to task the MSC to identify equipment that will need to be sourced by the returning MEU. I MEF G-4 shall send this list to the returning MEU to have the returning MEU identify any maintenance actions and start the maintenance process for corrective action. Also, at E-60, I MEF G-4 will release a message tasking the returning MEU to provide a list of equipment that is recommended not to be utilized for the outbound MEU. This equipment will be returned from the MEU and have at least one MEU rotation of down time for corrective maintenance actions.

c. Funding. Funding for the JLTI process shall be budgeted for by the MEF Comptroller. Upon return from deployment and the out-chop of a MEU's MSEs, the MEF Comptroller will provide direct funding authorization to the applicable MSCs for the MSEs' JLTI costs. The actual value of the direct funds transfer will be the average post-deployment JLTI maintenance costs of the last three MEUs. MSCs will provide total JLTI costs to I MEF G-4 and Comptroller within 30 days after transfer of equipment from the returning MEU to the MSC.

6005. Ammunition. Ammunition is pre-positioned aboard amphibious war ships in four packages; LFORM, MLA), Marine Training Ammunition (MTA), and Sustainment Training Package (STP). LFORM and MLA are for contingency operations and STP and MTA are used for training. Likewise, MLA and STP are for aviation while LFORM and MTA are for ground weapon systems.

1. ALTERNATE LOAD PLAN SUBMISSION. COMNAVSURFPAC/LANTINST 4080.1/MARFOPACO 4080.2/MARFORCOMO 4000.1 Appendix A LFORM and Appendix B MTA directs how ships will be loaded. If the MEU Commander wants to deviate from the 4080 he/she must submit the Alternate Load Plan to the ships. The ships will review the proposed load plan to ensure they have enough magazine space to store the requirement. If the ships can store the alternate load the MEU will submit an Alternate Load Plan message to I MEF G4. I MEF G4 will review the Alternate Load Plan to ensure the quantities are in accordance with the 4080 requirement. I MEF G3/G4 will endorse the Alternate Load Plan message and send to MARFORPAC for approval. MARFORPAC will endorse the change and send to Naval Weapons Station Fallbrook for action. Naval Weapons Station Fallbrook will ensure the LFORM and MTA blocks are built per the Alternate Load Plan message.

2. TRAINING AMMUNITION. Marine Expeditionary Units (MEU) are provided an annual Class V(W) allocation from Training and Education Command (TECOM) via the Total Ammunition Management Information System (TAMIS) each Fiscal Year (FY). MEU's that roll over FY to FY will have the remaining ammunition in the previous FY moved in TAMIS to the current FY.

(a) The ACE must submit a Non-Combat Expenditure Allocation (NCEA) augment request via naval message to their parent MALS for review, and subsequent submission to COMMARFORPAC for approval authority. The approved STP lists authorized Class V(A) items and quantities exclusively reserved for ACE sustainment training. The ACE will not expend for training any Class V(A) STP that is not authorized in the using unit's annual NCEA.

(b) MTA ammunition types and quantities to be embarked will vary based in duration of the deployment, composition of the embarked force, munitions compatibility, magazine space available, and theatre training opportunities. The MTA package contained in the current COMNAVSURFPAC/LANT INST 4080.1G, Appendix B will be loaded if the MEU does not request and submit an Alternate Load Plan Message. The MEU must have an allocation in TAMIS in order to utilize MTA assets. Possession alone does not constitute authority to expend.

(c) STP quantities are the minimum required to sustain aircrew training for a seven month deployment (including work ups). Once deployed, replenishment of the STP block is not always possible. Detailed planning is crucial to ensure successful expenditure of ACE training allowances. The ACE must have an allocation for ammunition in the STP package to train with those assets. Possession alone does not constitute authority to expend.

(d) If the MEU requires training ammunition in excess of the MTA and STP packages they must submit a Top Off message. The MEU must submit the requested top off to each ship in which they require additional assets to ensure they have magazine space to store the ammunition. The messages will not be approved if the MEU does not have an allocation for the requested ammunition. Top Off messages will be submitted no later than 60 days prior to deployment. The MEU will coordinate with the amphibious ships to facilitate loading and scheduling for all top offs. Naval Weapons Station Fallbrook is only required to handle the loading of LFORM and MTA assets.

### 3. Landing Force Operational Reserve Material (LFORM).

LFORM assets are embarked aboard select classes of amphibious ships. These supplies and munitions may be utilized by any landing force embarked in support of operations. The LFORM package is assembled based on the requirement of a notional Marine Expeditionary Unit. This fact does not preclude embarked landing forces of other U.S. service component commands or allied landing forces from utilizing the LFORM.

(a) LFORM Class V(W) quantities are calculated based on 15 DOA for a MEU embarked on assigned amphibious shipping.

(b) Due to space limitations aboard amphibious shipping, quantities listed in Appendix A of the COMNAVSURFPAC/LANT INST 4080.1G should not be exceeded without approval of COMMARFORPAC.

(c) Class V(W) is managed separately from Navy ordnance. Appendix C of COMNAVSURFPAC/LANT INST 4080.1G provides report requirements, formats and instructions for LFORM Class V(W).

### 4. MISSION LOAD ALLOWANCE. Unlike Class V(W) all aviation ammunition is coordinated and managed by the Navy and ACE Munitions Officer.

(a) Mission Load Allowance is aviation ammunition, owned and managed by Commanders, U.S. Atlantic and Pacific Fleets. MLA/STP is requisitioned by LHA/LHD and LPD-17 class ships, and maintained aboard to support the ACE of the embarked MAGTF.

(b) Class V(A) MLA includes explosive devices and inert components required to assemble complete rounds in various configurations. The quantities of ammunition listed are determined using the methodology in the OPNAVINST 8011.9A and NAVSUP P-724. MLA is designed to support ACE combat expenditures only. Sustainment training is achieved utilizing the STP package.

(c) Appendix C of COMNAVSURFPAC/LANT INST 4080.1G provides report requirements, formats and instructions for MLA.

6006. Motor Transport1. Licensing.

(a) The Status of Forces Agreement (SOFA) stamp for military vehicle operation licenses (OF 346) and licensing for tactical equipment is controlled by the MSCs. Classes and testing can be scheduled upon request. A SOFA stamp is necessary for drivers to operate motor vehicles in Japan, Korea, and other designated countries. Licensing requirements should be identified by E-120 with licensing completed by E-20. Additionally, as many drivers as possible should obtain an international driver's license which meets licensing requirements in all countries.

(b) COMMERCIAL LICENSING. Licensing for commercial equipment is controlled by the MCB/MCAS Motor Transport Officer.

(c) TACTICAL LICENSING. Tactical vehicle licensing is coordinated via I MIG (S-3) for the CE. MSEs coordinate licensing via their parent S/G-3.

(d) U-DRIVE VEHICLE SUPPORT. Limited commercial U-drive vehicle support will be available during the marshalling, staging, and embarkation stages for administrative purposes. The amount of vehicles available varies depending on where the MEU is at in their training cycle. The MEU S-4 will consolidate the requirements of all MSEs and submit them to I MIG (S-4).

2. AMPHIBIOUS DRIVER TRAINING. Due to the nature of ship-to-shore and shore-to-ship movement every vehicle operator should expect to traverse through the surf line while operating their respective vehicle. The Landing Craft, Air Cushion (LCAC) and Landing Craft, Utility (LCU) are the surface connectors primarily used to get to and from the ships. While the LCAC has the ability to come out of the water and land on the beach the LCU stops short of the shoreline and must be loaded or unloaded in the surf zone. Also, there is inherent risk involved with driving in an amphibious environment regardless of landing craft type. Mitigation of these risks is done by simply coordinating with the respective US Navy Assault Craft Unit so they can provide training to all tracked and wheeled vehicles operators.

6007. Health Services. Health Services Support (HSS) is an integral part of the MEU's operational and logistic capability. At the Command Element, the MEU Surgeon and the Health Services Support Element (HSSE) plan, develop, implement, and direct a basic military healthcare system that can fully support the

myriad mission essential tasks and operations throughout the MEU deployment cycle to ensure the sustained health and resilience of all MEU personnel. Within the MSEs, HSS assets are organically assigned to provide force health protection, as well as enhance the definitive care of the ill, injured and/or combat wounded to help preserve and sustain combat power of the Force. For more information regarding Health Services Concept of Support and Class VIII, refer to Chapter 8 of MEFO 4400.11.

6008. Engineering. Detailed guidance is contained in MCWP 3-17, Engineer Operations and MEFO 4400.11.

1. FUNCTIONAL AREAS. The four functional areas of engineering are mobility, counter-mobility, survivability, and general engineering.

(a) Mobility is a quality or capability of military forces that permits them to move in time and space while retaining their ability to fulfill their primary mission.

(b) Counter-mobility is the physical shaping of the battlespace to alter the scheme of maneuver of the enemy. Counter-mobility operations block, fix, turn, or disrupt the enemy giving the MAGTF commander opportunities to exploit enemy vulnerabilities or react effectively to enemy actions.

(c) Survivability is the ability of personnel, equipment, and facilities to continue to operate within the wide range of conditions faced in a hostile environment. It includes all aspects of protecting personnel, weapons, and supplies.

(d) General engineering is the primary Combat Service Support (CSS) function performed by engineers. It is characterized by high standards of design, planning, and construction. It includes horizontal and vertical construction, facilities, environmental impact considerations, provision of utilities, bulk liquids (e.g., water and fuel) support, and EOD. It involves activities that identify, design, construct, lease, and provide facilities.

## 2. RESPONSIBILITIES

(a) When assigned, or when designated as a collateral duty, the MEU Engineer will be a special staff officer of the MEU Command Element. The MEU Engineer will be responsible for planning and coordinating the overall MEU engineering effort and

assisting the Commanding Officer in supervising the execution of training and operations plans.

(b) GCE and LCE Engineer Officers provide their commanders with engineering advice to plan and coordinate the execution of engineering efforts in support of approved Missions/OPLANS/OPORDS. Additionally, they serve as the conduits through which the MEU Commander's direction and MEU Engineer's guidance flow to the operating elements. The ACE does not historically deploy a MSC Engineer within its aviation detachments.

3. COMBAT ENGINEERING OPERATIONS. Combat engineering is an integral part of the MAGTF's ability to maneuver. Combat engineers enhance the force's momentum by physically shaping the battlespace to make the most efficient use of the space and time necessary to generate mass and speed while denying the enemy unencumbered maneuver.

(a) Barriers, obstacles, mines, and improvised explosive devices (IEDs) have a significant impact on operations. Commanders must constantly consider the advantages and disadvantages of their employment and countering them during planning and execution. These impediments inflict significant equipment and psychological damage and personnel casualties on the enemy with minimal risk to friendly forces. They extend, strengthen, and deepen other defensive and offensive measure to support the Commanders concept of operations. They immobilize the enemy until they are able to breach, bypass or reduce. They exploit geographic features, and create uncertainty for the enemy commander.

(b) Mobility is a quality or capability of military forces that permits them to move in time and space while retaining their ability to fulfill their primary mission. Mobility operations are intended to maintain this freedom of both tactical maneuver and operational movement through five functional areas which are; Countermine activities, Counter Obstacles, Gap Crossing, Combat Roads and Trails, and Forward Aviation Combat Engineering (Forward Arming & Refueling Points (FARPs)).

(c) Counter-mobility is the physical shaping of the battlespace to alter the scheme of maneuver of the enemy. Counter-mobility operations block, fix, turn, or disrupt the enemy giving the commander opportunities to exploit enemy vulnerabilities or react effectively to enemy actions.

(d) Survivability is the ability of personnel,

equipment, and facilities to continue to operate within the wide range of conditions faced in a hostile environment. It includes all aspects of protecting personnel, weapons, and supplies. In order for the unit to survive, it must be able to reduce exposure to threat acquisition, targeting, and engagement. Engineer support tasks such as construction of field fortifications (hardening of command, communication and combat train locations, weapon system firing positions, and infantry fighting positions) are critical to this effort.

4. GENERAL ENGINEERING OPERATIONS. General engineering operations consists of those engineer capabilities and activities, other than combat engineering, that provide infrastructure and modify, maintain, or protect the physical environment. General engineering is a very diverse function often involving horizontal and vertical construction, but also encompassing numerous specialized capabilities. General engineering operations often are a supporting or sustaining operation; however, the commander's intent may dictate that it be the supported function, for example in recovery, reconstitution, or reconstruction operations.

(a) The Engineer Battlespace Assessment (EBA) is developed in conjunction with the Intelligence Preparation of the Battlespace (IPB), and focuses on engineer-specific intelligence. The engineer develops facts and assumptions and supports the IPB process by analyzing the terrain and weather and assessing their impact on military engineer operations.

(b) The engineer's role in the targeting process is analyzing facility targets and providing targeting information on obstacle plans to the Fire Support Coordinator (FSC). Target analysis examines potential targets to determine military importance, priority of attack, and weapon effects required to obtain a desired level of damage. Engineers must analyze the loss or damage to terrain, facilities, and infrastructure and their effect on the mobility, survivability, and sustainability of the force.

#### 5. COUNTER-IMPROVISED EXPLOSIVE DEVICE (C-IED).

(a) Training. The minimum service-level C-IED training requirement for a MEU to deploy into any theater is a theater-specific IED threat and awareness brief. This brief is provided by a Marine Corps Engineer School (MCES) Mobile Training Team (MTT) and can be given to all deploying personnel or specified leadership. In lieu of MCES MTT availability, the MEU S-2 can



present the MCES IED threat brief to the unit. All additional C-IED training requirements for a deploying MEU will be based on the MEU Commander's assessment, analysis criteria, and each COCOM's minimum training requirements (this document is currently a standalone document and can be obtained through the MEF C-IED Officer). The criteria will assist in determining the C-IED training courses needed and training audience necessary to meet the readiness requirements tailored to each specific MEU. Starting in FY-17, minimum required MEF C-IED training will be found in the I MEF C-IED Order.

(1) Defeat the Device (DtD) line of operations will be provided by MCES MTT with primary use of home station training lanes. All scheduling and coordination will be done in accordance with local scheduling protocol.

(2) Network Engagement (NE)/Attack the Network (AtN) line of operations will be provided by Marine Corps Training & Operations Group (MCTOG). MCTOG will coordinate directly with the requesting MEU to determine details for training execution.

(3) JET (Joint Expeditionary Team) can advise, assist, and inform during the unit PTP cycle. The team specializes in coordinating, synchronizing, and integrating C-IED enablers with a focus on Defeat the Device. The I MEF LNO is located in the MEF G-7, EOTG.

6. EQUIPMENT. At the earliest opportunity, MEU's will request C-IED equipment in accordance with T/O & T/E, C-IED theater requirements, and Commander's guidance. MEU Equipment Density Lists (EDLs) should include a baseline C-IED capability set (as defined by HQMC, Combat Development & Integration) to ensure all deploy on an equal footing in terms of C-IED capability. Certain C-IED equipment can and will be unit purchased if it cannot be sourced from SYSCOM.

7. COCOM REQUIREMENTS. The MARFORs, in coordination with the Geographic Combatant Commanders, identify and approve theater-specific entry requirements for C-IED training and equipment.

8. CLASS IV. Class IV Construction and Force Protection materials will be an estimate based on the Commanders guidance, mission analysis, and the Engineer Estimate. Space aboard Navy shipping is limited, and quantities should be limited to those requirements on construction of the initial projects until materials can be purchased in theater through local contracting, or through forward stores.

6009. Distribution Management. Distribution management is the operational process of synchronizing all elements of the logistic system to deliver "the right things to the right place at the right time" to support the MAGTF Commander's priorities. Distribution capabilities support the movement of passengers and equipment, as well as leverages available DOD and commercial resources for materiel throughput during the sustainment phase of operations.

1. DISTRIBUTION LIAISON CELL (DLC). Available from within the MLG to the MEU CE are DLCs. These are task-organized and structured cells designed to perform various tasks at ports of embarkation/debarkation (POEs/PODs) or forward operating areas, to include, but not limited to, providing support for deploying MEUs.

(a) Each MEU CE is assigned at least one MOS 3102, Distribution Management Officer, one MOS 3112, Distribution Management Specialist Staff Noncommissioned Officer (SNCO), four additional MOS 3112, Distribution Management Specialists, and two MOS 3043, Supply Administration to serve as the MEU's DLC. These Marines shall be positioned in the most advantageous location with the MEU's area of influence to coordinate and supervise the movement of ground and aviation materiel to and from the ARG/MEU. Contingency and operational requirements will necessitate the repositioning of these personnel to ensure the efficient flow of support to the MEU.

(b) Expeditors shall be identified no later than E-270. The MEU S-4 shall coordinate necessary training with MAGTF Materiel Distribution Center (MMDC), DLA, Marine Corps Logistics Command (MARCORLOGCOM) and Navy counterparts, as required.

2. FUNCTION. DLCs provide the capability to expedite and manage the sourcing and distribution of materiel and contributes to MAGTF integration into naval logistics, joint, and DOD networks, which greatly enhances the responsiveness, tempo, and overall reach of the MAGTF.

3. ROLES AND RESPONSIBILITIES.

(a) Establish and manage freight operations by synchronizing operational, tactical, and sustainment distribution (for both ground and aviation sustainment efforts).

(b) Maintain total asset visibility/in-transit visibility (TAV/ITV) for sustainment cargo transiting through the distribution pipeline.

(c) Coordinate the receiving, shipping, transshipment, and delivery of materiel to and from supported units.

(d) Certify hazardous material(s) (HAZMAT) for shipment.

(e) Monitor updates to the Cargo Routing Information File (CRIF) for updates to ensure cargo is being routed properly.

(f) Serve as the MAGTF-level Air Clearance Authority (ACA) validator to prevent cargo from being diverted to surface.

(g) Closely coordinate with and leverage external support providers/nodes (i.e., Fleet Logistics Centers (FLCs), DLA, etc.) to track, trace, and expedite materiel when appropriate.

(h) Provide customs clearance support for frustrated cargo, commercial passenger movement, and shipment of weapons and/or sensitive material outside of CONUS.

(i) Assist with commercial passenger movement (i.e., passports, visas, and conformance with Foreign Clearance Guide regulations, etc.)

(j) Coordinate the shipment and retrograde of personal effects and baggage of medically evacuated, emergency leave, or other special category personnel.

## CHAPTER 6A

HEALTH SERVICES SUPPORT

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HEALTH SERVICES SUPPORT

## 6A001 - SECTION I - GENERAL INFORMATION

## 6A001-1 INTRODUCTION

1. Purpose. This SOP Chapter provides guidance and intent for the MEU CE and MSEs Medical Staff Sections to develop and implement procedures that define assigned personnel roles and responsibilities; standardize medical care, patient regulating, and required reporting; and, facilitate Class VIII materiel sourcing and logistics support, both in garrison and deployed.

2. Method. This SOP delineates command relationships between the CE HSS and the MSE Commanders, and respective Medical and Dental officers and enlisted personnel, while in garrison and on deployment. It also provides general personnel management guidance pertaining to Chaplains, Religious Program Specialists (RPs), Logistics Specialists (LSs) and Naval Gunfire Liaison Officers assigned to the MEU (as applicable).

3. End State. CE and MSE Surgeons will maintain the MEU at the highest state of medical and dental readiness; maximize force health protection; and, prepare the MEU and attached MSE medical and dental personnel for the many different environments and medical threats that might be encountered during Pre-deployment Training Plan, military exercises, and/or combat operations while deployed. The following references are germane to that effort:

- a. DODINST 4500.9R Customs and Border Clearance Policy
- b. JP 3-02 Amphibious Operations
- c. JP 4-02 Doctrine for HSS in Joint Operations
- d. MCWP 4-11.1 Health Service Support (HSS) Operations
- e. MCWP 4-11.1G, Patient Movement
- f. MCWP 5-1 Marine Corps Planning Process
- g. MCWP 3-31.5/NWP 22-3 Ship-To-Shore Movement
- h. NAVMED P-117 Manual of the Medical Department
- i. NAVMED P-5010 Preventive Medicine Manual
- j. NAVMC 4000.2 Class VIII Management Handbook
- k. MCO 6260.1E Hearing Conservation Program
- l. BUMEDINST 6010.30, Credentialing and Privileging Program
- m. BUMEDINST 6440.5C, Health Services Augmentation Program (HSAP)
- n. BUMEDINST 6220.12C, Medical Surveillance and Medical Event Reporting
- o. BUMEDINST 6224.8B, Tuberculosis Control Program

- p. BUMEDINST 6320(series), Immunizations Program
- q. BUMEDINST 6440.5C, Health Services Augmentation Program (HSAP)
- r. MARADMIN 363/06, Tactical Combat Casualty Care (TCCC) and Combat Lifesaver (CLS) Training
- s. IMEFO 6300.1A, Medical Training Program
- t. IMEFO 6300.2B, Individual Medical Readiness (IMR) Program
- u. IMEFO 6320.4B, Healthcare Quality Assurance Program
- v. IMEFO 6320.66B, Healthcare Practitioner Credentialing Review and Privileging Program
- w. IMEFO 6400.1, Training, Certification, Supervision Program, and Employment of Independent Duty Hospital Corpsman
- x. PACOMINST 1614 - Policy Guidance for Live Tissue Training
- y. III MEF Force Health Protection Requirements 2015
- z. USPACOM 2XXX Force Health Protection Guidance
- aa. USCENTCOM MOD 12 to Individual Force Protection and Individual-Unit Deployment Policy
- bb. USAFRICOM Force Health Protection Guidance and Medical Requirements
- cc. USFK Regulation 40-9, Force Health Protection Requirements for Deployments and Travel to the Korean Theater of Operations

## 6A002 - SECTION 2 - PERSONNEL MANAGEMENT

## 6A002-1 ORGANIZATION.

1. General. The MEU Commander, with the advice of the MEU Surgeon, holds full authority and responsibility for all medical matters of MEU personnel. However, all Medical and Dental support for the MEU is governed by the most current edition of the above references:

2. Definitions.

a. Amphibious Squadron (PHIBRON) Surgeon. The PHIBRON Surgeon is the senior embarked medical officer and the Officer in Charge of the Fleet Surgical Team (FST). For purposes of this SOP, he/she will hereafter be referred to as the Commander, Amphibious Task Force (CATF) Surgeon.

b. Senior Medical Officer (SMO). Each amphibious ship has a SMO that is responsible to the ship's CO for all medical matters pertaining to the health and well-being of the crew and embarked personnel.

c. Commander, Landing Force (CLF) Surgeon. Often referred to as the CLF Surgeon in doctrine, this is the MEU Medical Officer (Surgeon).

3. CE Medical Staff.

a. General. Medical and Dental support for the MEU is provided primarily aboard the ships of the ARG. Medical personnel of the MEU are sufficient to support routine day-to-day operations and to provide a nucleus requiring augmentation in the event of commitment to contingency or combat operations. While embarked, MEU medical/dental personnel, with the exception of the Medical Officer acting as the MEU Surgeon, will augment ship medical/dental departments to the extent determined by the MEU Commander. While so employed, MEU medical department personnel will abide by all current medical and dental quality assurance regulations, ships' medical and dental SOPs and ARG medical and dental directives/SOPs.

b. Sourcing. The MEU CE has limited Navy Medicine personnel on its T/O. Additional Navy personnel are sourced per reference (g) and assigned to the MEU for TAD at approximately E-240 as part of the Troop List (see paragraphs 2-2 through 2-4 below). CE Medical Troop List personnel will be nominated by I MEF MSCs

and selected by the I MEF G-1 with recommendations from the I MEF HSS Office and Command Master Chief. The I MEF Surgeon recommends and assigns, in writing, the MEU Surgeon.

(1) Typical MEU CE Navy Troop List.

LNNR	DESCRIPTION	GRADE	DESIG/NEC	NOTES
CE01	SURGEON	LCDR	2100	Source at E-240 (I MEF)
CE02	MEDICAL PLANNER	LCDR	2300	Organic to MEU CE
CE03	SEL/ASST MEDICAL PLANNER	HMCS	8404	Organic to MEU CE
CE05	HOSPITAL CORPSMAN	HM2	8404	Organic to MEU CE
CE10	HOSPITAL CORPSMAN	HM2	8404	Source at E-210 (I MEF)
CE11	MED LOG CLERK	PO2	8404	Source at E-210 (I MEF)

(2) Typical Force Recon Detachment Medical T/O.

LNNR	DESCRIPTION	GRADE	DESIG/NEC	NOTES
PER T/O	SPL OPS TECH	HM1	8427	
PER T/O	SPL OPS TECH	HM2	8427	
PER T/O	SPL OPS TECH	HM2	8427	

(3) Typical Air Naval Gunfire Liaison Company Detachment Medical T/O.

LNNR	DESCRIPTION	GRADE	DESIG/NEC	NOTES
PER T/O	HOSPITAL CORPSMAN	HM1	8404	MHG DETACHMENT, SALT

c. C2 Relationships. As depicted in Figure 1 below, the Surgeon is a Special Staff Officer to the MEU Commander, assigned prior to MEU composition, but not organic to CE Staff. The MEU Medical Planner and Assistant Medical Planner/Senior Enlisted Leader (SEL) are organic CE Staff and, typically, report to the MEU S-3 Operations Officer. The CE Medical Staff directly support the MEU Surgeon, but are normally aligned under the MEU S3 for administrative and accountability purposes, as well as planning and operations support. The CE Corpsmen report to the Surgeon for clinical matters, but they are also accountable to the Medical Planner and for medical planning, Class VIII logistical support, and embarkation. Figure 1



depicts the medical planning and clinical division of the CE medical staff.

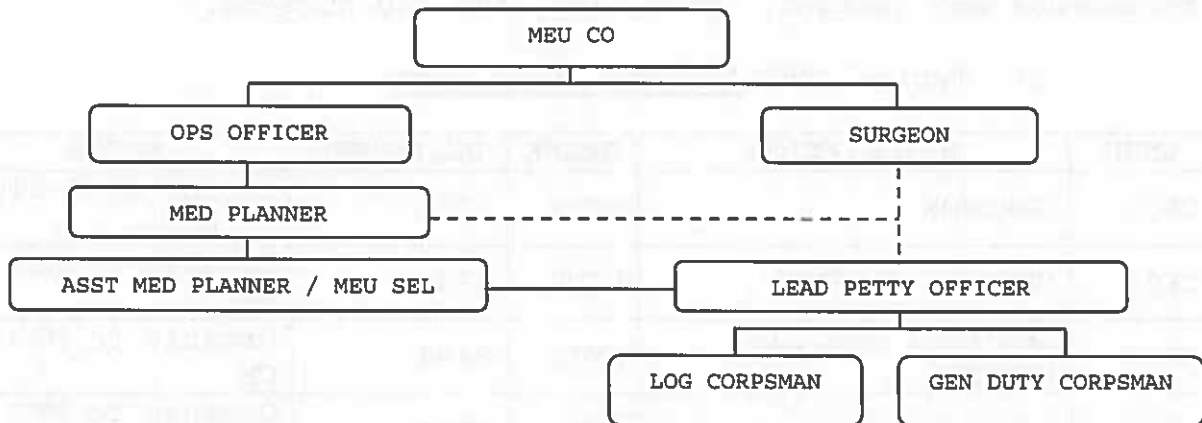


Figure 1. CE Medical Staff Relationships

d. Billet Descriptions.

(1) MEU Surgeon. The MEU Medical Officer (Surgeon) billet is a Lieutenant Commander (LCDR) billet which must be filled by the more senior of two ER physicians, who are otherwise assigned to the MEU CLB, once the MEU composites. It is recommended this billet not be filled by less than a LCDR in grade and must be a board certified physician. Due to availability shortage, the position may sometimes be filled by a Lieutenant (LT). In these cases, it is strongly recommended that a senior Lieutenant (via time in grade) or one that is board certified be nominated to fill the position. Previous USMC deployment experience or a Fleet Marine Force (FMF) qualified Lieutenant is preferred. When attached, the MEU Surgeon is the senior medical officer in the MEU, a special staff officer to the MEU Commander, and is directly responsible for advising the MEU Commander on all MEU medical and dental matters. Responsibilities are as follows:

(a) Serve as advisor to the MSE Surgeons BLT, ACE and CLB. Note: The MSE Surgeons and Dental Officers do not report directly to the MEU Surgeon, they report to their respective MSE Commander. However, MSE Surgeons and Dental Officers must keep the MEU Surgeon informed of all medical and/or dental issues, including credentialing/privileging.

(b) Oversee HSS for the MEU.

(c) Assist the ship's medical and dental departments in providing HSS for embarked MEU personnel.

(d) Support the evacuation of casualties from the operating area to beach evacuation facilities during and after assault phase of an amphibious operation.

(e) Provide HSS for MEU CE personnel ashore in the objective area.

(f) Provide expert guidance to the MEU Commander concerning the emergency casualty evacuation/medical evacuation (CASEVAC/MEDEVAC) policy for exercises and operations.

(g) Establish and train medical teams to provide initial trauma intervention and to stabilize those casualties transported by air or other assets to the Primary Casualty Receiving and Treatment Ship (PCRTS) or higher-level Medical Treatment Facilities (MTF) ashore.

(h) Identify and request external HSS to fulfill requirements beyond the capacity of organic MEU HSS elements.

(i) Validate MSEs HSS supply and re-supply requirements.

(j) Validate capabilities of MTFs in foreign countries. Establish emergency surgical treatment facilities ashore for the MEU when Host-Nation (HN) facilities are not commensurate with the U.S. level of care.

(k) Establish required immunization and prophylactic medication programs, with MEU Commander approval, for all MEU operations overseas.

(2) MEU Medical Planner. The MEU Medical Planner billet is organic to the CE staff, and is the Senior Medical Department Representative (SMDR) in the absence of the MEU Surgeon. It is a LCDR billet typically filled by a LT or LTJG. The billet must be filled by a Medical Service Corps officer who has attended the Plans, Operations, and Medical Intelligence (POMI) Course (Designator 1805). Responsibilities are as follows:

(a) Plan HSS support for all exercises and operations during PTP and on deployment. Coordinate preparation of the Appendix 9 to Annex D or Annex Q for MEU level Operation Orders (OPORDs) in accordance with reference (a) or as otherwise required. Prepare and confirm briefs to the MEU Commander for each operation and exercise as required. Confirmation briefs must include, at a minimum:

(1) CASEVAC/MEDEVAC plan for Levels/Roles of care 1-3.

(2) Contact information for planned MTFs, locations of local treatment facilities, Military Grid Reference System (MGRS) grids for MTF landing zones, information regarding terminal control for helicopters, and emergency room telephone numbers.

(b) Attend exercise and deployment planning conferences. Provide medical liaison to all potential medical treatment facilities located in the areas on responsibility (AOR) in which the MEU may operate.

(c) Provide planning guidance and medical intelligence to the MEU Surgeon and all MSE Medical sections.

(d) Conduct MEU Medical Regulation for the CASEVAC/MEDEVAC of all MEU personnel during exercises, combat operations, administrative referrals for non-urgent consults, and/or elective surgical procedures.

(e) Provide planning guidance for receipt of all MEU Authorized Medical Allowance Lists/Authorized Dental Allowance Lists (AMALs/ADALs) from 1st Medical Logistics Company (MEDLOGCO), 1st SupBn, 1st MLG. Assist to identify Responsible Officers (RO) from each MSE medical section to accept initial custody per Section 5 of this SOP. Coordinate with the MEU Embark Officer embarkation planning and establish priorities for medical requirements and containerized cargo for all AMALs/ADALs. Assist to identify ROs from each MSE medical section for receipt of controlled substances and organize the schedule for their receipt by MSE ROs per Chapter 21 of reference (b) and Section of this SOP.

(f) Coordinate with the MEU S-6 for access to radio nets to monitor and coordinate the movement of casualties.

(g) In the absence of the MEU Surgeon, attend all confirmation briefs and meetings with the MEU Commander and/or his staff.

(3) Assistant Medical Planner / Senior Enlisted Leader (SEL). A permanently assigned Senior Chief Hospital Corpsman (HMCS) billet (NEC: 8404) who is responsible for the following:

(a) Provide senior enlisted leadership for all Navy enlisted personnel assigned to the MEU.

(b) Inform and advise the MEU Surgeon on enlisted personnel matters including, but not limited to, professional development, advancement and promotion, and Sailor of the Quarter programs.

(c) Manage administrative and pay matters for all Navy personnel assigned to the MEU through liaison with the Group Navy Personnel Office, Camp Pendleton.

(d) Upon approval of the I MEF Command Master Chief, administer the Enlisted FMF Warfare Specialist Personnel Qualification Standard (PQS) for all enlisted Sailors assigned to the MEU.

(e) Serve in the capacity of MEU Medical Planner in the absence of the primary. Accordingly, the SEL should attend the POMI course, and if possible, the Joint Medical Planners Course (JMPC). Both courses are available through Navy Medicine Professional Development Center (NMPDC).

(f) In the absence of the MEU Surgeon and MEU Medical Planner, attend all confirmation briefs and meetings with the MEU Commander and/or his staff.

(g) In coordination with the MEU Medical Planner, coordinate all logistics matters for the MEU Medical sections. In coordination with MEU S-4, conduct embarkation planning and establish priorities for medical requirements and containerized cargo.

(4) Logistics Corpsman (HM) or Logistics Specialist (LS).  
An E-4 or E-5 who is assigned once the MEU composites, who is responsible for the following per references (e) and (g):

(a) Provide assistance and guidance in the management of logistic and supply related matters for the entire MEU Medical section throughout PTP and deployment.

(b) Coordinate with supply representatives in the MEU S-4 and in each of the MSEs to ensure the efficient ordering and accurate inventory of medical supplies and equipment.

(c) Maintain contact with Medical Logistics Company (MEDLOGCO) throughout the PTP, deployment, and post-deployment periods to facilitate logistic requirements.

(d) Become thoroughly familiar with the policies and procurement procedures of the logistic agencies within the theaters where the MEU may operate (e.g., United States Army Medical Materiel Center, Pacific (USAMMC-P)).

(e) Serve as a MEU medical embarkation representative.

(5) General Duty Corpsmen. A Hospitalman (HM) 2 and/or HM3 (HM-8404/0000) organic to the CE staff (Note: Additional Corpsmen may be assigned upon request to I MEF) who assist with conducting or coordinating sickcall, maintenance of medical records, maintenance of medical readiness, and the organization of the medical section facilities and equipment while in garrison, aboard ship, and in the field. These Corpsmen also carry out other medical duties in support of the mission as determined by the Surgeon, Medical Planner, or SEL.

#### 4. MSE Medical Detachments.

a. Ground Combat Element (GCE). The GCE, also known as the BLT, Medical section's main mission is to provide HSS for the largest element of the MEU. This mission includes, but is not limited to, maintaining medical readiness of the GCE and medical support of ground combat, CASEVAC, direct action missions, Visit, Board, Search and Seizure (VBSS) missions, TRAP missions, peacekeeping operations, mass casualty missions, NEO, medical capabilities (MEDCAP) exercises, and other Humanitarian Aid (HA) or Disaster Relief (DR) operations. The GCE/BLT Medical section shall receive additional training during MEU PTP to prepare it for these missions. The GCE Medical section is typically comprised of:

LNNR	DESCRIPTION	GRADE	DESIG/NEC	NOTES
PER T/O	BLT SURGEON	LT	0110	GMO
PER T/O	ASST BLT SURGEON	LT/LTJG	2100/2300	GMO or PA
PER T/O	LCPO/SEL/FLD MED TECH	HMC	8404	
PER T/O	IDC	HM1	8425	
PER T/O	PREV MED TECH	HM2	8432	
PER T/O	FIELD MED TECH	HM	8404/0000	Typically 55+ bodies

**Note:** The BLT Surgeon, Leading Chief Petty Officer (LCPO), and the bulk of the medical section are generally deployed aboard the Amphibious Assault Ship (LHD/LHA). The Assistant BLT Surgeon and a portion of the BLT Medical section are generally embarked onboard the Amphibious Transport Dock (LPD) ship and/or Dock Landing Ship (LSD). A third group of Corpsmen, those organic to one of the BLT's rifle companies, will likely be embarked aboard the LPD or LSD upon which the CLB Medical section is also embarked. In such cases, the BLT Corpsmen shall report to the CLB Surgeon for daily sickcall duty and other medical duties while at sea. These Corpsmen report operationally and administratively to the Senior Marine Officer from the BLT element embarked and may be called away to participate in operations ashore or other duties as directed by that officer.

b. Aviation Combat Element (ACE). The ACE medical section's main mission is to maintain the medical readiness of the ACE. The ACE is unique in that its aviators and air crewman must meet much more stringent medical requirements in order to operate aircraft safely. They are trained to provide the additional clinical and administrative services required for personnel assigned within the ACE. The ACE medical section is usually embarked onboard the LHD/LHA, although some members may be assigned to the smaller decks (permanently or temporarily) if aviation assets are embarked aboard them. The typical ACE Medical T/O is as follows:

LNNR	DESCRIPTION	GRADE	DESIG/NEC	NOTES
PER T/O	FLIGHT SURGEON	LT	0110	VMM
PER T/O	AVIATION MEDICAL TECH	HMC/HM1	8406	VMM
PER T/O	FIELD MEDICAL TECH	HM3	8404	VMM (CASEVAC trained)
HMLA	AVIATION MEDICAL TECH	HM2	8406	HMLA (CASEVAC trained)
HMH	AVIATION MEDICAL TECH	HM2	8406	HMH
VMA	AVIATION MEDICAL TECH	HM2	8406	VMA

**Note:** Flight Surgeon (LT and graduate of the Navy Flight Surgeon Course). The Flight Surgeon is the recognized subject matter expert for all aviation medicine related matters, including CASEVAC, and generally the only physician qualified to perform flight physicals and "clear" aviators and aircrew for flight duty once they have received "grounding notice." The Flight

Surgeon and ACE Corpsmen also participate in aviation mishap investigations within the ARG.

c. Logistics Combat Element (LCE). The LCE medical element is provided by the direct support Combat Logistics Battalion (CLB). The CLB HSS mission is to maintain the medical readiness of the CLB and to provide a damage control resuscitation care capability for the entire MEU when deployed. The CLB has a Shock Trauma Platoon (STP) that, when augmented with the appropriate additional medical personnel and equipment, enhances their capability to stabilize a casualty until further transport to a Level/Role 2 or higher facility can be conducted. The STP capability (personnel) is discussed further in Section 2 of this SOP. Additional responsibilities include providing mass casualty medical response teams, providing medical support for NEOs, and providing the main effort for MEDCAPs exercises and other HA/DR operations. The typical LCE Medical T/O is as follows:

LNNR	DESCRIPTION	GRADE	DESIG/NEC	NOTES
CLB115	MEDICAL SUPPLY SPEC	HM3	8404	SUPPLY PLATOON T/O
CLB271	POMI/HSD OIC	LT	2300	HEALTH SERVICES DET
CLB272	MEDICAL OFFICER	LT	2100	HEALTH SERVICES DET
CLB273	DENTAL OFFICER	LT	2200	HEALTH SERVICES DET
CLB274	DENTAL TECH	HM3	8707	HEALTH SERVICES DET
CLB275	DENTAL TECH	HM3	8707	HEALTH SERVICES DET
CLB276	LEADING CHIEF PETTY OFF	HMC	8404	HEALTH SERVICES DET
CLB277	PREV-MED TECH	HM1	8432	HEALTH SERVICES DET
CLB278	INDEP DUTY CORPSMAN	HMC	8425	HEALTH SERVICES DET
CLB279	FIELD MED TECH	HM2	8404	HEALTH SERVICES DET
CLB280	FIELD MED TECH	HM2	8404	HEALTH SERVICES DET
CLB281	FIELD MED TECH	HM2	8404	HEALTH SERVICES DET
CLB282	FIELD MED TECH	HM2	8404	HEALTH SERVICES DET
CLB283	FIELD MED TECH	HM2	8404	HEALTH SERVICES DET

CLB284	FIELD MED TECH	HM2	8404	HEALTH SERVICES DET
CLB285	FIELD MED TECH	HM3	8404	HEALTH SERVICES DET
CLB286	FIELD MED TECH	HM3	8404	HEALTH SERVICES DET
CLB287	FIELD MED TECH	HM3	8404	HEALTH SERVICES DET
CLB288	FIELD MED TECH	HM3	8404	HEALTH SERVICES DET
CLB289	FIELD MED TECH	HM3	8404	HEALTH SERVICES DET
CLB290	FIELD MED TECH	HM3	8404	HEALTH SERVICES DET
CLB291	FIELD MED TECH	HM3	8404	HEALTH SERVICES DET
CLB292	FIELD MED TECH	HM3	8404	HEALTH SERVICES DET
CLB293	FIELD MED TECH	HM3	8404	HEALTH SERVICES DET
CLB296	ER PHYSICIAN	LCDR	0109	STP (IF REQUESTED)
CLB297	ER PHYSICIAN	LCDR	0109	STP (IF REQUESTED)
CLB298	EMERGENCY TRAUMA NURSE	LT	0906	STP (IF REQUESTED)
CLB299	PHYSICIAN ASSISTANT	LT	0113	STP (IF REQUESTED)
CLB300	INDEP DUTY CORPSMAN	HM1	8425	STP (IF REQUESTED)

**Notes:** (1) The majority of the CLB Medical section is generally embarked aboard either the LPD or LSD. However, some of the CLB Corpsmen may be aboard the LHD/LHA, per CLB Commander's discretion and/or embarkation limitations. In these cases, CLB Corpsmen shall report to the Senior MEU Medical Officer aboard that particular vessel to participate in sickcall and other medical duties at sea. These Corpsmen shall return to the CLB Medical section for duty during operations ashore as directed by the CLB Commander.

(2) Dental Detachment. In addition to the Battalion Aid Station (BAS) and the STP, the CLB Medical Section also has one Dental Officer and two Hospital Corpsmen (Dental Assistants) that are responsible for the dental readiness for the entire MEU. The Dental Officer, the Dental LPO, and the Dental Assistants are normally assigned to the LHD/LHA and perform their duties within the ship's dental department. In addition to their dental responsibilities, dental personnel are also assigned to the CLB Mass Casualty Team to perform triage duties. Additionally, they may be placed on the Evacuation



Control Center (ECC) medical teams to perform NEO related duties as directed by the CLB Commander.

5. Embarked MEU and Amphibious Readiness Group (ARG) Medical Staff.

a. While embarked aboard an ARG, all MEU Navy medical and dental personnel fall under the medical cognizance of their MSE Surgeon and report operationally to their MSE Commander.

b. All medical consultations with the Commander Amphibious Task Force (CATF) Surgeon by MEU and/or MSE personnel shall be routed through their chain of command and the MEU Surgeon.

c. In order to keep the MEU Commander informed of significant MEU medical and dental matters, the MEU Surgeon and MEU Medical Planner will be the primary points of contact for all MSE Medical sections. The following situations shall be reported to the MEU Surgeon and/or MEU Medical Planner:

(1) CASEVAC/MEDEVAC and medical consultations for MEU personnel away from the ARG or to locations ashore.

(a) The CATF Surgeon, in coordination with the MEU Surgeon, will present their recommendations to the ARG and MEU Commanders who will be the approval authority for all CASEVAC/MEDEVAC and medical consults away from the ARG. As a courtesy, the MEU Surgeon and MEU Medical Planner will provide notification to the appropriate MSE Surgeon prior to patient movement.

(b) The MEU Medical Planner tracks all MEU personnel in a CASEVAC/MEDEVAC status. While afloat, medical regulating is conducted in coordination with an ARG Medical Regulating Control Officer (MRCO). The MEU Medical Planner will keep each MSE Commander informed via each respective surgeon.

(2) Any serious or significant illness of MEU personnel must be reported to the MEU Medical Planner and MEU Surgeon, particularly those not responding to treatment.

(3) Any "elective" medical/surgical procedures which require anesthesia and/or incur one or more lost workdays will require written approval by the service member's chain of command and respective MSE Commander (MEU Commander for 15th MEU CE personnel) prior to receiving treatment. Appendix A will be utilized to request elective procedures.

2-2 NAVY MEDICAL AUGMENTATION PROGRAM (NMAP). If deemed appropriate, the NMAP can be used to increase MEU medical staffing levels above T/O, if deemed necessary and approved by CG I MEF or his representative, when deployed under circumstances that pose a high-risk for casualties exceeding the organic medical capability of the deployed unit. NMAPs are managed per reference (q), and requests for NMAP personnel must be forwarded to CG I MEF, from the MEU Commander.

### 2-3 WATCH STANDING DUTIES/SCHEDULES.

#### 1. General.

a. All MEU Corpsmen, E-6 and below, shall be assigned to a Medical Watch Bill while embarked aboard their respective ship within the ARG. Duty will be assigned as mixed "blue/green" to facilitate "jointness", promote esprit de corps, and provide a robust medical capability for all Marines and Sailors aboard the ARG. The MEU SEL shall act as the MEU Surgeon's representative in this matter. He/she shall coordinate directly with the LCPOs of the GCE, ACE, LCE, and the medical department from each ship to develop and promulgate a monthly watch standing schedule. These watches will be appropriately manned throughout the deployment, except when these duties conflict with MEU operations ashore or as otherwise directed by the MEU or respective MSE Commander.

b. MEU physicians and IDCs shall share the after-hours medical watch standing duties with ship and FST physicians while deployed, both at sea and in port. The MEU Surgeon, on behalf of all MEU Medical officers aboard the LHD/LHA, shall coordinate with the ship's SMO to develop a similar schedule. Similarly, the senior MEU medical provider on the LSD and LPD shall coordinate with the SMOs to develop a similar schedule. These watches shall be appropriately manned throughout the deployment, except when these duties conflict with MEU operations ashore or as otherwise directed by the MEU or respective MSE Commander.

c. Medical watch standing duties assigned to CE Medical personnel while in garrison consist of providing any and all required medical support within organic capabilities to MEU personnel. This may consist of initial triage, referring patients to the nearest medical treatment facility to be seen during off-duty hours, or directing patients to the Naval Hospital Camp Pendleton emergency room. This may also involve providing status updates during off-duty hours to the MEU chain

of command on any MEU personnel being treated on an inpatient basis.

2. Battle Bill (Roster). The intent of the Battle Roster is to support the MEU with additional manpower during surge operations limited to exercises, unplanned contingencies, or operations. These augments must be requested by Naval message via the MEU CE Adjutant. The following table represents a typical MEU Medical Battle Roster:

LNNR	DESCRIPTION	GRADE	DESIG/NEC	NOTES
PER T/O	INDEP DUTY CORPSMAN	HM1	8425	
PER T/O	FIELD MED TECH	HM3	8404	
PER T/O	FIELD MED TECH	HM3	8404	
PER T/O	DENTAL OFFICER	LT	2200	
PER T/O	DENTAL TECH	HM2	8707	

#### 2-4 PERSONNEL MANAGEMENT

1. Pay and Service Record Maintenance. Navy personnel assigned to the MEU MSEs do not report directly to the MEU CE Medical section. However, the MEU SEL shall be available to assist the MSE SELs with service record entries, pay problems, and other personnel matters as required. While deployed, the MEU SEL serves as the single point of contact with Group Navy Personnel Office, Camp Pendleton on behalf of the Navy personnel assigned in each of the MSEs. The MEU Medical Planner will typically serve as an alternate to the MEU SEL for these matters. Sailors attached to the MEU should not use the MEU S-1 or the Ship's Administrative Department personnel to handle pay or other administrative problems unless that support has been coordinated via the MEU SEL. Group Navy Personnel Office, Camp Pendleton personnel will only process administrative matters for MEU personnel when received from the MEU SEL or other designated representative. The MEU SEL and other designated Representatives (if applicable) must ensure he/she has received authority to sign for personnel matters such as pay and allowances for the assigned naval personnel. This authorization can be obtained from Group Navy Personnel Office, Camp Pendleton utilizing the "Appointment and Termination Record-Authorized Signature Form," DD 577.

2. Enlistment Advancement Examinations. The SEL/LPO of each MSE or detachment shall identify to the MEU SEL all Sailors who will be qualified to compete for advancement during deployment. This list must be turned in before E-90. The MEU SEL will arrange for exams to be administered while deployed based on the current advancement manual directives. The Group Navy Personnel Office, Camp Pendleton Educational Service Office (ESO) will coordinate shipping of examinations with the MEU SEL.

## 2-5 TRAINING

### 1. Professional Credentialing and Privileging.

a. Thirty days prior to embarkation the MEU Surgeon will provide the names of the medical officers assigned to the MEU to the I MEF Professional Affairs Office (located at 1st Dental Battalion in the 22 Area of Camp Pendleton) for forwarding of credentials and privileges information. I MEF will review the Appendix N (Credentials Transfer Brief), approve it and send a message to COMTHIRDFLT/ESG-3 indicating the physician and dentist is privileged to practice. ESG-3 will inform the CATF and the appropriate ship medical officers assigned to the ARG.

b. Upon completion of the deployment, the MEU Surgeon is only required to prepare a Performance Appraisal Report (PAR) for providers on a case by case basis. Normally, providers will not need a PAR reflecting clinical activity during the deployment; however, there may be occasions when it is necessary to complete a PAR such as substandard performance and on providers not normally assigned to II MEF, but privileged to see patients via Inter-facility Credentials Transfer and Privileging Brief (ICTB) for a period exceeding 4 continuous days (Bureau of Medicine (BUMEDINST) 6010.30 Series). All completed PARs will be submitted to the practitioner's parent command via the COMMARFORCOM Professional Affairs Office.

2. Medical Training for Hospital Corpsmen. Reference (q) outlines the medical treatment limitations and training requirements for Hospital Corpsmen assigned or attached to the MEU. This order shall be read and followed by all MEU medical personnel. All medical or dental care provided by Hospital Corpsmen will be reviewed daily by his or her respective unit's medical officer. All MSE Medical Officers are expected and highly encouraged to continually teach medical care practices to Hospital Corpsmen throughout PTP and the deployment.

### 3. Expeditionary Operations Training Group (EOTG).

a. Mass Casualty Training. EOTG incorporates mass casualty training and certification as part of the MEU PTP. Efficient execution of mass casualty response is a critical MEU mission set. It is one of the primary missions assigned to the CLB, a secondary mission of the BLT, and is a MEU certification requirement. Mass Casualty training will be scheduled and funded per the MEU Commander's guidance.

(1) Each MSE is expected to develop its own mass casualty SOP, a copy of which will be forwarded to the MEU Commander via the MEU Surgeon prior to the EOTG Mass Casualty PTP certification.

(2) Once embarked and assimilated into the ARG, distribution of MEU and MSE medical officers amongst the ships of the ARG is [the] key to an effective mass casualty reception plan. If possible, at least one medical officer from the MEU/MSE HSSs should be embarked on each platform (LHD/LHA, LSD, LPD) of the ARG. By equally distributing medical and dental assets, appropriate continuation of medical care will be assured for any contingency operation. MEU physicians shall work with their ship's GMO/SMO counterpart to develop and practice a mass casualty reception plan in accordance with guidance from the MEU Commander, EOTG, I MEF, the CATF Surgeon, and the respective ship's Commanding Officer.

b. Casualty Evacuation (CASEVAC) Training. CASEVAC personnel should be familiarized to each specific platform and medical equipment. CASEVAC Corpsmen expected to perform on a physician-led team should have specialty training.

4. Emergency Medical Technician (EMT) Training. As applicable, it is highly encouraged that any Corpsmen assigned to the MEU attend EMT training and test for National Registry certification. Personnel interested in attending EMT training should consult with the Navy College office prior to course enrollment to identify qualification for Tuition Assistance and/or certification reimbursement via Navy Credentialing Opportunities On-Line (COOL) to avoid potential monetary losses.

5. Operational Medicine Training Courses. Navy Medicine Operational Training Center (NMOTC), formerly Navy Operational Medicine Institute (NOMI), is the headquarters command for all Navy medicine operational training courses. For information on operational medicine and aviation survival training courses,

contact via phone at COMM: (850) 452-4554, DSN: 922- 4554, or online: <http://www.med.navy.mil/sites/nmotc/Pages/default.aspx>  
Subordinate detachment training specialization is as follows:

a. Navy Special Operations Medical Institute (NSOMI), Ft. Bragg, NC. NSOMI's purpose is to initiate, maintain, and enhance medical skills of those Special Operations Forces Medics and Corpsmen who are required to perform the unique, global, multi-discipline, joint missions of the Navy, Army, and Air Force. NSOMI provides training that is applicable to the MEU medical mission and MSE medical detachments. NSOMI's website should be referenced and training center contacted for further consideration of applicable training (especially for GCE personnel). More information can be acquired through the NMOTC link above.

b. Surface Warfare Medical Institute (SWMI), San Diego, CA. SWMI provides courses such as Surface Warfare Medical Department Officer Indoctrination Course (SWMDOIC) that is designed for Nurse Corps (NC), Medical Service Corps (MSC), and Medical Corps (MC) officers. The CATF/ARG Surgeon Course is designed to provide Navy Medical Department officers with training in expeditionary warfare, amphibious operations, and associated HSS in order to serve more effectively as a senior medical advisor to the ATF/ARG Commander. The Medical Regulating Team (MRT) Course is designed to provide students with the knowledge and skills required to function as MRT and Patient Evacuation Team (PET) members. The MRT course provides techniques of medical regulating, patient movement operations, HSS assets, planning, and communications unique to Navy and Marine Corps, as well as the joint operating arena. SWMI provides training that is applicable to the MEU medical mission and MSE medical detachments. SWMI's website should be referenced and training center contacted for further consideration of applicable training for applicable personnel. More information can be acquired through the NMOTC link above.

c. Naval Expeditionary Medical Training Institute (NEMTI), Camp Pendleton, CA. NEMTI provides expeditionary medical training in an operational environment to Active and Reserve Navy members to include medical, SEABEES, and other support personnel. NEMTI provides a host of operational and expeditionary training courses that are applicable to the MEU mission and medical personnel. NEMTI's website should be referenced and training center contacted for further consideration of applicable training for applicable personnel. More information can be acquired through the NMOTC link above.

d. Navy Trauma Training Center (NTTC). NTTC is a detachment of NEMTI, located at Los Angeles County Hospital under guidance of University of Southern California (USC). This course is highly recommended for all MEU STP Corpsman, nurses, physicians, IDCs, and Reconnaissance Corpsman prior to deployment. MSE Surgeons should contact the NTTC Director at Los Angeles County and USC Medical Center, Los Angeles, CA, COMM: (323) 226-4102.

6. Planning and Professional Development Training. Navy Medicine Professional Development Center (NMPDC) has a variety of courses available for medical planners assigned to USN, USMC, or joint-service billets. NMPDC also offers a variety of training courses for professional development. Contact NMPDC via phone: Comm: (301) 295-2333, DSN: 295-2333 or online: <http://www.med.navy.mil/sites/navmedmpte/Pages/default.aspx> for more information regarding training offered from NMPDC.

## 6A003 - SECTION 3 - MEDICAL/DENTAL SERVICES AND OPERATIONAL SUPPORT

### 6A003-1 GARRISON MEDICAL/DENTAL SERVICES.

#### 1. General.

a. When the MEU composites, all provider-related medical and dental services continue to be provided by the respective medical and dental clinics for each MEU MSE. This may also include maintenance of all medical and dental records. All MEU CE personnel will receive medical services from the I MEF Information Group (I MIG) 21 Area Group Aid Station (GAS). Dental services are provided by the 21 Area Dental Clinic for all CE personnel.

b. Prior to MEU E-180 composition and following R+30 decomposition, MEU MSEs belong to their parent I MEF Major Subordinate Command (DIV, MAW, MLG) and will receive garrison medical and dental care per normal MSC SOP. All MEU CE personnel will continue to receive medical services from the 21 Area GAS. Dental services will be provided by the 21 Area Branch Dental Clinic for all MEU CE personnel.

#### 2. Taxonomy (Levels or Roles) of Care. The following "Roles" of care are established per reference (d):

a. Level/Role 1: Includes self-aid, buddy aid, combat lifesaver skills, and emergency medical treatment provided by Combat Medics and Corpsmen. Treatment at this level is usually to return patients to duty or prepare them for MEDEVAC to the next level of care. Facilities include on-site injury care, battalion aid stations, shock trauma platoons, and wing support squadron medical facilities.

b. Level/Role 2: Includes basic resuscitation and stabilization. Supporting capabilities may include basic laboratory, radiology, pharmacy, dental, limited blood products, and temporary patient holding facilities. Facilities include MLG provided Surgical Shock Trauma Platoons (when enhanced with surgical capability), surgical companies and CRTS of the ARG.

c. Level/Role 3: Includes resuscitation, initial wound surgery, postoperative care, and more advanced ancillary services. May include restoration of functional health (definitive care). Facilities include U.S. Navy Expeditionary Medical Facilities (EMF) embarked onboard Maritime Pre-



positioning Force (MPF) ships and U.S. Navy hospital ships (USNS Mercy and USNS Comfort).

d. Level/Role 4: Includes full range acute convalescent, restorative, and rehabilitative care. Locations include U.S. based hospitals (e.g., Bethesda, Maryland and San Antonio, Texas Veterans Affairs hospitals, and civilian hospitals that have committed beds for the National Defense medical system). Also includes robust overseas facilities (e.g., U.S. Army Medical Center, Landstuhl, Germany).

### 3. Force Health Protection, Deployment Health, and Individual Medical Readiness.

a. Purpose. Medical and Dental readiness are directly linked to the MEU ability to carry out its mission and its effective combat power. Thus, the MEU Commander is personally responsible for the Force Health Protection (FHP) and individual medical and dental readiness of all personnel who will deploy. However, his Lead Agent and primary Responsible Officer for med/den readiness is the MEU Surgeon and Medical Staff from the CE down to the unit level. Thus, the Surgeon and his/her subordinate staff(s) must work constantly to achieve and maintain the highest state of deployment health readiness possible, prior to and, throughout the deployment.

#### b. Method.

(1) The MEU CE and MSE Medical Staffs shall have a minimum of 2 Corpsmen (or PMTs) who are trained and capable of managing the Medical Readiness Reporting System (MRRS) to ensure all MEU personnel current medical readiness is recorded and reported as required. (Note: Section 3-4.1 of this SOP provides MEU IMR Status reporting requirements.)

(2) The MEU Medical Staff must be intimately familiar with all deployment health requirements for every possible region, country, or location the MEU may deploy ashore for contingencies. There are several guidance documents that provide force health protection requirements for each distinctive area of operations. (References XXX through YYY are germane.) Once the requirements are fully known/identified, the CE Med Staff shall ensure that all deployment medical requirements for the entire MEU have been identified and are tracked (i.e. "turned on") via MRRS. One MRRS has been updated, the CE Staff shall coordinate with all MSE Med Staffs to ensure every opportunity to complete "shot-exs" is taken to achieve the

maximum medical/dental readiness as far in advance of deployment as possible.

c. Standards. Due to the MEU's rapid deployability as a Crisis Response Force, the MEU CE and its MSEs shall maintain a minimum of 90% Fully Medically Ready (FMR) and maximum of 5% Medical Readiness Indeterminate (MRI), while in garrison. At composite, the MEU CE and MSEs shall work to achieve 100% FMR and 0% MRI by E-30. Note: The BUMED-mandated deployment health FMR requirement for all MEU deployers is 100%. Necessarily, this will require the MEU Medical Team to seize every opportunity to immunize MEU and MSE personnel until that goal is met.

### 3-2 DEPLOYED MEDICAL/DENTAL SERVICES.

1. Embarked Care. While embarked on ARG shipping, MEU personnel will receive Level/Role 1 care from the ship's medical department or through each of their organic HSSs. When augmented by the FST, limited surgical services can be provided onboard the LHA/LHD. Injured MEU personnel on ships other than the LHA/LHD must be transferred to the LHA/LHD for additional medical care and evaluation for movement to the next higher echelon of care, if deemed necessary by the treating provider.

#### 2. Incident Response (CONUS).

a. Patient triaged by Medical Department Representative (MDR), i.e. Corpsmen or Surgeon, on-scene for treatment (if possible), and/or evacuation (if necessary).

(1) Ground Evacuation: MDR coordinates MSE ground transport for patient to appropriate medical care facility in accordance with guidance contained in the exercise OPORD. MDR can opt for Unit transportation, or contact Range Control for emergency services response. Note: All emergency drivers should have communications and provide updates as required.

(2) Air Evacuation: On-scene MDR Notify MEU Medical Planner to coordinate air support via MEU Chain of Command (COC), or directly via Range Control, as directed in the OPORD.

b. Once emergency has been managed, MSE MDR on-scene notifies their respective MSE S-1 and the MEU Surgeon's Office.

c. MEU Surgeon's Office coordinates with MEU S-1.

d. The MEU Medical Planner has overall responsibility for patient tracking throughout the process and updates the MSE Commanders and MEU Surgeon as appropriate.

### 3. Incident Response (OCONUS).

a. The CASEVAC/MEDEVAC plan must be in concert with higher headquarters guidance based on the specific AOR in which located; some regional Combatant Commander procedural differences exist. The MEU Medical Planner will advise MSE Surgeons as to the procedures based on the location. These policies will be delineated in the specific OPORD Annex Q for the mission.

b. While afloat, the CATF Surgeon must grant final approval for all patient movement between ARG shipping. Therefore, the CATF Surgeon must be informed via the MEU Surgeon prior to executing a MEDEVAC/CASEVAC. The MEU Medical Planner tracks all MEU patient movement in coordination with the PHIBRON Medical Regulating Control Officer (MRCO) and keeps each MSE Commander informed through his respective Surgeon. While ashore, the MEU Medical Planner is responsible to the MEU Commander for tracking and reporting all patient movement. The MEU Surgeon will provide recommendations based on input provided from the respective MSE Surgeon. Emergency patient movement while embarked will occur as follows:

(1) Urgent, Urgent-Surgical, and Priority. Patients in these categories who cannot be treated on the ship may require immediate helicopter evacuation to the next level of care. The MRCO will always handle this type of scenario in coordination with the CATF Surgeon.

(2) Routine. Patients in the Routine category will move as normal passengers via any means possible.

### 4. Patient Referrals Ashore (Serious Injury/Illnesses when Deployed/OCONUS).

a. PACFLT and NAVCENT will track and assist all Navy and Marine Corps patients in their respective AORs. Thus, it is imperative that PACFLT, MARFORPAC, FIFTHFLT, and/or NAVCENT, as appropriate, be included as information addresses on all message traffic relating to medical referrals ashore or evacuations.

b. Whenever possible, all such referrals will be arranged and scheduled through the Fleet Liaison Office of the shore Medical Treatment Facilities (MTFs), via message.

c. MTFs are required to inform the parent command in all cases of hospital admission, discharge, or subsequent onward movement of patients.

d. MTFs will not notify the parent command of outpatient visits by MEU members. Patients referred ashore for outpatient treatment or evaluation should be pre-briefed that if they experience delays, they are to request that the MTF Patient Admin Department (PAD) inform their parent command, by message, of the delay and estimated date of return.

e. Should any difficulty be encountered in tracking patients ashore, commands must be included as an information addressee on all message traffic relating to patient scheduling, referral or admission ashore.

#### 5. Hospitalization (Deployed/OCONUS).

a. MEU personnel will normally be hospitalized aboard ARG shipping.

b. In the event that the MEU must operate independent of the ARG, hospitalization will be provided by the nearest U.S. military MTF with requisite capability. Military and civilian facilities of NATO and other friendly nations may be used in emergency situations when adequate U.S. facilities are not available.

c. When members of the MEU are hospitalized on military medical facilities of non-SOFA nations or civilian medical facilities, measures shall be instituted to ensure resulting bills are expeditiously paid or processed for payment per the current edition of MCO 6320.5, Hospitalization of Service Members in Foreign Medical Facilities; BUMEDINST 6320.72, Non-Naval Health Care Program; BUMEDINST 6320.85, Medical Cognizance of Navy and Marine Corps Patients in Non-Naval Health Care Facilities. These references supply the information that states BUMED is the official entity that holds the responsibility of paying any incurred medical bills from a host nation.

d. Guidelines and procedures for hospitalization, medical regulating, medical evacuation and administrative control of patients are contained in the current edition of COMUSNAVCENT/

COMFIFTHFLT OPORD 1000-1, Annex Q, and BUMED 6320.85, Medical Cognizance of Navy and Marine Corps Patients in Non-Naval Health Care Facilities.

### 3-3 PATIENT EVACUATION / REGULATION / MOVEMENT.

#### 1. General.

a. Patient movement is designed to coordinate the movement of casualties from site of injury or onset of disease through successive levels of care to a facility that can provide the appropriate level of treatment. Patient movement is a vital support factor in the MEU and must be planned in advance of every exercise and contingency.

b. A CASEVAC/MEDEVAC plan must be written into each OPORD for each exercise and operation, both in garrison and while deployed. To avoid communication problems that often occur when patients enter the MEDEVAC process, the CASEVAC/MEDEVAC plan must include a communications plan to monitor and coordinate the movement of casualties.

c. MEU planners and medical personnel will ensure they are familiar with the current Numbered Fleet guidance on the care and transfer of casualties within their assigned operations area. The theater MEDEVAC policy will drive ARG/MEU planning.

d. During war or contingency operations when an Initiating Directive is in effect, overall evacuation policy within the AOA will be established by the ARG Commander. The ARG commander is responsible for seaward evacuation from the beach, and follow-on evacuation by ship or air from any location within Amphibious Operations Area (AOA) to medical facilities located outside the AOA.

e. During war or contingency operations, the MEU Commander is responsible for the evacuation to the beach or to a designated location within the AOA specified by the ARG Commander.

f. During training exercises, when an Initiating Directive is in effect, the preceding two paragraphs apply. Normally personnel will not be medically evacuated with the knowledge of the respective MSE commander, however, the MEU Commander retains ultimate authority and responsibility for determining the medical disposition of MEU personnel.

g. The primary means of evacuation within the AO is by air, if the tactical situation permits. Litters, ground ambulances, landing craft and amphibious vehicles are used as secondary means of patient evacuation.

## 2. Definitions.

a. Casualty Evacuation (CASEVAC). Per reference (c), CASEVAC involves the unregulated movement of casualties aboard ships, land vehicles, or aircraft.

b. Medical Evacuation (MEDEVAC). Per reference (c), MEDEVAC traditionally refers to USA, USN, USMC, and USCG patient movement using pre-designated tactical or logistic aircraft (both fixed-wing and rotary-wing), boats, ships, and other watercraft temporarily equipped and staffed with medical attendants for enroute care.

c. Aeromedical Evacuation (AE). Per reference (c), AE refers to the Air Force system providing time-sensitive enroute care.

d. Ship to Shore Movement. Ship to shore movement of patients will be coordinated in accordance with reference (j) and reference (k).

## 3. Evacuation Categories and Precedence (See reference XXX).

a. Priority I - Urgent: Patients requiring emergency evacuations within a maximum of two hours to save life, limb, eyesight and to prevent further injury or permanent disability. Examples requiring Urgent CASEVAC include, but not limited to:

- (1) Chest pain concerning for life-threatening cause.
- (2) Intense and uncontrollable pain.
- (3) Severe head injury with prolonged loss of consciousness.
- (4) Deep lacerations with uncontrollable bleeding.
- (5) Vision threatening eye injury.
- (6) Severe asthma attacks with shortness of breath that prevents talking.

(7) Possible poisoning, overdose, or animal envenomation.

(8) Symptoms concerning for stroke.

(9) Severe burns or burns to the face or other sensitive areas.

(10) Generalized seizures.

(11) Symptoms concerning for meningitis.

(12) Severe gastrointestinal bleeding.

(13) Severe allergic reaction.

(14) Severe heat or cold injury.

b. Priority IA - Urgent-Surgical: Assigned to patients who must receive far forward surgical intervention to save life and stabilize them for further evacuation. Examples requiring Urgent Surgical CASEVAC include, but not limited to:

(1) Serious fractures, fractures with neurovascular compromise, or other acute limb-threatening injury

(2) Limb amputation.

(3) Penetrating chest or abdominal injuries.

(4) Injuries with suspected internal hemorrhage.

(5) Possible ectopic pregnancy.

(6) Testicular torsion.

c. Priority II - Priority: Sick and wounded requiring prompt medical or dental care. Patient should be evacuated within 4 hours or the patient could degrade into the Urgent category. Examples requiring Priority CASEVAC include, but not limited to:

(1) Nausea, vomiting, or diarrhea unresponsive to sick call medications or causing severe dehydration.

(2) Asthma. Minor cases are often treated with sick call medications.

- (3) Minor reactions to medications.
- (4) Severe headaches unresponsive to therapy.
- (5) Complex or severe laceration without hemorrhage.
- (6) Possible fractures of wrist or ankles but no deformity, numbness, or bluish discoloration.
- (7) Symptoms concerning for appendicitis.
- (8) Stable fracture without suspected neurovascular compromise.
- (9) Non-reducible hernia.
- (10) Severe wound or skin infection.
- (11) Severely decompensated mental illness.
- (12) Non-reducible dislocation.
- (13) Symptoms concerning for pneumonia.

d. Priority III - Routine: Assigned to the sick and wounded whose condition is not expected to deteriorate within the next 24 hours. Generally, includes evacuation of a deceased serviceman, a patient with minor illness, or a patient requiring transfer between medical facilities for further treatment. Other examples requiring Routine CASEVAC include, but are not limited to:

- (1) Colds, flu, sore throats.
- (2) Skin rashes.
- (3) Minor cuts and scrapes.
- (4) Mild heat or cold injury.
- (5) Severe sprain.
- (6) Mild back injury.

e. Priority IV - Convenience: Assigned to patients whom evacuation is a matter of medical convenience rather than



necessity as determined by the attending physician in concurrence with the CATF and CLF Surgeons.

4. International SOS (ISOS) and TRICARE Overseas Program (TOP).

a. ISOS administers the TOP and will be used in locations where no U.S. care providers are available for the level of care required.

b. TOP will only be used for care as directed by the MEU Medical Planner or MEU Surgeon. The MEU Medical Planner will provide each MSE Surgeon with the proper authorization information as required per patient.

c. TOP contact information if calling from within the continental U.S.:

(1) Europe and Africa (London Office): 1-877-678-1207

(2) Pacific Region (Singapore Office): 1-877-678-1208

(3) Pacific Region (Sydney Office): 1-877-678-1209

(4) Latin America / Canada (Philadelphia Office): 1-877-451-8659

d. TOP contact information if calling from outside the continental U.S.:

(1) Europe and Africa (London Office): Country Code 44 20-8762-8384

(2) Pacific Region (Singapore Office): Country Code 65 6339-2676

(3) Pacific Region (Sydney Office): Country Code 61 9273-2710

(4) Latin America / Canada (Philadelphia Office): (215) 942-8393

e. Civilian Government Service (GS) employees and civilian contractors assigned to operational units that are deploying forward are required to contact their employer to verify their eligibility to receive medical services through ISOS while deployed.

f. More specific information regarding services provide by either ISOS or TOP can be obtained through calling contacting the regional support office listed above, or through their website at: <http://www.internationalsos.com/en/>

### 3-4 MEDICAL ADMINISTRATION - REPORTS and RETURNS.

1. Individual Medical Readiness (IMR). See Appendix B. The MEU Each MSE Medical detachment must submit an IMR Report weekly to the MEU Surgeon throughout the workup and deployment cycle. Report periodicity to the MEF Surgeon is also required, but periodicity is normally monthly, or as otherwise specified in the MEU Deployment Letter of Instruction (LOI). The MEU Surgeon is responsible to report to the IMR status to the MEU and MSE Commanders at least weekly, to ensure visibility and vigilance to achieve success on this program. Additionally, when deployed, information from MRRS will frequently be included in periodic MEU Situation Reports (SITREPS) submitted to higher headquarters.

2. Daily & Weekly Disease and Injury (D&I) Reports, formerly Disease Non-Battle Injury (DNBI). See Appendix C. This report is typically due on a weekly basis from each of the MSE Medical detachments during the Pre-deployment Training Plan (PTP) and while deployed. The MEU Independent Duty Corpsman (IDC) will submit a compiled report to the MEU Medical Planner who will submit the report (MEU Monthly Morbidity Report) to the CATF Surgeon and to the I MEF HSSO. Report due dates and times will be established in the MEU Battle Rhythm.

3. Patient Tracking Report (PTR). See Appendix D. Based on information received from the PHIBRON Medical Regulating Control Officer, Military Treatment Facility Fleet Liaison Representatives, attending physicians, patient escort, or the individual patient, the PTR shall be developed and posted on the MEU's SIPR Share Drive by the MEU Medical Planner. This report shall provide pertinent information on each MEU Marine or Sailor CASEVAC/ MEDEVAC from the ARG, as well as his/her escort. This information shall be updated daily and briefed to the MEU Commander at an appropriate briefing event (e.g. Commanders' Update Brief (CUB)).

4. Sick & Injured Report. See Appendix E. This report is typically due to the MEU Surgeon from the MSE Surgeons by 1200 daily during PTP and deployment. Reports from each MSE will be compiled into the MEU Sick and Injured Report by the MEU IDC and

sent via NIPR email daily to the MEU Commander, XO, and Sergeant Major via the MEU Surgeon or Medical Planner.

5. Casualty Reporting. The MEU S-1 (Personnel/Administration) Staff Section is responsible for casualty reporting. However, medical support to ensure correct casualty data, information, or disposition may be requested.

6. Preventive Medicine Reports. There are myriad reporting requirements associated with Preventive Medicine (PM) activities for every command. Thus, the MEU Surgeon must ensure that all PM-related reports (i.e., IMR, Disease and Non-Battle Injury (DNBI) reports, Medical Event Reports, Animal Bite Investigation Reports, DOD Pest Control reports, Base Camp Assessment reports, OEHS reports, AVIP/SVP shot reports, etc.), as required by service and operational commanders, are collected and forwarded to the appropriate authorities in a timely manner. Medical Event Reports (MERs) are required for all disease/non-battle injury occurrences as listed in reference (m), and can be submitted via Naval Disease Reporting System (NDRS) Messages or standard Naval Correspondence, per the current instruction.

Note: Priority messages must be used for certain diseases as specified in reference (m).

7. Medical Pre/Post-Deployment Checklists. All CE and MSE Surgeons shall use Appendix F to best prepare their unit for pre-deployment, deployment, re-deployment, and post-deployment. This resource can be tailored based upon mission-specific requirements, including Theater Security Cooperation (TSC) engagements.

**6A004 - SECTION 4 - PREVENTIVE MEDICINE****6A004-1 GENERAL.**

One of the MEU Surgeon's primary tasks is to maximize deployment health and readiness through administration of Force Health Protection (FHP) measures in an effort to mitigate risks that may be detrimental to the unit's combat power.

4-2 PREVENTATIVE MEDICINE T/O. The MEU has at least one-two Preventive Medicine Technicians (PMTs), and a number of Preventive Medicine Representatives (PMRs), assigned to all MSEs. MEU PM capabilities include:

1. Occupational Health Programs management for Navy and Marine Corps forces ashore and afloat.
2. Medical intelligence collection for medical planning.
3. DNBI data collection, analysis, and reporting.
4. Epidemiological investigations and reporting for potential disease outbreaks.
5. Sanitation inspections and surveys of food and food service facilities, berthing spaces, barber shops, recreational facilities, potable water systems, solid waste and waste water disposal sites and systems, vehicles, and transport containers.
6. Bacteriological analysis of food, water, and ice samples.
7. Sexually transmitted disease and other communicable disease patients and contacts interviews and counseling.
8. Immunization program management.
  - a. Infection control program management.
  - b. Disease vector (insects, rodents, parasites, and other pests) control program management.
  - c. Navy Occupational Safety & Health (NAVOSH) workplace standards inspections, and hazard identification and surveillance.

## 4-3 PREV MED PROGRAM SUPPORT REQUIREMENTS/LIMITS.

a. Due to the mission, scope of responsibility, and reporting requirements, PMTs are required to have a secret clearance (minimum), NIPR, and SIPR accounts.

b. United States Department of Agriculture (USDA) retrograde washdown operations. PM personnel assigned to MEUs do not have the authority to conduct and/or sign off USDA retrograde wash-down inspections. PMTs may provide commanders with subject matter expertise to include; policy, request process, inspection procedures, and provide preliminary inspections. (Armed Forces Pest Management Board Technical Guide No. 31, cleaning and Inspection Procedures for Retrograde Wash-downs).

## 4-4 TRAINING REQUIREMENTS.

(1) PMTs - must maintain currency/proficiency in the following:

(a) Tri-Annual DOD, Category-8, Pesticide Applicator (DODI 4150.7, OPNAVINST 6250.4 series, BUMEDINST 6280.12 series).

(b) Annual Immunizations competency training (BUMEDINST 6230.15A/AR 40-562/AFJI 48-110/CG COMDTINST M6230.4A).

(c) Deployment Occupational and Environmental Health Surveillance Training (DODI 6490.03, Deployment Health, 11Aug06; USD(P&R) Memo, "Improved Occupational and Environmental Health Surveillance Reporting and Archiving", 29May03; Joint Staff Responses to USD(P&R) Memo, "Improved Occupational and Environmental Health Surveillance Reporting and Archiving," 30Jun03).

(d) Food Safety Instructor (NAVMED P-5010 Chap. 1; BUMED 4061.2; NAVMC DIR 3500.91, Food Service T&R manual; MCO P10110.14L, SOP for Marine Corps Food Service and subsistence Program).

(2) PMRs - must maintain currency/proficiency in the following:

(a) Annual Immunizations competency training (BUMEDINST 6230.15A/AR 40-562/AFJI 48-110/CG COMDTINST M6230.4A).

(b) Preventive Medicine Representative (PMR) Course (offered by each MEF MSC Medical Training Section).

#### 4-5 IMMUNIZATIONS.

1. General. The MEU Surgeon and his Staff are responsible for tracking and ensuring all pre-deployment health requirements for PACOM and CENTCOM AORs are completed and up-to-date for the entire MEU population prior to actual deployment. The BUMED-mandated deployment health readiness requirement for all MEU deployers is 100 per cent. Necessarily, this will require the MEU Medical Team to seize every opportunity to immunize MEU and MSE personnel until that goal is met.

2. Cold-chain management and administration of all vaccines will be in accordance with reference (p) and current guidelines set forth by the Center for Disease Control and the Armed Forces Immunization Program. Shot cards (PHS Form-731) will be maintained for each individual service member. In case of deployment, and schedule permitting as decided by the MEU Surgeon and/or MEU Medical Planner, the CE HSS and MSE HSSs may create a "shadow record" (also known as "Deployment Health Record") for each Marine and Sailor which contains a copy of the immunization record with associated required medical documentation for the required immunizations for the AOR concerned. However, use of hardcopy "Deployment Health Records" does not supersede the BUMED requirement for electronic health records maintenance. Thus, the Navy Medical Readiness Reporting System (MRRS) database shall be used to track all occupational health and immunizations records.

3. Vaccines can, typically, be acquired from the Preventive Medicine Department at Naval Hospital Camp Pendleton, via the I MEF MILVAX Coordinator (telephone 760-725-9000), and administrated prior to deployment. Overseas, vaccines will be extremely hard to source, so a plan for vaccine procurement and storage for operational reserves should be developed in case extra vaccines are required for specific AORs.

#### 4-6 MEDICAL READINESS REPORTING SYSTEM (MRRS) DATABASE.

1. Commanders assess medical readiness by maintaining visibility of the below listed metrics via MRRS database:

- a. Accurate demographic information for each member.
- b. Up-to-date immunization and HIV status.
- c. Tuberculosis skin testing (i.e., PPD), including appropriate management of positive Tuberculin Skin Test reactors.
- d. Hearing and vision conservation programs.
- e. DNA, G6PD, Sickle Cell trait, and blood type testing.
- f. Physical examinations of food service and barber personnel.
- g. Dental readiness.

2. The MRRS database is used by the MEU PMT in preparation of the CE weekly (or other periodicity as specified by MEU Battle Rhythm) D&I report (Appendix C).

3. MSE HSSs are required to submit their D&I report for inclusion into the Master D&I report. The schedule for this report will be published by the MEU Surgeon during the PTP.

#### 4-7 COMMUNICABLE DISEASE CONTROL.

1. Control of communicable disease is of the utmost importance during deployment. The MEU PMT will supervise implementation of basic sanitation procedures in order to reduce risk of disease per preventive medicine guidelines contained in reference (1).

2. In conjunction with monitoring disease occurrence using the D&I report (Appendix C), the PMT should be made aware of any sudden increase in the number of patients reporting to sickcall and immediately pass this information to the MEU Surgeon.

3. During shipboard and shore based sanitation inspections, PMTs must be meticulously aware of, and actively seek out, situations or practices that could potentially cause an increase in the risk of disease. Common examples include the mess hall, hand washing stations, and sanitizer use. Refer to reference (1) for preventive medicine items.

#### 4-8 SANITATION AND HABITABILITY.

1. Field and operational areas have a need for a structured inspection routine. The PMT must be particularly concerned with

sanitation and habitability of the living areas because the likelihood and possibility of illnesses being spread with field living conditions is much more prevalent. Areas of main concern are, but not limited to:

- a. Tent set up area.
- b. Field mess area, especially hand washing stations.
- c. Training/operational areas.
- d. Recreational areas.
- e. Waste disposal sites and handling procedures.

2. Sanitation and habitability inspections while embarked aboard ship are also a primary concern. Maintaining sanitary living spaces and related activities while embarked aboard ship is extremely important to ensure the health of the unit. The MEU Surgeon and/or his designated representative will inspect the following areas on a weekly basis:

- a. All berthing areas occupied by embarked personnel.
- b. All troop barbershops.
- c. All water closets/heads/showers.

3. Reports will be forwarded to the MEU CE Sergeant Major and Camp Commandant via the MEU Surgeon upon completion.

4. A representative from each embarked unit will accompany the inspector while that unit's areas are being inspected.

#### 4-9 DISEASE-NON-BATTLE INJURY PROGRAMS

1. Glucose-6-Phosphate Dehydrogenase Deficiency (G6PD) and Sick Cell Anemia. G6PD sickle cell test status is very important in determining appropriate methods of malaria chemoprophylaxis. All MEU PMTs will ensure that assigned personnel have documented G6PD test in their health record and in the MRRS database prior to deployment. If no record of counseling exists for those at risk, the PMT will counsel those members with G6PD deficiency on treatment alternatives and refer the patient to the appropriate medical officer.



## 2. Malaria.

a. General. The MEU Surgeon and MEU Medical Planner, with guidance from the I MEF Preventive Medicine Officer, will publish the guidelines for malaria prevention in individual OPORDs based on potential AORs where the MEU may operate. The following anti-malaria drugs--doxycycline, primaquine, and Malarone--must be requisitioned early in the PTP to ensure supplies are received prior to departure.

b. Chemoprophylaxis. Various regimens are approved to appropriately protect personnel against malaria. DoD recommends doxycycline 100 mg daily as the "first line" choice. Common complaints are gastrointestinal upset (do not take it on empty stomach to prevent this side effect) and photosensitivity rash (uniform discipline with long sleeves, covered head, and sunblock on exposed body parts prevent this side effect). If a service member cannot tolerate doxycycline due to actual, clinically documented adverse drug reactions, then prescribe DoD's "second line" choice, Malarone 250 mg daily. Malarone is generally well tolerated, but it is quite expensive. Primaquine, 30 mg is taken daily during the last 14 days of the post-exposure prophylaxis when doxycycline or Malarone are being used for the prophylaxis. Refer to individual OPORDs for chemoprophylaxis specific instructions.

c. Administration. Medical personnel will document malaria chemoprophylaxis in the medical record and MRRS database.

d. Permethrin Treatment of Uniforms. Permethrin is an insect repellent used to treat clothing (in accordance with NMCPHC-TIM 6250.1 (2011) Pocket Guide to Malaria Prevention and Control). There are three methods that can be used which will be directed by the MEU PMT or a Navy Environmental and Preventive Medicine Unit (NEPMU) PMT:

(1) When a deployment to a malaria endemic AOR is expected, MEU personnel will be issued Permethrin treated "buzz off" camouflage utility uniforms from Unit Issue Facility (UIF).

(2) Insect Repellent Clothing Application Kit, NSN:6840-01-345-0237, is available for individual use. The uniform is placed in a bag with a 1 per cent Permethrin and water mixture. The treatment lasts approximately 50 washes.

(3) Permanone Aerosol Spray, NSN:6840-01-278-1336, is also available to spray uniforms. The spraying of uniforms will

be coordinated by the PMT. The treatment lasts approximately 25 washes.

3. Sexually Transmitted Diseases. In garrison, all patients presenting with and/or exhibiting signs/symptoms of a suspected Sexually Transmitted Disease (STD) will be treated by their MSE specific branch medical clinic. During deployment, members shall be routed through appropriate medical care facilities as needed.

4. Hearing Conservation Program (HCP). The HCP will be managed per reference (o). Audiograms will be conducted prior to deployment through either the Mobile Occupational Hearing Conservation Audiometric Truck (MOHCAT), scheduled through the Naval Hospital Camp Pendleton (building H-200) Occupational Health Department (telephone 760-719-3529), or the Audiology Clinic located in the 21 Area Group Aid Station.

5. Occupational Health Physicals. Specialty physicals for EOD, MEUSOC, ordnance handlers, dog handlers, motor vehicle and crane or truck operators, barbers and laundry personnel, as well as several other occupationally hazardous jobs will be conducted and documented by the individual Sailor or Marine's MSE HSS. This must be done NLT E-90 to ensure screenings have been completed prior to embarking ARG shipping. A list of all personnel in these categories will be maintained in each MSE's MRRS database and monitored by the MEU Surgeon.

#### 4-10 AGRICULTURAL INSPECTIONS.

1. In accordance with reference (i), deployed Commanders are responsible for ensuring that all unit equipment/sustainment stocks returning to CONUS are cleaned and inspected in accordance with United States Department of Agriculture (USDA) procedures. To achieve this goal, the MEU S-4 will work with ARG, Theater Commands, USTRANSCOM, and USDA representatives to provide USDA trained inspectors at wash-down points prior to re-deployment. In some cases, MEU PMTs may be required to assist in this process.

2. Inspectors will be certified by the USDA. The required certification is earned during Navy PMT training.

3. MSEs should also be prepared to provide PMT and manpower support for wash-down efforts as requested by the MEU S-4 via the proper chain of command.

4. The MEU Medical Planner will ensure all assigned PMTs have the proper USDA training and licensure to conduct wash-down inspections prior to the scheduled deployment date.

#### 4-11 PREVENTIVE MEDICINE SUPPLY.

1. Preventive medicine items are difficult to source and are very expensive to acquire once deployed. Those items such as lip balm, sunscreen, and hand sanitizer will be ordered by the MEU HSS and embarked by the CLB for issue as needed. The MEU Medical Planner will establish additional quantities as needed based on the mission requirements of the deployment after verifying the medical intelligence from the designated AOR. At minimum, a baseline quantity will be requisitioned and received NLT E-120 as follows:

NSN	NOMENCLATURE	U/I	REQUIRED AMT	# OF CANS	WT (LBS)
6840-01-284-3982	DEET 33% PERSONAL APP	BX	183 BX (12 PER BX)	(1) 8 CU	366
8520-00-NIB-0060	HAND SANITIZER 4 OZ.	BX	183 BX (12 PER BX)	(5) 8 CU	300
8520-01-501-5142	HAND SANITIZER 16 OZ (MESS/HEAD)	EA	250	(5) 8 CU	288
6508-01-436-0607	LIPSTICK, ANTI-CHAPPING	PG	15 PG (144 PER PG)	(1) 8 CU	47
6505-01-121-2335	SUNSCREEN, SPF 30	BT	2200	(2) 8 CU	200

2. These items may be issued to the MEU CLB Supply Officer prior to E-120 and held as part of the Operational Deployment Block (OPDEPBLOCK). The CLB will then be tasked to provide these items to the other MSEs as needed throughout the duration of the deployment and submit re-order requisitions when the use of these items depletes inventory to the Re-Order Point (ROP). The MEU Medical Planner is responsible for verifying inventory and ensuring ROPs are managed and subsequent requisitions are valid. In some cases, MEU PMTs may be required to assist in the process.

6A005 - SECTION 5 - CLASS VIII EQUIPMENT/EMBARKATION  
REQUIREMENTS

6A005-1 AUTHORIZED MEDICAL ALLOWANCE LIST/AUTHORIZED DENTAL  
ALLOWANCE LIST

(AMAL/ADAL) SOURCING, ACCEPTANCE, AND CUSTODY.

1. Per reference (e), AMALs and ADALs are prepackaged kits of Class VIII materials designed to support combat operations ashore and are only authorized for operational missions or emergency shipboard contingencies.

2. AMAL/ADAL Sourcing and Custody. The MEU Medical Planner will provide planning guidance concerning Class VIII equipment and supplies for the MEU CE and MSEs. The MEU Medical Planner will ensure each MSE appoint a Responsible Officer (RO) for AMALs/ADALs drawn from the 1st Medical Logistics Company (MEDLOGCO), 1st Supply Battalion. To that end, the following sequence of events will occur:

a. AMAL/ADAL Requests. Each MSE RO will submit a consolidated AMAL/ADAL request via Global Combat Service Support Marine Corps (GCSS-MC) in order to improve enterprise-wide visibility and ensure timely support by MEDLOGCO. This must be completed NLT E-120 to ensure at least a 30 day window to complete the Joint Limited Technical Inspections (JLTI) and another 90 days for embark planning with the MEU S-4 Embark section. Appendix G provides detailed instructions to account, issue, and recover all AMAL/ADAL via GCSS-MC. Per I MLG guidance, AMAL/ADAL requests must be received by MEDLOGCO 30 days prior to the JLTI date in order to provide sufficient processing time. Appendix H should be utilized to provide justification for short-notice AMAL/ADAL requests, based upon unforeseen mission requirements.

b. Inventory and Acceptance. The MSE RO is responsible for all AMALs/ADALs drawn from MEDLOGCO and must be present during the entire Acceptance JLTI process. Each MSE is required to appoint a primary custodian and provide at least two individuals to assist during the Pre-JLTI process. To identify ROs authorized to sign for and receive AMAL/ADAL requests, Appendix I will be completed and submitted by each MSE and will remain on file at MEDLOGCO. Pre-deployment JLTIs will be arranged and conducted by the MSE RO. Once the JLTI is complete, each block will be banded and the bands signed by the MSE RO. The MSE RO will accept custody of the entire Class VIII AMAL/ADAL block by

signing the AMAL Custody Record provided by MEDLOGCO. The MEU Supply Officer will add all AMAL/ADAL assets to the MEU mechanized allowance list with each MSE RO via a Consolidated Memorandum Receipt (CMR).

c. Transportation. MEDLOGCO does not arrange transportation to move Class VIII materials. Each MSE RO will submit Transportation of Things (TOT) requests to the MEU S-4 to move AMAL/ADALS from MEDLOGCO to the MSE warehouse or other identified approved, temporary storage location.

d. Embarkation. The MEU Medical Planner and MSE RO will include Marine Air Ground Task Force (MAGTF) Deployment Support System (MDSS) II data in the garrison Unit Deployment List (UDL) for load planning with the MEU Embark section.

3. Deployment Inventory. Class VIII AMAL/ADAL blocks will not be deployed at less than 90% readiness. Any shortfalls identified during the Acceptance JLTII will be placed on order using procedures described in Chapter 6 of this SOP. Shortfalls to AMAL/ADALS will be tracked by the MSE RO, MEU Medical Planner, and the MEU Supply Officer upon acceptance. MSE AMAL/ADAL representatives are responsible for ordering and tracking shortfalls for the AMAL/ADAL given to them using procedures described in Chapter 6 of this SOP.

## 5-2 MEU MEDICAL TABLE OF EQUIPMENT (T/E).

1. MEU AMAL/ADAL Allowances. The following AMALs/ADAL are available for each MEU deployment but may be reduced at the discretion of the MEU Commander. The MEU Medical Planner will brief options to the MEU Commander at E-160 and finalize the authorized list for signature by E-120 in preparation of submitting the AMAL/ADAL request via GCSS-MC.

MSE	QTY	TYP E	NOMENCLATURE	# OF CANS	WT (LB S)	CUBE (F T)
GCE	01	635	BATTALION AID STATION EQUIPMENT	10	1440	170
GCE	01	636	BATTALION AID STATION CONSUMABLES	34 +	3200	342
GCE	01	637	PREVENTIVE MEDICINE MANEUVER (PMM)	1	53	4.81
GCE	01	699	SICK CALL BLOCK	16	1756	162
LCE	01	631	SHOCK SURGICAL/TRIAGE EQUIPMENT	40	5936	748
LCE	02	632	SHOCK SURGICAL/TRIAGE	56 * +	5102	640.48

			CONSUMABLES			
LCE	01	635	BATTALION AID STATION EQUIPMENT	10	1440	170
LCE	01	636	BATTALION AID STATION CONSUMABLES	34 +	3200	342
LCE	01	638	PREVENTIVE MEDICINE TECHNICIAN (PMT)	9	810	96.63
LCE	01	648	SHORT RANGE CASUALTY EVACUATION (CASEVAC)	4	359	54.67
LCE	01	662	FIELD DENTAL OPERATORY	10	1523	165.67
LCE	2000	687	NBC INDIVIDUAL MEDICANTS	N/A	N/A	N/A
LCE	02	699	SICK CALL BLOCK	16	1756	162
ACE	01	637	PREVENTIVE MEDICINE MANEUVER (PMM)	1	53	4.81
ACE	01	648	SHORT RANGE CASUALTY EVACUATION (CASEVAC)	4	359	54.67
ACE	01	699	SICK CALL BLOCK	8	878	81

\* Temperature and humidity controlled storage  
+ Narcotics issue

NOTE 1: GCE is authorized up to x2 635, x4 636 and x4 699. All other AMAL requests that exceed TFSMS authorized quantities listed herein shall be submitted to the I MEF Surgeon's Office via the 1st MLG HSSO.

NOTE 2: ACE is authorized up to x1 635 and x2 636 in addition to the above. All other AMAL requests that exceed TFSMS authorized quantities listed herein shall be submitted to the I MEF Surgeon's Office via the 1st MLG HSSO.

NOTE 3: The AMAL 648 (En Route Care) is NOT authorized per TFSMS for any MEU MSC or MEU CE. Sufficient justification is needed to support the AMAL 648 request if the capability is deemed necessary through extensive MEU Mission Analysis.

2. "As required" items. Portions of the following Geographical Mission blocks are available for issue to each MEU based on their mission and potential deployment location as required. The I MEF Surgeon authorizes the amount of material allowed for use based on the MEU's operational requirements. MSEs are expected to provide input and assistance to the MEU Medical Planner who will request the required items from MEDLOGCO NLT E-120 as discussed above.

a. AMAL 685 Cold Weather Block. AMAL 685 contain items used to keep patients warm during treatment and transfer. In its original form, this block was built to support the deployment of the entire MEF. Therefore, use of a portion of this block requires good planning and a solid medical assessment of potential operational MEU AORs. For planning purposes, the CLB requested two AMAL 685 assemblages, based upon historical data.

b. AMAL 686 Hot Weather, Anti-malarial Block. Built to support the entire MEF upon deployment, the items required by the MEU are pulled after analyzing potential operational AORs. The size, weight, and cube of the block are dependent on the mission. For planning purposes, the CLB requested two AMAL 686 assemblages, based upon historical data.

### 5-3 CHEMICAL, BIOLOGICAL, RADIOLOGICAL, AND NUCLEAR (CBRN) MISSION PLANNING.

1. The following table shows the required medication for CBRN planning based on individual issue to 2,000 Marines/Sailors. These medications will be issued to the LCE in the AMAL 687 block and distributed to the ACE and GCE, as recommended by the MEU CBRN Officer. The MEU Surgeon will coordinate with the MEU CBRN Officer in order to ensure the sourcing and embarkation of these items:

ITEM	INDIVIDUAL ISSUE	TOTAL ISSUE	# OF CANS	WT (LBS)	CUBE (FT)
Atropine auto injector	3 injectors per individual	6000 EA	(2) 8 CU	300	16
2-PAM Chloride auto injector	3 injectors per individual	6000 EA	(6) 8 CU	780	48
Pyridostigmine Bromide (PB), 60 mg tablets	3 tabs x 7 days per individual	420 PG	(4) 3 CU	168	12
Diazepam auto injector, Convulsive Antidote, Nerve Agent (CANA)	1 injector per individual	2000 EA	(2) 8 CU	300	16
Ciprofloxacin hydrochloride, 250 mg tablets	1 tab every 12 hrs per individual	400 PG	(4) 3 CU	168	12

#### 5-4 PRE/POST-DEPLOYMENT JOINT LIMITED TECHNICAL INSPECTIONS (JLTIs).

1. Inventory. The MSE RO is responsible for ensuring completion of the post-deployment JLTI and turn-in of AMAL/ADAL blocks to MEDLOGCO NLT R+15. In preparation for the turn-in, each MSE RO will schedule and conduct turn-in JLTIs with MSE custodians in order to establish charges toward the unit for supplies consumed during deployment. The AMALs must be returned to MEDLOGCO in the same condition and in the same containers in which they were issued. Palletized cans will be banded together. The Post-JLTI date will be established between MEDLOGCO and the MEU Medical Planner. This is typically done within five (5) days of the block being returned to MEDLOGCO. Per MEDLOGCO guidance, failure to complete a Post-JLTI will result in the unit being charged for the cost of the entire block.

2. Reimbursement. Upon completion of the post-deployment JLTI, the balance of the AMAL/ADAL will be recorded on the AMAL/ADAL Custody Record. The MSE RO will sign the AMAL Custody Record acknowledging that the Post-JLTI has been conducted and he/she concurs with the charges. The Post-JLTI result is compared to the Pre-JLTI inventory and the 15th MEU CE will be charged for the quantities of used line items. In the case of broken or damaged equipment, the command may request a survey of the item(s) utilizing the DD Form 200, (Report of Survey) through the MEDLOGCO Supply Officer. The AMAL Custody Record is forwarded to the MEU S-4 Supply Officer for adjudication.

#### 5-5 CONTROLLED SUBSTANCES.

1. General. Controlled substances will be handled in accordance with Chapter 21 of reference (b). Each 632, 636, 647 and 687 AMAL block contains a standard issue of controlled substances which must be requested via separate request when requesting AMALs that contain controlled substance line items. MSE HSSs shall draw at least this minimum amount for deployment. Following MSE and MEU Commander approval, and based on projected future operations, additional narcotics, analgesics, benzodiazepines, or other controlled substances may be requested by the MSE RO from MEDLOGCO utilizing Appendix J. Note: Controlled substances that are line items in the 632, 636, 647, and 687 are not included in the AMAL when issued. Controlled substances must be requested via separate request utilizing Appendix J. When a controlled substance request is submitted,



it must be submitted as a package including Appendices K through M.

2. Responsible Officer (RO). The MSE Commanding Officer shall appoint a Navy or Marine Corps commissioned officer, other than a Medical Officer, as the RO for controlled substances (see Appendix K). This officer shall utilize the MEU Medical Planner as the point of contact for all matters pertaining to controlled substances and is responsible for the following tasks:

a. Submit the appropriate requests and ensure the controlled substances pick-up date is as close to the embarkation date as possible, in order to ensure safeguarding of these medications.

b. Ensure controlled substances are stored in a secured and approved container or facility.

c. Maintain prescription forms for all issued control substances.

d. ROs must be present whenever controlled substances are issued.

e. Maintain monthly inventory and destruction reports.

3. The RO shall contact the MEDLOGCO upon return from deployment who will arrange to return remaining/unused controlled substances. At the time of the controlled substances return to MEDLOGCO, the sum of the amount of medication issued on the prescribed forms, the amount destroyed, and the amount remaining in unopened containers must equal the amount that was originally issued prior to deployment.

4. Controlled Substance Inventory Board (CSIB). Each MSE will appoint a board consisting of a minimum of three members, at least one of whom shall be a commissioned officer. Each member shall be appointed in writing by the Commanding Officer of each MSE or by the MEU Commander for the CE. Senior enlisted personnel in the pay grades E-7 through E-9 may serve as members of the CSIB at the discretion of the Commanding Officer.

5. Inventory Periodicity. Inventory of the controlled substances shall be conducted by the assigned CSIB at a minimum of every 30 days (except in cases where combat operations, field exercises ashore or other MEU missions preclude the opportunity and as authorized by the MEU Commander). Documentation of each

inventory must be maintained by the RO for future review and submission to the MEU or MSE Commander and the MEDLOGCO Executive Officer upon conclusion of the deployment.

6. Issue or Prescription of Controlled Substances. Issue (e.g., issue of "Working Stock," not prescription) of controlled substances will only be done with RO approval. Prescription authority of controlled substances from the AMAL blocks shall rest solely with the physicians attached to the MEU CE and MSEs and only for use during the execution of MEU missions, emergencies, field training evolutions and/or as directed by the MEU Commander. Narcotics required for the treatment of patients while embarked aboard ship shall be provided by the respective ship's pharmacy. During combat and field training exercises, the Surgeon for each MSE will determine which narcotics, if any, will go ashore with the cognizant RO. It is the responsibility of the RO to ensure the safe transport, storage, and accountability of such narcotics while in a field environment.

7. Transport of Controlled Substances. The greatest care must be observed when transporting controlled substances. Only the ROs, MSE Physicians, or specifically appointed Corpsmen (those participating in a Forward Command Element (FCE), Sparrow Hawk, Embassy Reinforcement, TRAP, Reconnaissance or other such MEU missions or as directed by the MEU Commander) shall be authorized to carry, maintain, or dispense narcotics or other controlled substances.

8. Loss of Controlled Substances. The MEU Commander shall be alerted immediately via the appropriate chain of command in the event of loss or unaccountability of controlled substances. Loss of controlled substances typically requires a formal investigation in accordance with Chapter 21 of reference (b).

9. Controlled Substance Containers. All opened containers of controlled substances must be destroyed upon conclusion of deployment and will not be returned to MEDLOGCO. A letter of destruction (memorandum with two (2) witnesses, E-7 or above) shall be drafted by the CSIB each time controlled substances are destroyed. This letter must be kept on file by the RO and submitted to MEDLOGCO when unused/unopened controlled substances are returned upon conclusion of deployment.

10. Documentation of Dispense After the Fact. During combat or other contingency missions, drafting prescription forms for issue or dispense of controlled substances at the time of issue may not be possible. In these cases, and as soon as the mission

allows, the individual provider who dispensed or injected the medication shall draft and sign a memorandum that states specifically the amount of medication that was used and the amount that was utilized or destroyed during the combat action. This memorandum will be given to the RO upon conclusion of the mission and will be kept on file by the RO for future review and to provide a copy to the MEDLOGCO Company Executive Officer upon conclusion of the deployment.

**6A006 - SECTION 6 - CLASS VIII RESUPPLY (GARRISON AND DEPLOYED)****6A006-1 GARRISON SUPPLY SUPPORT.**

1. Supply Requisitions. MSEs are required to order their own standard stock NSN medical supplies except as follows.

a. The CE and ACE HSSs will submit requests for their standard NSN supplies to the MEU S-4 for processing.

b. Items needed for MEU-wide use (i.e. influenza vaccine, or vehicle bags) having NSNs will be ordered by the MEU CE HSS and issued upon receipt.

2. Open Purchase. Open purchase requests for non-AMAL/ADAL and/or non-NSN supply or equipment requests shall be submitted by the MSE's HSS to the MEU CE HSS utilizing the form in Appendix N. The MEU Surgeon or Medical Planner will review the request and recommend approval for purchase to the MEU Supply Officer. If a suitable substitute is found in the NSN system, the MSE is expected to order that item using its own funds unless a suitable justification is presented.

3. AMALs/ADALs. AMAL/ADAL sourcing will occur per Chapter 5 of this SOP. MSE HSSs are responsible for keeping the MEU Surgeon and MEU Medical Planner abreast of the status of their own open purchase (supplemental requests), AMALs/ADALs, equipment, controlled substances and other supply requests.

**6-2 DEPLOYED SUPPLY SUPPORT.**

1. Deployed Class VIII support must be coordinated very early in the pre-deployment cycle. Requisitions for non-standard AMAL/ADAL items (vaccinations, medications, etc.) while deployed to Pacific Command (PACOM), Africa Command (AFRICOM) and Central Command (CENTCOM) AORs are coordinated through MEU Medical Planner who can get access to the United States Army Medical Material Command-Pacific (USAMMC-P) website. Note: The USAMMC website requires an AKO account. Thus, requests for an AKO account through an Army sponsor must be initiated prior to E-240. Supply requests are processed from the MSEs via the MEU Medical Supply Tech and S-4 Supply. Supplies are delivered to the ship during Replenishment At Sea (RAS).

2. If the MEU is committed ashore in the CENTCOM AOR, the local Class VIII Supply Support Activity (SSA) should be utilized. It is the responsibility of the MEU Medical Planner to set up Class

VIII resupply support from the forward deployed SSA or servicing medical logistics support unit.

3. Additional medical logistics assistance is available for resupply of AMAL/ADAL specific and non-specific items. The MEU Medical Planner will coordinate with the MEU S-4 and/or Supply Officer who will contact the Material Distribution Company (MDC) to request a "deployed RUC." The MEU then notifies the medical logistics support unit of the deployed RUC. As equipment and supplies are received, the servicing medical logistics support unit will ship the material to the MEU.

4. Finally, as a last resort, resupply can be achieved through existing ship supply system. Typically, the MEU can order items at the same time as ship's company (i.e. seasonal influenza vaccine). Then, the MEU S-4 Supply section transfers funds to the ship's account after coordination with the ship's Supply Officer for these transactions.

## CHAPTER 7

EMBARKATION

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## CHAPTER 7

EMBARKATION

7000. GENERAL. Embarkation planning and execution can be a complex undertaking. Trained and qualified personnel must be available to perform the host of embarkation duties. Assigning personnel must be carefully done, during deployment preparations, execution, and redeployment. Due to the nature of deploying MEUs, embarkation readiness is a fundamental ingredient in the overall combat readiness and it is essential that every unit down to the battalion/squadron level has an embarkation officer, Team Embarkation Officers and assistant (TEO/A) assigned at the beginning of the preparation phase. This Chapter is designed to clarify and add emphasis to doctrine, existing Navy/Marine Corps publications and procedures gained through the experience of decades of MEU deployments.

1. Embarkation Personnel Assignments

a. The MEU Commander shall appoint a Commander of Troops (COT) in writing for each ship.

b. The COT, in turn, will assign a TEO. He will also assign a Billeting Officer, Laundry Officer, Mess Officer, and any other necessary billets that are required in the troop regulations for the ship.

c. The MEU Mobility Officer shall function as a Group Embarkation Officer and shall have cognizance over MSE Embarkation Officers and Team Embarkation Officers. MSE Embarkation Officers may function as TEOs, but this should be avoided to allow these Embarkation Officers to focus on embarkation/debarkation of their respective MSE.

2. Duties and Responsibilities

a. Commanding Officers. Commanding Officers are directly responsible for the embarkation readiness of their units. The following requirements are essential in the proper management of a unit's embarkation program:

(1) Assignment and training of personnel in embarkation.

(2) Knowledge of embarkation techniques and procedures to include the handling, transportation and stowage of various types of cargo.

(3) Knowledge of procedures in the surface movement of cargo from unit areas to/from Aerial and Sea Ports of Embarkation/Debarcation (APOE/D's and SPOE/D's).

(4) Familiarity with facilities at A/SPOE/D's.

(5) Familiarity of embarkation personnel with the general characteristics and capabilities of Air Mobility Command (AMC) Strategic Cargo Aircraft, commercial passenger/cargo aircraft, and amphibious ships.

(6) Special training and knowledge of procedures for handling, transportation, and storage of hazardous material/cargo.

(7) Knowledge of processes and procedures associated with Force Deployment Planning and Execution (FDP&E) in support of Joint Operation Planning and Execution System (JOPES) and development of Time Phased Force Deployment Data (TPFDD).

b. MEU Mobility Officer. The MEU Mobility Officer maintains cognizance over all MSE Embarkation Officers and TEO's and provides overall supervision of all loading and unloading activities within the MEU. He also advises and assists in the planning and execution of embarkation operations. The MEU Mobility Officer will:

(1) Keep the MEU Commander informed of the state of embarkation readiness within the MEU, as well as effect and maintain liaison with higher and adjacent headquarters.

(2) Assist the MEU S-3 in the development of Organization for Embarkation and Assignment to Shipping (OEAS) in support of the Landing Plan.

(3) Arrange for staging areas and port services at the APOE/SPOE. This will be accomplished via a Logistics Support Request message (LSR) that must be submitted to I MEF G-4/MDDOC 30 days prior to when services are needed.

(4) Consolidate requirements for Material Handling Equipment (MHE), Container Handling Equipment (CHE), Motor Transport, and any other equipment/services required at POE/D. Submit requirements via the Transportation Capacity Planning Tool (TCPT) at a minimal of 14 working days prior to movement.



(5) Consolidate transportation requirements for personnel, supplies and equipment to/from POE/Ds. Submit Transportation of Personnel (TOP) and Transportation of Things (TOT) requirements via the Transportation Capacity Planning Tool (TCPT) at a minimal of 14 working days prior to movement.

(6) Effect and maintain liaison with appropriate PHIBRON Combat Cargo Officer (CCO) and CCO's onboard assigned ARG ships.

(7) Supervise all MSE and TEOs in the accomplishment of their duties by hosting coordination meetings and making proper liaison visits to each unit and ship.

(8) Assist MSEs in embarkation matters.

(9) Function as the Unit Embarkation Officer for the MEU CE, conduct periodic inspections, and ensure that all equipment is properly prepared for embarkation.

(10) Maintain an updated turnover file and desktop procedures.

(11) Consolidate all requirements for the handling, transportation, and storage of hazardous materials/cargo.

(12) In coordination with the PHIBRON CCO, collect, consolidate, review and distribute to each Embarkation Team TEO the embarkation requirements/data (personnel, supplies and equipment) for the Naval Support Element(s) assigned to be embarked onboard their respective ship.

c. MEU Embarkation Chief. The MEU Embarkation Chief is directly responsible to the MEU Mobility Officer for embarkation matters. He will:

(1) Assist the MEU Mobility Officer in the scheduling and conduct of cargo/vehicle inspections for the MEU CE and all MSEs prior to deployment.

(2) Provide assistance to staff sections of the MEU CE and MSEs in all matters pertaining to embarkation.

(3) Assist the MEU Mobility Officer in the consolidation of all requirements for transportation, MHE, or other equipment required at POE or unit area for embarkation or debarkation of MEU units.

(4) Provide other assistance as necessary to the MEU Mobility Officer in the performance of his duties.

(5) Maintain an updated turnover file and desk top procedures.

d. MEU Embarkation NCO. The MEU Embarkation NCO is directly responsible to the MEU Mobility Officer for embarkation matters. He will:

(1) Maintain the MDSS II data base (i.e. Unit Deployment List (UDL)) for the MEU CE and merge all MSE and Ship Embarkation Teams in the Integrated Computerized Deployment System (ICODES) program.

(2) Assist the MEU Mobility Officer in the preparation of all embarkation reports.

(3) Ensure that corrections to the MDSS II data base provided by the MEU CE staff sections and MSEs are current and complete, and that the appropriate changes are made in MDSS II and ICODES as plans are refined.

(4) Provide assistance to MEU CE staff sections regarding tactical marking of vehicles/equipment and ensure that all marking is correct.

(5) Ensure that all embarkation reference material is complete and current.

(6) Ensure that the proper materials (i.e., waterproof paper, banding materials, paint, stencils, etc.) are on hand at all times in order to maintain a high state of embarkation readiness.

(7) Maintain an updated turnover file and desktop procedures.

e. COT. The COT is directly responsible for the proper embarkation of personnel, supplies and equipment on the assigned ship. The COT will be guided in the performance of their duties by the MEU Commander, MCRP 4-11C, MCRP 4-11.3G and the current regulations for the assigned ship (see Paragraph 7003).

g. Team Embarkation Officer (TEO). The TEO is the direct representative of the COT for the proper embarkation of personnel, vehicles and equipment assigned to their ship. A

close and continuous relationship throughout the work-up, planning and execution phases with the ship either through the Combat Cargo Officer or the ship's First Lieutenant is essential to successful embarkation operations. A detailed list of duties are contained in Joint Pub 3-02.2, MCRP 4-11C and MCRP 4-11.3G. The following additional guidance applies:

- (1) Submit embarkation data in a timely manner when requested by higher headquarters.
- (2) Keep the MEU Mobility Officer advised of embarkation readiness.
- (3) Act as the direct representative of the COT for the embarkation and debarkation of landing force personnel, supplies, and equipment.
- (4) Ensure that embarkation personnel are properly informed of their duties and properly trained to accomplish those duties.
- (5) Be further guided in the performance of their duties by the MEU Mobility Officer, and the current troop regulations for their respective ship.
- (6) Ensure that embarkation personnel are guided in the performance of their duties by the MEU Commander, current troop regulations, and the Ship Loading Characteristics Pamphlet (SLCP).

g. Combat Cargo Officer (CCO). On LHD, LHA, LPD, and LSD-49 (cargo variant) class ships, the CCO functions as a special staff officer to the Ships Commanding Officer under the direct cognizance of the Executive Officer. A detailed list of duties are contained in Joint Pub 3-02.2, MCRP 4-11C and MCRP 4-11.3G. The following additional guidance applies:

- (1) Coordination with Landing Force units and appropriate department heads in the preparation and execution of plans for the embarkation or debarkation of the Landing Force as well as the billeting and messing requirements.
- (2) The CCO is not responsible for coordinating the handling of cargo, operating cargo handling equipment, or the cargo safety and security while equipment is staged in marshaling areas at the SPOE/D.

(3) The LSD-41 Class (non-cargo variant) do not have a CCO, and therefore the Ship's First Lieutenant is responsible for combat cargo operations.

(4) Refer to the ships specific published Troop Regulations for additional duties associated with the CCO.

h. First Lieutenant. A detailed list of duties are contained in Joint Pub 3-02.2, MCRP 4-11C and MCRP 4-11.3G. The First Lieutenant will be responsible for the following additional responsibilities:

(1) All authorized cargo and vehicle loading assemblies are on hand and serviceable.

(2) All vehicle and cargo spaces are ready to accept landing force supplies and equipment.

(3) All MHE, elevators, and conveyers are in safe working order.

(4) All cargo is handled properly with cargo handling equipment.

(5) All cargo is stowed properly for sea.

i. Amphibious Squadron (PHIBRON) CCO. The PHIBRON CCO functions as a special staff officer to the PHIBRON Commander as the point of contact in all matters concerning embarkation. Typically a commissioned limited duty officer qualified in the Mobility field, the PHIBRON CCO represents the link in the chain of command between the MEU and the ships of the ARG. It is essential that the MEU Mobility Officer maintain close liaison with this officer. The CCO will also represent the ships when embarkation matters arise concerning the entire ARG. The PHIBRON CCO should be the central point of contact for collecting, consolidating, and forwarding to the MEU Mobility Officer all embarkation requirements for the Naval Support Element (NSE). A detailed list of duties are contained in Joint Pub 3-02.2, MCRP 4-11C and MCRP 4-11.3G.

j. Readiness. Embarkation readiness is not solely the responsibility of those personnel assigned embarkation duties, but is the responsibility of all members of a unit. Maintenance and accuracy of embarkation data, proper preparation and marking of supplies and equipment, and accomplishment of necessary

individual embarkation matters all require the attention of every member of each MEU.

### 3. Training

a. Formal embarkation training courses such as Intermediate Logistics Embarkation Course (ILEC), Advanced Logistics Mobility Course (ALMC) and Amphibious Ship-Load Planners Course (ASLCP) are conducted by Marine Corps Combat Service Support School, Camp Johnson, NC for officers, SNCOs, and NCOs filling embarkation billets. Automated Information Systems (AIS) training (i.e. MDSS II and Integrated Computerized Deployment System (ICODES)) is conducted by EWTGPAC for both officers and enlisted personnel. It is essential that MSE Embarkation Officers and TEOs, at a minimum, are school trained.

b. All commanders should ensure that subordinate units conduct periods of instruction to supplement formal schooling. This instruction should be designed to present the basic principles of embarkation responsibilities, life aboard ship, and the use of LOGAIS and Automated Information Technology (AIT) equipment.

c. It is imperative that during planning for embarkation, all embarkation officers along with their assistants be relieved of any additional duties to concentrate on embarkation duties.

### 7001. EMBARKATION PLANNING

#### 1. Ship's Loading Characteristics Pamphlets (SLCP)

a. SLCPs are provided by amphibious warfare ships to assist the landing force in embarkation planning. These pamphlets contain the ship's military lift characteristics in ready reference format and are based on the data in the ship's booklet of general plans, and the ship's present configuration as modified by authorized alterations. It will contain information on berthing areas, cargo stowage areas, and vehicle stowage areas, complete with planning figures and diagrams of those areas. It provides detailed characteristics for loading of amphibious ships.

b. Each naval ship has regulations for embarked troops. These regulations are published by each ship as a ship's instruction and are reviewed and approved in the same manner as the ship's loading characteristics pamphlet.

c. Procurement of SLCPs is the responsibility of the MEU Mobility Officer. He will obtain necessary copies early in the planning phase from the PHIBRON CCO or other agencies.

## 2. Pre-Embarkation/Debarcation Shipboard Accommodations Inspection Report

a. The COT, or his designated representative(s), will conduct the Pre-Embarkation Shipboard Accommodations Inspection Report (PESAIR/DSAIR) of landing force spaces; accompanied by the ship's Commanding Officer or designated representative(s), regardless of length of time embarked aboard ship. This inspection will be conducted 30-45 days prior to embarkation for exercises, and 60-75 days prior to embarkation for scheduled deployments, using the inspection criteria contained COMMARFORPACO 4621.1B Appendix A. It is recommended that the COT, or designated representative(s), receive copies of the most recent Zone Inspection Discrepancies List (ZIDL) from the ship preceding the inspection.

b. See COMMARFORPACO 4621.1B for the routing and timeline of the inspection results.

## 3. Organization For Embarkation/Assignment to Shipping (OEAS)

a. The ship mix will have a significant effect on where certain units (i.e. artillery) or cargo (i.e. Class IX block) will be stowed during the first at-sea period. Also, the basic concept of operations for the possible contingency will have to be incorporated into these decisions. Units, equipment and initial supplies will be loaded in such manner as to be available for unloading in the predetermined order, however maintaining unit integrity is always a consideration, but not a requirement.

b. An initial assignment to shipping should be determined early enough so that embarkation planning can begin. When the final decisions have been made, the MEU will submit an OEAS message to the PHIBRON as soon as final organization is completed prior to deployment. An example of an OEAS message is contained in COMMARFORPACO 4621.1B.

4. Embarkation Planning Conferences. Generally, prior to an exercise and deployment, the ARG/MEU will host several embarkation planning conferences. The IPC will likely have the most significant impact on the initial embarkation of the MEU for deployment. This conference will usually be held at some

point after the preliminary assignment to shipping and other fundamental decisions have been made. TEOs will attend and have their first opportunity to present initial load plans for approval. The IPC provides the opportunity to resolve relocating of units, personnel and equipment to best accommodate the landing plan or resolve space limitations. The FPC is conducted much the same as the IPC, except that at this point most major issues have been settled and only times specific to the up-coming exercise/deployment need to be resolved. This conference may be the last opportunity prior to the exercise/deployment to have representatives from all units concerned interfacing with each other.

6. Embarkation Plans and Orders. Embarkation plans and orders shall be prepared IAW Joint Pub 3-02.2.

7. MDSS II

a. The requirement for all Operating Force units to maintain current and accurate embarkation information is essential for establishing a satisfactory state of readiness. MDSS II is an automated data processing system which provides convenience, accuracy and speed for the maintenance and reporting of all embarkation information.

b. The MDSS II Garrison Data Base and Unit Deployment Lists (i.e. UDL PEX Files) are maintained by the MSE embarkation NCOs. Changes to the data base will be forwarded by each sections' embarkation clerk to the embarkation NCO in a timely manner in order to maintain an accurate data base for embarkation readiness.

c. TEOs will merge unit PEX Files into a Team Embarkation Plan UDL. This should account for all of the personnel, cargo, vehicles and equipment to be loaded onto their particular ship. The MEU CE will frequently require updated MDSS II information for the ships, with special attention to hazardous material/cargo.

8. Integrated Computerized Deployment System (ICODES)

a. ICODES is a logistic software application ship load-planning tool that utilizes intelligent software in a human-computer collaborative mode to assist the TEO in the loading of ships. ICODES provides convenience, accuracy and speed in loading of ships, production of a ship loading diagram and cargo, vehicle and equipment reports.

b. TEO will be prepared to submit plans and data requested at any time to include a Ship's Cargo Manifest, Personnel, Supplies and Equipment Report (PS&ER) and/or a Unit Personnel and Tonnage Table (UP&TT) located under ICODES standard reports.

c. The ICODES Users Manual and Help file provide detailed instruction on the implementation and use of the ICODES. TEOs will be provided with training from one of the formal learning centers (e.g. Expeditionary Warfare Training Group Pacific (EWTGPAC)).

9. Coordination Between Embarkation Personnel. Due to the complexity of the embarkation, it is necessary that MSE Embarkation Personnel to conduct liaison to resolve issues that equally effect more than one unit or ship. As an example, the BLT may have personnel, supplies and equipment loaded aboard a ship that is assigned to the CLB TEO. The BLT Embarkation Officer must provide MDSS II data and other essential information to the CLB TEO. At the same time, however, the BLT Embarkation Officer must coordinate the transportation and other requirements to support the loading of their unit's personnel, supplies and equipment in conjunction with the schedule provided by the TEO of that ship. Depending on the assignment to shipping, the landing plan, and available space, personnel, supplies and equipment belonging to a unit may have to be loaded aboard another ship disrupting unit integrity. Although every effort must be made to avoid splitting personnel from their assigned equipment, this may not always be possible. Under these circumstances, it is absolutely essential for both Embarkation Officers to develop a close working relationship. Instances involving the assignment of responsibility for equipment and maintenance of that equipment or personnel that has been split from their parent unit, and cannot be resolved by the MSEs, should be brought to the attention of the MEU staff for resolution.

10. Logistics Support Requests (LSR). Once the assignment to shipping and initial loading dates are known, the MEU CE will Submit a consolidated LSR requesting Port Services (i.e. MHE/CHE Staging Areas ect.). The LSR will be submitted by message to the I MEF G-4, MAGTF Deployment Distribution Operations Center (MDDOC) NLT 30 days prior to the first support date. I MEF G-4, MDDOC will forward the message to Navy Supply Fleet Logistics Center San Diego (NAVSUP FLCSD) NLT 25 days prior to the first support date.



11. Transportation/MHE Requirements. Requirements for transportation to/from POE/D and MHE shall be submitted to CG, I MEF G-3 MAGTF Movement Control Center (MMCC) via Transportation Coordination Planning Tool (TCPT) NLT 14 days prior to the predeployment exercise or deployment itself. I MEF MMCC will consolidate all requirements for Transportation of Personnel (TOP) and Transportation of Things (TOT).

12. MAGTF Movement Control Center (MMCC)

a. I MEF G-4 MDDOC will establish and maintain a MMCC to source, coordinate and control transportation of personnel, cargo and vehicles to the POE/D. The MMCC will control all convoy schedules and movement. The MMCC will publish a movement schedule to establish coordination. The MEU CE will monitor the movement of all elements and activate the Unit Movement Control Center (UMCC) to control internal movement.

b. A Port Opening and Transportation/MHE meeting will be held between the MMCC, MEU CE, and MSEs prior to movement to discuss the movement schedule and requirements. The Initial Planning Conference (IPC) will be held 30 days prior to the first scheduled transportation requirement. With subsequent meetings for a Mid and Final Planning conference held respectively 23 and 14 days prior to the first scheduled movement.

13. Formal Load Plans

a. Prior to sailing for actual deployment, the MEU CE will mail or hand carry final load plans to appropriate agencies along with submitting an electronic copy of the Load Plan (i.e. ICODES ship diagram load plans and LOGAIS (MDSS II UDL)). A final load plan package consists of the following:

(1) Cover page prepared by the TEO listing his ship and embarkation team. It is also signed by the Embarkation Team Commander and Commanding Officer of the ship.

(2) MDSS II Data (UDL).

(3) ICODES hold and deck diagrams.

b. Copies of final load plans will be mailed or hand delivered by the MEU CE to the following agencies:

(1) COMMARFORPAC two copies.

(2) CG I MEF five copies.

(3) COMPHIBRON three copies.

(4) TEOs retain one copy. Those agencies above with access to a ICODES (or LOGAIS machines) will require only a DC with electronic files (or export from LOGAIS and ICODES) to fulfill the data requirement. The ship and PHIBRON need only receive a Ship's Cargo Manifest, load plans and the UP&TT printout from ICODES.

c. The TEO will submit the appropriate number of copies in a timely manner to meet this requirement.

d. Once signed, no changes are authorized without the approval of the ship's Commanding Officer and the Embarkation Team Commander.

#### 14. Stowage of Landing Force Training Ammunition

a. The stowage of Class V(W) Landing Force Operational Reserve Material (LFORM) is monitored and coordinated by I MEF G-4, the Naval Weapons Station (NWS) Fallbrook, Marine Corps Liaison Officer, the PHIBRON, and the ships themselves. However, the MEU must make liaison with the ships to ensure adequate storage space is available for each ship's respective Landing Force training ammo package. The MEU will work closely with the ship's CCO or First Lieutenant to determine available stowage space. Compatibility of ammunition classes (Coast Guard Class) will play a major role in how much and what type of ammunition may be stowed in a particular area.

b. The storage of Class V(A) MLA (Mission Load Allowances) is monitored and coordinated by COMPACFLT, PHIBRON, COMNAVSURFPAC, COMMARFORPAC and the Ship's Weapon Department. Per COMNAVSURFPAC INST 4080.1, Compatibility of Ammunition, the availability of ordnance items and Net Explosive Weight (NEW) will play a major role in how much and what type of ammunition may be included and stored in the MLA.

15. Embarkation Milestone Checklist. COMNAVSURFPACINST 5400.15 contains a milestone checklist with the majority of significant events that apply to elements of the MEU. It is not intended to be all inclusive. Milestone dates are considered to be target dates for orderly preparation for deployment. Since completion of many events is dependent upon completion of previous events, each milestone which is not completed on time must be reported

to the MEU CE with the reason for non-completion and a new target for completion. This checklist does not address pre-deployment exercises (e.g. PMINT).

#### 16. Combat Loading

a. Definition. Combat Loading is defined in Joint Pub 3-02.2, Joint Doctrine for Amphibious Embarkation.

b. Adjustment of Combat Load. This type of loading will be used when departing SOCAL or when departing a port where equipment had been off-loaded. Load plans should be analyzed and appropriate adjustments made to support the landing plan during scheduled inport periods or the load re-configured during back-load from an exercise. Adjustments to the load plan to support exercises must not impact on the ability of the MEU to execute landing plans for actual contingency missions.

#### 7002. PREPARATION AND MARKING OF SUPPLIES AND EQUIPMENT

1. Supplies and equipment will be marked in accordance with the current MCRP 4-11.3G Unit Embarkation Handbook. Deviation in location, size, and/or colors is not authorized. Deviation in location, size, and/or colors is not authorized.

2. Only those boxes, containers, pallets and crates used for embarkation will be marked per this Order. Garrison property or other types of containers not to be embarked will not be marked.

3. Tactical Markings. This standardized marking system for vehicles, equipment, pallets, and containers identifies the owning organization, general contents, stowage location, size, weight, and, when required, source and destination of the equipment and cargo. UIC markings identify organizational ownership, the MEU Command Elements UICs are as follows

11 MEU CE - 20177

13 MEU CE - 20173

15 MEU CE - 20310

#### 7003. COMMANDER OF TROOPS (COT)

1. Purpose. Provide information and responsibilities relative to the duties of the COT during preparation for embarkation and some insight into the myriad duties and responsibilities while deployed. Control and supervision of embarkation, life aboard ship, and debarkation of troops is dependent upon constant

liaison and close cooperation and is key to a successful deployment. Refer to MCRP 4-11.3G Unit Embarkation Handbook 4-11C, Combat Cargo Operations Handbook and ship specific published Troop Regulations for additional duties associated with the following duties and responsibilities while assigned as the COT.

2. Policy. The COT will make necessary arrangements with the Commanding Officer of the ship relative to embarkation, including assignment of Landing Force spaces, space for messing, and other administrative matters.

3. Assignment of COT. The senior troop commander of the organizations embarked on each amphibious ship will usually be designated in writing by the MEU Commander as the COT.

4. Command Relationships

a. Relationship to Ship Commanding Officer. The COT is responsible to the Ship Commanding Officer for execution of the orders, instructions, and regulations by all embarked Landing Force personnel.

b. Relationship to the MEU Commander. From time to time, the MEU Commander will provide his guidance to the COT.

5. Assignment of Liaison Officer/Collateral Duties. Each ship publishes troop regulations for embarked units which contain collateral duties that will be assigned by the COT. Some of these include: TEO, Messing Officer, Billeting Officer, Laundry Officer, OIC of Ship's Platoon, and Sanitation Officer. Troop regulations vary; additional collateral duties may be required.

6. Messing. The COT is responsible for the proper messing of all Landing Force units. The COT assigns a Messing Officer to ensure all messing functions run smoothly. Specific duties may include but are not limited to:

a. Ensure the proper augmenting force of cooks/messmen, etc. are provided by embarked units. The appropriate ratios are specified in the troop regulations.

b. Coordinate with ship's Mess Officer for the scheduling of meal hours, control procedures, late meals, and meal passes.

c. Act as wardroom treasurer if necessary to collect mess bill payments for embarked Landing Force officers.

d. Assigned as Troop Mess OIC for Enlisted Mess, CPO Mess, and Wardroom Mess.

7. Billeting. The COT must assign a Troop Billeting Officer to coordinate with the ship's CCO/Billeting Officer for the billeting of Landing Force personnel. This Officer will:

a. Publish a billeting plan for all Landing Force personnel.

b. Assign a berthing compartment NCOIC.

c. Ensure linen is properly issued for each berthing compartment and stateroom.

d. Be prepared to billet NSE augmentation personnel, or other personnel in troop space if so directed by higher authority.

8. Laundry. The COT will appoint a Laundry Officer to ensure proper laundry service to the Landing Force. Additional personnel will also be assigned as prescribed in the troop regulations. Specific duties may include but are not limited to:

a. Coordinating with the ship for proper operation of laundry and dry cleaning equipment.

b. Ensure that the proper amount of prescribed personnel are provided.

c. Coordination of scheduling of laundry services for all Landing Force personnel.

9. Health and Sanitation. The COT will appoint either a Medical Officer or a senior Corpsman from the Landing Force to be the Sanitation Officer. Specific duties may included but are not limited to:

a. Prior to embarkation, inspect all troop berthing compartments, heads, galleys, and sculleries with the ships Medical Officer.

b. Conduct routine sanitation inspection of all troop spaces.

#### 10. Preparation for Loading

a. MDSS II Data. The COT will ensure that the TEO prepares and constantly updates MDSS II data and that it is submitted to the Embarkation Officer or his representatives in a timely manner.

b. Formal Load Plans. The COT will review and sign the formal load plans and submit them to the ship's Commanding Officer for signature prior to being submitted to the MEU Mobility Officer.

c. Embarkation Roster. The COT will prepare an Alpha roster of all Landing Force personnel to be embarked. This roster must be submitted to the ship's CCO prior to embarkation.

d. Hazardous Material/Cargo. The COT will review and sign the separate manifest of hazardous materials/cargo that is submitted to the CCO/Ship's First Lieutenant, ship's HAZMAT Officer and MEU Mobility Officer.

#### 11. Office Space Aboard Ships

a. Assignment of Office Space. Allocation of office space aboard each ship is the responsibility of the COT. Careful screening of all equipment and supplies is essential at all levels of the unit to ensure office space is assigned based on actual need. The COT may deviate from section designations of office space on the SLCP and compartment labels to ensure this is carried out in the most efficient manner. The COT will publish the assignment of all spaces. The MEU CE will be aboard the command ship (normally LHD or LHA) and has a significant requirement for troop/office space with a high density of senior officers. The COT on the command ship will present the plan for allocation of troop space to the MEU Commander for approval prior to the inspection.

b. Recognition of Troop Space. Due to the possible lack of office space aboard some ships resulting from out dated design or the load plan, it may be necessary to convert troop berthing space to conduct office/administrative functions. Early and close liaison between the COT and the ship's CO is essential. Although a space may be designated as troop space in the SLCP, conversion of such space from other than its intended purpose must be approved by the ship's CO. In such instances that spaces have been converted, the capability must exist to return that space to its original configuration within 48 hours.

c. Ship's Furniture. Landing Force units should refer to ships regulations and coordinate with the ship's CCO for movement of office furniture from one compartment to another aboard ship.

## 12. Cleanliness of Space

a. The COT is responsible for the cleanliness and habitability of working space, living compartments, washrooms, heads, holds, hatches, deck spaces and ladders. Coordination to obtain cleaning gear must be made with the ship's cleaning gear issue organization (typically Deck Department).

b. Sufficient cleaning details shall remain on-board during the final debarkation (except during actual combat) to clean assigned areas. A final inspection by the COT and the ship's Executive Officer or his representatives shall be made before cleaning details are secured.

13. Inspections. Landing Force compartments should be inspected daily by the COT or the Executive Officer. This inspection may be held in conjunction with inspections held by the ship. The inspecting officer should inspect each compartment for the following:

- a. All bunks are made and secured.
- b. Decks and bulkheads are properly policed.
- c. Ventilation systems are operating properly.
- d. All equipment is properly stowed and secured as to prevent damage to the ship or the equipment.
- e. Heads and showers are in proper police and functioning.
- f. That there is no deliberate defacing of bulkheads or fixtures.
- g. The inspecting officer should make a report of all damaged or broken fixtures to the ship's Executive Officer via the COT.

14. Ship's Platoon/Working Parties/Ship's Guard. Refer to JP 3-02.2 for further information on these personnel requirements. The size of the platoon varies, depending upon the type of ship, the number of holds to be loaded, the type of cargo to be

loaded, and the loading schedule. The ship's troop regulations and/or SLCP will state the required number and composition of personnel for these requirements.

15. Emergency Drills. When the alarm is sounded for any general emergency drill, all Landing Force personnel will clear passageways to permit ship's company to reach their stations. Movement will be as fast as safely possible. Traffic should be forward and up on the starboard side, and down and aft on the port side. Refer to the ship troop regulations for additional information on these drills/alarms. Some of the more common drills/alarms are:

- a. General Quarters. All hands to battle stations.
- b. Fire. Reported as to type and compartment.
- c. Man Overboard. Requires an immediate sight muster of all personnel.
- d. Abandon Ship. Details of procedures depend on ship type. The COT is responsible to assign boat teams and disseminate proper information once procedures are established.

#### 16. Life Belts and Jackets

a. Wearing of Life Belts and Jackets. During wartime, and when directed during peacetime, life jackets or belts shall be worn by ship's personnel, Landing Force personnel and passengers when at sea. Commanding Officers of ships may modify this requirement while their vessels are in protected waters where conditions so warrant, while personnel are sleeping or standing watch, or in confined spaces below decks where it would be impracticable; but, life jackets or belts shall be close at hand and ready for use.

b. Care of Life Belts and Jackets. Landing Force personnel must be cautioned not to remove the CO2 cylinders from the life belts and not to waste the CO2 prematurely inflating the belts. Personnel must keep life belts in proper working condition. Life belts are not to be used as a pillow or left underfoot on deck; they must be properly secured when not worn.

c. Life Belts and Jackets During Landing Exercises. When personnel are embarking or embarked in ship's landing craft, helicopters or AAVs they shall wear life jackets or belts. The COT will issue instructions concerning life jackets or belts to



be worn during debarkation and testing procedures. In landing exercises, personnel utilizing landing craft shall drop their life jackets above the high water mark and not carry them inland. Personnel departing the ships via helicopter shall leave life belts aboard the aircraft. Personnel leaving the ship at their final destination after exercise and disembarking over the brow to the pier will leave their life jackets or belts on the bunks, or in other designated locations.

17. Equipment Maintenance While Embarked

a. Vehicles must be wiped down periodically, and first echelon lubrication accomplished at regular intervals. Vehicles should be started periodically, whether stowed on the main deck or in holds. Permission/coordination must be obtained via the ship's CCO prior to starting any vehicles.

b. Guns, mortars, or similar weapons must be kept clean, dry, and where applicable, oiled. Crated weapons must be stowed so that they may be frequently checked.

18. Debarkation Planning. Debarkation from the ship is the responsibility of the COT. Each COT will produce a debarkation plan, complete with a schedule for turnover of all Landing Force spaces, to include Landing Force space inventory and COT/Ship's XO final inspection. It should also include their plan for pre-palletization of cargo. A representative from the COT must be present until debarkation is complete.

19. Required Reports. The following reports have an impact on COT.

a. Sail Report/Embarked Personnel and Material Report (EPMR). The ship's CCO or First Lieutenant will submit required sail reports/EPMR as directed. The COT/TEO will assist the ship's CCO with required information for the EPMR.

b. Visual Inspection of LFORM/MLA. It is the responsibility of COT to visually inspect LFORM/MLA loaded aboard the ship if embarked on a LFORM/MLA carrier; the ACE Ordo should accompany the COT during inspection of MLA. This inspection must be conducted immediately upon embarkation. The LFORM/MLA Inspection message will be released within 48 hours of setting sail. Details for the message can be found in FMFPACO 4080.2E, enclosures (1) and (10).

7004. INSPECTIONS AND REQUIRED REPORTS

1. Inspection of MSEs. The MEU Mobility Officer will conduct an inspection of all MSEs prior to embarkation. This inspection is to ensure embarkation readiness prior to embarkation.

2. Inspection of Command Element. The MEU Mobility Officer is responsible to the MEU Commander for the embarkation readiness of the MEU CE and will therefore conduct periodic inspections of all MEU staff sections.

3. COT Inspections

a. Pre-Embarkation/Debarkation Shipboard Accommodations Inspection. The COT for each ship will conduct a pre-habitability inspection of all Landing Force spaces. This inspection should emphasize cleanliness of living spaces with particular emphasis on fixtures and serviceability of equipment within these spaces. For inspecting Landing Force berthing areas, offices and officer staterooms, the format for Landing Force space inventory/inspection in Appendix H is provided. The inspection will be mutually scheduled between the COT and the ship and should be performed enough time in advance of an exercise or deployment to allow the ship time to correct problems. Upon completion of the inspection, the COT will dual route the inspection report results, within five (5) working days, through the Ship and MAGTF Commanding Officers and up the appropriate Navy and Marine Corps chains of command. The Navy reporting chain of command must include the appropriate ship, PHIBRON/Immediate Superior in Command (ISIC), ESG), and COMNAVSURFOR. The Marine Corps chain of command must include the appropriate ship, MEU/MAGTF headquarters, MEF, and MARFORCOM/MARFORPAC. It must be emphasized that receiving a space in less than satisfactory condition will not be justification for returning the space in the same condition.

4. Reports

a. MDSS II. The MEU Mobility Officer will ask for periodic updates of MDSS II UDLs. TEOs will be prepared to submit accurate and timely data when requested.

b. Loading/Unloading Status Report. During embarkation or debarkation operations in Southern California, when administratively offloading/backloading during deployment, or during Theater Security Cooperation (TSC) exercises, the MEU Mobility Officer will require information concerning the

loading/unloading status of each ship. TEOs will give a Passangers, Vehicles, Containers and Time (PVC-T) report to the MEU Mobility Officer daily on their loading/unloading status. The report should give separate information on personnel, vehicles, and cargo. The format will be disseminated by the MEU Mobility Officer.

c. Embarked Personnel/Material Report (EPMR). JP 3-02.2 requires submission of this report by each ship within 36 hours of each embarkation or debarkation evolution. This report will include all personnel, cargo, vehicles and equipment aboard. This report will normally be prepared by the ship's CCO/First Lieutenant based on input from the TEO. The ship's Commanding Officer of the departing vessel will transmit EPMR via naval message using the format provided in COMMARFORPACO 4621.1B.

## CHAPTER 8

### COMMUNICATIONS

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## CHAPTER 8

COMMUNICATIONS8000. GENERAL

1. This section provides guidance for the planning and employment of MAGTF Communication Systems afloat and ashore in support of I MEF based deploying MEUs.

2. This section also provides guidance to the I MEF CE, and to a lesser extent the MSCs, for assistance in the development and articulation of MAGTF afloat Command, Control, Communications, Computer and Intelligence (C4I) capabilities and the oversight and assistance the I MEF CE must provide on behalf of the MEUs to ensure modern, up-to-date C4I capabilities aboard Navy amphibious ships and supporting platforms.

8001. I MEF G-6 RESPONSIBILITIES

1. Provide Subject Matter Expertise (SME) support for afloat and ashore communications planning to include Systems Planning and Engineering (SPE), Joint Task Force Enabler (JTFE) employment, spectrum management, Communications Security (COMSEC), communications-electronics (CEM) maintenance and equipment fielding.

2. Act as the executive agent for interactions with higher and adjacent headquarters for C4I modernization activities aboard West Coast assigned amphibious platforms. Required actions include:

a. Develop amphibious C4I modernization requirements in consultation with the MEUs and MSCs and conveying those to DC, CD&I as part of the Afloat MAGTF C4I Required Capabilities List (AMC4RC) generation process.

b. In cooperation with Commander THIRD Fleet (C3F) and Commander, Naval Surface Force Pacific (CNSP), supervise I MEF actions to facilitate the Non-Permanent Change (NPC) installation of Marine C4I equipment for each MEU deployment.

c. Monitor and influence the USMC Command, Control, Communications, Computers, Combat Systems Improvement (C5IMP) Baselining Process completed via the C5I Modernization Process and promulgated as Ships Change Documents (SCD).

d. Attend and/or provide input to all applicable Navy/Marine Corps C5I/C4I related boards and working groups including but not limited to the Navy C5I Modernization Conference (NMC), MEU Operational Advisory Group (OAG), Naval Integration Board (NIB), Marine Corps Amphibious Advisory Group (MCAAB), and Marine Corps Amphibious Requirements Review Board.

e. Publish and disseminate the C5I Dashboard to track and report on the status of all USMC and Blue-In-Support-of-Green (BISOG) systems and networks.

f. Facilitate MEU participation in the Deployed Group Systems Integration Testing (DGSIT) process for Afloat and Ashore systems and networks.

#### 8002. COMMUNICATIONS OFFICER (S-6) RESPONSIBILITIES

1. The MEU S-6 is a principal staff officer whose functional responsibilities include the planning, coordination, and supervision of all aspects of the MAGTF Communications System (MCS) afloat and ashore. The MEU S-6 will be guided by the functions outlined in the current version of MCWP 3-40.3 MAGTF Communications System, MCRP 3-40 series, and CJCSM 3320 series, and CJCSM 6510 series.

2. In addition to the duties prescribed in the references, the MEU S-6 will perform the following:

a. Plan for the phasing of the MCS aboard the shipboard environment, for the phasing of communications capabilities ashore, and for the concept of employment for the communications detachments in support of MEU operations.

b. Coordinate with appropriate agencies (DISA, MEF G-6) for entry into the tactical Defense Information System Network (DISN) via Standard Tactical Entry Point (STEP) Sites, teleports, and Fixed Regional Hub Nodes (FRHN) in support of operations ashore.

c. As required, coordinate joint and combined network information exchange requirements to include Combined Enterprise Regional Information Exchange System (CENTRIXS), SIPR-REL, Battlefield Information Collection and Exploitation System (BICES), JSOC Information Automated Network (JIANT), and other applicable SOF, joint, and coalition network enclaves.

d. Supervise the integration of Communications Security (COMSEC) and cryptographic planning into joint and combined operations.

e. Manage radio frequency assignments to include requesting frequencies from appropriate agencies and assigning frequencies to subordinate units. Provide inputs to Amphibious Task Force/Amphibious Force (ATF/AF) Operations Task (OPTASK) Communications (COMMS), Satellite Access Requests (SARs) and Global Broadcast System (GBS) Mission Request (GMR).

f. Supervise communications training programs for the MEU CE to include off-cycle training, Pre-Deployment Training, and sustainment training while deployed underway.

g. Develop, publish and distribute the Communications Electronics Operating Instructions (CEOI) for all MEU elements and ensure coordination and de-confliction with Naval OPTASKCOMMS messages.

h. Develop, publish and distribute the C4 annex (Annex K) for MEU OPLANs/OPORDs.

i. Draft communications guard shift messages for MEU CE ensure coordination with Navy PHIBRON N6 and Shipboard C5I Department.

j. Supervise all aspects of CEM maintenance afloat and ashore ensuring coordination and integration with MEU S-4 and Naval Logistics agencies.

k. Coordinate with ESG-3 Marine Communications Detachment (MARCOMDET) to conduct an operational inspection and transfer of ownership of all Landing Force communication systems aboard the amphibious ships. The results will be sent via message as the Preliminary Assessment (PA) of assigned ARG Shipping.

l. Coordinate with I MEF G-6 for all pre and post deployment garrison network preparation activities to include SIPR switch/port de-activation and re-activation prior to deployment and upon return.

m. As required, coordinate with MCB Camp Pendleton base telephone agency for activation, de-activation installation, and cancellation of DSN and commercial phone services prior to deployment and upon return.

8003. COMMUNICATIONS PERSONNEL

1. CE. The MEU CE T/O is 4916B and lists the following personnel for the S-6 section: S-6/Comm Officer (Maj/0602), Assistant S-6 Officer (1stLt/0602), Communications Chief (MSgt/0699), Information Security Technician (GySgt/0681), Cyber Security Technician (1 SSgt/0689, 2 Sgt/0689), Spectrum Manager (SSgt/0648) and Cyber Network Operator (LCpl/0651).

2. Communications Detachments. The 9th Comm Bn T/O for MEU Communications Detachment is 4886C. This includes a Joint Task Force Enabler detachment and a Communications Detachment. These personnel shall report IAW Chapter 1, paragraph 1008.2.a.(3).(a).1 of this Order.

a. Communications Detachment. The Communications Detachment provides a supported MEU CE with radio, cyber, and electronic maintenance enablers to support the planning, installation, operation, and maintenance of all afloat and ashore communications requirements. This includes providing voice and data over single channel radio covering the spectrum from HF to UHF. Additionally, the communications detachment provides the MEU CE the ability to receive and distribute voice, video, and data via super high frequency (SHF) satellite communication (SATCOM) circuits., and help/service desk support afloat and ashore. A portion of the Communications Detachment is continuously assigned to the MEU CE IAW Chapter 1, paragraph 1008.2.a.(3).(a).1.a. of this order.

b. Joint Task Force Enabler (JTFE). The JTFE is a capability that provides the MEU Commander secure voice, video, and data in a scalable surface or air deployable C4I package. The JTFE is unique in that its small size compared to its robust capability provides the MEU Commander the ability to quickly establish command and control ashore in support of Joint, Interagency, Intergovernmental, and Multinational (JIIM) mission sets.

c. Other personnel augmentation. Personnel requirements in excess of the published MEU T/O and 9th Comm Bn detachments will be assigned in IAW Chapter 2, paragraph 2000.1.b of this order.

3. MEU Support to Shipboard Communications Centers. MEU operations afloat and ashore require intermittent to persistent support by Marines to Navy ships' radio and data communication centers. MEU and MSE S-6 leadership will coordinate with Navy N6/C5I counterparts the appropriate level of support. MEU



support to ship data and radio centers will be delineated as appropriate in MEU/ARG MOUs and MOAs.

#### 8004. COMMUNICATIONS EQUIPMENT

1. MEU Equipment. The MEU T/E augmented with the communications detachment T/E provides the MEU Commander with a robust communication capability to enable C2 of MSEs and communicate across multiple spectrums to higher and adjacent headquarters. Program of Record (POR), Non-POR, and Commercial-Off-The-Shelf (COTS) requirements in excess of the T/E may be authorized by I MEF CG via I MEF AC/S G-6 and procured accordingly through appropriate channels. The I MEF AC/S G-3 and I MEF AC/S G-4 via the I MEF AC/S G-6 controls the distribution of non-T/E excess equipment. Pre-composited (off-cycle) MEUs may be required to re-distribute non-T/E excess equipment as appropriate to support deploying the deploying MEU.

2. Transfer of Equipment. The GCSS-MC Enterprise Automated Task Organization (EATO) process will be utilized for all equipment transferred in support of the MEU. THE EATO process will also be utilized in support of equipment returning to the parent units. The EATO process will be directed in the MEU LOI and is as follows:

- a. MSC identifies EATO transacting personnel.
- b. MSC holds EATO/JLTI coordination meeting.
- c. Losing Unit Identify equipment being transferred.
- d. Losing Unit submits EDL to MSC by serial number.
- e. MSC compiles master spreadsheet.
- f. Losing Unit conduct JLTI with gaining unit.
- g. LSCO provides EATO training.
- h. Losing Unit submits plan.
- i. Losing Unit completes Generate 1348 process.
- j. Gaining Unit conducts Batch PO receipt.
- k. Gaining Unit conducts Service Request Transfer.

1. MSC notifies LSCO GCSS-MC EATO actions are complete.

m. LSCO removes personnel from EATO control group.

3. Shipboard Equipment. Organic shipboard communication equipment to support the embarked force varies by platform. This equipment, which may include but is not limited to VTC, Shipboard Video Dissemination System (SVDS), A/V assets, shipboard telephony, and intercom systems, must be inspected along with PHIBRON N6 and shipboard C5I personnel. Reconciliation of unsatisfactory equipment that is organic to the ship is a Navy responsibility although Marine technical support may be required to support the troubleshooting and repair of equipment.

4. Battery Requirements. Battery requirements should be identified to the MEU S-4 for consolidation. Batteries required to fill contingencies or OPDEP block requirements will be passed to the CLB for procurement. All batteries except lithium batteries (i.e. BA-5590s) may remain mobile loaded aboard ship. Coordination with the ship's Communications Officer and Combat Cargo Officer (CCO) should be made to determine the availability of storage for lithium batteries.

#### 8005. INTEGRATED PLANNING AND LIAISON REQUIREMENTS

1. General. Integrated planning and coordination at the earliest opportunity is critical to the success of the ARG/MEU operations at every stage. In concert with this effort, I MEF G-6 and MEU S-6 staff sections will maintain close liaison with Navy PHIBRON N6, C3F N6, ESG-3 N6, MARCOMDET, CNSP, and ships C5I staffs. The above listed organizations form the IMEF/C3F C5I Syndicate and will meet regularly aboard Naval Base San Diego or Camp Pendleton to exchange and communicate joint requirements, equipment availability, and procedures aboard ship in support of deploying ARG/MEU teams.

2. Information Exchange Requirements. Planning and Information exchange requirements amongst the staffs during shipboard visits and liaison meetings include but are not limited to the following:

a. Availability, adequacy, and condition of shipboard communications equipment to support the embarked MEU.

b. Installation of new communications systems and upgrades to existing systems.

- c. Location and organization of troop communication spaces.
- d. Logical and physical network topology diagrams and configuration information.
- e. Current communications equipment lists for the amphibious ships.
- f. Special Operations Forces Liaison Element (SOFLE) communications related equipment and integration required for MAGTF operations afloat.
- g. Shipboard communications center instructions, procedures, and personnel augmentation requirements.
- h. Copies of all official communication guard shift messages including all units for which the ship will assume communication guard.
- i. Access roster requirements and list of personnel to work in the ship's communications center.
- j. Shipboard INFOCON/EMCON policy and procedures.
- k. Exchange MEU and ARG Communications SOPs.
- l. SHF, EHF, and INMARSAT bandwidth allocated in support of the MEU.
- m. Ability of the ships to assume communication/cryptographic guard for embarked LF units.
- n. Establish restoration priorities for ARG/MEU command and control circuits systems.
- o. Draft a MOU for LAN Administration in accordance with COMPACFLT Embarkable LAN Agreement.

#### 8006. CIRCUIT REQUIREMENTS

1. Single Channel. The number and type of single channel radio nets required for the MEU CE will be determined by the nature of the operating environment. The MEU S-6 shall make liaison with all MEU staff sections and MSE S-6 sections to determine communications requirements. The following circuits represent a

minimum recommended requirement for exercise and contingency purposes:

a. LFOC Nets

- |                          |            |
|--------------------------|------------|
| (1) MEU CMD 1            | UHF TACSAT |
| (2) MEU CMD 2            | HF SC/CT   |
| (3) MEU CMD 3            | HF 3G+     |
| (4) MEU CMD 4            | ANW2       |
| (5) MEU CMD 5            | UHF TACSAT |
| (6) AIR MISSION COMMON 1 | UHF        |
| (7) RECON CMD 1          | HF 3G      |

b. Joint Intelligence Center Nets

- |                 |            |
|-----------------|------------|
| (1) MEU Intel 1 | UHF TACSAT |
| (2) LF Intel 2  | HF 3G/ALE  |

c. SACC Nets

- |              |            |
|--------------|------------|
| (1) LF FSC 1 | UHF TACSAT |
| (2) LF FSC 2 | VHF        |
| (3) NGF CNTL | HF         |

2. Retransmission. When necessary, ground and aerial retransmission will be employed to extend the range of line-of-sight (LOS) VHF, UHF, and advanced waveform communications.

3. Link up. Special attention will be paid to radio link-up during operations and exercises. Designated radio nets will be used and the linkup forces will remain in radio contact on these nets until the moving force is in range to establish communication on the stationary forces tactical net. Link up procedures and frequencies will be standardized, rehearsed, and integrated into SOP when possible.

4. CASEVAC/MEDEVAC Communications Planning. Casualty Evacuation (CASEVAC) and Medical Evacuation (MEDEVAC)

communications procedures will be briefed and rehearsed prior to the execution of operations or exercises. During PTP and TSC exercises, coordination must take place between the S-6 and medical planners to ensure contact information for joint, coalition, host nation services, and agencies are detailed in the planning and include all applicable frequencies, phone numbers, and contact procedures.

5. INMARSAT, BGAN, and Iridium. INMARSAT, BGAN, and Iridium terminals should not be used in as primary methods of communication. Their use should be limited to contingency and emergency situations where tactical systems or other commercial systems are either not in place or cannot accomplish the mission.

#### 8007. FREQUENCIES AND CALL SIGNS

1. Frequencies During Pre-Deployment Training. MEUs shall coordinate with the I MEF G-6 Spectrum Manager for all operational spectrum requirements. Frequencies to support the MEU's Pre-Deployment Training Program (PTP) frequency requests shall be in accordance with the I MEF G-6 Spectrum Support Policy.

2. Frequencies During Deployment. Frequencies required to support MEU WESTPAC deployments, will be requested through the PHIBRON of the attaching Amphibious Ready Group (ARG). USMC MEU spectrum managers will coordinate Landing Force spectrum support via the Expeditionary Strike Group (ESG) chain-of-command; once they become operationally controlled (OPCON) by the ESG. Once transitioned ashore, or reassigned to the Geographic Combatant Commander (GCC), OPCON spectrum support will shift to the regionally supported Marine Corps Service Component (e.g. MARFOR), or regional Combatant Command (COCOM). All frequency requests should reach the respective MARFOR/COCOM no later than 90 days prior to the requested commencement of executional control.

3. Call Signs. All Call Signs will be submitted to I MEF G-6 Spectrum Manager for COCOM coordination and approval prior to deployment.

#### 8008. COMSEC/CONTROLLED CRYPTOGRAPHIC ITEMS (CCI) MATERIAL REQUIREMENTS

1. EKMS Support for CE and MSEs. The MEU S-6 has staff cognizance over the MEU CE's Electronic Key Management System/

Key Management Infrastructure EKMS/KMI account. The MEU KMI Manager coordinates with the I MEF Marine Corps COMSEC Management Office (MCMO) to ensure that the MEU deploys with all required materials. The MSEs and other attached units will be Local Element accounts under the MUE's account per a Letter of Agreement (LOA). This LOA will identify those personnel authorized to receive and use COMSEC materials in accordance with the EKMS-1 Series. The LOA must be signed by both the MEU's CO and the requesting unit's CO. No MSE or attached units' CCI materials or equipment will be transferred to the MEU CE EKMS/KMI account.

2. Distribution of KMI Short-titles. The MEU EKMS Manager will distribute all KMI COMSEC Keying material to MSEs and attached units. MSEs and attached units are not authorized to receive COMSEC keying material from other MSEs, attached units, or units outside of the MEU.

3. Destruction of CCI/COMSEC Materials. Destruction of COMSEC Materials will be in accordance with EKMS-1 Series.

4. Storage of CCI/COMSEC material. Storage of COMSEC materials and equipment in garrison and aboard ship will be coordinated by the MEU's S-6. Detailed CCI/COMSEC Material inventories should be conducted prior to and after shipboard embarkation and debarkation.

#### 8009. MAINTENANCE OF COMMUNICATION EQUIPMENT

1. Maintenance Capabilities. Once composited, each MEU element (GCE, ACE, LCE, CE) will possess its own organic equipment maintenance capability to the field (organizational) level. Maintenance required that is beyond the field (organizational) level (to include evacuation to the depot level if necessary) will be performed at the field (intermediate) level by the Direct Support (DS) CLB.

2. Maintenance Policy. Generally, maintenance policy for a MEU is similar to policy for units operating in the garrison environment. While a MEU underway may operate in a more isolated and austere environment, requisition priority is adjusted to ensure rapid delivery of repair parts. The Force Activity Designator (FAD) increase assigned from D-90 through R+30 ensures composited MEUs receive supply priority over other non-deploying units. This FAD is assigned in accordance with the current version of MCO 4400.16.

3. Repair Parts. A Class IX parts block (consumables, non-consumables, and secondary repairable) will be assembled and held by the DS CLB. It is important for MEU S-6 maintenance personnel to identify parts required to support ground electronics maintenance and provide to the DS CLB. A detailed listing of the recommended parts block composition will be available for review from the CLB prior to final configuration.

4. Maintenance Procedures.

a. All elements of the MEU will establish internal policies and procedures based on orders, directives and published GCSS-MC procedural notices (GPN) to ensure that required maintenance and equipment records are maintained per applicable directives and technical manuals.

b. Per the current version of MCO 4790.2, selective interchange of serviceable/unserviceable components is an exceptional maintenance practice. Selective interchange of components will not be conducted without written authorization of the MEU Commander.

c. Pre and post deployment equipment inspections will be conducted by each element (GCE, ACE, LCE, CE) activated as part of the MEU, in accordance with established policy. Pre-deployment inspections identify maintenance requirements that must be satisfied prior to compositing as a MEU element. Post deployment inspections identify maintenance requirements that must be satisfied prior to MEU elements returning personnel and equipment to owning units.

d. All MEU elements will report the status of Marine Corps Automated Readiness Evaluation System (MARES) ground communications equipment in accordance with established MEU and enterprise policy.

## CHAPTER 9

FINANCIAL MANAGEMENT

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## CHAPTER 9

FINANCIAL MANAGEMENT9000. PRE-DEPLOYMENT PHASE: E-180 TO E-1

1. During the pre-deployment phase, MEU MSEs are represented in the Standard Accounting, Budgeting and Reporting System (SABRS) as Budget Execution Activities (BEAs) within the MEU's Work Center Identification (WCI) code. In this context, MSEs are defined as the GCE, ACE, and LCE. The MEU CE is responsible for funding day-to-day operations of its MSEs, MEU specific training as delineated in the applicable CG I MEF LOI for Deployment, and all funding requirements directed in paragraph 9003 of this Chapter. Parent commands are not required to fund the MEU MSEs unless otherwise directed by this SOP or the applicable CG, I MEF LOI for Deployment.

2. Each Fiscal Year (FY), CG I MEF will solicit a budget data call for the upcoming FY. Each MEU will provide a monthly breakout of allocated funding and will identify any funding deficiencies. Additionally, each MEU will provide a monthly obligation phasing plan depicting how the MEU expects to obligate its allocated funds. Formats and guidance for budget and phasing plan development will be provided in the I MEF G-8's annual Budget Formulation Guidance.

3. Joint Limited Technical Inspection (JLTI). A JLTI must be conducted upon attachment of the GCE, ACE, and LCE from the Division, Wing and MLG respectively. The JLTI is performed to assess equipment readiness for each unit. Upon completion of the JLTI, the I MEF G-4 will release a message noting equipment discrepancies that must be corrected and the associated costs. I MEF G-8 will transfer funds from the parent commands to the MEU in order to correct those equipment discrepancies. Upon correction of discrepancies noted in the JLTI, the MEU accepts the status of all equipment and will assume full funding responsibility for MSE maintenance. No additional funding will be requested from MSE parent commands after all corrections of discrepancies noted by the JLTI are corrected and accepted by the respective MEU.

4. Direct Stock Inventory (DSI). MEU DSI requirements above the established MSE baseline will be funded by the MEU.

5. NLT E-180, the MEU will ensure that all MSE fiscal personnel have established password access to SABRS, SABRS Management Analytical Retrieval Tools (SMARTS) and all business feeder systems.

6. Demand Supported Item (DSI) requirements are established and managed by the MSE parent commands prior to the CHOP date. Any DSIs above parent command established minimums are to be budgeted and funded by the requesting MEU. No additional funding will be provided by the MSE parent command ISO MEU requested DSI increases. Prior to decomposite, the respective MEU will fund deficient DSI to MSE composite levels.

9001. DEPLOYMENT PHASE: E-DAY TO R-DAY

1. During the deployment phase, MEUs are responsible for funding the day-to-day operations of their MSEs, MEU specific training/missions, Class IX supplies, contracts, maintenance costs, replenishment and replacement as well as all requirements identified in paragraph 9003 of this Chapter.

2. Contingency Operations

a. Combatant Commanders may request MEU support for contingency operations. In the event a MEU is tasked to respond to a contingency, I MEF G-8 will provide fiscal guidance including designation of the Special Interest Code (SIC) to be used to capture costs associated with the operation. Funding cannot and will not be a limiting factor in the execution of contingency operations.

b. The MEU Fiscal Officer must take great care to ensure all costs are properly recorded and reported within SABRS using the appropriate Special Interest Code (SIC). If the SIC is not properly recorded in SABRS for each associated document number, a spreadsheet containing these document numbers may be sent to the I MEF G-8 for assistance in properly posting the costs to the contingency SIC. The MEU will receive reimbursement from higher headquarters only for contingency costs properly recorded in SABRS. Contingency costs not reimbursed by higher headquarters will be funded from the MEU's annual budget authorization.

### 3. Temporary Additional Duty

a. HQMC has mandated use of the Defense Travel System (DTS) to generate all travel orders. Despite the challenges of accessing DTS while deployed, MEUs are expected to comply with HQMC guidance to the fullest extent possible. Doing so requires close coordination between the MEU S-1s and Fiscal Officers.

b. The SABRS Travel Order Writing Subsystem is now available 22 hours a day and 7 days a week (two hours for daily maintenance conducted at Defense Finance and Accounting Service (DFAS)). HQMC message DTG 221450Z Sep 03 prohibits the use of blocked Travel Order Numbers (TONs) effective 1 Oct 03. The message further emphasizes the Comptroller's responsibility to reduce problem disbursements and encourages aggressive action to correct the problem.

c. In rare instances, it may not be possible to generate orders in DTS for immediate requirements. In these circumstances, the MEU S-1 will generate manual orders. The MEU S-1 and Fiscal Officer must establish effective internal controls to ensure these orders are entered into DTS at the earliest opportunity.

d. TAD reconciliation between the MEU S-1 and fiscal section should be performed every two weeks in order to maximize use of the MEU's funds. The MEUs lose thousands of dollars each year due to poor TAD reconciliation. Timely validation, reconciliation, and adjustment of TAD transactions allows de-obligated funds to be recouped and realigned to address other emerging priorities within the command.

e. MEU S-1s will coordinate with MSE designated Agency Program Coordinators (APCs) to identify and eliminate delinquent Government Travel Charge Card (GTCC) accounts throughout the deployment cycle. Every effort will be made to ensure the MEU starts the deployment phase with no accounts that are over 30 days delinquent.

4. Units away from Camp Pendleton must go through the SMU Deployed Support Unit (DSU) to requisition equipment through the supply system. Off-line requisitions should be kept to a minimum. MEU MSEs must ensure that all off-line requisitions are coordinated with the MEU Fiscal Officer prior to ordering.

5. MEUs may be required to send funding documents to various organizations for multiple reasons. Reconciliation of these documents and maintenance of accurate accounting in SABRS is critical. Often, funds provided do not match the funds required and the authorized amount must be adjusted up or down. In some cases, the funds are never expended. Proper reconciliation allows the Fiscal Officer to recoup excess funds and realign them within the command to address other requirements.

a. Funding authority is passed between Department of Navy (DoN) organizations using either a Requisition for Work/Services (Navy Comptroller (NAVCOMPT) 2275) or a Request for Contractual Procurement (NAVCOMPT 2276). The NAVCOMPT 2275 is used to provide funds on a reimbursable basis for a specific good or service. The NAVCOMPT 2276 is used strictly for contractual action with a commercial enterprise.

b. Funding authority is passed to government agencies outside DoN using a DD Form 448 Military Inter-departmental Purchase Request (MIPR). A Determination and Findings (D&F) is required for all outgoing DD Form 448s in accordance with Marine Corps Acquisition Procedures Supplement (MAPS) and the Federal Acquisition Regulation 17.5.

c. Prior to issuing any funding document (economy act order), a Support Agreement will be completed in accordance with DODINST 4000.19.

6. Flight hour execution will be funded by allocation of funds to the appropriate Operational Target (OPTAR) holder (parent MAG, squadron, and ship) by 3D MAW/MARFORPAC. OPTAR holders will carry out accounting/reporting requirements in accordance with current Wing directives.

7. Upon conclusion of a deployment aboard naval vessels, each ship's Supply Officer conducts a joint inspection of the ship spaces with the embarked Marine's S-4. A Debarkation Report in Naval Message format is released with a copy to COMMARFORPAC. This message includes the total cost for damages attributed to embarked Marines. The amount cited represents a mutually agreed upon figure for the MEU to reimburse the ship. This amount should be paid by the MEU as soon as the message is released by providing a NAVCOMPT 2275 to Commander, Pacific Fleet for the exact dollar amount, broken out by ship.

9002. POST-DEPLOYMENT PHASE: R+1 to Decomposite

1. The MEU is responsible for returning all equipment received from parent commands back to the parent commands in condition code A and SL-3 complete. Replacement of non-consumable/accountable property may not necessarily be the responsibility of the MEU if the equipment has reached the end of its expected service life or is otherwise unusable due to normal wear and tear.

2. In order to most effectively accomplish restoration of readiness to pre-deployment levels, the MEU may follow one of two courses of action.

a. The MEU may order and receive and install, as appropriate, all necessary items for its MSEs prior to detachment. This methodology is especially helpful if all necessary items are readily available and there is no delay for delivery.

b. The MEU may agree on the total cost for restoration of readiness with each MSE. I MEF G-8 will then transfer funds from the MEU to the appropriate MSC to cover validated costs documented in the post JLTl message. MSEs will record all charges in SABRS ISO post MEU maintenance using Special Interest Code (SIC) "5M0." For "OB0" funding, utilize the MEU's designation in the JNLU (i.e. "ONE-ONE-TANGO-HOTEL")

9003. OFF CYCLE: R+31 TO E-181

1. Off-cycle MEU's will remain a WCI within I MEF. MEU MSEs may not, however, post obligations against the MEU's WCI without prior approval from the MEU Supply Officer. Unless otherwise directed by this SOP, parent commands assume funding responsibility for their respective MEU MSEs after decomposite.

2. Unless otherwise directed, the MEU CE is responsible for funding only itself after decomposite.

9004. FUNDING RESPONSIBILITIES

1. The MEU Commander has the same financial responsibilities as the commanding generals of the I MEF MSCs. As such, the CG I MEF provides an annual budget ceiling to each MEU Commander. Ceilings may not be exceeded without prior approval from the I MEF G-8. If requirements exceed the MEU ceiling, unfunded

deficiencies will be identified to the I MEF G-8 via current year deficiency (CYD) submissions.

2. The MEU is responsible for funding emergency leave, medical leave and legal leave for all Marines attached to the MEU.

3. Augments

a. Entitlement travel expenses associated with augmenting to MEU CE, as directed in the I MEF LOI for Deployment, are considered a MEU requirement, will be borne by the MEU CE, and should be factored into budget estimates/formulation.

b. These expenses include mileage for Marines traveling from MCAS Miramar and messing and quarters, as appropriate, for Marines assigned from units located at 29 Palms, California or Yuma, Arizona.

c. Additional augments that are deployed at the request of the parent command, but not required by the MEU will be the funding responsibility of that respective MSC.

4. 1st Tank Bn Det

a. TOT/TOP funding for 1st Tank Bn's attachment to a given MEU as well as the return transportation to their home base/station is the MEU's funding responsibility.

b. Funding for per diem and associated travel entitlements incurred as a result of 1st Tank Bn's temporary relocation to MCB Camp Pendleton from MAGTFTC is the funding responsibility of 1st Marine Division.

5. Unit Issue Facility (UIF) Gear

a. Funding for desert MARPAT uniform issued from the UIF is the responsibility of I MEF G-4.

b. Funding for desert boots and boonies is the responsibility of the MEU.

c. UIF gear requests for MEU MSEs will be accompanied with a MEU Cost JON. MEU Cost JONs will be provided in the event cold weather UIF gear is required.

d. Name tapes on desert MARPAT uniforms for a MEU's MSEs are the MEU's funding responsibility.

e. The ACE will coordinate with 3D MAW for O&M, N funding of desert flight suits and boots, as required.

6. Advance Party, liaison visit, planning conference and terrain walk TAD is the MEU's funding responsibility.

7. I MEF G-8 is responsible for ensuring the availability of funding to support approved events in the I MEF TEEP.

a. Funding for all I MEF TEEP exercises is provided in accordance with the I MEF Exercise Fiscal LOI. The I MEF G-8 will provide a budget ceiling for each exercise the MEU is scheduled to conduct prior to its deployment. MEUs will submit pre-exercise budget worksheets for all I MEF TEEP exercises to the I MEF G-8 (Attn: Exercise Officer) 30 days prior to conduct of the exercise. The MEU must fully justify any exercise budget request that exceeds the authorized budget ceiling.

b. If MEU specific training is required prior to the attachment of an MSE to the MEU, funding responsibility for that training resides with the MEU.

c. MEUs must ensure that all exercise costs (to include planning conference TAD) are tracked with the appropriate exercise SIC provided in the exercise fiscal LOI. Reimbursements will be provided by the I MEF G-8 based on transactions coded with the exercise SIC in SABRS.

d. Submit Fiscal After Action Reports (FAARs) for I MEF TEEP exercises to the I MEF G-8 (Attn: Exercise Officer) NLT 30 days after the completion of the exercise. Total exercise costs captured with the SIC in SABRS must match the amount provided on the FAAR in order to receive reimbursement.

e. CENTCOM AO TEEPed Exercises. Prior to the Fiscal Year (FY) of execution, I MEF G-3 will coordinate with NAVCENT, CG 5TH MEB/CTF-51 and MARCENT to identify the CENTCOM AO exercises I MEF MEUs are expected to participate in. I MEF G-3 will coordinate with MARFORPAC for inclusion of these events into the I MEF TEEP. The I MEF G-8 will then work with the I MEF G-3 to cost, validate and prioritize the CENTCOM AO exercises for funding approval from the I MEF Commanding General (CG). CENTCOM exercises that do not receive funding approval from the

I MEF CG will be submitted to MARFORPAC as a Current Year Deficiency (CYD) for funding consideration. After the exercises are approved for funding, the I MEF G-8 will advise the deploying MEU of the budget ceilings for each approved exercise. MEUs must capture costs for each exercise according to guidance provided by the I MEF G-8. MEUs may not exceed exercise budget ceilings without prior approval of the I MEF G-8. Cost-overruns not previously approved by the I MEF G-8 must be borne from organic MEU operating funds.

#### 8. MSEs

a. MSEs are responsible for reporting to a MEU with an initial five DOS battery block, including dry cell lithium batteries. This guidance also applies to the Radio Bn and the I MEF Headquarters Group detachments. This initial battery block will be reconstituted with MEU funding prior to out-chop.

b. MSEs are responsible for reporting to a MEU with a 30-day preventive medicine supply block. This 30-day block will be reconstituted with MEU funding prior to out-chop.

c. MSEs are responsible for reporting to the MEU with an initial AMAL/ADAL block. This initial AMAL/ADAL block will be reconstituted with MEU funding prior to out-chop.

9. 3d MAW O&M, MC is responsible for funding KC-130 detachment per diem and transportation costs to and from the AOR when the detachment is activated by the MEU Commander.

#### 9005. EXTERNAL FUNDS PROCEDURES

1. Commercial Ticket Program (CTP). CTP is intended to provide a mechanism for individual commercial air travel during CJCS exercise execution in circumstances where military airlift or a commercial air charter is not available. If approval is granted, this notification will include which ULNs are assigned to specific individuals granted CTP authorizations. Funding for CTP is authorized to the Service Component for execution and ultimately charged back to the applicable Combatant Commander's exercise airlift spending targets. CTP use is authorized by the US Transportation Command (USTRANSCOM) with the concurrence of the supported Combatant Commander. The I MEF G-8 will notify the MEU if CTP funds are available for use. When provided, CTP authorizations may be used only to purchase airline tickets. CTP authorizations may not be used to fund per diem.



## 2. Port Handling/Inland Transportation (PH/IT, 0100 Appropriation).

a. PH/IT may be authorized to I MEF by MARFORPAC specifically to augment JCS directed exercises. Obligations are limited to direct support of JCS exercises (delineated by the MCBUL 4600 series bulletins). MEUs must identify and track all PH/IT obligations with the appropriate exercise SIC.

b. PH costs associated with Military Sealift Command (MSC) support JCS directed exercises. PH includes commercial contract expenses to receive or dispatch cargo at ports of embarkation (POEs) and ports of debarkation (PODs). Authorized expenses include documentation, terminal handling and stevedoring.

c. IT includes expenses associated with the movement of exercise participants and cargo to/from a POE/POD and the exercise area by commercial-for-hire firms when organic transportation is neither available nor cost effective. Movement is by surface transportation (rail, highway and inland waterway). The leasing of commercial vehicles (e.g., passenger vans) is specifically excluded from this definition and should not be confused with commercial-for-hire firms. Transportation expenses associated with TAD, exercise conferences and air travel are also specifically excluded.

d. When deployed and conducting a JCS directed exercise, a MEU's budget ceiling for the specific exercise may contain PH/IT funding if PH/IT has been authorized by MARFORPAC. When applicable, the MEU can access this funding by one of two methods. First, a MEU may request that the PH/IT authorizations be loaded directly to their WCI for execution at the MEU level. Second, a MEU may request that PH/IT authorizations be loaded to the appropriate Transportation Account Code (TAC); in this case, the MEU would receive written authorizations to charge its PH/IT budget ceiling against the appropriate TAC.

e. CJCSI 3511.01 provides detailed guidance on PH/IT funding.

## 3. Service Incremental Funds (SIF).

a. The purpose of SIF is to pay for incremental costs over the normal operating costs a unit incurs due to participation in CJCS exercises listed on the CJSC Joint Training Master Schedule. Typical authorized uses for SIF include TAD travel

expenses such as per diem (except when government quarters and messing are available) and transportation (except airline tickets if CTP is provided). SIF may also be used to pay for packing, shipping, repair and replacement of expendable and nonexpendable items, supplies and equipment attributable to CJCS exercise participation, and costs of pre-exercise training for players, controllers and evaluators for CPXs and FTXs.

b. Submit requests for SIF funding to the I MEF G-8 (Attn: Exercise Officer) 45 days prior to conducting the exercise and/or any CJCS exercise-related planning conference. The MARFORs request SIF funding authorizations from the CJCS J7 based on unit participation in specific CJCS exercises. Amounts authorized by the J7 will be passed down to the participating MEU through the applicable MARFOR and MEF. Requests for funding over authorized amounts must be approved by the I MEF G-8 exercise section prior to execution. All approved costs in excess of allocated SIF funding will be taken from the I MEF G-8 exercise budget.

4. Official Representation Funds (ORF). ORF is authorized to the CG, I MEF for the purpose of official entertainment and representation of I MEF to specific dignitaries. I MEF supports each MEU's need for ORF on a case-by-case basis. Prior to the 1st quarter of each FY, MEUs may submit a request for ORF authorizations to the I MEF G-8 with a detailed spending plan and justification.

a. The I MEF G-8 will provide specific procedural guidance upon approval of ORF funding requests.

b. SECNAVINST 7042.7K provides detailed policy for ORF use.

5. Other non-O&M funding requirements. There may be times when the use of O&M is inappropriate for a particular purpose. Whenever there is doubt, the MEU Fiscal Officer should contact the I MEF G-8 for guidance. Examples of activities that require alternate funding include:

a. Humanitarian Assistance (HA) Projects. When DoD receives a HA mission they are provided Overseas Humanitarian, Disaster and Civic Aid (OHDACA) funding to pay for the incremental costs of the HA. Plans are submitted via the G5 chain to the Combatant Commander J5 for project approval and fund distribution. The MEU is required to fund incremental costs up front using O&M. The MEU must capture and track all

costs directly attributed to the HA using the appropriate SIC. The MEU will submit weekly and sometimes daily HA cost reports via the I MEF G-8. Once the HA is complete, the MEU will receive a 2275 from the COCOM to reimburse the MEU for all costs properly recorded in SABRS.

b. Non-Combatant Evacuations. These contingencies require funding above the MEU baseline. The additional funds are usually obtained from the Department of State.

c. Damage Claims. Costs stemming from damage claims are paid out of a Navy claims appropriation. Coordination with the Staff Judge Advocate (SJA) is required in order to make these payments.

d. 1105 Subsistence Funding. Funding for catered meals/fresh fruits and vegetables (FFV) should be coordinated through the I MEF G-4 Food Service section.

#### 9006. ACCOUNTING PROCEDURES

1. MEUs must coordinate with MSE parent command Comptrollers and the Supply Management Unit (SMU) to ensure that a thorough Unliquidated Obligation/Outstanding Travel Order (ULO/OTO) validation is done between E-210 and composite.

2. MEUs must ensure that MSE information is properly loaded to the applicable SABRS tables prior to composite.

3. NAVMC 11718s and BR-100 must be submitted by Supply personnel before E-30 in order to switch Department of Defense Activity Address Codes (DoDAAC) from the MSE to the MEU. Failure to do so will lead to feeder system failures (SABRS, DTS, etc.). SABRS tables will not be loaded unless I&L and P&R receive a completed NAVMC 11718. The BR-100 establishes sourcing rules within GCSS-MC.

#### 4. Reimbursables

a. MEUs must retain signed copies of all Reimbursable Work Orders.

b. MEUs are required to record all Reimbursable Work Orders in SABRS (DICs "FRA" and "OTX") prior to execution.

c. The MEU fiscal section must ensure that reimbursable order numbers (RONs) are properly loaded in all business feeder

systems. Additionally, MEUs will execute and monitor reimbursable transactions IAW MCO 7300.21.

d. A Support Agreement must be completed before external funding is accepted.

5. Problem Disbursements and Pre-Validation Errors

a. MEUs must resolve problem disbursements IAW the guidance set forth in MCO 7300.21. MEUs must understand the policy contained in the DoD Financial Management Regulation (DoDFMR), Volume 3, Chapter 11, regarding the role of the Defense Finance and Accounting Service (DFAS) in obligating problem disbursements.

b. MEUs must ensure that all MEU transactions on the Pre-validation Report are properly obligated in SABRS. MEUs must understand the policy contained in the DoDFMR, Volume 3, Chapter 8, regarding the role of DFAS in obligating pre-validation errors.

6. Government-Wide Commercial Procurement Card (GCPC)

a. MEUs will load Lines of Accounting (LOA) to CitiDirect with MSE information.

b. MEUs will reconcile the CitiDirect auto-generated Standard Document Numbers (SDNs) against the SABRS Daily Transaction Report (DTR) and will not manually obligate Government Commercial Purchase Card (GCPC) purchases.

c. Per MARADMIN 331/15 and local policy all GCPC purchase requests will be initiated and approved via PR Builder.

7. Purchase Request Builder (PR Builder)

a. The MEU supply section will initiate all purchases made via PR Builder.

b. The MEU Fiscal Chief will input the accounting data.

c. The MEU Supply Officer will certify and approve all purchases.

8. Invoicing, Receipt, Acceptance, and Property Transfer (iRAPT). The MEU supply section will be responsible for receipting for all contracted goods and services via iRAPT.

9. Off-line and Internet Based Requisition Procedures

a. All off-line and internet based ordering will be executed in compliance with MARADMIN 331/15 in order to ensure accurate property accountability and assure oversight of Marine Corps requisitions.

b. Off-line and internet based ordering will only be used as a secondary option.

c. The MEU supply section provides the MEU fiscal section with the request for open purchase and the vendor's quote via PR Builder. All offline purchases must be approved by the MEU Supply Officer.

d. The MEU fiscal section will obligate all offline purchases in SABRS immediately.

10. Reports

a. Abnormal Accounts Payable. This condition arises when the total amount of liquidation(s) posted against a specific document exceeds the amount of expenses recorded. This report should be worked on a daily basis.

b. Abnormal Undelivered Order. This condition arises when the amount of expenses recorded against a specific document exceeds the amount of the obligation recorded. This report should be worked on a daily basis.

c. Negative Unliquidated Obligation (NULO). This condition arises when the total amount of liquidations (payments) exceeds the amount of obligation recorded in SABRS for that specific document number or in the case of a payment for a contract, the combination of the document number, procurement instrument number, sub-procurement instrument number, and/or contract line number. This report should be worked on a daily basis.

d. Prevalidation Error (Preval). This condition arises when an available obligation check is performed against SABRS records prior to the actual disbursement of a completed payment

package and no valid obligation exists in SABRS. This report should be worked on a daily basis.

e. Unmatched Disbursement (UMD). This condition arises when a payment that has been made is processed against Marine Corps funds but fails to find a matching obligation record to post against in SABRS. This report should be worked on a daily basis.

f. Spending Error. This condition arises when an incoming transaction from a source feeder system does not pass data element checks performed by SABRS prior to posting. This report should be worked on a daily basis.

g. Unliquidated Order (ULO). This condition arises when the obligated amount for a transaction does not equal the liquidated amount (i.e., payment amount). This report should be worked on a bi-weekly basis.

h. Outstanding Travel Order/Outstanding Travel Advance (OTO/OTA). This condition arises when a traveler completes a unit funded trip and the travel order obligation does not equal the liquidation (payment). This report should be worked on a bi-weekly basis.

#### 11. Direct Cites

a. The direct cite process in SABRS provides a means for a US Marine Corps (USMC) command to transfer funding to another USMC command without having to create, authorize, and issue a reimbursable order or execute a funding transfer between the two commands.

b. A Support Agreement, NAVMC 7300/7 (Direct Cite Request), and NAVMC 7300/8 (Direct Cite Acceptance) must be completed before a Direct Cite is accepted by either party.

c. All supporting documentation must be maintained by the MEU Fiscal section.

#### 9007. ANNUAL BUDGETING REQUIREMENTS & REPORTS

1. MEU annual budgets are formulated based on the number of months a given MEU will spend in each of the three phases of a MEU cycle. Each annual budget call will require MEUs to provide the I MEF Budget Officer with a prioritized line item budget

broken down by MSE and spending category. Each line item will also provide the desired monthly breakdown of funds based on the funding ceilings provided by the I MEF Budget Office. Anticipate annual budget guidance being released by the I MEF G-8 during the month of May.

2. Budget Planning Guidance. The MEU will plan and budget for all costs directly supporting MEU operations. Those costs include, but are not limited to, the following:

a. Support of all attached units/components with such support to commence at composite date and terminate at decomposite.

b. Courts-martial expenses for cases referred to and adjudicated by the MEU Commander during deployment.

c. Travel and per diem costs of augmented personnel to and from duty with the MEU, interrogator/translator teams' in-country training, emergency leave and the routing travel requirement of the MEU and all components.

d. Replenishment/replacement of SAC 1, SL-3, Pre-expended Bin (PEB) and Using Unit Responsible Items (UURI) for MSEs and attachments when the need for replenishment/replacement arises as a result of duty performed with the MEU.

3. Annual budget ceilings provided by the I MEF G-8 may not meet the total MEU funding requirement. All requirements identified above the authorized ceiling amount must be identified as deficiencies. MEUs will identify and justify deficiencies via the current year deficiency (CYD) template. Deficiencies must be submitted as soon as they are identified so that the I MEF G-8 can ensure the deficiency is validated and funded in a timely manner. All CYDs will be staffed through the appropriate I MEF CE staff section to confirm their validity and ensure their consistency with the I MEF CG's intent.

9008. FINANCE OPERATIONS. The Deployed Disbursing SOP, published by 1st MLG Disbursing Office, addresses all finance related issues.

9009. OPERATIONS AND MAINTENANCE, NAVY (O&M,N) FUNDING MANAGEMENT

1. O&M,N support of the ACE includes the following.

a. OFC-01/09/10. 3D MAW retains O&M,N funding responsibility for the ACE throughout the deployment.

b. OFC-21. No OFC-21 (TAD) funds will be authorized to the ACE by 3D MAW while the ACE is OPCON to the MEU.

c. OFC-50. MARFORPAC retains O&M, N funding responsibility for the ACE throughout the deployment.

9010. MANAGERS' INTERNAL CONTROL PROGRAM (MICP) (MCO 5200.24D)

1. Commanders, heads of staff agencies, and managers at all levels of the Marine Corps have a fundamental responsibility to develop and maintain effective internal controls over processes and resources. The purpose of the MICP is to ensure compliance with laws and regulations in the operation of programs and in the use of resources. Additionally, the MICP is intended to minimize the potential for fraud, waste, abuse and mismanagement.

2. Two distinct but complementary components comprise the MICP: (1) Overall Managers' Internal Control (OMIC) Program; and (2) Internal Controls over Financial Reporting (ICOFR). The OMIC focuses on establishing, maintaining and periodically assessing internal controls over functions, resources, and processes of a non-financial nature. ICOFR focuses specifically on assessment of financial management controls and processes. Together, these programs provide a framework for ensuring that appropriate internal controls are established and are operating effectively.

3. An MICP Internal Control Coordinator (ICC) must be assigned in writing by the MEU Commanding Officer. The MICP ICC is responsible for coordinating development of the MEU's annual Management Internal Control Plan, overseeing implementation of the annual plan, conducting MICP training for functional area managers, and preparing the Commander's MICP Annual Certification for submission to CG, I MEF. Due to the nature and scope of the MICP ICC responsibilities, the MEU Fiscal Officer is best qualified to serve as the MICP ICC. Information pertaining to the MICP is provided on the I MEF G-8 website at <http://imefwss.nmci.usmc.mil/G8/REA/MICP/default.aspx>.



9011. ANNUAL FINANCIAL MANAGEMENT REQUIREMENTS

## 1. Major Financial Management guidance is listed below:

I MEF Fiscal Guidance	Oct
I MEF Fiscal Year End Closeout Guidance	May
Annual Managers' Internal Control Program (MICP)	Jul
I MEF Exercise Fiscal LOI	Aug

## 2. Major Financial Management milestones are listed below:

Annual POM Development	Sep/Oct
Mid Year Review	Feb
Commander's Annual MICP Certification	May
Budget Development	Jun
Tri-annual Review	Jan, May, Sep
Internal Controls Over Financial Reporting	May

9012. AUDIT SUPPORT

a. MEUs must be able to fully support all financial statement audit efforts going forward whether in garrison or deployed.

b. The transparency afforded with auditable financial statements further demonstrates the commitment to responsible financial management and the prudent management of taxpayer provided resources.

c. MEU Fiscal personnel will register and have access to the SharePoint Audit Response Tracking Application (SPARTA) in order to upload all supporting documentation required. SPARTA can be accessed via [https://tsosp.usmc.mil/sites/Audit/index.html#/.](https://tsosp.usmc.mil/sites/Audit/index.html#/)

## CHAPTER 10

LEGAL

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## CHAPTER 10

LEGAL10000. GENERAL

1. Legal Services. Support to the MEU will be provided from several sources; however the MEU Staff Judge Advocate (MEU SJA) is the principal staff officer, planner, and coordinator on legal matters. His duties include:

- a. Advice on operational law and international law matters.
- b. Advice and planning on civil affairs operations, where a Civil Affairs Officer is not assigned.
- c. Coordinate and review claims and investigations.
- d. Effect liaison on legal issues with authorities from the host nation or other foreign nations.
- e. Review OPLANs/OPORDs and Rules of Engagement (ROE) for compliance with domestic and international treaties and law, including the Law of Armed Conflict (LOAC).
- f. Conduct training in the LOAC and applicable ROE.
- g. Assist in the development of ROE cards.
- h. Develop ROE and LOAC Master Scenario Events Lists (MSELS) items for exercises.
- i. Provide, plan for and coordinate legal services support to the MEU (e.g. wills and powers of attorney).
- j. Provide advice on military justice matters.
- k. Develop a comprehensive turnover file.
- l. Develop and maintain current legal information on the SJA Webpage on the MEU website.

10001. PREDEPLOYMENT MATTERS

1. General. Prior to deployment, the MEU SJA will coordinate military justice, administrative law, and legal assistance matters with the I MEF SJA and Deputy SJA, the major subordinate

elements (MSEs), and Legal Services Support Section (LSSS) to ensure timely disposition of such matters.

2. Military Justice. The I MEF SJA and the SJAs for each MSC will assist the MEU Commander and MEU SJA in ensuring that all disciplinary matters (e.g. NJP, NJP appeals, courts-martial) are disposed of prior to deployment. See the Manual for Courts-Martial (MCM), 2000 at: <http://192.156.19.115/Pubs/Pubs.htm>.

3. Administrative Law. The I MEF SJA and the SJAs for each MSC, will assist the MEU Commander and MEU SJA to ensure that all administrative law matters (e.g. administrative discharges, reductions, and investigations) are disposed of prior to deployment. Reference JAGINST 5800.7C or the JAGMAN at: <http://192.156.19.115/Pubs/jagman/frameset.htm> and also MCO P1900.16F (MARCORSEPSMAN) or: [https://osprey.manpower.usmc.mil/manpower/mi/mra\\_ofct\\_text.nsf/msr/separations+manual](https://osprey.manpower.usmc.mil/manpower/mi/mra_ofct_text.nsf/msr/separations+manual).

4. Legal Assistance. Prior to deployment, all personnel should be counseled regarding the advisability of initiating allotments, wills, and powers of attorney. The MEU SJA will ensure that legal assistance problems are identified and resolved prior to deployment. The MEU SJA shall organize preventive law classes for the MSEs through the Director, Joint Legal Assistance Office, MCB, Camp Pendleton, CA or other legal assistance offices supporting the unit. See MCO P5800.16A, Legal Administration Manual (LEGADMINMAN) at: <http://192.156.19.115/Pubs/P5800Index.html>.

5. Determination of Special Court-Martial Convening Authority of MSE Commanders. The MEU SJA shall ensure that MSE Commanders have authority to convene special courts-martial while embarked or deployed. For aviation units, the CG, 3D MAW may withhold special courts-martial convening authority. The MEU Commander should request that CG, 3D MAW grant this authority to the ACE Commander for the duration of the deployment.

6. Designating Commanders of Troops (COT) as Officers in Charge (OIC). In order to allow the COTs aboard each of the vessels of the Amphibious Ready Group (ARG) to impose NJP on all Marines embarked upon their vessel, the MEU Commander may ask the CG I MEF, to designate each COT as an "OIC", with authority to impose NJP. (See paragraph 10004 of this Order)

10002. LEGAL SERVICES SUPPORT

1. General. When the MEU CE is in SOCAL, the I MEF SJA has staff cognizance over legal matters affecting the MEU CE. MSC SJAs exercise staff cognizance over legal matters for their respective MEU MSEs. While deployed, legal services will be available from the nearest Marine Legal Services Support Section (LSSS) or Naval Legal Services Office (NLSO). However, deployed MEUs may have continuing requirements for communication with SOCAL or civilian authorities concerning MEU personnel. These requirements should be handled via the I MEF SJA, the MSC SJAs, and/or the Joint Legal Assistance Office, MCB Camp Pendleton (See paragraph 10016 of this Chapter). Information on locations and request for NSLO assistance can be found on the Navy JAG website at: <http://www.jag.navy.mil/index.htm>.

2. Available services. The nearest LSSS or NLSO should provide the following services:

- a. Preparation of charge sheets and convening orders.
- b. Defense counsel, when appropriate.
- c. Arranging for trial teams consisting of a military judge, trial counsel, defense counsel, and court reporter.
- d. Counseling for personnel prior to imposition of NJP or a SCM.
- e. A recorder and counsel for respondent for administrative discharge boards.
- f. Legal assistance.
- g. Advice regarding foreign criminal jurisdiction.
- h. Settling foreign claims.

3. Coordination. The MEU SJA will coordinate all requests for legal services support.

- a. Requests for legal services support involving special or general courts-martial in the PACOM/CENTCOM AORs should normally be submitted to the appropriate NLSO by message no later than 72 hours prior to arriving in port. Depending on the MEU's next anticipated port call, the message should be sent to the following:

(1) CG 3d MLG, with instructions to pass to OIC, LSSS if the MEU is in the vicinity of Okinawa and anticipates a near future stop in Okinawa. You may contact the LSSS at Okinawa, at: <http://www.3fssg.usmc.mil/lsss/default.htm>

(2) NLSO Yokosuka, Japan, if the MEU is in the vicinity of northern Japan or the north Pacific Ocean and anticipates a near future stop in Yokosuka, Japan. The NLSO may be contacted at: [http://www.jag.navy.mil/html/field\\_offices.htm](http://www.jag.navy.mil/html/field_offices.htm)

(3) CG 3d MLG with instructions to pass to OIC, LSSS (FWD) when the MEU is in the vicinity of Korea.

(4) NLSO, Bahrain, if the MEU is in the CENTCOM AOR. Instructions for submitting requests for legal services to the NLSO, Bahrain, may be accessed via the following Website: [http://www.jag.navy.mil/html/nlso\\_eurwa.htm](http://www.jag.navy.mil/html/nlso_eurwa.htm)

b. In SOCAL, request for legal services should be submitted to the OIC of the Legal Service Support Team (LSST) providing legal services to the MEU. See 1st MLG Order P5800.11 (SOP for LSSS) for additional guidance.

c. Requests for Legal services should be submitted as soon as possible, particularly when the MEU will be in port for only a few days and a court-martial is pending. When requesting legal services by message while afloat, include the date, location, and estimated time of the desired legal services; when feasible, avoid using classified message traffic to request legal services.

#### 10003. LEGAL ASSISTANCE WHILE EMBARKED

1. General. Although emphasis will be given to resolving legal issues prior to deployment, the MEU SJA shall continue to provide the following legal services to individual Marines while embarked:

- a. Wills
- b. Powers of attorney
- c. Tax information
- d. Soldiers' and Sailors' Civil Relief Act information
- e. Family Law

- f. Consumer/creditor problems
- g. Timely response to lawsuits
- h. Overseas marriage information

#### 10004. DISCIPLINE AND MILITARY JUSTICE

1. Discipline While Embarked. While the Commanding Officer of a Naval Vessel has paramount authority, including disciplinary authority, over all personnel of the Naval service on his ship, he will normally exercise this authority over embarked Marines only in unusual cases. Pursuant to the U. S. Navy Regulations, paragraph 0843.4 and JAGMAN, paragraph 0108.a.2, commanders and designated Officers in Charge (OICs) of embarked forces will retain disciplinary authority over members of their commands. The Commanders of Troops (COTs) may assist the MEU Commander and MSE Commanders with exercising disciplinary actions over embarked troops. The MEU Commander and MSE Commanders retain their disciplinary authority over their respective personnel. The COTs will discuss with the ships' Commanding Officers, the MEU Commander, and the MSE Commanders, the procedures for exercising disciplinary authority over embarked personnel of the MEU. Usually a written memorandum of agreement between the MEU CO and the Commanding Officer of each ship of the ARG will specifically delineate the exercise of disciplinary authority by embarked units. The applicable Navy Regulation is located at: <http://neds.nebt.daps.mil/Directives/regs/ch-8.pdf>.

2. Offense Reports. Reports of offenses should be forwarded to the suspect's commanding officer. Where a court-martial is contemplated, the Commanding Officer must comply with the applicable Rules for Courts-Martial.

3. Nonpunitive Measures. In lieu of NJP or court-martial, a commanding officer or OIC may take nonpunitive administrative measures as described in Chapter 1 of the JAGMAN, to include: oral censure, withholding privileges such as special liberty, extra military instruction, and nonpunitive censure such as a nonpunitive letter of caution.

#### 4. Administrative Curtailment of Liberty

a. While deployed and docked in foreign ports, Commanding Officers and COTs have the authority to administratively curtail the liberty for the following reasons only:



(1) Health Risk. The individual has a communicable disease warranting quarantine or has infectious or contagious disease in the infectious stage.

(2) Improper Appearance. The individual's appearance is contentious, inflammatory, lewd, or violates regulations. Note the remedy is to require the individual to conform to the proper appearance standards.

(3) Current or Compelling Intention to Commit an Illegal or Discrediting Act while Ashore. Competent evidence must exist to show intent to commit future acts of misconduct. The mere fact that the individual committed previous acts of misconduct is insufficient as grounds to curtail liberty.

b. The Commanding Officer, or COT who is ordering the liberty curtailment must ensure that the individual whose liberty is being curtailed understands his/her right to request mast if they believe the curtailment is unjust. This process will not be used in lieu of NJP, or as a punitive measure.

## 5. Nonjudicial Punishment (NJP)

a. NJP Authority. Every Commanding Officer and designated OIC has NJP authority. See JAGMAN 0106 limitations on this authority: <http://www.jag.navy.mil/index.htm>.

b. COT. A COT does not automatically have NJP authority; he/she has such authority in two situations: (1) he/she is a Commanding Officer or an OIC as set forth formally in Departmental Orders or Table of Organization of his/her command or unit (in which case, he/she has NJP authority only over members of his/her command or unit) or, (2) he/she has been designated an OIC by orders of a General Officer in Command. It is common practice for a COT to be designated as OIC of Troops in order that he/she possess NJP authority. To seek designation as an OIC, a request for such authority should be submitted to the CG I MEF (Attn: SJA) prior to embarkation. When NJP is imposed by a COT who is a designated OIC, the punishment is limited to that of a Company Grade Officer regardless of the OIC's actual grade. If a COT is designated as OIC of Troops and possesses NJP authority, he/she will not conduct NJP without the respective MSE Commander's notification and consent. See paragraph 5(b), part V, MCM 2008.

c. Lawyer Counseling Prior to Imposition of NJP

(1) While Embarked. Lawyer counseling of an accused attached to or embarked aboard a vessel prior to the imposition of NJP is not required. However, to ensure that NJP imposed is admissible in aggravation as any subsequent court-martial, the page 12, SRB, entry must clearly indicate that the NJP was imposed while the accused was attached to or embarked aboard a vessel.

(2) While not Embarked. Although an accused has no right to consult with legal counsel prior to imposition of NJP, Commanding Officers are encouraged to permit legal consultation subject to availability of counsel, delay involved, or operational commitments or military exigencies. Otherwise, the NJP entry may not be admitted in aggravation at a court-martial. The consultation may be by telephone or other electronic means.

d. Advice Prior to Imposition of NJP. An accused shall be advised of legal rights in accordance with paragraph 4, part V, of MCM 2008.

f. Right to Refuse NJP. An accused attached to or embarked aboard a vessel has no right to refuse NJP. However, the denial of this right should generally be limited to embarkation during periods of actual deployment rather than during the work-ups prior to actual deployment. See paragraph 3, part V, MCM 2008.

g. Effective Date and Execution of NJP Awarded. See JAGMAN 0105b and paragraph 5 and 7, part V, of MCM 2008 for rules regarding this subject.

h. Appeals from NJP. Generally, see paragraph 7, part V of MCM 2008, for rules governing appeal from NJP.

(1) Authority to Act. The MEU Commander will act on appeals from NJP imposed by MSE commanders, COTs, or other designated OICs.

(2) Time Limit. The appeal must be submitted within a reasonable period of time. Absent unusual circumstances, five working days is considered a reasonable period. See JAGMAN 0116.

(3) Content. An appeal must be submitted in writing and will contain the reasons why the punishment was unjust or disproportionate. The forwarding endorsement on the appeal must

include the information and enclosures required by JAGMAN 0108c, to include a copy of the completed UPB or summary of the proceeding, and the rights advisement form. If geographic separation is such that delays in delivery of the appeal may result, appeals by naval message may be authorized.

(4) Review. An appeal from an NJP listed in Article 15(e), UCMJ, must be reviewed by a Judge Advocate prior to being implemented. The MEU SJA will review appeals pending action by the MEU Commander. If the MEU SJA is unable to review the appeal, it will be forwarded to the I MEF SJA for review.

## 6. Courts-Martial

a. Charge Sheets (DD Form 458). While deployed, the MEU SJA should review all charge sheets prior to referral of charges.

### b. Summary Courts-Martial (SCM)

(1) General. SCM may be convened by any commanding officer having special courts-martial convening authority (SPCMCA). Lawyer representation for the accused is not required and confinement at hard labor may be adjudged. The accused can refuse trial by SCM. Officers detailed to conduct a SCM should ask the MEU SJA (or an available Judge Advocate) for assistance, advice, forms, a trial guide, and a checklist prior to conducting a SCM. Consultation with the MEU SJA prior to beginning the trial should eliminate many of the common deficiencies in SCM proceedings.

(2) See R.C.M. 1305, MCM for information regarding the contents of a SCM record of trial.

(3) The record of a SCM, the original of the charge sheet, and a copy of the page 13 of the SRB, will be forwarded to the MEU SJA for review.

(4) The MEU SJA will ensure that the original records of trial and Judge Advocate review are sent to the OIC, LSSS, 1st MLG (Attn: Review).

### c. Special Courts-Martial (SPCM), Article 32 Investigations, and General Courts-Martial (GCM)

(1) The following officers have SPCMCA: The MEU, BLT, ACE and MSSG Commanders.

(2) The GCM convening authority (GCMCA) for the MEU may be the authority exercising OPCON or ADCON of the unit to which the accused is attached, or any other GCMCA in the Naval Service. Normally, matters relating to a member of the MEU that require action by a GCMCA will be forwarded to the GCMCA exercising ADCON via the MEU Commander. However, the MEU Commander may exercise discretion and forward the matter to the GCMCA exercising OPCON or another GCMCA (e.g. he may consider the location of the accused, the victim, witnesses, etc., and determine who may most conveniently act as the GCMCA in the case). In practice, this will generally mean that the GCMCA will be the CG I MEF.

(3) Prior to the convening authority taking action on any special court-martial in which a bad conduct discharge is awarded, the MEU SJA will review the record of trial and provide his recommendation to the convening authority pursuant to RCM 1106 of the MCM. If, because of geographical separation or other good cause, review by some other Judge Advocate would facilitate accomplishing the review required by RCM 1106, the MEU SJA will arrange for such review. In special courts-martial cases in which a bad conduct discharge is not awarded, the MEU SJA will accomplish the review required by R.C.M. 1112, unless review by another Judge Advocate would expedite processing of the case.

(4) The MEU SJA shall coordinate all requests for legal services support for a SPCM, an Article 32 investigation, or a GCM. (See paragraph 10002 for information regarding sources of legal support.)

#### 10005. CONFINEMENT

1. Pretrial Restraint. Conditions on liberty, restrictions in lieu of arrest, and arrest which may amount to pretrial restraint must be carefully monitored in light of speedy trial requirements as set forth in R.C.M. 707. Complete information regarding restraint should be provided to the agency providing trial services at the time legal services are requested.

#### 2. Pretrial Confinement Aboard Ship

a. No service member should be confined in a shipboard brig without the approval of the ship's Commanding Officer. Generally, before confinement of a Marine in the ship's brig, the MEU Commander will meet with the ship's Commanding Officer, verify the brig certification by an inspecting team representing

the Chief of Naval Operations, and, if necessary, augment the brig staff with Marine guards.

b. When pretrial confinement is ordered at sea, the Commanding Officer of the unit shall make arrangements for the transfer of the service member, as soon as practicable, to the nearest command ashore having an approved place of confinement. No magistrate hearing is required for confinement afloat. When the service member is transferred ashore, the Commanding Officer shall, within 24 hours after transfer is effected, forward to the military magistrate for the place of confinement ashore a report containing: the hour, date, and place of confinement; the offenses the service member has allegedly committed; the general circumstances known concerning each offense; the previous disciplinary record of the service member; any mitigating or extenuating circumstances in the case; and the specific reason that continued pretrial confinement is considered necessary. The MEU SJA and/or unit Legal Officer may provide some of the information via oral report to the magistrate. The MEU SJA and/or unit Legal Officer should represent the unit at the magistrate hearing, if practicable.

#### 10006. UNAUTHORIZED ABSENCE (UA)

1. The current edition of MCO P5800.8 (LEGADMINMAN), paragraph 4004, points out the importance of the UA determination versus a missing person determination. The latter determination is particularly important whenever a Marine holding an intelligence MOS (02) has not been accounted for upon the unit's departure from a foreign port. See MCO P5800.8 (LEGADMINMAN), at: <http://192.156.19.115/Pubs/P5800Index.html>

2. Reporting of unauthorized absentees to the host nation at foreign ports will be as directed by the Status of Forces Agreement (SOFA). See the following SIPRNET Website to locate the applicable SOFA by country: <http://www.hq.pacom.smil.mil/j0/j06/sofa.htm>.

3. The reporting of unauthorized absentees up the chain of command will be accomplished by the MEU CE.

#### 10007. ADMINISTRATIVE DISCHARGES

1. General. The authority to direct administrative discharge is vested in the Marine Corps GCMCA for the respondent's unit. Either the Marine Corps GCMCA exercising OPCON or the Marine Corps GCMCA exercising ADCON over the respondent's unit may

direct the respondent's discharge. See the MARCORSEPMAN at:  
[https://osprey.manpower.usmc.mil/manpower/mi/mra\\_ofct\\_text.nsf/msr/separations+manual](https://osprey.manpower.usmc.mil/manpower/mi/mra_ofct_text.nsf/msr/separations+manual)

2. Specific. Prior to the deployment of the MEU from CONUS, recommendations to administratively separate Marines attached to the MEU will be forwarded to the Marine Corps GCMCA exercising ADCON over the respondent's unit. This means that administrative discharge recommendations pertaining to Marines within the MEU CE will be forwarded to the CG I MEF via the MEU Commander while those from the GCE, ACE, or CSSE will be forwarded to the CG, of the appropriate I MEF MSC. After deployment from CONUS, the MEU Commander may exercise discretion and forward the recommendation to the Marine Corps GCMCA exercising OPCON over the respondent's unit (e.g. he may consider the location of the respondent and the witnesses, and determine who may most conveniently act as the GCMCA). If the MEU Commander elects to forward the recommendation to the Marine Corps GCMCA exercising ADCON over the respondent's unit, the request will be forwarded to the CG I MEF if the respondent is attached to the MEU CE, or to the CG of appropriate I MEF MSC if the Marine is attached to the GCE, ACE, or MSSG.

3. Boards. Any commander having SPCMA, or when specifically authorized to do so by a GCMCA, may convene an Administrative Discharge Board (ADB). If an ADB recommends separation, any GCMCA can act as a separation authority. The package may be referred to the GCMCA exercising OPCON over the MEU when time constraints and other considerations make referral to the GCMCA exercising ADCON over the MEU impracticable.

4. Coordination. The MEU SJA will coordinate all requests for legal services support in conjunction with administrative discharge boards.

#### 10008. COMMAND INVESTIGATIONS

1. General. Command Investigations, formerly known as JAGMAN investigations, are a commander's tool to determine the facts surrounding a significant event, fix responsibility therefore, and provide recommendations for corrective action. Chapter 2 of the Manual for the Judge Advocate General of the Navy (JAGMAN) provides guidance:  
<http://192.156.19.115/Pubs/jagman/frameset.htm>.

2. Convening of Investigations. Convening of investigations will normally follow the administrative chain of command (ADCON).

a. Prior to MSEs transferring ADCON to the MEU

(1) For significant incidents where a commander determines an investigation is necessary, the MSE and/or sourcing MSC will convene the investigation.

(2) For significant training incidents and/or Class A aircraft mishaps, the investigation will be convened at the regimental/group level or higher. (Note: For MEU related training incidents, the MEU will initiate any required SIRs/PCRs).

b. Once ADCON Shifts to the MEU. The determination for responsibility to convene an investigation will be made by the MEU Commander and/or CG I MEF.

3. Forwarding of Investigations. Command Investigations will be forwarded to the GCMCA exercising ADCON over the command convening the investigation. Following review of the investigation by the GCMCA, a copy of the investigation will be provided to the CG I MEF (Attn SJA).

10009. SUPPLY MANUAL INVESTIGATIONS

1. General. See MCO P4400.50 (Consumer-Level Policy Manual, Chapter 6) at:  
<http://www.usmc.mil/directiv.nsf/df51342d91236d2685256517004eb026/78b426164b9f6b4d85256926005d5ebb?OpenDocument>.

2. MSE Property. Investigations concerning GCE, ACE, and CSSE property should be convened by the respective MSE commander and reviewed by the appropriate MSC supply officer administering the account with the respective command procedures. The MEU Commander should not normally convene investigations regarding property assigned to a MSE.

3. Encampment Garrison Property (EGP). Installation commands are responsible for properly accounting for EGP. Orders issued by installation commanders (e.g. current edition of Marine Corps Base, Camp Pendleton Order P4400.8) normally prohibit deployment with EGP. Property Control Officers (PCO) may approve requests from FMF units for an exception to the aforementioned orders. If EGP assigned to the MEU CE is subsequently damaged, lost,

missing, or stolen, the MEU Commander should normally convene an investigation and submit the investigative report to the installation commander (Attn: PCO). Reference <http://www.cpp.usmc.mil> or I MEF Orders: <https://www.imef.usmc.mil:445/g1/adj/orders.htm>.

4. Review of Supply Investigations. Following the convening authority's review, investigations convened by an MSE shall be forwarded via the MEU CE to the appropriate I MEF MSC (Attn: SupO).

#### 10010. LAW OF ARMED CONFLICT (LOAC)

1. General. DoD Directive 5100.77, SECNAVINST 3300.1A (Law of Armed Conflict), MCO 3300.3 and the MARCORMAN, paragraph 2500.2, require that the Marine Corps comply with the LOAC in the training of personnel and the conduct of all military operations. Access the foregoing references at: <http://neds.nebt.daps.mil/Directives/dirindex.html>.

2. Responsibility. The MEU SJA is the command advisor in LOAC matters and provides assistance in training in the LOAC.

3. Operational Planning. Operational planning and contingency planning will be accomplished with a view towards ensuring compliance with the LOAC. The MEU SJA will review all operation plans and contingency plans prior to promulgation to ensure compliance with the LOAC. This will include examining and disseminating theater-specific ROE, recommending and requesting (if required) adequate supplemental ROE, and preparation and distribution of ROE cards. This duty specifically applies when determining the appropriate ROE for Force Protection while deployed outside any part of the United States.

4. Training. Commanders will ensure that individuals receive training in the LOAC and can recognize LOAC problems which arise in field exercises or combat situations.

#### 10011. STATUS OF FORCES, FOREIGN CRIMINAL JURISDICTION, AND INTERNATIONAL LAW PROBLEMS

1. General. All status of forces, foreign criminal jurisdiction, and international law problems will be referred directly to the MEU SJA for action. SOFAs may be located by country at the following SIPRNET Internet site: <http://www.hq.pacom.smil.mil/j0/j06/sofa.htm>. See SECNAVINST 5820.4E for additional information regarding foreign criminal



jurisdiction matters. The SECNAVINST may be located at:  
<http://neds.nebt.daps.mil/Directives/dirindex.html>.

2. Liaison. The MEU SJA will provide liaison with host nation or other government officials, with senior and collateral commands, and with Department of State representatives, as appropriate, in problems dealing with status of forces, foreign criminal jurisdiction, and international law.

3. Foreign Criminal Jurisdiction. All incidents involving the arrest, detention, or investigation of MEU personnel by foreign authorities shall immediately be referred to the MEU SJA.

4. MEU SJA's Action. In the event that MEU personnel are arrested, detained, or pending investigation on criminal charges, the MEU SJA will:

a. Effect liaison with U.S. Military authority in the locale responsible for area coordination of foreign criminal jurisdiction matters. Obtain assistance where available for international legal hold determinations, custody of the member held by foreign authorities, counsel, translator and liaison assistance, payment of attorney's fees, court costs and bail, and trial observer and prisoner/jail visitation assistance.

b. In the absence of a U.S. area coordinator, contact the nearest U.S. Embassy or Consulate for assistance with foreign authorities and with enforcement of the SOFA if one is in effect.

c. In the absence of a U.S. military area coordinator or U.S. Embassy or Consulate Foreign Service Office in the locale, contact the local foreign authorities who have custody of the member. Every lawful effort to obtain custody of the member should be exercised to ensure the well-being and proper treatment of the member while he is waiting processing by foreign authorities.

5. Procedures. In addition to SECNAVINST 5820.4E, the following regulations concern foreign criminal jurisdiction procedural matters: COMNAVFORJAPANINST 5820.16A (JAPAN) and USFK/EUSA Reg. 1-44 (Korea). For locating the nearest NLSO to assist in this area, you may use the following JAG Websites: [http://www.jag.navy.mil/html/jag\\_services.htm](http://www.jag.navy.mil/html/jag_services.htm) or <http://www.jag.navy.mil/index.htm>.

6. MSE Commander's Action. MSE Commanders will ensure that members of their commands receive instruction on the rights, privileges, and obligations of U.S. Forces in foreign countries (including those countries with a U.S. SOFA). This instruction may be given as part of pre-deployment training and/or prior to entering port.

7. Reports. Required reports will be submitted and forwarded in accordance with the current edition of SECNAVINST 5820.4.

#### 10012. INTERNATIONAL LEGAL HOLD

1. General. When a military member is under investigation or pending legal action by foreign authorities, the member normally will be placed on international legal hold by competent authority. Once placed in this status, service members will not be permitted to leave the country until released by competent authority. All international legal hold matters should be coordinated by the MEU SJA.

#### 2. Procedures

a. Mainland Japan. Military members will be placed on and released from international legal hold by letter or message from the Commander, Naval Base, Yokosuka, Japan in accordance with the SOFA between the United States and Japan.

b. Okinawa. Military members will be placed on and released from international legal hold by letter or message from the Commanding General, MCB Camp Butler through the Japanese Jurisdiction Section of the Office of the Staff Judge Advocate, MCB Camp Butler, IAW the SOFA between the United States and Japan.

c. Korea. International legal holds are handled in accordance with USFK/EUSA Reg. 1-44. When an incident occurs which involves U. S. military personnel and Korean nationals, a USFK SOFA CJ Form 1 (U.S. Notice of Incident, Arrest and Receipt) is filed with the District Prosecutor's Office. This will usually be accomplished by the U.S. Army military police that augment the Marine military police. The incident blotter entry will be reported by telephone to the area Provost Marshal who in turn will file the notice with the District Prosecutor. The filing of USFK CJ Form 1 will begin the mandatory 15-day Korean legal hold period within which the Korean prosecutor can file a notice of intent to assume jurisdiction over U.S. personnel involved in SOFA incidents. When this period expires,

the USFK SJA's office (SOFA Section) will send (via CNFK) a JK Form 7181 waiver of Korean Criminal Jurisdiction Form releasing the member from legal hold.

10013. REQUESTS FOR POLITICAL ASYLUM

1. SECNAVINST 5710.22 is the governing instruction.
2. Political asylum is protection and sanctuary granted by the United States government within its territorial jurisdiction or on the high seas to a foreign national who applies for such protections based upon the promise of persecution or fear of persecution on account of race, religion, nationality, membership in a particular social group, or political opinion. Uniformed personnel do not have the authority to grant political asylum.
3. Requests made in a foreign country by nationals of the host nation or of a third state for political asylum in the United States should normally be referred to the nearest U.S. embassy or consulate. If a foreign national is already on board a military vessel or installation when the request is made, however, such person shall not be surrendered to foreign jurisdiction or control unless directed by the Secretary of the Navy or higher authority.
4. Temporary refuge is the protection afforded for humanitarian reasons to a foreign national in a Department of Defense shore installation, facility or military vessel within the territorial jurisdiction of a foreign nation or on the high seas, or under conditions of urgency in order to secure the life or safety of that person against imminent danger, such as pursuit by a mob.
5. It is the policy of the United States to grant temporary refuge in a foreign country to nationals of that country and nationals of a third state, and on the high seas to the nationals of any country. The senior official present in the unit or installation may grant temporary refuge.
6. Personnel of the Department of the Navy shall neither directly or indirectly invite a person to seek asylum or temporary refuge.
7. Once a person is granted temporary refuge he or she may not be released to foreign authorities without approval from the Secretary of the Navy.

8. Immediate reports of requests for political asylum or temporary refuge are required to the Secretary of the Navy. Consequently, the MEU Commander shall transmit reports on the actions taken on request for political asylum or temporary refuge by the fastest means possible through the operational chain of command to the Secretary of the Navy with an information copy to the Commanding General, I Marine Expeditionary Force (SJA). These reports should contain the identity of the individual and the facts surrounding the individual's request considering the foregoing definitions contained within this section.

9. No information concerning a request for political asylum or temporary refuge shall be released to the public or to the media without approval from the Secretary of Defense.

#### 10014. CLAIMS

##### 1. General

a. The MEU SJA will assist in resolving claims generated by MEU personnel or activities.

b. Incidents involving potential claims for or against the government will normally be investigated promptly. Applicable photographs, police, fire, or medical reports, and other relevant evidence should be obtained to preserve accurate records. The investigative responsibility for all claims is with the organization which reportedly committed the act or is otherwise responsible for the circumstances which generated the claim. See JAGMAN 2004 and 2015.

c. MSE Commanders will each designate an officer to serve as the unit claims investigating officer.

2. Processing. Processing will follow guidance in the JAG Instruction (JAGINST) 5890.1, which can be located at: <http://192.156.19.115/Pubs/Pubs.htm>.

a. Federal Tort Claims: JAGINST 5890.1, Encl (1)

b. Military Claims : JAGINST 5890.1, Encl (2)

c. Other Claims: JAGINST 5890.1, Encl (4)

d. Personnel Claims: JAGINST 5890.1, Encl (5)

e. Foreign Claims: JAGMAN, Chapter 8.

3. Foreign/SOFA Claims Procedure. The MEU Commander should appoint a Foreign Claims Commission (See JAGMAN Chapter 8). Normally, the appointee will be the MEU SJA. The appointee will not exercise his authority when such action is contrary to the provisions of JAGMAN Chapter 8. The appointee should coordinate his activities with claims officers representing the U.S. Navy, U.S. Air Force, or U.S. Army. For assistance, see the following Website: <http://192.156.19.115/Pubs/Pubs.htm>.

a. Japan/Okinawa. Although the U.S. Air Force (5th AF) has single service responsibility for the processing and payment of claims in Japan/Okinawa, claims investigations must be conducted by the MEU. Upon the appointment of a foreign claims investigating officer, assistance and guidance may be obtained from the Claims Office, Office of the Staff Judge Advocate, MCB, Camp Butler, Okinawa (Bldg. 427, Camp Foster).

b. Korea. Although the U.S. Army (USFK/EUSA) has single service responsibility for the processing and payment of claims in Korea, a claims investigation must be conducted and a DA Form 1208 (Report of Claims Officer) must be filed with the U.S. Armed Forces Claims Section, Korea (USAFCS-K), Yongsan Army Garrison, Seoul, Korea. This report will assist a joint committee of U. S. and Korean representatives in settling potential claims for damages.

4. U.S. Forces Afloat - Claims Under \$500.00. Notwithstanding JAGMAN (single service claims responsibility) the Department of the Navy is authorized to settle claims under \$500.00 caused by Navy personnel not acting within the scope of employment and arising in foreign ports visited by U.S. Forces afloat.

5. Reports. Reports of incidents of serious misconduct harmful to foreign national or serious incidents which may also result in a potential claim shall be submitted in accordance with MCO 3300.3 or FMFPACO 5740.4C, as required.

10015. SOLATIA

1. General. Solatia payments are gifts of money presented by U.S. military personnel as an expression of regret for an incident which results in the death or injury of a foreign national and/or damage to or destruction of the property of a foreign national. Any incident of this nature which may result in a required condolence visit and solatia payment shall

immediately be referred to the MEU SJA. Proper handling of condolence visits and solatia payments directly influences resulting civil and criminal action and should therefore require prompt action. Payment of solatia will be in accordance with COMNAVFORJAPANINST 5820.16B (Japan) or USFK/EUSA Reg. 526-11 (Korea).

2. Procedure. The following agencies shall be contacted to coordinate condolence visits and solatia payments:

- a. Japan. International Law Section, NLSO, Yokosuka.
- b. Okinawa. Office of the Staff Judge Advocate, MCB, Camp Butler.
- c. Korea. SOFA Section, Officer of the Staff Judge Advocate, USFK, Yongsan Army Garrison, Seoul and/or the OIC, LSSS, (FWD), Korea, if established.

#### 10016. OVERSEAS MARRIAGE

1. General. Marriage of military personnel serving overseas must be approved in advance by the appropriate commander whether the proposed marriage is between military personnel, between a military individual and a foreign national, or between a military individual and a U. S. citizen residing abroad. The current edition of MCO 1752.1 (Marriage in Overseas Commands) and, where applicable, the current edition of COMNAVFORJAPANINST 1752.1L (Marriage within U. S. Naval Forces, Japan Area), USFK Reg. 600-240 (Marriage in Overseas Command, Korea) establish the requirements which must be met in order to obtain permission to enter into a valid overseas marriage. NLSO assistance can be located at: [http://www.jag.navy.mil/html/jag\\_services.htm](http://www.jag.navy.mil/html/jag_services.htm).

2. Policy. All active duty military personnel have the same right to enter into marriage as any other U.S. citizen in the same foreign country. However, all U.S. Marine Corps and Navy personnel who are stationed in or visiting foreign countries are required to obtain written approval from the designated area commander(s) prior to entering into marriage. Approval will be granted only where military personnel have complied with requirements contained in the basic Marine Corps Order and local regulations and have satisfied all U.S. and local foreign country laws relating to marriages. The purpose of these regulations is not to prevent overseas marriages but to ensure that both parties are aware of the legal impediments that may prohibit a foreign born spouse from entering the United States.

### 3. Procedures

a. Japan/Okinawa. The current edition of COMNAVFORJAPANINST 1752.1 contains the procedures to be followed by military personnel contemplating marriage in Japan. Personnel contemplating marriage should be directed to the Legal Assistance Office of the nearest NLSO or LSSS and then to the American Consulate.

b. Korea. USFK Ref 600-240 contains the procedures to be followed by military personnel contemplating marriage in Korea. Personnel contemplating marriage should be directed to the Legal Assistance Office, U.S. Army Garrison, Yongsan, Seoul for information and forms. Prior approval must be obtained from the Commander, U.S. Naval Forces, Korea (CNFK).

4. MSE Commander's Action. MSE commanders will ensure that military personnel contemplating entering into an overseas marriage are counseled on the procedural requirements of the aforementioned regulations.

5. Violations. Active duty military personnel violating the procedures outlined in the Orders mentioned above are subject to disciplinary action under the UCMJ. Unauthorized marriages in foreign countries have constituted a serious and continuing problem which must be met by prompt and effective disciplinary action by all commands. Personnel found in violation of the procedures set forth in the aforementioned regulations shall be reported to CNFK; or CG, MCB Camp Butler, Okinawa, as appropriate, for investigation to determine the validity of the marriage.

### 10017. "REACHBACK" FOR LEGAL RESEARCH AND ASSISTANCE

1. Background. Commanders and Judge Advocates deployed with the MEU may need immediate access to legal research materials and/or the advice of Judge Advocates with greater experience in particular fields of the law. It may also be necessary to "reachback" and seek the assistance of Judge Advocates who are located in CONUS for family law or other legal matters that cannot be handled by the deployed SJA.

2. Electronic Research. MEU SJAs should be computer/Internet literate, and prior to deployment should obtain passwords to protected websites such as Lexis/Nexis, CLAMO, and the SJA to the CMC. The following SIPRNET Websites can be accessed via SJA's Webpage on the I MEF SIPRNET Website at:

<http://www.imef.usmc.smil.mil/>. Additionally, the following SIPRNET and NIPRNET Websites are offered to assist in legal research and to establish contact with duty experts:

a. SIPRNET Websites:

- (1) USCENTCOM CCJA:  
[http://recluse.centcom.smil.mil/crisis/catdesks/cat\\_jag.asp](http://recluse.centcom.smil.mil/crisis/catdesks/cat_jag.asp).
- (2) CFLCC Enduring Freedom (Includes link to the SJA):  
<http://www.swa.arcent.army.smil.mil/>.
- (3) COMUSNAVCENT/5th Fleet Legal Team:  
[http://www.cusnc.navy.smil.mil/fmo\\_jag/Legal/index.htm](http://www.cusnc.navy.smil.mil/fmo_jag/Legal/index.htm).
- (4) Air Force Judge Advocate General's SIPR Site:  
<http://aflsa.maxwell.af.smil.mil/>.
- (5) Operational Law Advisories:  
[http://clasext2.cno.navy.smil.mil/n09/webbas01.nsf/\(vwwebpage\)/webbase.htm](http://clasext2.cno.navy.smil.mil/n09/webbas01.nsf/(vwwebpage)/webbase.htm).
- (6) USCENTCOM Command Center Message Board:  
<http://recluse.centcom.smil.mil/cmdctrmessages/>.
- (7) USCENTCOM J3 OPS PLANS MESSAGE VAULT:  
[http://recluse.centcom.smil.mil/crisis/catdesks/list\\_plansmsgs\\_documents.asp?pathinfo=msgs](http://recluse.centcom.smil.mil/crisis/catdesks/list_plansmsgs_documents.asp?pathinfo=msgs).
- (8) U.S. Army JAG: [www.su.army.smil.mil](http://www.su.army.smil.mil).

b. NIPRNET Websites:

- (1) The Army's Center for Law and Military Operations (CLAMO): <http://www.jagcnet.army.mil/CLAMO>.
- (2) LexisNexis (Requires an account):  
<http://www.lexis.com/>.
- (3) Staff Judge Advocate to the Commandant:  
<http://192.156.19.115/>.
- (4) Naval Justice School: Guidebooks, publications, forms, etc: <http://www.jag.navy.mil/html/njs.htm>.
- (5) U.S. Army's Judge Advocate General Corps (Requires an account): <http://www.jagcnet.army.mil/JAGCNet>.



(6) Office of the Staff Judge Advocate, CINCPAC:  
<http://www.pacom.mil/staff/Legal/legal.htm>.

(7) Consequence Management (Central Command):  
<http://www.centcom.mil/library/cm.asp>.

(8) Marine Corps Research Center, Marine Corps University:  
<http://www.mcu.usmc.mil/MCRCweb/library.html>.

(9) SECNAV and OPNAV Instructions:  
<http://neds.nebt.daps.mil/Directives/dirindex.html>.

(10) DOD Directives and Instructions:  
<http://www.dtic.mil/whs/directives/>.

(11) Chairman of the Joint Chiefs Directives and Instructions (CJCSI, CJCSJ):  
<http://www.dtic.mil/doctrine/>.

(12) Joint Pubs and Directives:  
<http://fas.org/irp/doddir/dod/>

(13) MEF Orders on-line:  
<https://www.imef.usmc.mil:445/g1/adj/orders.htm>.

3. Operational Law Issues. Assistance for operational law matters can be obtained by emailing or calling the I MEF SJA or Deputy SJA at (760) 725-9860 or DSN 365-9860. Deploying MEU SJAs should obtain the names and email addresses for the I MEF SJA and Deputy SJA prior to deployment. Operational Law assistance is also available through the International & Operational Law Branch, Headquarters, U.S. Marine Corps, JA Division, at (703) 614-2793/6799; DSN: 224-2793.

4. Family Law/Legal Assistance. MCB Camp Pendleton, has an extensive law library, a large Joint Legal Assistance Office, and Family Service Center that provides advice and support to spouses of deployed personnel. Based upon the aforementioned considerations, the CG, MCB Camp Pendleton, has agreed to support MEU Commanders and MEU SJAs by providing "reachback" capabilities in the area of legal assistance and family law matters. Telephone calls for assistance should be made directly to the Director, Joint Legal Assistance Office, MCB Camp Pendleton (Commercial (760) 725-6172; DSN 365-6172). If a telephonic request is for legal research that does not involve legal assistance, the telephone call should be made to the AC/S SJA, MCB Camp Pendleton (Commercial (760) 725-5943; DSN 365-5943).

10018. SECURITY ASSISTANCE

1. General. Security Assistance (SA) policies and laws must be followed when planning exercises or training with members of the armed forces of another country.

2. Specific

a. Mutual Services. The current edition of COMPACFLTINST 4900.3 provides that the costs for training or services provided to foreign participants must be charged against Foreign Military Sales (FMS) unless specifically excluded by paragraph 1-3 of the Instruction, which states in part: "Mutual services provided by Pacific Fleet Ships and aircraft in conjunction with multilateral exercises shall not require FMS case establishment or foreign reimbursement when any of the following criteria are met:

(1) It is the opinion of the operational commander that the mutual services shall afford the U.S. Navy with beneficial training essentially equal to the training afforded the foreign unit(s);

(2) It is the opinion of the operational commander that the mutual services shall significantly enhance the goals of interoperability between the U.S. and the foreign participant(s) that shall outweigh costs incurred by the U.S. Government; or

(3) The U.S. Government shall not incur any costs which would not have been incurred had there been no foreign participation."

b. Exercises. Bilateral, combined, or multinational exercises conducted to test and evaluate capabilities, including procedures and, interoperability, do not require authorization of funding under SA procedures. As a general rule, DoD funds are to bear only the cost of U.S. Government participation which would have been incurred in the absence of foreign participation.

10019. CIVIL AFFAIRS, CIVIC ACTION, AND HUMANITARIAN ASSISTANCE

1. General. In the event the MEU deploys with a Civil Affairs Officer, that individual will be responsible for providing legal advice on civil affairs, civic action, and humanitarian assistance matters. However, where no Civil Affairs Officer

deploys, the MEU SJA, operating under the cognizance of the MEU S-3, may serve as a special staff officer responsible for planning, coordinating, and supervising civil affairs, civic action, and humanitarian assistance operations.

2. Civil Affairs. Civil Affairs involves those phases of the activities of a commander which embrace the relationship between military forces and civil authorities and people in a friendly country or area when military forces are present. Civil Affairs planning is concerned with operations which prevent civilian interference with combat operations, further the national policies the United States, and prepare for the eventual assumption of governmental and civil responsibilities by civil authority or by military agencies. As a resource, see FM 41-10 (Civil Affairs Operations); available at: <http://www.globalsecurity.org/military/library/policy/army/fm/41-10/toc.htm>.

3. Civic Action. Civic Action involves the use of preponderantly indigenous military forces on projects useful to the local population at all levels in such fields as education, training, public works, agriculture, transportation, communication, health, sanitation, and other actions contributing to economic and social development, which also serve to improve the standing of military civic actions in overseas areas.

4. Humanitarian Assistance. Humanitarian Assistance involves that assistance provided to promote human welfare or alleviate human suffering. It includes medical, dental, and veterinary care provided in rural areas of the country; construction of rudimentary surface transportation; well drilling and construction of basic sanitation facilities; and rudimentary construction and repair of public facilities. Regard Civic Action and Humanitarian Assistance projects, the Civil Affairs Officer and/or the MEU SJA will:

a. Assist in identifying projects to be undertaken by the MEU.

b. Ensure that, absent specific authority by higher headquarters, minimal expenditures of operating funds are made. "De minimus" is not specifically defined; however the following example is provided: a unit doctor's examination of villagers for a few hours with the administration of several shots and the issuance of some medicines. On the other hand, de minimus would not include the dispatch of a medical team for mass

inoculations. De minimus could also include the opening of an access road through trees and underbrush for several hundred yards, but would not include the paving of any roadway.

c. Ensure coordination with the host nation is accomplished through the U.S. Embassy in the country.

d. Ensure that any supplies and materials that are used in any project and which exceed the de minimus standard come from Project Handclasp, individual donations, charitable groups, or other means requiring no cost to the U.S. Government unless authorization has been received and/or provided by higher headquarters.

e. Ensure projects are training related.

f. Ensure projects will be completed prior to the unit's departure from the host country.

g. Ensure all projects will have the purpose of improving the host nation quality of life and will contribute to enhancing the U.S. image in the host nation.

#### 10020. WOMEN IN COMBAT

a. General. SECNAVINST 1300.12A and MCO P1300.8R provide that women be excluded from serving in units below the brigade level whose primary mission is to engage in direct combat on the ground. The above references state: "Direct ground combat is engaging an enemy on the ground with individual or crew served weapons, while being exposed to hostile fire and to a high probability of direct physical contact with the hostile forces personnel. Direct ground combat takes place well forward on the battlefield while locating and closing with the enemy to defeat them by fire, maneuver, or shock effect."

b. Education and application. The MEU SJA will ensure that MEU and MSE Commanders are familiar with the above references and provide advice on the applicability of these provisions where there is a possibility of introducing troops into direct ground combat.



## CHAPTER 11

MISHAP REPORTING AND INVESTIGATIONS

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## CHAPTER 11

MISHAP REPORTING AND INVESTIGATIONS

11000. GENERAL. MEU evolutions are inherently hazardous and require detailed planning and execution characterized by application of Operational Risk Management from start to finish. Unfortunately, breakdowns in execution may lead to mishaps that require prompt and proper reporting and investigating. This chapter defines the appropriate reporting and investigation chains. Applicable sources detail the conduct of the reporting and investigations and need to be understood and followed. Reporting procedures, particularly aviation mishap reporting procedures, during PTP have nuanced differences that must be understood by all parties. Refer to the specific CG I MEF LOI for Deployment for amplifying guidance to this Order.

11001. MISHAP NOTIFICATION. Reference (i) addresses requirements for submission of an initial voice report to the Marine Corps Command Center within 30 minutes of a serious incident. Further, the order calls for an Operations Report (OPREP)-3 Serious Incident Report (SIR) to be released within six (6) hours of the mishap. Personnel Casualty Reports (PCRs) requirements for submission is found in reference (h). Reference (k) provides specific guidance for SIRs/PCRs within I MEF. Chapter 2 of this Order addresses MEU CE and MSE responsibilities for SIR/PCR submission. MEUs OPCON to I MEF shall provide an immediate heads up phone call and, within one hour, follow with information for the PCR to I MEF for release of the initial report (I MEF Operations Center: Commercial (760) 725-3074; DSN 365-3074). MEUs OPCON to commands other than I MEF shall prepare and submit their own PCRs.

11002. GROUND MISHAPS

1. The current edition of MCO P5102.1 is the guiding directive for all Marine Corps ground mishap reporting and investigations. MEU and MSE Commanders will implement the procedures and policies found in the Order through their respective Safety Officers.

2. Ground mishap categories range from Class A to C. All mishaps are recordable, while Class A and B mishaps and all Class C ordnance related mishaps are reportable via naval message to CMC (SD). Ordnance related mishaps that do not meet the threshold for class C mishaps are reported as an Explosive

Event Report in accordance with chapter 4.6 of reference (q). Class C mishaps 11-4 are reportable via safety log entries submitted on-line through the Web-Enabled Safety System (WESS) to CMC (SD). A locally generated, hard-copy log will be maintained if WESS is not available.

3. There are three types of safety investigations:

a. Unit Mishap Investigations. Class C mishaps do not require a Safety Investigation Board (SIB) and are investigated at the MSE level.

b. Command Mishap Investigations. On-duty Class A and B mishaps call for an SIB. COMMARFORPAC, when the MEU is assigned to MARFORPAC (I MEF), shall direct the convening of the SIB via naval message and assign an appropriate mishap file number. COMMARFORPAC ICW with I MEF will coordinate with the gaining Naval Component Commander (COMPACFLT, COMNAVCENT, or other) for convening of the SIB and subsequent actions when the MEU is OPCON to a Naval Component. Naval Component Commanders are usually deferential to COMMARFORPAC, but have the authority to dictate SIB actions. The MEU Commander is the appointing authority for the SIB. The senior member of the SIB shall be a Marine Officer, equal to or senior in grade to the commander of the MSE that incurred the mishap. The current edition of MCO P5102.1 details the composition and responsibilities of the SIB.

c. Naval Safety Center Investigations. CMC (SD) may direct COMNAVSAFECEN to conduct independent investigations of mishaps. These independent investigations do not relieve commanders of their responsibilities for mishap investigation and reporting as required by the current edition of MCO P5102.1.

11003. AVIATION MISHAPS

1. The current edition of OPNAVINST 3750.6 is the guiding directive for all Navy and Marine Corps aviation and aviation related mishap reporting and investigations. The following deadlines are established for aviation mishap reports that supplement the OPREP-3SIR and PCR:

a. Initial Telephone Mishap Data Report (MDR). Within 60 minutes of the occurrence of all Class A mishaps, the ACE will submit an initial telephone MDR to COMNAVSAFECEN. Provide additional information in subsequent calls as needed.



b. Initial Message Mishap Data Report. For Class A and B mishaps, an initial MDR message is required within four hours. For Class C mishaps, initial MDR messages are due within 24 hours of the mishap. The ACE will submit the required messages.

c. Amended Message Mishap Data Report. Amended message MDRs are submitted as needed to update or correct information in previously submitted MDRs.

d. Safety Investigation Reports (SIR). SIRs are due within 30 calendar days of the mishap or 30 calendar days after completion of an organized search. Extensions are granted from the controlling authority if required.

2. Aircraft Mishap Board (AMB). Guidelines applying to AMB composition are found in the current edition of OPNAVINST 3750.6. For Class A mishaps of CONUS based MEUs, when the MEU is assigned to MARFOPAC, CG 3D MAW will appoint the Senior Member of the AMB. The ACE will provide the members for the AMB. In the event that additional expertise is required, CG 3D MAW will provide assistance as required. When the MEU is OPCON to a Naval Component, the Naval Component will normally defer to MARFORPAC (I MEF) for conduct of the AMB, but retains the authority to conduct the AMB unilaterally, if desired. At any time the MEU Commander can ask for assistance through CG I MEF.

11004. FIELD FLIGHT PERFORMANCE BOARD (FFPB). A FFPB is an administrative board composed of qualified naval aviators, naval flight officers, naval aerial observers, and a naval flight surgeon. A FFPB is convened to evaluate the performance, potential, and motivation of a respondent ordered by competent authority to appear before the board. Guidance on the conduct and composition of the FFPB can be found in the current edition of MCO P100.6 (ACTS Manual) and Wing Order (WgO) 5420.18. CG 3D MAW will provide personnel for the FFPB for CONUS based MEUs. For OCONUS MEUs, the MEU Commander can request assistance through CG I MEF.

11005. COMMAND INVESTIGATIONS. Command Investigations, formerly known as JAGMAN Investigations, are covered in chapter 10 of this order.

## CHAPTER 12

OPERATIONAL REPORTS

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## CHAPTER 12

OPERATIONAL REPORTS

12000. GENERAL. The MEU and its MSEs are required to submit the following reports. All reports not addressed to CG I MEF will include CG I MEF as an information addressee. Additional Operational Reports that the MEU may be required to submit, based on their deployed operations, are found in references (a) and (f).

12001. DEFENSE READINESS REPORTING SYSTEM MARINE CORPS (DRRS-MC)

1. General. Accurate GSORTS databases will be maintained Office of the Secretary of Defense (OSD). Assessments of Missions Essential Task List are essential for Readiness Reporting.

2. DRRS-MC Submission. DRRS-MC Reports will be prepared and submitted per Marine Corps Order 3000.13, and references (j) and (1).

3. Reporting Procedures

a. When the MEU is not task organized and consists of the MEU CE only, DRRS-MC submissions will include the MEU and the MEU CE only.

b. Once attached to the MEU, MSEs will submit DRRS-MC data to the MEU S-3 for verification. Until MSEs attach back to their parent commands, the MEU assumes responsibility for DRRS-MC validation for all five elements (MEU overall, CE, GCE, ACE, LCE).

(1) The MEU compiled MEU DRRS-MC report will reflect the task organization delineated in the CG I MEF LOI for Deployment.

(2) MSCs will ensure detachments that have attached to MEU MSEs report information to their respective MEU MSE for compilation by that MSE DRRS-MC Report.

(3) Reporting equipment and personnel per the task organization provided in the CG I MEF LOI for Deployment is effective upon attaching to the MEU. Report without regard to location and custodial control of personnel and equipment (or for reporting purposes, assume detachments, to include both

personnel and custodial control of equipment, is to the CE or MSE to which attached).

c. When assigned as the Global Response Force (GRF) plan and execute PTP to ensure readiness for GRF mission upon assumption of the mission. Unit Commanders will validate their capabilities through internal assessment. External events (e.g. COMPTUEX) are not required to validate readiness for GRF METS.

(1) No later than 60 days prior to assumption of GRF Mission, submit a DRRS-MC report assessing readiness for GRF Mission. Within 48hrs prior to assuming GRF mission submit and out of cycle DRRS-MC report assessing readiness for assigned GRF mission. In Commanders Overall A-Level remarks acknowledge assumption of GRF Mission.

(2) Continue to report ability to conduct the GRF mission in monthly DRRS-MC reports from the time of assumption through the last day of designated GRF mission.

(3) For those units that have more than one assigned mission (e.g. Infantry Battalion Core, MEU GCE, GRF STRATLIFT Alert Battalion) at a particular time, report the GRF mission as the current focused and use the Global Response Force (GRF) mission as the basis for the assigned mission level (A-Level). Indicate the readiness levels and mission assessment in the Commander's Overall remarks for the other mission.

(4) Forecast GRF readiness to be based on projected capability. Do not forecast a drop in GRF capability simply because GRF mission is planned to transfer to another unit while forward-deployed.

4. DRRS-MC Training. Quotas are requested from I MEF AC/S G-3 (Readiness Reporting Section).

12002. SERIOUS INCIDENT REPORT (OPREP-3)/PERSONNEL CASUALTY REPORT (PCR). SIR/PCRs will be prepared and submitted per references (h), (i), and (k). See Chapters 2 and 11 of this Order for additional detail.

12003. EMBARKATION REPORTS

1. Embarked Personnel/Material Reports (EPMR) and Embarkation/Debarcation SITREP. Preparation and submission will be in accordance with COMNAVSURFPACINST 4620.1/FMFPO 4621.1 (See Chapter 7 of this Order).

2. Shipboard Inspection Summary (SIS). Per COMNAVSURFPACINST 4621.1/FMFPACO 4621.1; the COT will submit a SIS report within five days of embarkation, and immediately prior to debarkation (See Chapter 7 of this Order).

3. Organization for Embarkation and Assignment to Shipping (OEAS). This report will be submitted in accordance with FMFPO 4621.1.

4. Debarkation Support Requirements. The COT will submit support requirements for debarkation and transportation coordination to the MEU S-4 in accordance with Appendix F of this Order. The MEU S-4 will submit all transportation and Logistics Support Requests to I MEF G-4 MDDOC NLT R-30. (See I MEFO 4400.11 for a detailed POA&M).

12004. STATUS REPORT. CG I MEF will be kept informed of the status of the MEU while it is activated. Accordingly, the MEU Commander will submit an unformatted status report within 24 hours of any of the following:

- a. Change of OPCON (in-chop/out-chop).
- b. Embark/debark.
- c. Change of task organization.
- d. Shift of command location.

12005. WEEKLY SITUATION REPORT (SITREP)

1. The MEU will submit a weekly SITREP to CG I MEF, beginning when the MEU composites until decomposite.

a. SITREP reporting period is from 0001 (local) on Thursday through 2400 (local) the following Wednesday.

b. SITREP will be transmitted in order to be received by CG I MEF by 0600 (local) on the Thursday following the end of the reporting period.

c. SITREPs will be prepared per ref (f) and the format provided as Appendix G of this SOP.

d. The first SITREP is due on the Thursday following MEU composite. The final SITREP is due the Thursday following decomposite.

2. During deployment, Commanders exercising OPCON of the MEU may require more frequent reporting or SITREPs prepared in a different format. The MEU will comply with these requirements, as directed. If the frequency of reporting for the OPCON commander is greater than required by this order, then those reports will fulfill CG I MEF requirements. If less frequent, then submit a weekly SITREP per this order.

12006. COMMAND HISTORICAL PROGRAM

1. Command Responsibility. Command Historical Program activities for MEUs will be conducted in accordance with current editions of MCO P5750.1F, FMFPO 5750.8 and I MEFO 5750.1.

2. Command Chronology

a. Command chronologies shall be prepared and submitted per MCO P5750.1 (Manual for the Marine Corps Historical Program).

b. During operational commitment or combat operations, or for other special situations, chronologies may be required on a monthly basis. Draft chronologies may be submitted by message NLT the 5th of the month following the reporting period, with smooth (letter) chronologies following by the 15th. In those instances as to uncertainty regarding reporting frequency and format, guidance should be requested from I MEF AC/S G-3.

c. Security Classification. If command chronologies require security classification, the current edition of OPNAVINST 5510.1 will be used as a guide. In the event supporting documents are classified, they should be forwarded to CMC (HDH-4) under separate letter of transmittal, referencing the basic chronology.

12007. OTHER REPORTS

1. Ammunition Malfunction/Defect Reports as appropriate in accordance with MCO 8025.1.

2. Submit appropriate reports in the event of a weapons malfunction in accordance with the following orders and instructions:

a. Product Quality Deficiency Report: MCO 4855.10.

b. In case of negligent or unintentional discharge of a weapon: MCO 5500.6.

c. Submerged Equipment Report: TI-8005-25/21 and TI-2350-25/36.

d. JAG Instruction: 5800.7.

3. For amphibious exercises, a Post Amphibious Communication-Electronic Report will be submitted per FMFPO 2700.8 (Joint Amphibious Communications SOP).

4. Any deviation from the current edition of OPNAVINST 3125.2, Policy for Embarking and Basing of Marine Corps Helicopters aboard Amphibious Ships, will be reported to CG I MEF.

5. Meaconing, Intrusion, Jamming, Interception (MIJI) Reports will be submitted accordance with MCO 3430.3.

6. Per reference (d), the MEU will submit a post-PTP After Action Report (AAR) and a 100 day AAR to CG I MEF and the Marine Corps Center for Lessons Learned (MCCLL)). Post-PTP Reports and AARs will be submitted in Marine Corps Lessons Learned System (MCLLS) format, per MCO 5000.17.

7. Communication shift messages in accordance with NTP-4, FLEET COMMUNICATIONS.

8. Report all incidents involving the MEU which are or may develop into matters of national or international interest. Comply with the current edition of OPNAVINST 3100.6 for all with information copies to CG I MEF and all other appropriate commands.

9. Report all significant liberty incidents to CG I MEF.

10. Ensure that CG I MEF is an addressee on all reports submitted during periods of increased tension or contingency operations.

## CHAPTER 13

31 MARINE EXPEDITIONARY UNIT

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## CHAPTER 13

31 MARINE EXPEDITIONARY UNIT

13000. OVERVIEW. CG I MEF provides specific elements of the task organization of 31 MEU. The following describes the generic task organization of CG I MEF provided elements of 31 MEU and the preparations, training and reporting required for those units.

13001. ACTIVATION. CG I MEF provides the preponderance of a GCE, to include the headquarters, and elements of the ACE, for 31 MEU. These units shall be manned, equipped, trained, deployed, and transferred OPCON on a rotational basis from I MEF to III MEF as directed. There is no activation in the same sense as I MEF does with 11, 13, and 15 MEUs. These units and detachments are identified and prepare for deployment per reference (q) and in close cooperation with III MEF. Specific pre-deployment training tasks and reports shall be accomplished and prepared to ensure these units and elements are fully qualified for service as the GCE or as an element of the ACE for the 31 MEU.

1. Ground Combat Element. An infantry battalion from 1st Marine Division, normally with LAR, artillery, combat engineer and AAV attachments, shall comprise the headquarters and form the core of the GCE for 31 MEU. Specific task organization for each rotation shall be specified in separate task organization correspondence.

2. Aviation Combat Element

a. Detachments from Marine Light Attack Helicopter (HMLA) squadrons and Marine Heavy Helicopter (HMH) squadrons shall be tasked as elements of the ACE of 31 MEU. They will normally attach to the core/parent VMM squadron permanently assigned to III MEF.

b. I MEF has primary responsibility for sourcing 31 MEU ACE detachments for III MEF, yet the demands of global sourcing requirements have mandated sourcing solutions that include other than I MEF units. Consequently, HMLA detachments may all be sourced from I MEF for a given deployment or in combination with like detachments from II MEF. Note: In concert with the current Marine Corps Aviation Plan, III MEF will eventually be resourced with all the elements of the ACE, to include VMM,

VMGR, VMU, HMLA, HMH, and VMFA such that the requirement for I MEF to provide appropriate detachments will no longer be necessary. The timeline for this to occur is per the Aviation Plan and is variable.

#### 13002. PRE-DEPLOYMENT TRAINING PROGRAM REQUIREMENTS

1. PTP requirements shall be in concert with references (b), (c) and (q). I MEF units and detachments shall be MEU PTP initial phase and partially intermediate phase complete prior to deployment to III MEF. This equates to Marine Corps Block 1/1A and Block 2 complete.

2. An overview of 31 MEU PTP requirements for I MEF units and detachments, by MEU PTP phase is:

a. Initial Training Phase. The initial training phase for the MEU pre-deployment training plan (PTP) is normally 14 weeks. I MEF shall conduct required initial phase training in CONUS for I MEF units scheduled to deploy to Okinawa in support of 31 MEU. III MEF shall conduct required initial phase training for all III MEF units in support of the 31 MEU. During this phase, all MEU subordinate units shall undergo individual, small unit collective skills training and conduct a MCCRE. Concurrently, staff personnel will conduct battle staff planning and training exercises. This phase is progressive in nature, beginning with individual mission oriented skills which advance to unit-level tactical combat drills by the three MSE's of the MEU: the Ground Combat Element (GCE), the Aviation Combat Element (ACE), and the Logistics Combat Element (LCE). I MEF and III MEF shall have responsibility for ensuring training objectives are met for their respective units during this phase and will document training progress through their own internal procedures, making that information known to the other, as applicable.

(1) Initial Training Liaison Visit (ITLV). When feasible, the 31 MEU Command Element (CE) staff, augmented with key personnel from the III MEF originated ACE and LCE, will conduct ITLV with the 1st Marine Division sourced GCE(-) and 3D MAW aviation detachments slated for service with 31 MEU. The purpose of ITLV is to provide training for prospective ACE and GCE staff members in the Marine Corps Planning Process (MCP) Rapid Response Planning Process (R2P2) variant and introduce 31 MEU SOPs. The ITLV builds on the R2P2 training available from EWTGPAC and marks the beginning of the team building process at the staff level. This is accomplished through a series of Situational Training Exercises (STX) which requires staff action

and integrated planning. ITLV goals include integration of MSE(s) in order to establish a solid "MAGTF" foundation which can be built upon when these elements join the 31st MEU.

b. Intermediate Training Phase. The intermediate training phase is conducted by III MEF/31 MEU following the arrival of all elements on Okinawa. The duration of this phase is based upon the collective capabilities of the CE, GCE, ACE, and LCE and the performance of the MEU as an integrated MAGTF. The objective during the intermediate training phase is to conduct MEU-level training which builds on the unit capabilities started during the initial training phase. The focus of the intermediate training phase is full integration of the MEU CE and MSEs and formation of a cohesive combat ready MAGTF. A front-end analysis (FEA) will be conducted by the MEU Commander at the beginning of the intermediate phase to assess the capabilities of the MSEs during key training events.

c. Final Training Phase. The final training phase is the culmination of all pre-deployment training activities and involves training aboard ship as part of the ARG/MEU team. This phase may be conducted in conjunction with an already scheduled exercise or separately as a stand-alone event.

3. I MEF G-7 EOTG Courses. I MEF G-7 EOTG conducts required courses in support of the PTP for 31 MEU assigned units and detachments per references (b), (c) and (q). The assigned GCE and ACE elements (to the maximum extent possible) shall participate in these courses as part of their PTP. The courses are designed as MAGTF courses, but are acknowledged to have a heavy GCE emphasis. ACE support for the I MEF G-7 EOTG courses, particularly the HMM and HMLA portions, shall come from those ACE detachments that concurrently attach to 31 MEU, as practical. LCE support for these courses shall be provided by 1st MLG, without emphasis to specific units. Other support shall come from I MHG and other requested units, as practical. I MEF EOTG shall provide III MEF EOTG with the following documents for each EOTG course conducted for the 31 MEU:

- a. EOTG Company Raid After Action Report.
- b. EOTG Instructor Raid Checklist.
- c. Instructor Evaluation Sheet.

4. GCE MEU Special Equipment Set. 1st MARDIV shall maintain a MEU special equipment suite for use in PTP training for the 1st

MARDIV supplied 31 MEU GCE. This equipment set is separate from that of the equipment set used for the training of I MEF MEUs (due to the often concurrent nature of training between I MEF MEU and 31 MEU sourcing units).

5. EWTGPAC Small Boat and Raid Training. 31 MEU is unique amongst MEUs in that it retains a small boat raid capability. That capability is trained to using resources from EWTGPAC and I MEF. I MEF G-7 EOTG and CG 1st MARDIV shall provide training overwatch for the assigned I MEF 31 MEU GCE unit and its boat raid force to ensure that necessary equipment and training requirements are met. Sustainment training after completion of the EWTGPAC and I MEF G-7 EOTG boat raid courses shall be coordinated by 1st MARDIV. Use of boats and associated gear must be coordinated with supplying organizations (usually 1st Reconnaissance Battalion) to support any type of small boat sustainment training prior to deployment.

6. Aviation Training and Qualifications. CG I MEF and CG 3D MAW shall coordinate efforts to ensure that the I MEF supplied aviation elements of 31 MEU ACE are qualified and current per reference (q). 31 MEU ACE elements have equivalent priority for resources as the ACE elements of I MEF MEUs.

#### 13003. PREDEPLOYMENT TRAINING PROGRAM REPORTING

##### 1. I MEF MSC Reporting

a. I MEF GCE and ACE units and attachments deploying to III MEF for service with 31 MEU shall conform to the reporting requirements as specified in MARFOPAC Order P3120.10 (UDP SOP). Specifically, D-240 and D-180 messages shall be submitted to CG I MEF who will, in turn, keep CG III MEF apprised of the progress of I MEF elements that will be attaching to CG III MEF and 31 MEU. D-0 (ready to deploy) messages shall be submitted to CG I MEF no later than 10 days prior to the first day of the actual strategic lift window. w Note: D-240 and D-180 dates shall be calculated using the first day of the standardized strategic lift window in May and November as the "first day of deployment."

b. I MEF MSCs and those units or attachments that will be assigned to 31 MEU shall not communicate directly with CG III MEF or CO 31 MEU until DIRLAUTH has been requested from and granted by CG I MEF.

2. Reporting Between CG I MEF and CG III MEF. Reporting between CG I MEF and CG III MEF shall be per reference (q) and as requested or required. CG I MEF shall keep CG III MEF informed of the progress of I MEF 31 MEU elements as they progress through pre-deployment training and shall inform CG III MEF if there are any items of interest, as applicable.

13004. ADVANCE PARTY. Advance party requirements shall comply with the current MARFOPAC Order P3120.10 and other amplifying messages or instructions. The personnel numbers mandated by current regulations shall be strictly adhered to.

13005. POST DEPLOYMENT. Upon return to CONUS, those returning units and elements of 31 MEU shall be reattached (OPCON) to CG I MEF from CG III MEF. Respective units and elements shall in turn be reattached to CG 1st MARDIV and CG 3D MAF and shall relocate with their parent commands.

## APPENDIX A

NOTIONAL FORCE LIST

1. Individual augmentation assignments to MEU CE and MSEs shall be per the standardized CG I MEF MEU CE augmentation list as promulgated via the CG I MEF LOI for Deployment and this order.

2. Specific personnel and equipment assignments for all detachments will be per this order and/or determined/ coordinated by CG I MEF, I MEF MSCs, the MEU Commander, MSE Commanders, and detachments' parent unit Commanders.

3. COMMAND ELEMENT

11, 13, 15 MEU

MEU CE

Col

DET, I MHG

DET, 1ST RAD BN

DET, 9TH COMM BN

DET, 1ST ANGLICO

SALT X

DET, 1ST INTEL BN

DET, CHD

DET, GST

DET, SET

DET, METOC

DET, 1ST LE BN

1ST MARDIV

CO(-) 1ST RECON BN

DET, CPEN IPAC

1ST MLG

DET, DISBURSING

DET, DISTRIBUTION LIAISON CELL

DET, MCIOC

4. GROUND COMBAT ELEMENT

BLT

\_\_BN, \_\_ MAR

LtCol

CO (-), 1ST LAR BN

DET, HQSVC CO, 1ST LAR BN

\_\_BTRY (REIN), \_\_BN, 11TH MAR

DET, HQ BTRY, BN, 11TH MAR

\_\_PLT (REIN), \_\_CO, 3D AAV BN

DET, HQ SVC CO, 3D AAV BN  
DET, MAINT PLT, \_\_\_CO, 3D AAV BN  
\_\_\_PLT (REIN), \_\_\_CO, 1ST CBT ENGR BN  
DET, HQ SVC CO, 1ST CBT ENGR BN  
DET, ENGR SPT CO, 1ST CBT ENGR BN  
\_\_\_PLT (REIN), \_\_\_CO, 1ST TANK BN

5. AVIATION COMBAT ELEMENT

VMM (REIN)

VMM-\_\_\_

LtCol

DET, HMH  
DET, HMLA  
DET, VMFA/VMA  
DET, VMGR  
DET, VMU  
DET, MALS-16  
DET, MALS-39  
DET, MALS-13  
DET, MWSS-\_\_\_  
DET, MACG-38  
DET, 3D LAAD BN  
DET, MACS-1  
DET, MASS-3

6. LOGISTICS COMBAT ELEMENT

CLB

CLB 11/13/15

LtCol

DET, 1ST TSB

DET, AIR DELIVERY

DET, 11TH MARINES

7. USSOCOM

SPECIAL OPERATIONS FORCES LIAISON ELEMENT (SOFLE)

## I MEF MEU SOP

## APPENDIX B

TABLE OF ORGANIZATION FOR MEU COMMAND ELEMENT

1. The following is based on the Table of Manpower Requirements (Report number: I5921C4A-1), Table of Organization (T/O) number 4916B, prepared 22 January 2016. The most current T/O should be referenced for corrected personnel assignments.

2. Security clearance requirements indicated below are directed by CG I MEF and are applicable to the "Billet Description"; as the MEU CE T/O is updated by CMC, the CG I MEF by-billet security clearance assignments will continue to apply.

3. Non-T/O personnel augmentation to the MEU Command Element shall be per the standardized CG I MEF MEU CE personnel augmentation list and promulgated via the CG I MEF LOI for Deployment for each MEU.

4. All non-T/O CE augment personnel are required to report with service records, health and dental records, military uniforms, civilian clothing, and a complete issue of individual equipment (782 gear).

<u>BIC NO.</u>	<u>BILLET DESCRIPTION</u>	<u>GRADE</u>	<u>MOS</u>	<u>CLNC</u>	<u>NOTES</u>
M2016100001	COMMAND ELEMENT				
M2016100002	COMMANDING OFFICER	COL	8041	TS	A
M2016100003	EXECUTIVE OFFICER	LTCOL	7506	TS	A,B
M2016100004	SERGEANT MAJOR	SGTMAJ	8999	S	
M2016100027	STAFF JUDGE ADVOCATE	MAJ	4405	TS	
M3300105441	FAMILY READ OFF	NF4	1101	S	
M2016100005	CHAPLAIN SECTION				
M2016100006	SUPV CHAPLAIN	LCDR	4100 3730	S	C
M2016100007	RELIGIOUS PROG SPEC	RP2	2401	S	C
M2016100008	S-1 SECTION				
M2016100009	S-1/ADJ/S&C OFF	CAPT	0180	TS	
M2016100010	S-1 CHIEF/CMS CUST	SSGT	0193	TS	
M2016100011	UNIT DIARY CLERK	CPL	0111	S	
M2016100012	ADMIN CLERK/DRIVER	CPL	0111	S	
M2016100014	CMS CLERK	CPL	0111	TS	



<u>BIC NO.</u>	<u>BILLET DESCRIPTION</u>	<u>GRADE</u>	<u>MOS</u>	<u>CLNC</u>	<u>NOTES</u>
M2016100015	S-2 SECTION				
M2016100016	S-2 OFFICER	MAJ	0202	TS	
M2016100017	ASST S-2 OFFICER	CAPT	0202	TS	
M2016100018	S-2 CHIEF	MSGT	0231	TS	
M2016100115	MASTER ANALYST	WO	0205	TS	
M2016100019	INTEL SPEC	SGT	0239	TS	
M2016100020	SYSADMIN SPEC	CPL	2651	TS	
M2016100021	INTEL SPEC/DRIVER	LCPL	0231	TS	
M2016100022	INTEL SPEC/DRIVER	LCPL	0231	TS	
M2016100023	COMBAT PHOTOGRAPHER	CPL	4641	S	
M2016100024	S-3 SECTION				
M2016100025	S-3 OFFICER	LTCOL	8007	TS	B
M2016100033	ASST S-3/IO OFFICER	MAJ	0302	TS	
M2016100029	S-3 CHIEF	MGYSGT	0369	S	
M2016100032	OPS CLERK	LCPL	0111	TS	
M2016100030	ASST S-3/FSCC OFF	MAJ	0802	TS	
M2016100026	AIR LIAISON OFF	CAPT	7502	TS	
M2016100036	ASST AIR OFF	CAPT	7502	TS	
			0510		
M2016100034	LE&AT/FP OFF	CAPT	5803	S	
M2016100114	ELEC WARFARE/UAS OFF	CAPT	7315	TS	
M2016100035	TARGETING OFF	1STLT	0802	TS	
M2016100114	AVORD OFFICER	CWO2	6502	S	
M2016100028	CMO CHIEF	GYSGT	0531	TS	
M2016100031	ASST S-3/FSCC CHIEF	SSGT	0861	S	
M2016100039	ADMIN CLK	LCPL	0111	S	
M2016100040	CBT VISUAL INFO CHF	GYSGT	4691	S	
M2016100041	MAGTF PLANS CHIEF	SSGT	0511	TS	
M2016100042	MAGTF PLANS NCO	CPL	0511	S	
M2016100037	CBRN DEFENSE OFFICER	CW03	5702	S	
M2016100038	CBRN DEFENSE CHIEF	SSGT	5711	S	
M2016100105	CYBERSPACE ELECTRONIC WARFARE COORD CELL				
M2016100108	TECHNICAL IO OFF	CAPT	8834	TS	
M2016100109	CYBER SECURITY TECH	GYSGT	0689	TS	
M2016100106	CYBER SECURITY TECH	SGT	0689	TS	
M2016100107	CYBER SECURITY TECH	SGT	0689	TS	
M2016100102	MEDICAL DEPT				
M2016100110	POMI	LCDR	2300	S	
M2016100111	FLD MED TECH	HMC	8404		
M2016100103	FLD MED TECH	HM3	8404		
M2016100043	S-4 SECTION				

<u>BIC NO.</u>	<u>BILLET DESCRIPTION</u>	<u>GRADE</u>	<u>MOS</u>	<u>CLNC</u>	<u>NOTES</u>
M2016100044	S-4 OFFICER	MAJ	0402	TS	
M2016100045	ASST S-4/MAINT MGT OFF	CAPT	0402	S	
M2016100046	EMBARKATION OFF/HAZMAT	CAPT	0430	S	
			8056		
M2016100047	LOG CHIEF	GYSGT	0491	S	
M2016100048	EMBARKATION CHIEF	SSGT	0431	S	
M2016100122	AMMUNITION CHIEF	SSGT	2311	S	
M2016100049	LOG/EMBARK/HAZMAT SPEC	SGT	0431	S	
			8056		
M2016100050	MAINT MGT NCO	CPL	0411		
M2016100168	MAINT MGT CLERK	CPL	0411		
M2016100051	SUPPLY OFFICER	CAPT	3002	S	
M2016100052	FIN MGMT RES CHIEF	SSGT	3451		
M2016100053	SUPPLY ADMIN MAN	SSGT	3043		
M2016100054	SUPPLY ADMIN CLERK	CPL	3043		
M2016100055	WHSE SNCOIC	SSGT	3051		
M2016100056	WHSE CLERK	CPL	3051		
M2016100057	S-6 SECTION				
M2016100058	S-6/COMM OFFICER	MAJ	0602	TS	
			0540		
M2106100059	ASST S-6 OFF	1STLT	0602	TS	
M2106100060	COMM CHIEF	MSGT	0699	TS	
M2016100061	INFO SEC TECH	GYSGT	0681	TS	
M2016100121	COMM MAINT CHIEF	GYSGT	2862	TS	
M2016100076	CYBER SEC TECH	SSGT	0689	TS	
M2016100077	SPECTRUM MANAGER	SSGT	0648	TS	
M2016100112	CYBER NETWK OPERATOR	LCPL	0651	TS	
M2016100062	HQ CMDT SECTION				
M2016100169	COMPANY COMMANDER	CAPT	8006		
M2016100063	HQ CMDT	MSGT	0369	S	
M2016100074	PROP NCO/POLICE SGT	CPL	8911		
M2016100065	FOOD SVC SPEC	CPL	3381		
M2016100066	DRIVER	SGT	3531	S	
M2016100067	MT MECH	SGT	3521		
M2016100069	MT MECH	SGT	3521		
M2016100069	INF WPN REPAIRER	CPL	2111		
M2016100167	GENERATOR MECH	CPL	1142		
M2016100070	PUBLIC AFFAIRS SECTION				
M2016100071	PUBLIC AFFAIRS OFFICER	CAPT	4302	S	
M2016100113	MASS COMM CHIEF	GYSGT	4341		

<u>BIC NO.</u>	<u>BILLET DESCRIPTION</u>	<u>GRADE</u>	<u>MOS</u>	<u>CLNC NOTES</u>
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Notes:

A. When the MEU Commander is a ground officer, the MEU XO will be an aviation officer and vice versa.

B. MEU XO and/or S-3 should have prior MEU experience.

C. The MEF Chaplain shall coordinate assignments from the MSCs. The CG I MEF LOI for Deployment will specify which MSC shall fill the billets.

## APPENDIX B-1

STANDARDIZED CG I MEF MEU CE PERSONNEL AUGMENTATION LIST

1. CG I MEF has standardized the personnel augmentation to the MEU command elements. This standardized list ensures that the MEU's are able to flexibly respond to the operating environment conditions, the demands of the geographic combatant commanders and the demands of the respective component commanders to which they are assigned OPCON. It also ensures maximum predictability for I MEF MSCs who provide the majority of the augmentees.
2. The intent of this list is to minimize MEU CE personnel assignment variability and to maximize personnel assignment predictability. Consequently, changes to this list shall be made only after careful consideration. This list shall not be modified without validation by the I MEF AC/S G-3 and approval by CG I MEF. Requests for changes to this list should be forwarded to the I MEF AC/S G-3 (Attn: Expeditionary Operations) in naval letter format with compelling justification.
3. Tasking for providing the MEU CE augmentees, and for any other augmentees subsequently approved by CG I MEF shall come from the I MEF AC/S G-1.
4. The variables of personnel administration will, from time to time, mandate reassessment of specific billets for specific deployments. I MEF AC/S G-1 will provide information on the ability to source billets when those instances arise. I MEF AC/S G-3 will determine if a valid augment billet shall be infeasible to source. If so, this list shall be adjusted accordingly for a specific deployment.

<u>LNNR</u>	<u>BILLET</u>	<u>GRADE</u>	<u>MOS</u>	<u>QTY</u>	<u>CLNC</u>	<u>NLT</u>	<u>RPRT</u>	<u>DATE</u>	<u>SOURCE</u>
CE01	Legal Clerk	Cpl	4421	1	S	E-210			MSC
CE02	Future Ops O	Maj	8006	1	TS	E-210			MSC
CE03	Financial Mgmt Off	1stLt	3404	1	S	E-60			MEF CE
CE04	Ammunition Chief*	GySgt	2311	1	S	E-210			MSC
CE05	Ground Ammo Tech	Sgt	2311	1	S	E-210			MSC
CE06	Force Prot SNCO^	GySgt	8014	1	S	E-210			MSC
CE07	Small Arms Repair	Cpl	2111	1	S	E-210			MSC
CE08	Maint Mgmt Chief	GySgt	0411	1	U	E-210			MSC
CE09	Contracting Off	SSgt	3044	1	S	E-90			MSC
CE10	Hospital Corpsman	HM1	8404	1	S	E-210			MSC
CE11	Med Log Clerk	HM2/LS2	8404	1	S	E-210			MSC
CE12	Personnel SNCOIC	SSgt	0111	1	S	E-180			MCI-W
CE13	Personnel Clerk	Cpl	0111	1	S	E-180			MCI-W
CE14	Personnel Clerk	Cpl	0111	1	S	E-180			MCI-W

<u>LNNR</u>	<u>BILLET</u>	<u>GRADE</u>	<u>MOS</u>	<u>QTY</u>	<u>CLNC</u>	<u>NLT</u>	<u>RPRT</u>	<u>DATE</u>	<u>SOURCE</u>
CE15	Personnel Clerk	LCpl	0111	1	S	E-180			MCI-W
CE16	Data System NCO	Cpl/Sgt	0651	1	S	E-180			MSC
CE17	Data System NCO	Cpl/Sgt	0651	1	S	E-180			MSC
CE18	Data System Tech	Cpl/Sgt	0651	1	S	E-180			MSC
CE19	Data System Tech	Cpl/Sgt	0651	1	S	E-180			MSC
CE20	Career Planner	Sgt	4821	1	S	E-300			MSC
CE21	Embarkation NCO	Cpl	0431	1	U	E-210			MSC
CE22	Fire Support Man#	SSgt	0861	1	S	E-210			MSC
CE23	Scout/Observer/FS	Cpl	0861	1	S	E-210			MSC
CE24	Cmbt Videographer	Cpl	4671	1	S	E-210			MSC
CE25	Cmbt Photographer	LCpl	4341	1	S	E-210			MSC
CE26	Production Manager	LCpl	4612	1	S	E-210			MSC
CE27	PA Team Leader	1stLt	4302	1	S	E-210			MSC
CE28	PA Correspondent	Sgt	4341	1	S	E-210			MSC
CE29	Mess Chief	GySgt	3381	1	U	E-210			MSC
CE30	Food Svc Spec	LCpl	3381	1	U	E-210			MSC
CE31	Food Svc Spec	LCpl	3381	1	U	E-210			MSC
CE32	Supply Admin Clerk	Sgt	3043	1	S	E-210			MSC
CE33	MEU LNO to the TSOC	Maj	8006	1	TS	E-210			MSC
CE34	Asst Ops Chief	SSgt	CBT	1	S	E-210			MSC
			ARMS						
CE35	Log Planner	1stLt	3002/1		S	E-210			MSC
			0402						
CE36	Civil Affairs Off	Capt	0530	1	S	E-210			MSC
CE37	CBRN Specialist	Cpl	5711	1	S	E-210			MSC
CE38	Electrician	Sgt	1141	1	U	E-180			MSC
CE39	Generator Mech	Cpl	1142	1	U	E-180			MSC
CE40	Refrigeration Mech	LCpl	1161	1	U	E-180			MSC

\* Minimum grade is E-6, may be sourced via CLB T/O

^ Must be Level II ATTO

# Must be AFATDS qualified, no grade substitution

NOTES: All billets are an approved/validated requirement and shall be sourced based on current inventory constraints.

If actual change of operational control (CHOP) date for the MEU is prior to E-180 (e.g. E-185), then these billets shall report on the CHOP date

5. The billets reflected in paragraph 4 above are the validated billets for MEU CE personnel augmentation. The I MEF AC/S G-1 shall work in concert with the AC/S G-1's of the I MEF MSC's and CG MCI-W to fill these billets. The variables of personnel administration shall, from time to time, mandate reassessment of specific billets for specific deployments. I MEF AC/S G-1 shall provide information on the ability to source billets when those instances arise and shall determine if a valid augment billet is infeasible to source. I MEF AC/S G-3 shall provide operational impact for a given billet source.

If required, this list shall be adjusted accordingly for a specific deployment. In such cases those billets shall be noted as "valid, not sourceable."

6. I MEF AC/S G-3 is the office of primary responsibility (OPR) for this document. Changes to this list shall be made only after careful consideration and in consultation with II MEF. This list shall not be modified without validation by the I MEF AC/S G-3 and approval by CG I MEF. Requests for changes to this list should be forwarded to the I MEF AC/S G-3 (Attn: Expo Ops) in naval letter format with compelling justification.

## APPENDIX B-2

MEU GCE Troop List

11th Marine Regiment

DET, ARTILLERY BN AND HQ BTRY, ARTILLERY BN						
			MARINES		NAVY	
ENGLISH DESCRIPTION	RANK	MOS	OFF	ENL	OFF	ENL
<b>ARTILLERY BATTERY</b>						
BATTERY COMMANDER	CAPT	0802	1			
EXECUTIVE OFFICER / GUNS PLT CMDR	1STLT	0802	1			
PLATOON COMMANDER	1STLT	0802	1			
FIRE DIRECTION OFFICER	1STLT	0802	1			
FIRE DIRECTION OFFICER	1STLT	0802	1			
BATTERY 1STSGT	1STSGT	8999		1		
BATTERY GUNNERY SERGEANT	GYSGT	0811		1		
ARTILLERY MECH	CPL	2131		1		
ARTILLERY MECH	LCPL	2131		1		
ARMORER	LCPL	2111		1		
SUPPLY	LCPL	3043		1		
MIMMS	LCPL	0411		1		
RADIO CHIEF	SSGT	0629		1		
FIELD RADIO OPERATOR	LCPL	0621		1		
AMMO TECH	LCPL	2311		1		
AMMO TECH	LCPL	2311		1		
AMMO CHIEF	SSGT	2311		1		
WIREMAN	SGT	0612		1		
WIREMAN	CPL	0612		1		
WIREMAN	PVT	0612		1		
RADAR OPERATOR	LCPL	0842		1		
ARTILLERY SURVEY/MET	CPL	0847		1		
ARTILLERY SURVEY/MET	LCPL	0847		1		
RADIO OPERATOR	SGT	0621		1		
RADIO OPERATOR	SGT	0621		1		
RADIO OPERATOR	CPL	0621		1		
RADIO OPERATOR	CPL	0621		1		
RADIO OPERATOR	CPL	0621		1		
RADIO OPERATOR	CPL	0621		1		
RADIO OPERATOR	CPL	0621		1		
RADIO OPERATOR	CPL	0621		1		

RADIO OPERATOR	CPL	0621		1		
RADIO OPERATOR	CPL	0621		1		
RADIO OPERATOR	CPL	0621		1		
RADIO OPERATOR	PFC	0621		1		
MOTOR TRANSPORT CHIEF	GYSGT	3537		1		
MOTOR TRANSPORT OPERATOR	CPL	3531		1		
MOTOR TRANSPORT OPERATOR	CPL	3531		1		
MOTOR TRANSPORT OPERATOR	CPL	3531		1		
MOTOR TRANSPORT OPERATOR	CPL	3531		1		
MOTOR TRANSPORT OPERATOR	CPL	3531		1		
MOTOR TRANSPORT OPERATOR	CPL	3531		1		
MOTOR TRANSPORT OPERATOR	CPL	3531		1		
MOTOR TRANSPORT OPERATOR	CPL	3531		1		
MOTOR TRANSPORT OPERATOR	PFC	3531		1		
MOTOR TRANSPORT MECHANIC	SGT	3521		1		
MOTOR TRANSPORT MECHANIC	CPL	3521		1		
MOTOR TRANSPORT MECHANIC	CPL	3521		1		
MOTOR TRANSPORT MECHANIC	PVT	3521		1		
MOTOR TRANSPORT MECHANIC	PVT	3521		1		
OPERATIONS CHIEF	SSGT	0848		1		
OPERATIONS CHIEF	SSGT	0848		1		
FIRE DIRECTION CONTROLMAN	SGT	0844		1		
FIRE DIRECTION CONTROLMAN	SGT	0844		1		
FIRE DIRECTION CONTROLMAN	CPL	0844		1		
FIRE DIRECTION CONTROLMAN	CPL	0844		1		
FIRE DIRECTION CONTROLMAN	LCPL	0844		1		
FIRE DIRECTION CONTROLMAN	PVT	0844		1		
FIRE DIRECTION CONTROLMAN	PVT	0844		1		
FIRE DIRECTION CONTROLMAN	PVT	0844		1		
FIRE DIRECTION CONTROLMAN	PVT	0844		1		
FIRE DIRECTION CONTROLMAN	PVT	0844		1		
FIRE DIRECTION CONTROLMAN	PVT	0844		1		
FIRE DIRECTION CONTROLMAN	PVT	0844		1		
FIRE DIRECTION CONTROLMAN	PVT	0844		1		
CANNONEER/PLT SGT	SSGT	0811		1		
CANNONEER/PLT SGT	SSGT	0811		1		
CANNONEER/LOC SEC CHIEF	SSGT	0811		1		
CANNONEER/LOC SEC CHIEF	SSGT	0811		1		
CANNONEER	SGT	0811		1		
CANNONEER	SGT	0811		1		
CANNONEER	SGT	0811		1		
CANNONEER	SGT	0811		1		



CANNONEER	SGT	0811		1		
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CANNONEER	SGT	0811		1		
CANNONEER	SGT	0811		1		
CANNONEER	CPL	0811		1		
CANNONEER	CPL	0811		1		
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CANNONEER	CPL	0811		1		
CANNONEER	CPL	0811		1		
CANNONEER	CPL	0811		1		
CANNONEER	LCPL	0811		1		
CANNONEER	LCPL	0811		1		
CANNONEER	LCPL	0811		1		
CANNONEER	LCPL	0811		1		
CANNONEER	LCPL	0811		1		
CANNONEER	LCPL	0811		1		
CANNONEER	LCPL	0811		1		
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CANNONEER	LCPL	0811		1		
CANNONEER	LCPL	0811		1		
CANNONEER	LCPL	0811		1		
CANNONEER	LCPL	0811		1		
CANNONEER	LCPL	0811		1		
CANNONEER	PFC	0811		1		
CANNONEER	PFC	0811		1		
CANNONEER	PFC	0811		1		
CANNONEER	PFC	0811		1		

CANNONEER	PFC	0811		1		
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CANNONEER	PFC	0811		1		
CANNONEER	PFC	0811		1		
CANNONEER	PFC	0811		1		
CANNONEER	PFC	0811		1		
CANNONEER	PFC	0811		1		
CANNONEER	PFC	0811		1		
CANNONEER	PFC	0811		1		
<b>HQ BTRY AUGMENTS</b>						
NAVAL GUNFIRE LNO	LT	612X/712X			1	
NAVAL GUNFIRE CHIEF	CPL	0861		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	PVT	0621		1		
FOOD SERVICE SPECIALIST	LCPL	3381		1		
FOOD SERVICE SPECIALIST	LCPL	3381		1		
SURVEY/MET/LCMR	SGT	0842		1		
SURVEY/MET/LCMR	LCPL	0842		1		
SURVEY/MET/LCMR	LCPL	0847		1		
SURVEY/MET/LCMR	LCPL	0847		1		
FIRE SPT LNO (BLST)	CAPT	0802	1			
FIRE SPT CHIEF	GYSGT	0861		1		
FIRE SPT MAN	CPL	0861		1		
FIRE SPT MAN	LCPL	0861		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	LCPL	0621		1		
FIELD RADIO OPERATOR	PVT	0621		1		
FO TM 1	1STLT	0802	1			
JTAC	SGT	0861		1		
FIRE SPT MAN	CPL	0861		1		
FIELD RADIO OPERATOR	LCPL	0621		1		
FO TM 2	1STLT	0802	1			
JTAC	SGT	0861		1		
FIRE SPT MAN	CPL	0621		1		

FIELD RADIO OPERATOR	LCPL	0621		1		
FO TM 3	1STLT	0802	1			
JTAC	SGT	0861		1		
FIRE SPT MAN	CPL	0621		1		
FIELD RADIO OPERATOR	LCPL	0621		1		
FO TM 4 (LAR)	1STLT	0802	1			
JTAC	SGT	0861		1		
FIRE SPT MAN	CPL	0621		1		
			<b>MARINES</b>		<b>NAVY</b>	
			<b>OFF</b>	<b>ENL</b>	<b>OFF</b>	<b>ENL</b>
<b>SECTION TOTALS</b>			<b>11</b>	<b>154</b>	<b>1</b>	<b>3</b>

## 1st Light Armored Reconnaissance Battalion

LIGHT ARMORED RECONNAISSANCE COMPANY (-)						
			MARINES		NAVY	
ENGLISH DESCRIPTION	RANK	MOS	OFF	ENL	OFF	ENL
LIGHT ARMORED RECON COMPANY (-)						
COMPANY HEADQUARTERS						
COMPANY COMMANDER	CAPT	0303	1			
COMPANY EXECUTIVE OFFICER	1STLT	0303	1			
COMPANY FIRST SERGEANT	1STSGT	0369		1		
COMPANY OPS CHIEF	MSGT	0313		1		
LAV-25 CDR MSTR GUNNER	SSGT	0313		1		
LAV-25 DRIVER	LCPL	0313		1		
LAV-25 DRIVER	LCPL	0313		1		
LAV-25 GUNNER	CPL	0313		1		
LAV-25 GUNNER	CPL	0313		1		
LAV-C2 CMDR	SGT	0313		1		
LAV-C2 DRIVER	LCPL	0313		1		
HQ PLT VEHICLE CMDR	SSGT	0313		1		
LAV-L COMMANDER	CPL	2147		1		
LAV-L DRIVER	LCPL	0313		1		
LAV-L COMMANDER	CPL	2147		1		
LAV-L DRIVER	LCPL	0313		1		
LAV-L DRIVER	LCPL	0313		1		
MAINT CHIEF	GYSGT	2147		1		
COMPANY ARMORER	LCPL	2111		1		
INF WPNS REPAIRMAN	CPL	2111		1		
LAV TECH	LCPL	2147		1		
LAV TECH	LCPL	2147		1		
LAV TECH	LCPL	2147		1		
LAV TECH	LCPL	2147		1		
WELDER	LCPL	1316		1		
LAV-MECH/LAV-R CDR	CPL	2147		1		
LAV MECH/LAV-R RIGR DVR	LCPL	2147		1		
SYSTEMS REPAIRER	CPL	2147		1		
EPLRS/FIELD RADIO OPERATOR	CPL	0621		1		
EPLRS/FIELD RADIO OPERATOR	LCPL	0621		1		
LOG DATA CNTRL CLERK	LCPL	0411		1		
MORTAR FWD OBSERVER	SGT	0341		1		
SCOUT TEAM LEADER	SGT	0311		1		
A/RIFLEMAN/ASST TEAM LEADER	LCPL	0311		1		
A/RIFLEMAN/ASST TEAM LEADER	LCPL	0311		1		

SCOUT/GRENADIER	PFC	0311		1		
SCOUT/RIFLEMAN	PVT	0311		1		
SCOUT/RIFLEMAN	PVT	0311		1		
81MM MORTAR SEC/SQD LEADER	SSGT	0369		1		
MORTAR GUNNER	SGT	0341		1		
ASST GUNNER	LCPL	0341		1		
LOADER/AMMO MAN	PFC	0341		1		
LAV-M DRIVER	LCPL	0313		1		
SQUAD LEADER	SGT	0341		1		
MORTAR GUNNER	SGT	0341		1		
ASST GUNNER	LCPL	0341		1		
LOADER/AMMO MAN	PFC	0341		1		
LAV-M DRIVER	LCPL	0313		1		
MORTARMAN/FDC NCO	SGT	0341		1		
MORTARMAN	LCPL	0341		1		
LAV-AT SECTION LDR	SSGT	0369		1		
LAV-AT COMMANDER	SGT	0352		1		
LAV-AT GUNNER	SGT	0352		1		
LAV-AT GUNNER	SGT	0352		1		
LAV-AT DRIVER	LCPL	0352		1		
LAV-AT DRIVER	LCPL	0352		1		
LOADER/AMMO MAN	PFC	0352		1		
LOADER/AMMO MAN	PFC	0352		1		
TEAM LEADER	SGT	0352		1		
LAV-AT COMMANDER	SGT	0352		1		
LAV-AT GUNNER	SGT	0352		1		
LAV-AT GUNNER	SGT	0352		1		
LAV-AT DRIVER	LCPL	0352		1		
LAV-AT DRIVER	LCPL	0352		1		
LOADER/AMMO MAN	PFC	0352		1		
LOADER/AMMO MAN	PFC	0352		1		
CORPSMAN	HM3	8404				1
<b>1ST LIGHT ARMORED RECON PLT</b>						
PLATOON COMMANDER	2NDLT	0303	1			
PLATOON SERGEANT	GYSGT	0313		1		
LAV-25 GUNNER	LCPL	0313		1		
LAV-25 DRIVER	LCPL	0313		1		
ASST SQUAD LDR/GUNNER	CPL	0313		1		
ASST SQUAD LDR/GUNNER	CPL	0313		1		
<b>1ST SCOUT TEAM</b>						
SCOUT TM LEADER	SGT	0311		1		
A/RIFLEMAN/ASST TM LDR	LCPL	0311		1		

SCOUT GRENADIER	PFC	0311		1		
CORPSMAN	HM2	8404				1
<b>2ND SCOUT TEAM</b>						
SCOUT TM LEADER	SGT	0311		1		
A/RIFLEMAN/ASST TM LDR	LCPL	0311		1		
SCOUT GRENADIER	PFC	0311		1		
CORPSMAN	HM2	8404				1
<b>1ST LIGHT ARMOR INF SQD</b>						
1ST PLT VEHICLE COMMANDER	SGT	0311		1		
LAV-25 DRIVER	LCPL	0311		1		
LAV-25 GUNNER	CPL	0311		1		
<b>2ND LIGHT ARMOR INF SQD</b>						
1ST PLT VEHICLE COMMANDER	SGT	0311		1		
LAV-25 DRIVER	LCPL	0311		1		
LAV-25 GUNNER	CPL	0311		1		
<b>SCOUT TEAM 1/SQD</b>						
TM LDR/AUTO RIFLEMAN	LCPL	0311		1		
SCOUT/GRENADIER	PFC	0311		1		
<b>SCOUT TEAM 2/SQD</b>						
SCOUT TM LEADER	CPL	0311		1		
AUTO RIFLEMAN/ASST TM LDR	CPL	0311		1		
SCOUT/GRENADIER	PFC	0311		1		
<b>2ND LIGHT ARMORED RECON PLT</b>						
PLATOON COMMANDER	2NDLT	0303	1			
PLATOON SERGEANT	GYSGT	0313		1		
LAV-25 GUNNER	LCPL	0313		1		
LAV-25 DRIVER	LCPL	0313		1		
ASST SQUAD LDR/GUNNER	CPL	0313		1		
ASST SQUAD LDR/GUNNER	CPL	0313		1		
<b>1ST SCOUT TEAM</b>						
SCOUT TM LEADER	SGT	0311		1		
A/RIFLEMAN/ASST TM LDR	LCPL	0311		1		
SCOUT GRENADIER	PFC	0311		1		
CORPSMAN	HM2	8404				1
<b>2ND SCOUT TEAM</b>						
SCOUT TM LEADER	SGT	0311		1		
A/RIFLEMAN/ASST TM LDR	LCPL	0311		1		
SCOUT GRENADIER	PFC	0311		1		
CORPSMAN	HM2	8404				1
<b>1ST LIGHT ARMOR INF SQD</b>						
2ND PLT VEHICLE COMMANDER	SGT	0311		1		
LAV-25 DRIVER	LCPL	0311		1		

LAV-25 GUNNER	CPL	0311		1		
<b>2ND LIGHT ARMOR INF SQD</b>						
2ND PLT VEHICLE COMMANDER	SGT	0311		1		
LAV-25 DRIVER	LCPL	0311		1		
LAV-25 GUNNER	CPL	0311		1		
<b>SCOUT TEAM 1/SQD</b>						
TM LDR/AUTO RIFLEMAN	LCPL	0311		1		
SCOUT/GRENADIER	PFC	0311		1		
<b>SCOUT TEAM 2/SQD</b>						
SCOUT TM LEADER	CPL	0311		1		
AUTO RIFLEMAN/ASST TM LDR	CPL	0311		1		
SCOUT/GRENADIER	PFC	0311		1		
<b>3RD LIGHT ARMORED RECON PLT</b>						
PLATOON COMMANDER	2NDLT	0303	1			
PLATOON SERGEANT	GYSGT	0313		1		
LAV-25 GUNNER	LCPL	0313		1		
LAV-25 DRIVER	LCPL	0313		1		
ASST SQUAD LDR/GUNNER	CPL	0313		1		
ASST SQUAD LDR/GUNNER	CPL	0313		1		
<b>1ST SCOUT TEAM</b>						
SCOUT TM LEADER	SGT	0311		1		
A/RIFLEMAN/ASST TM LDR	LCPL	0311		1		
SCOUT GRENADIER	PFC	0311		1		
CORPSMAN	HM2	8404				1
<b>2ND SCOUT TEAM</b>						
SCOUT TM LEADER	SGT	0311		1		
A/RIFLEMAN/ASST TM LDR	LCPL	0311		1		
SCOUT GRENADIER	PFC	0311		1		
CORPSMAN	HM2	8404				1
<b>1ST LIGHT ARMOR INF SQD</b>						
3D PLT VEHICLE COMMANDER	SGT	0311		1		
LAV-25 DRIVER	LCPL	0311		1		
LAV-25 GUNNER	CPL	0311		1		
<b>2ND LIGHT ARMOR INF SQD</b>						
3D PLT VEHICLE COMMANDER	SGT	0311		1		
LAV-25 DRIVER	LCPL	0311		1		
LAV-25 GUNNER	CPL	0311		1		
<b>SCOUT TEAM 1/SQD</b>						
TM LDR/AUTO RIFLEMAN	LCPL	0311		1		
SCOUT/GRENADIER	PFC	0311		1		
<b>SCOUT TEAM 2/SQD</b>						
SCOUT TM LEADER	CPL	0311		1		

AUTO RIFLEMAN/ASST TM LDR	CPL	0311		1		
SCOUT/GRENADIER	PFC	0311		1		
			<b>MARINES</b>		<b>NAVY</b>	
			<b>OFF</b>	<b>ENL</b>	<b>OFF</b>	<b>ENL</b>
<b>SECTION TOTALS:</b>			<b>5</b>	<b>133</b>	<b>0</b>	<b>4</b>



## 1st Combat Engineer Battalion

COMBAT ENGINEER PLATOON (REIN)						
			MARINES		NAVY	
ENGLISH DESCRIPTION	RANK	MOS	OFF	ENL	OFF	ENL
COMBAT ENGINEER PLATOON (REIN)						
PLATOON HEADQUARTERS						
PLATOON COMMANDER	2NDLT	1302	1			
PLATOON SERGEANT	GYSGT	1371		1		
PLATOON GUIDE	SSGT	1371		1		
COMBAT ENGINEER	CPL	1371		1		
COMBAT ENGINEER	CPL	1371		1		
COMBAT ENGINEER	CPL	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
ENGINEER SQUADS						
SQUAD LEADER	SGT	1371		1		
SQUAD LEADER	SGT	1371		1		
SQUAD LEADER	SGT	1371		1		
TEAM LEADER	CPL	1371		1		
TEAM LEADER	CPL	1371		1		
TEAM LEADER	CPL	1371		1		
TEAM LEADER	CPL	1371		1		
TEAM LEADER	CPL	1371		1		
TEAM LEADER	CPL	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		

COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
COMBAT ENGINEER	LCPL-PVT	1371		1		
<b>SUPPORT SECTION</b>						
ENGR EQUIP MECH	SGT-CPL	1341		1		
ENGR EQUIP OPR	LCPL-PVT	1345		1		
ENGR EQUIP OPR	LCPL-PVT	1345		1		
MOTOR TRANSPORT MECH	CPL-LCPL	3521		1		
HEAVY VEHICILE OPERATOR	LCPL	3531		1		
ELECTRICIAN	CPL-CLPL	1141		1		
ELECTRICAL SYSTEMS TECH	CPL-LCPL	1142		1		
CORPSMAN	HN	8404				1
RADIO OPERATOR	LCPL-PVT	0621		1		
FOOD SERVICE SPECIALIST	LCPL-PVT	3381		1		
			<b>MARINES</b>		<b>NAVY</b>	
			<b>OFF</b>	<b>ENL</b>	<b>OFF</b>	<b>ENL</b>
<b>SECTION TOTALS:</b>			<b>1</b>	<b>44</b>	<b>0</b>	<b>1</b>

## 1st Tank Battalion

TANK PLATOON						
			MARINES		NAVY	
ENGLISH DESCRIPTION	GDE	MOS	OFF	ENL	OFF	ENL
TANK PLATOON						
PLATOON COMMANDER	2NDLT	1802	1			
PLATOON SERGEANT/SECTION LEADER	GYSGT	1812		1		
COMBAT TANK SECTION LEADER	SSGT	1812		1		
COMBAT TANK COMMANDER	SGT	1812		1		
COMBAT TANK CREWMAN/GUNNER	CPL	1812		1		
COMBAT TANK CREWMAN/GUNNER	CPL	1812		1		
COMBAT TANK CREWMAN/GUNNER	CPL	1812		1		
COMBAT TANK CREWMAN/GUNNER	CPL	1812		1		
COMBAT TANK CREWMAN/DRIVER	LCPL	1812		1		
COMBAT TANK CREWMAN/DRIVER	LCPL	1812		1		
COMBAT TANK CREWMAN/DRIVER	LCPL	1812		1		
COMBAT TANK CREWMAN/DRIVER	LCPL	1812		1		
COMBAT TANK CREWMAN/LOADER	PFC	1812		1		
COMBAT TANK CREWMAN/LOADER	PFC	1812		1		
COMBAT TANK CREWMAN/LOADER	PFC	1812		1		
COMBAT TANK CREWMAN/LOADER	PFC	1812		1		
RADIO OPERATOR	LCPL	0621		1		
MOTOR VEHICLE OPERATOR	LCPL	3531		1		
CORPSMAN	HM3	8404				1
			MARINES		NAVY	
			OFF	ENL	OFF	ENL
SECTION TOTALS:			1	18	0	1

B2

AMTRAC CREWMAN	PVT	1833		1		
<b>MAINTENANCE REPAIR TEAM</b>						
AMTRAC TECH	SGT	2141		1		
AMTRAC REPAIRMAN	CPL	2141		1		
AMTRAC RPRMN/MT DRIVER	LCPL	2141		1		
AMTRAC REPAIRMAN	PVT	2141		1		
FOOD SVC SPEC	LCPL	3381		1		
RADIO REPAIRMAN	CPL	2844		1		
CORPSMAN	HM3	8404		1		1
			<b>MARINES</b>		<b>NAVY</b>	
			<b>OFF</b>	<b>ENL</b>	<b>OFF</b>	<b>ENL</b>
<b>SECTION TOTALS:</b>			<b>1</b>	<b>46</b>	<b>0</b>	<b>1</b>

1st Reconnaissance Battalion (sourced from 1st MARDIV but attached to the MEU CE not the GCE)

RECONNAISSANCE COMPANY (-)							
			MARINES		NAVY		
ENGLISH DESCRIPTION	RANK	MOS	OFF	ENL	OFF	ENL	
RECONNAISSANCE COMPANY (-)							
COMPANY HEADQUARTERS							
COMPANY COMMANDER	CAPT	0303	1				
COMPANY EXECUTIVE OFFICER	CAPT	0307	1				
COMPANY FIRST SERGEANT	1STSGT	8999		1			
INTELLIGENCE ANALYST	SGT/CPL	0231		1			
INTELLIGENCE ANALYST	CPL/LCPL	0231		1			
OPERATIONS CHIEF	MSGT	0321		1			
ASST OPERATIONS CHIEF	GYSGT	0321		1			
COMMUNICATIONS CHIEF	SSGT	0629		1			
DATA NCO	CPL	0651		1			
OPERATIONS/INTELLIGENCE NCO	SGT/CPL	0321		1			
OPERATIONS/INTELLIGENCE NCO	SGT/CPL	0321		1			
RIGGER	SGT	0451		1			
RIGGER	CPL	0451		1			
BOAT MECHANIC	CPL/LCPL	1341		1			
FMF RECONNAISSANCE CORPSMAN	HM1	8404					1
1ST RECONNAISSANCE PLATOON							
PLATOON HEADQUARTERS							
PLATOON COMMANDER	CAPT/1STLT	0203/030 2	1				
PLATOON SERGEANT	GYSGT	0321		1			
ASST PLATOON SERGEANT (SPECIAL EQUIP)	SSGT	0321		1			
RADIO OPERATOR	SSGT/SGT	0621		1			
FMF RECONNAISSANCE CORPSMAN	HM2	8404					1
RECONNAISSANCE TEAM							
RECONNAISSANCE TEAM LEADER	SSGT/SGT	0321		1			
ASSISTANT TEAM LEADER	SGT	0321		1			
FIELD RADIO OPERATOR	SGT	0321		1			
ASST FIELD RADIO OPERATOR	SGT/CPL	0321		1			
RECONNAISSANCE MAN	SGT/CPL	0321		1			
RECONNAISSANCE MAN	SGT/CPL	0321		1			
RECONNAISSANCE MAN	SGT/CPL	0321		1			
RECONNAISSANCE MAN	SGT/CPL	0321		1			
RECONNAISSANCE TEAM							
RECONNAISSANCE TEAM LEADER	SSGT/SGT	0321		1			

ASSISTANT TEAM LEADER	SGT	0321		1		
FIELD RADIO OPERATOR	SGT	0321		1		
ASST FIELD RADIO OPERATOR	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
<b>RECONNAISSANCE TEAM</b>						
RECONNAISSANCE TEAM LEADER	SSGT/SGT	0321		1		
ASSISTANT TEAM LEADER	SGT	0321		1		
FIELD RADIO OPERATOR	SGT	0321		1		
ASST FIELD RADIO OPERATOR	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
<b>2D RECONNAISSANCE PLATOON</b>						
<b>PLATOON HEADQUARTERS</b>						
PLATOON COMMANDER	CAPT/1STLT	0203/030 2	1			
PLATOON SERGEANT	GYSGT	0321		1		
ASST PLATOON SERGEANT (SPECIAL EQUIP)	SSGT	0321		1		
RADIO OPERATOR	SSGT/SGT	0621		1		
FMF RECONNAISSANCE CORPSMAN	HM2	8404				1
<b>RECONNAISSANCE TEAM</b>						
RECONNAISSANCE TEAM LEADER	SSGT/SGT	0321		1		
ASSISTANT TEAM LEADER	SGT	0321		1		
FIELD RADIO OPERATOR	SGT	0321		1		
ASST FIELD RADIO OPERATOR	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
<b>RECONNAISSANCE TEAM</b>						
RECONNAISSANCE TEAM LEADER	SSGT/SGT	0321		1		
ASSISTANT TEAM LEADER	SGT	0321		1		
FIELD RADIO OPERATOR	SGT	0321		1		
ASST FIELD RADIO OPERATOR	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		

<b>RECONNAISSANCE TEAM</b>						
RECONNAISSANCE TEAM LEADER	SSGT/SGT	0321		1		
ASSISTANT TEAM LEADER	SGT	0321		1		
FIELD RADIO OPERATOR	SGT	0321		1		
ASST FIELD RADIO OPERATOR	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
RECONNAISSANCE MAN	SGT/CPL	0321		1		
			<b>MARINES</b>		<b>NAVY</b>	
			<b>OFF</b>	<b>ENL</b>	<b>OFF</b>	<b>ENL</b>
<b>SECTION TOTALS:</b>			<b>5</b>	<b>66</b>		<b>3</b>



## APPENDIX B-3

MEU ACE Troop List

3D Marine Aircraft Wing

VMM AUGMENTATION LIST						
			MARINES		NAVY	
ENGLISH DESCRIPTION	RANK	MOS	OFF	ENL	OFF	ENL
ASST INTEL OFF	1STLT	0207	1			
NBC NCO	CPL	5711		1		
MIMMS NCO	CPL	0411		1		
DATA NETWORK SPECIALIST	LCPL	0651		1		
			MARINES		NAVY	
			OFF	ENL	OFF	ENL
SECTION TOTALS:			1	3	0	0



## Marine Aircraft Group 16

MARINE HEAVY HELICOPTER SQUADRON (4 X CH-53E)						
ENGLISH DESCRIPTION	RANK	MOS	MARINES		NAVY	
			OFF	ENL	OFF	ENL
OIC/PILOT	MAJ	7566	1			
PILOT	MAJ	7566	1			
PILOT	CAPT	7566	1			
PILOT	CAPT	7566	1			
PILOT	CAPT	7566	1			
PILOT	CAPT	7566	1			
PILOT	CAPT	7566	1			
PILOT	CAPT	7566	1			
PILOT	CAPT	7566	1			
PILOT	1STLT	7566	1			
MAINTENANCE ADMIN	CPL	6046		1		
FLIGHT EQUIPMENT TECH	CPL	6048		1		
FLIGHT EQUIPMENT TECH	CPL	6048		1		
HELICOPTER MECHANIC	GYSGT	6113		1		
HELICOPTER MECHANIC	SGT	6113		1		
HELICOPTER MECHANIC	SGT	6113		1		
HELICOPTER MECHANIC	SGT	6113		1		
HELICOPTER MECHANIC	SGT	6113		1		
HELICOPTER MECHANIC	CPL	6113		1		
HELICOPTER MECHANIC	CPL	6113		1		
HELICOPTER MECHANIC	LCPL	6113		1		
HELICOPTER MECHANIC	LCPL	6113		1		
HELICOPTER MECHANIC	LCPL	6113		1		
HELICOPTER MECHANIC	LCPL	6113		1		
HELICOPTER AIRFRAME MECHANIC	SSGT	6153		1		
HELICOPTER AIRFRAME MECHANIC	SGT	6153		1		
HELICOPTER AIRFRAME MECHANIC	SGT	6153		1		
HELICOPTER AIRFRAME MECHANIC	SGT	6153		1		
HELICOPTER AIRFRAME MECHANIC	SGT	6153		1		
HELICOPTER AIRFRAME MECHANIC	CPL	6153		1		
HELICOPTER AIRFRAME MECHANIC	CPL	6153		1		
HELICOPTER AIRFRAME MECHANIC	CPL	6153		1		
HELICOPTER AIRFRAME MECHANIC	CPL	6153		1		
HELICOPTER AIRFRAME MECHANIC	CPL	6153		1		
HELICOPTER AIRFRAME MECHANIC	LCPL	6153		1		
HELICOPTER AIRFRAME MECHANIC	LCPL	6153		1		
HELICOPTER AIRFRAME MECHANIC	LCPL	6153		1		
HELICOPTER AIRFRAME MECHANIC	LCPL	6153		1		
HELICOPTER AIRFRAME MECHANIC	LCPL	6153		1		
HELICOPTER CREW CHIEF	GYSGT	6173		1		
HELICOPTER CREW CHIEF	SGT	6173		1		
HELICOPTER CREW CHIEF	CPL	6173		1		
HELICOPTER CREW CHIEF	CPL	6173		1		
HELICOPTER CREW CHIEF	CPL	6173		1		
HELICOPTER CREW CHIEF	CPL	6173		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM	GYSGT	6323		1		

TECH						
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	SGT	6323		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	SGT	6323		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	SGT	6323		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	SGT	6323		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	CPL	6323		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	CPL	6323		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	CPL	6323		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	CPL	6323		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	LCPL	6323		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	LCPL	6323		1		
AIRCRAFT OPERATIONS SPECIALIST	SGT	7041		1		
AVIATION ORDNANCE TECH	SGT	6531		1		
AVIATION INTELLIGENCE CLERK	LCPL	0231		1		
			<b>MARINES</b>		<b>NAVY</b>	
			<b>OFF</b>	<b>ENL</b>	<b>OFF</b>	<b>ENL</b>
<b>SECTION TOTALS:</b>			<b>10</b>	<b>48</b>	<b>0</b>	

## Marine Aircraft Group 39

MARINE LIGHT ATTACK HELICOPTER SQUADRON (4 X AH-1Z, 3 X UH-1Y)						
ENGLISH DESCRIPTION	RANK	MOS	MARINES		NAVY	
			OFF	ENL	OFF	ENL
UH PILOT	MAJ	7563	1			
UH PILOT	CAPT	7563	1			
UH PILOT	CAPT	7563	1			
UH PILOT	CAPT	7563	1			
UH PILOT	CAPT	7563	1			
UH PILOT	CAPT	7563	1			
UH PILOT	1STLT	7563	1			
UH PILOT	1STLT	7563	1			
UH PILOT	1STLT	7563	1			
UH PILOT	1STLT	7563	1			
AH PILOT	MAJ	7565	1			
AH PILOT	CAPT	7565	1			
AH PILOT	CAPT	7565	1			
AH PILOT	CAPT	7565	1			
AH PILOT	CAPT	7565	1			
AH PILOT	CAPT	7565	1			
AH PILOT	1STLT	7565	1			
AH PILOT	1STLT	7565	1			
AH PILOT	1STLT	7565	1			
AH PILOT	1STLT	7565	1			
ADMIN CLERK	LCPL	0111		1		
INTELLIGENCE ANALYST	CPL	0231		1		
LOG/EMBARKATION/CSS SPECIALIST	LCPL	0431		1		
MAINTENANCE ADMIN	CPL	6046		1		
MAINTENANCE ADMIN	CPL	6046		1		
FLIGHT EQUIPMENT TECH	CPL	6048		1		
FLIGHT EQUIPMENT TECH	CPL	6048		1		
HELICOPTER MECHANIC	GYSGT	6114		1		
HELICOPTER MECHANIC	SSGT	6114		1		
HELICOPTER MECHANIC	SGT	6114		1		
HELICOPTER MECHANIC	CPL	6114		1		
HELICOPTER MECHANIC	CPL	6114		1		
HELICOPTER MECHANIC	CPL	6114		1		
HELICOPTER MECHANIC	LCPL	6114		1		
HELICOPTER MECHANIC	LCPL	6114		1		
HELICOPTER MECHANIC	LCPL	6114		1		
HELICOPTER MECHANIC	LCPL	6114		1		
HELICOPTER MECHANIC	LCPL	6114		1		
HELICOPTER AIRFRAME MECHANIC	SSGT	6153		1		
HELICOPTER AIRFRAME MECHANIC	SGT	6154		1		
HELICOPTER AIRFRAME MECHANIC	SGT	6154		1		
HELICOPTER AIRFRAME MECHANIC	CPL	6154		1		
HELICOPTER AIRFRAME MECHANIC	CPL	6154		1		
HELICOPTER AIRFRAME MECHANIC	CPL	6154		1		
HELICOPTER AIRFRAME MECHANIC	CPL	6154		1		

HELICOPTER AIRFRAME MECHANIC	LCPL	6154		1		
HELICOPTER AIRFRAME MECHANIC	LCPL	6154		1		
HELICOPTER AIRFRAME MECHANIC	LCPL	6154		1		
HELICOPTER CREW CHIEF	SGT	6174		1		
HELICOPTER CREW CHIEF	CPL	6174		1		
HELICOPTER CREW CHIEF	CPL	6174		1		
HELICOPTER CREW CHIEF	CPL	6174		1		
HELICOPTER CREW CHIEF	CPL	6174		1		
HELICOPTER CREW CHIEF	LCPL	6174		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	GYSGT	6324		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	SSGT	6324		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	SGT	6324		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	SGT	6324		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	CPL	6324		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	CPL	6324		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	CPL	6324		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	LCPL	6324		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	LCPL	6324		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	LCPL	6324		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	LCPL	6324		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	LCPL	6324		1		
AVIATION ORDNANCE CHIEF	GYSGT	6591		1		
AVIATION ORDNANCE TECH	SGT	6531		1		
AVIATION ORDNANCE TECH	CPL	6531		1		
AVIATION ORDNANCE TECH	CPL	6531		1		
AVIATION ORDNANCE TECH	CPL	6531		1		
AVIATION ORDNANCE TECH	LCPL	6531		1		
AVIATION ORDNANCE TECH	LCPL	6531		1		
AIRCRAFT OPERATIONS SPECIALIST	LCPL	7041		1		
AEROSPACE MEDICAL TECH	HM2	8046				1
NDI TECH				1		
EXPEDITOR/ SUPPLY				1		
EXPEDITOR/ SUPPLY				1		
			MARINES		NAVY	
			OFF	ENL	OFF	ENL
SECTION TOTALS:			20	57	0	1

## Marine Aircraft Group 13

MARINE ATTACK SQUADRON (6 X AV-8B)						
ENGLISH DESCRIPTION	GDE	MOS	MARINES		NAVY	
			OFF	ENL	OFF	ENL
AVIATION MAINTENANCE OFFICER	1STLT	6002	1			
PILOT	MAJ	7509	1			
PILOT	CAPT	7509	1			
PILOT	CAPT	7509	1			
PILOT	CAPT	7509	1			
PILOT	CAPT	7509	1			
PILOT	CAPT	7509	1			
PILOT	1STLT	7509	1			
PILOT	1STLT	7509	1			
PILOT	1STLT	7509	1			
INTELLIGENCE SPECIALIST	LCPL	0231		1		
MAINTENANCE ADMIN	CPL	6046		1		
MAINTENANCE ADMIN	LCPL	6046		1		
MAINTENANCE ADMIN	LCPL	6046		1		
FLIGHT EQUIPMENT TECH	SGT	6048		1		
FLIGHT EQUIPMENT TECH	CPL	6048		1		
SE HYD/PNEU/STRUC MECH	CPL	6072		1		
AIRCRAFT MECHANIC	GYSGT	6212		1		
AIRCRAFT MECHANIC	GYSGT	6212		1		
AIRCRAFT MECHANIC	SSGT	6212		1		
AIRCRAFT MECHANIC	SSGT	6212		1		
AIRCRAFT MECHANIC	SGT	6212		1		
AIRCRAFT MECHANIC	SGT	6212		1		
AIRCRAFT MECHANIC	SGT	6212		1		
AIRCRAFT MECHANIC	CPL	6212		1		
AIRCRAFT MECHANIC	CPL	6212		1		
AIRCRAFT MECHANIC	CPL	6212		1		
AIRCRAFT MECHANIC	CPL	6212		1		
AIRCRAFT MECHANIC	LCPL	6212		1		
AIRCRAFT MECHANIC	LCPL	6212		1		
AIRCRAFT MECHANIC	LCPL	6212		1		
AIRCRAFT MECHANIC	LCPL	6212		1		
AIRCRAFT MECHANIC	LCPL	6212		1		
AIRCRAFT MECHANIC	LCPL	6212		1		
AIRCRAFT MECHANIC	LCPL	6212		1		
AIRCRAFT MECHANIC	LCPL	6212		1		
AIRCRAFT MECHANIC	LCPL	6212		1		
AIRCRAFT MECHANIC	SSGT	6252		1		
AIRCRAFT MECHANIC	SGT	6252		1		
AIRCRAFT MECHANIC	SGT	6252		1		
AIRCRAFT MECHANIC	SGT	6252		1		
AIRCRAFT MECHANIC	SGT	6252		1		
AIRCRAFT MECHANIC	CPL	6252		1		
AIRCRAFT MECHANIC	CPL	6252		1		
AIRCRAFT MECHANIC	CPL	6252		1		
AIRCRAFT MECHANIC	LCPL	6252		1		

AIRCRAFT MECHANIC	LCPL	6252		1		
AIRCRAFT MECHANIC	LCPL	6252		1		
AIRCRAFT MECHANIC	LCPL	6252		1		
AIRCRAFT MECHANIC	LCPL	6252		1		
SAFETY EQUIPMENT MECH	SGT	6282		1		
SAFETY EQUIPMENT MECH	CPL	6282		1		
SAFETY EQUIPMENT MECH	CPL	6282		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	GYSGT	6312		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	SGT	6312		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	LCPL	6312		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	LPCPL	6312		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	LCPL	6312		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	LCPL	6312		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	LCPL	6312		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	LCPL	6312		1		
AIRCRAFT ELECTRICAL SYSTEM TECH	SGT	6531		1		
AIRCRAFT ELECTRICAL SYSTEM TECH	CPL	6531		1		
AIRCRAFT ELECTRICAL SYSTEM TECH	CPL	6531		1		
AIRCRAFT ELECTRICAL SYSTEM TECH	LCPL	6531		1		
AIRCRAFT ELECTRICAL SYSTEM TECH	LCPL	6531		1		
AIRCRAFT ELECTRICAL SYSTEM TECH	LCPL	6531		1		
AIRCRAFT ELECTRICAL SYSTEM TECH	LCPL	6531		1		
AVIATION ORDNANCE TECH	GYSGT	6531		1		
AVIATION ORDNANCE TECH	SGT	6531		1		
AVIATION ORDNANCE TECH	SGT	6531		1		
AVIATION ORDNANCE TECH	CPL	6531		1		
AVIATION ORDNANCE TECH	CPL	6531		1		
AVIATION ORDNANCE TECH	LCPL	6531		1		
AVIATION ORDNANCE TECH	LCPL	6531		1		
AVIATION ORDNANCE TECH	LCPL	6531		1		
AVIATION ORDNANCE TECH	LCPL	6531		1		
AVIATION ORDNANCE TECH	LCPL	6531		1		
AVIATION ORDNANCE TECH	LCPL	6531		1		
AIRCRAFT OPERATIONS SPECIALIST	SGT	7041		1		
AIRCRAFT OPERATIONS SPECIALIST	LCPL	7041		1		
AEROSPACE MEDICAL TECH	HM2					1
			MARINES		NAVY	
			OFF	ENL	OFF	ENL
SECTION TOTALS:			10	70	0	1



MARINE FIGHTER ATTACK SQUADRON (6 X F-35B)						
ENGLISH DESCRIPTION	GDE	MOS	MARINES		NAVY	
			OFF	ENL	OFF	ENL
AVIATION MAINTENANCE OFFICER	1STLT	6002	1			
PILOT	MAJ	7518	1			
PILOT	CAPT	7518	1			
PILOT	CAPT	7518	1			
PILOT	CAPT	7518	1			
PILOT	CAPT	7518	1			
PILOT	CAPT	7518	1			
PILOT	1STLT	7518	1			
PILOT	1STLT	7518	1			
PILOT	1STLT	7518	1			
ADMINISTRATIVE SPECIALIST	LCPL	0121		1		
INTELLIGENCE SPECIALIST	SSGT	0231		1		
EMBARKATION SPECIALIST	CPL	0431		1		
MAINTENANCE ADMIN	SGT	6046/6035		1		
MAINTENANCE ADMIN	CPL	6046/6035		1		
MAINTENANCE ADMIN	LCPL	6046/6035		1		
MAINTENANCE ADMIN	LCPL	6046/6035		1		
FLIGHT EQUIPMENT TECH	SGT	6048		1		
FLIGHT EQUIPMENT TECH	CPL	6048		1		
SE HYD/PNEU/STRUC MECH	CPL	6072		1		
AIRCRAFT MECHANIC	GYSGT	6218		1		
AIRCRAFT MECHANIC	SSGT	6218		1		
AIRCRAFT MECHANIC	SSGT	6218		1		
AIRCRAFT MECHANIC	SSGT	6218		1		
AIRCRAFT MECHANIC	SGT	6218		1		
AIRCRAFT MECHANIC	SGT	6218		1		
AIRCRAFT MECHANIC	SGT	6218		1		
AIRCRAFT MECHANIC	CPL	6218		1		
AIRCRAFT MECHANIC	CPL	6218		1		
AIRCRAFT MECHANIC	CPL	6218		1		
AIRCRAFT MECHANIC	CPL	6218		1		
AIRCRAFT MECHANIC	LCPL	6218		1		
AIRCRAFT MECHANIC	LCPL	6218		1		
AIRCRAFT MECHANIC	LCPL	6218		1		
AIRCRAFT MECHANIC	LCPL	6218		1		
AIRCRAFT MECHANIC	LCPL	6218		1		
AIRCRAFT MECHANIC	LCPL	6218		1		
AIRCRAFT MECHANIC	LCPL	6218		1		
AIRCRAFT MECHANIC	LCPL	6218		1		
AIRCRAFT MECHANIC	LCPL	6218		1		
AIRCRAFT MECHANIC	LCPL	6218		1		
AIRCRAFT MECHANIC	LCPL	6218		1		
AIRCRAFT MECHANIC	LCPL	6218		1		
AIRCRAFT MECHANIC	LCPL	6218		1		
AIRCRAFT AIRFRAME MECHANIC	SSGT	6258		1		
AIRCRAFT AIRFRAME MECHANIC	SSGT	6258		1		
AIRCRAFT AIRFRAME MECHANIC	SGT	6258		1		
AIRCRAFT AIRFRAME MECHANIC	SGT	6258		1		
AIRCRAFT AIRFRAME MECHANIC	SGT	6258		1		

AIRCRAFT AIRFRAME MECHANIC	SGT	6258		1		
AIRCRAFT AIRFRAME MECHANIC	CPL	6258		1		
AIRCRAFT AIRFRAME MECHANIC	CPL	6258		1		
AIRCRAFT AIRFRAME MECHANIC	CPL	6258		1		
AIRCRAFT AIRFRAME MECHANIC	CPL	6258		1		
AIRCRAFT AIRFRAME MECHANIC	LCPL	6258		1		
AIRCRAFT AIRFRAME MECHANIC	LCPL	6258		1		
AIRCRAFT AIRFRAME MECHANIC	LCPL	6258		1		
AIRCRAFT AIRFRAME MECHANIC	LCPL	6258		1		
AIRCRAFT AIRFRAME MECHANIC	LCPL	6258		1		
AIRCRAFT AIRFRAME MECHANIC	LCPL	6258		1		
AIRCRAFT AIRFRAME MECHANIC	LCPL	6258		1		
AIRCRAFT AIRFRAME MECHANIC	LCPL	6258		1		
AIRCRAFT AIRFRAME MECHANIC	LCPL	6258		1		
AIRCRAFT AIRFRAME MECHANIC	LCPL	6258		1		
AIRCRAFT AIRFRAME MECHANIC	LCPL	6258		1		
SAFETY EQUIPMENT MECH	SGT	6288		1		
SAFETY EQUIPMENT MECH	CPL	6288		1		
SAFETY EQUIPMENT MECH	CPL	6288		1		
SAFETY EQUIPMENT MECH	LCPL	6288		1		
SAFETY EQUIPMENT MECH	LCPL	6288		1		
AIRCRAFT ELECT TECHNICIAN	GYSGT	6338		1		
AIRCRAFT ELECT TECHNICIAN	SSGT	6338		1		
AIRCRAFT ELECT TECHNICIAN	SSGT	6338		1		
AIRCRAFT ELECT TECHNICIAN	SGT	6338		1		
AIRCRAFT ELECT TECHNICIAN	SGT	6338		1		
AIRCRAFT ELECT TECHNICIAN	SGT	6338		1		
AIRCRAFT ELECT TECHNICIAN	CPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	CPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	CPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	LCPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	LCPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	LCPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	LCPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	LCPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	LCPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	LCPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	LCPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	LCPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	LCPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	LCPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	LCPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	LCPL	6338		1		
AIRCRAFT ELECT TECHNICIAN	LCPL	6338		1		
AVIATION ORDNANCE TECH	GYSGT	6531		1		
AVIATION ORDNANCE TECH	SSGT	6531		1		
AVIATION ORDNANCE TECH	SGT	6531		1		
AVIATION ORDNANCE TECH	SGT	6531		1		
AVIATION ORDNANCE TECH	CPL	6531		1		
AVIATION ORDNANCE TECH	CPL	6531		1		
AVIATION ORDNANCE TECH	LCPL	6531		1		
AVIATION ORDNANCE TECH	LCPL	6531		1		
AVIATION ORDNANCE TECH	LCPL	6531		1		
AVIATION ORDNANCE TECH	LCPL	6531		1		

AVIATION ORDNANCE TECH	LCPL	6531		1		
AVIATION ORDNANCE TECH	LCPL	6531		1		
AVIATION SUPPLY SPECIALIST- ALIS TRAINED	CPL	6672		1		
AVIATION SUPPLY SPECIALIST- ALIS TRAINED	CPL	6672		1		
AVIATION INFORMATION SYSTEMS SPECIALIST	SSGT	6694/6035		1		
AVIATION INFORMATION SYSTEMS SPECIALIST	SSGT	6694/6035		1		
AVIATION INFORMATION SYSTEMS SPECIALIST	SGT	6694/6035		1		
AVIATION INFORMATION SYSTEMS SPECIALIST	SGT	6694/6035		1		
AVIATION INFORMATION SYSTEMS SPECIALIST	CPL	6694/6035		1		
AVIATION INFORMATION SYSTEMS SPECIALIST	CPL	6694/6035		1		
AIRCRAFT OPERATIONS SPECIALIST	SGT	7041		1		
AIRCRAFT OPERATIONS SPECIALIST	LCPL	7041		1		
AEROSPACE MEDICAL TECH	HM2					1
			<b>MARINES</b>		<b>NAVY</b>	
			<b>OFF</b>	<b>ENL</b>	<b>OFF</b>	<b>ENL</b>
<b>SECTION TOTALS:</b>			<b>10</b>	<b>101</b>	<b>0</b>	<b>1</b>

**Notes:**

- Items in yellow are additions when compared to a VMA det.
- Items in red indicate an increase in rank compared to a VMA det.
- F-35 Avionics does not specify two MOS's within the shop as in VMA, so all Avionics Marines are listed as 6338.
- Numbers assume sustained, dual shift maintenance supporting 4 turn 4.

Marine Unmanned Aerial Vehicle Squadron (VMU)						
ENGLISH DESCRIPTION	RANK	MOS	MARINES		NAVY	
			OFF	ENL	OFF	ENL
Unmanned Aircraft Commander	Maj	7315	1			
Unmanned Aircraft Commander	Capt	7315	1			
Unmanned Aircraft Commander	1st Lt	7315	1			
Unmanned Aircraft Commander	1st Lt	7315	1			
Air Vehicle Operator	GySgt	7314		1		
Air Vehicle Operator	Sgt	7314		1		
Air Vehicle Operator	Cpl	7314		1		
Air Vehicle Operator	LCpl	7314		1		
Imagery Analyst	Sgt	0241		1		
Imagery Analyst	Sgt	0241		1		
Cyber Network Operator	Cpl	0651		1		
Field Radio Operator	LCpl	0621		1		
Logistics/Embarkation	LCpl	0431		1		
Engineering Electrical	Cpl	1142		1		
Maintenance Controller	SSgt	6012		1		
Maintenance Controller	Sgt	6012		1		
Quality Assurance	Sgt	6018		1		
UAS Avionics Maintenance	Cpl	6314		1		
UAS Avionics Maintenance	Cpl	6314		1		
UAS Avionics Maintenance	LCpl	6314		1		
UAS Avionics Maintenance	LCpl	6314		1		
UAS Avionics Maintenance	LCpl	6314		1		
Fleet Service Representative	CIV	CTR				
Fleet Service Representative	CIV	CTR				
Fleet Service Representative	CIV	CTR				
Fleet Service Representative	CIV	CTR				
			MARINES			
			OFF	ENL	CIV	NAVY
SECTION TOTALS:			4	18	4	0

## Marine Aircraft Group 11 (for planning purposes only)

MARINE AERIAL REFUELER TRANSPORT SQUADRON (2 X KC-130J)						
ENGLISH DESCRIPTION	RANK	MOS	MARINES		NAVY	
			OFF	ENL	OFF	ENL
OIC/PILOT	MAJ	7557	1			
AOIC/PILOT	CAPT	7557	1			
PILOT	CAPT	7557	1			
PILOT	1STLT	7557	1			
PILOT	1STLT	7557	1			
PILOT	1STLT	7557	1			
PILOT	1STLT	7557	1			
KC 130 PLANNER	CAPT	7556/5	1			
LOADMASTER/SNCOIC	GYSGT	7383		1		
LOADMASTER	SGT	7382		1		
LOADMASTER	CPL	7382		1		
LOADMASTER	LCPL	7382		1		
LOADMASTER	LCPL	7382		1		
CREW CHIEF NCOIC	SSGT	6276		1		
CREW CHIEF	SGT	6276		1		
CREW CHIEF	CPL	6276		1		
CREW CHIEF	LCPL	6276		1		
CREW CHIEF	LCPL	6276		1		
AEROSPACE MEDICAL TECH	HM2	8046				1
PERSONNEL CLERK	CPL	0111		1		
INTELLIGENCE ANALYST	CPL	02331		1		
AVIATION OPERATIONS SPECIALIST	CPL	7341		1		
EMBARKATION NCO	SGT	0431		1		
ARMORER	CPL	2111		1		
COMMUNICATIONS SPECIALIST	LCPL	6694		1		
MAINT MATERIAL CONTROL OFF	WO1	6002	1			
MAINTENANCE DET SNCOIC	MSGT	6XXX		1		
MAINTENANCE CONTROL SNCOL	SSGT	6256		1		
MAINTENANCE ADMINISTRATION	LCPL	6046		1		
AIRCRAFT STRUCTURAL MECH	SSGT	6256		1		
AIRCRAFT STRUCTURAL MECH	CPL	6256		1		
AIRCRAFT STRUCTURAL MECH/CORR CONTL	CPL	6256		1		
AIRCRAFT STRUCTURAL MECH	LCPL	6256		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	SGT	6316		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	LCPL	6316		1		
AIRCRAFT COMM/NAV/ELECT SYSTEM TECH	LCPL	6316		1		
AIRCRAFT ELECTRICAL SYSTEM TECH	SSGT	6336		1		
AIRCRAFT ELECTRICAL SYSTEM TECH	CPL	6336		1		
AIRCRAFT ELECTRICAL SYSTEM TECH	LCPL	6336		1		
FLIGHT EQUIPMENT TECH	SGT	6048		1		
FLIGHT EQUIPMENT TECH	CPL	6048		1		

AVIATION ORDNANCE TECH	LCPL	6531		1		
AVIATION ORDNANCE TECH	LCPL	6531		1		
AVIATION ORDNANCE TECH	LCPL	6531		1		
AIRCRAFT MECHANIC/POWERLINE CHIEF	SSGT	6216		1		
AIRCRAFT MECHANIC	SGT	6216		1		
AIRCRAFT MECHANIC	LCPL	6216		1		
AVIATION ORDNANCE TECH	CPL	6286		1		
SEAT SHOP	LCPL	6286		1		
			<b>MARINES</b>		<b>NAVY</b>	
			<b>OFF</b>	<b>ENL</b>	<b>OFF</b>	<b>ENL</b>
<b>SECTION TOTALS:</b>			<b>9</b>	<b>39</b>	<b>0</b>	<b>1</b>

Marine Aircraft Groups 13, 16 and 39

Note: Reflects requirements from COMPACFLTINST 4790.5F. This document has precedence when discrepancies with other documents are noted.

MALS AUGMENTATION							
			MARINES		NAVY		
ENGLISH DESCRIPTION	GDE	MOS	OFF	ENL	OFF	ENL	NOTES
MAG-16 OR MAG-39 (VMM)							
AVIATION LOGISTICS OFFICER	1STLT	6602	1				19
AVIATION LOGISTICS SNCOIC	E7	60/61/ 63/64XX		1			
FLIGHT EQUIPMENT TECH (VMM) *	E3-E5	6048		1			5
ACFT I-LEVEL HYD/ PNEUM MECH (VMM)	E3-E5	6062		1			
SE MECH (VMM) *	E3-E5	6072		1			5
STRUCTURES MECH/NDI (VMM) *	E3-E5	6092/3 3		1			4, 5, 13, 20
STRUCTURES MECH/NDI (VMM)	E3-E5	6092/3 3		1			
DYNAMIC COMPONENT MECH (VMM) *	E3-E5	6132		1			5
DYNAMIC COMPONENT MECH (VMM)	E3-E5	6132		1			
2M MINI/MICRO REPAIR TECH (VMM) *	E3-E5	6423		1			3, 5
ELECT INST SYS MECH (VMM) *	E3-E5	6432		1			5, 9
RTCASS TECH (VMM) *	E3-E5	6469		1			5
RTCASS TECH (VMM)	E3-E5	6469		1			
RTCASS TECH (VMM)	E3-E5	6469		1			
COMM/NAV/CRYPTO SYS TECH (VMM) *	E3-E5	6483		1			2, 5
COMM/NAV/CRYPTO SYS TECH (VMM)	E3-E5	6483		1			
COMM/NAV/CRYPTO SYS TECH (VMM)	E3-E5	6483		1			
PME CAL TECH (VMM)	E3-E5	6492		1			
AVN ORD TECH (VMM) *	E3-E5	6541		1			5, 7, 10, 12, 18
AVN ORD TECH (VMM)	E3-E5	6541		1			
AVIATION SUPPLY CLK (VMM)	E3-E7	6672		1			6
AVIATION SUPPLY CLK (VMM)	E3-E7	6672		1			
AVIATION SUPPLY CLK (VMM)	E3-E7	6672		1			
AVIATION SUPPLY CLK (VMM)	E3-E7	6672		1			
AVIATION SUPPLY CLK	E3-E7	6672		1			

(VMM)							
AVIATION INFO SYS SPEC (VMM)	E3-E5	6694		1			14
<b>MAG-16 (HMH)</b>							
FLIGHT EQUIPMENT TECH	E3-E5	6048		1			
ACFT I-LEVEL HYD/PNEUM MECH (HMH) *	E3-E5	6062		1			4,5
SE ELECT (HMH)	E3-E5	6073		1			5
STRUCTURES MECH/NDI (HMH) *	E3-E5	6092/3 3		1			4,5,13,20
STRUCTURES MECH/NDI (HMH) *	E3-E5	6092/3 3		1			
T-64 MECH (HMH) *	E3-E5	6123		1			5
T-64 MECH (HMH)	E3-E5	6123		1			
DYNAMIC COMPONENT MECH (HMH)	E3-E5	6132		1			
ELECT INST SYS MECH (HMH) *	E3-E5	6432		1			5,9
COMM/NAV/CRYPTO SYS TECH (HMH)	E3-E5	6483		1			
COMM/NAV/CRYPTO SYS TECH (HMH)	E3-E5	6483		1			
COMM/NAV/CRYPTO SYS TECH (HMH)	E3-E5	6483		1			
AVN ORD TECH (HMH) *	E3-E5	6541		1			5,7,10,12, 18
AVN ORD TECH (HMH)	E3-E5	6541		1			
AVIATION SUPPLY CLK (HMH)	E3-E7	6672		1			
<b>MAG-39 (HMLA)</b>							
FLIGHT EQUIPMENT TECH	E3-E5	6048		1			
ACFT I-LEVEL HYD/PNEUM MECH (HMLA)	E3-E5	6062		1			
SE MECH (HMLA)	E3-E5	6072		1			
STRUCTURES MECH/NDI (HMLA) *	E3-E5	6092/3 3		1			4,5,13,20
T-400/700 MECH (HMLA) *	E3-E5	6124		1			5
T-400/700 MECH (HMLA)	E3-E5	6124		1			
DYNAMIC COMPONENT MECH (HMLA)	E3-E5	6132		1			
ELECT INST SYS MECH (HMLA) *	E3-E5	6432		1			5,9
COMM/NAV/CRYPTO SYS TECH (HMLA) *	E3-E5	6483		1			2,5
COMM/NAV/CRYPTO SYS TECH (HMLA)	E3-E5	6483		1			



COMM/NAV/CRYPTO SYS TECH (HMLA)	E3-E5	6483		1			
PME CAL TECH (HMLA)	E3-E5	6492		1			
AVN ORD TECH (HMLA)	E3-E5	6541		1			
AVN ORD TECH (HMLA)	E3-E5	6541		1			
AVIATION SUPPLY CLK (HMLA)	E3-E7	6672		1			
AVIATION SUPPLY CLK (HMLA)	E3-E7	6672		1			
<b>MAG-13 (VMA OR VMFA)</b>							
FLIGHT EQUIPMENT TECH (VMA)	E3-E5	6048		1			
ACFT I-LEVEL HYD/PNEUM MECH (VMA)	E3-E5	6062		1			
ACFT I-LEVEL HYD/PNEUM MECH (VMA)	E3-E5	6062		1			
SE MECH (VMA)	E3-E5	6072		1			
SE MECH (VMFA (F- 35B))	E3-E5	6072		1			
SE ELECT (VMA)	E3-E5	6073		1			
SE ELECT (VMFA (F- 35B))	E3-E5	6073		1			
STRUCTURES MECH/NDI (VMA)	E3-E5	6092/3 3		1			20
STRUCTURES MECH/NDI (VMA)	E3-E5	6092/3 3		1			
F-402 MECH (VMA) *	E3-E5	6222		1			1, 5
A/C ADV COM/NAV SYS/ELEC SYS (VMA)	E6-E7	64XX		1			6, 11
2M MINI/MICRO REPAIR TECH (VMFA (F-35B)) *	E3-E5	6423		1			3, 5
ELECT INST SYS MECH (VMA) *	E3-E5	6432		1			5, 9
ELECT INST SYS MECH (VMA)	E3-E5	6432		1			
ELECT INST SYS MECH (VMA)	E3-E5	6432		1			
RTCASS TECH (VMA) *	E3-E5	6469		1			5
RTCASS TECH (VMA)	E3-E5	6469		1			
RTCASS TECH (VMA)	E3-E5	6469		1			
COMM/NAV/CRYPTO SYS TECH (VMA) *	E3-E5	6483		1			2, 5
COMM/NAV/CRYPTO SYS TECH (VMA)	E3-E5	6483		1			
COMM/NAV/CRYPTO SYS TECH (VMA)	E3-E5	6483		1			
AVN ORD TECH (VMA) *	E3-E5	6541		1			5, 15, 16, 17 18
AVN ORD TECH (VMA)	E3-E5	6541		1			
AVN ORD TECH (VMA)	E3-E5	6541		1			
AVIATION SUPPLY CLK	E3-E7	6672		1			

(VMA)							
AVIATION SUPPLY CLK (VMA)	E3-E7	6672		1			
AVIATION SUPPLY CLK (VMFA (F-35B))	E3-E7	6672		1			
AVIATION SUPPLY CLK (VMFA (F-35B))	E3-E7	6672		1			
AVIATION INFO SYS SPEC (VMFA (F-35B))	E3-E5	6694		1			14
AVIATION INFO SYS SPEC (VMFA (F-35B))	E3-E5	6694		1			14
				MARINES		NAVY	
				OFF	ENL	OFF	ENL
<b>SECTION TOTALS:</b>				<b>1</b>	<b>86</b>	<b>0</b>	<b>0</b>

NOTES: \* DENOTES UNIT REQUIRED TO PROVIDE CDI. THIS IS THE SAME AS NOTE 5.

1. O-LEVEL WILL AUGMENT WITH TEMPORARY MANPOWER, OR ON A AS NEEDED BASIS, WHEN REQUIRED BY AIMD.
2. TWO TECHNICIANS WILL BE LIMITED CRYPTO REPAIR QUALIFIED (ONE WHICH WILL BE A CRYPTO CDI).
3. ONE 6423 MUST BE MICRO-MINIATURE CERTIFIED.
4. VMM, HMH AND VMA DETACHMENTS WILL PROVIDE ONE CDI EACH FOR TIRE AND WHEEL REPAIR.
5. ONE CDI REQUIRED.
6. MINIMUM OF ONE E-6 OR E-7.
7. ONE E-5, R/W QASO, 71B OR 71D CDI (QUALS TAKE PRECEDENCE OVER RANK).
8. TWO CDI'S REQUIRED.
9. QUALIFICATIONS FOR LEAD ACID AND NICAD BATTERIES.
10. ONE E-4, R/W TM, 71B OR 71D CDI (QUALS TAKE PRECEDENCE OVER RANK).
11. QUALIFY/TRAINED IN PRODUCTION CONTROL/NALCOMIS PRIOR TO EMBARKATION (ASSIGNED SKILL DESIGNATOR 6012). 66XX MOS FUNCTIONS AS DET SNCOIC WHEN EMBARKED ABOARD SHIP, WILL WORK IN PC.
12. ONE E-3, R/W TM, MTRV LICENSED W/EXPLOSIVE DRIVER QUALIFICATIONS.
13. MINIMUM OF ONE MARINE WITH BMOS OF 6043. VMM HAS PRIORITY TO FILL UNLESS AGREED TO OTHERWISE AMONG MAINTENANCE CHIEFS.
14. PARENT MALS WILL ASSIGN MARINE TO ACE FOR DURATION OF DEPLOYMENT.
15. ONE E-5, F/W QASO, 71B OR 71D CDI (QUALS TAKE PRECEDENCE OVER RANK).
16. ONE E-4, F/W TL, 71B OR 71D CDI (QUALS TAKE PRECEDENCE OVER RANK).
17. ONE E-3, F/W TM, MTRV LICENSED W/EXPLOSIVE DRIVER QUALIFICATIONS.
18. MEU ORDNANCE OFFICER CAN MOVE QUALIFICATIONS AROUND BY COORDINATING WITH THE RESPECTIVE MALS TO GET THE REQUIRED QUALIFICATIONS.
19. PARENT MALS SHALL PROVIDE AND AVIATION LOGISTICS OFFICER 6602.
20. MINIMUM OF ONE MARINE WITH BMOS OF 6033 PROVIDED BY THE HMH, VMA.

## Marine Air Control Group 38

MACG DETACHMENT						
			MARINES		NAVY	
ENGLISH DESCRIPTION	RANK	MOS	OFF	ENL	OFF	ENL
HEADQUARTERS SECTION						
DET OIC/COMMANDER	MAJ	7202	1			
DET SNCOIC	GYSGT/MSGT	XXXX		1		
MT MECHANIC	CPL/SGT	3521		1		
GENERATOR MECH	CPL	1142		1		
LOG/EMBARK SPECIALIST	PFC/LCPL	0431		1		
INTERFACE COORD CELL						
OFFICER IN CHARGE	1STLT	7210	1			
ICC CHIEF	GYSGT-MSGT	7236		1		
ICC OPERATOR	CPL-SGT	7236		1		
DATA LINK COORDINATOR	SGT-SSGT	5979		1		
AIR SUPPORT ELEMENT SECTION						
ASE OIC	1STLT	7208	1			
ASE SUPT CONT OFF	2NDLT/1STLT	7208	1			
AIR SUPT OPER	CPL/SGT	7242		1		
AIR SUPPORT OPER	CPL/SGT	7242		1		
AIR SUPT OPER	LCPL/CPL	7242		1		
AIR SUPT OPER	LCPL/CPL	7242		1		
FIELD RADIO OPERATOR	CPL	0621		1		
AVN RADIO TECH	CPL/LCPL	5939		1		
MARINE AIR TRAFFIC CONTROL						
MOBILE TEAM SECTION						
MMT OIC	1STLT	7220	1			
MMT SNOIC	SSGT	7257		1		
LOCAL CONTROLLER	LCPL/SGT	7252/57		1		
LOCAL CONTROLLER	LCPL/SGT	7252/57		1		
NAV AIDS TECH	CPL	5952		1		
COMM TECH	CPL	5954		1		
METOC ANALYST	CPL	6842		1		
LAAD SECTION						
LAAD OIC	1STLT	7204	1			
SECTION LEADER	SSGT	7212		1		
TEAM LEADER	CPL/SGT	7212		1		
TEAM LEADER	CPL/SGT	7212		1		
TEAM LEADER	CPL/SGT	7212		1		
TEAM LEADER	CPL/SGT	7212		1		
ASST GUNNER	PFC/LCPL	7212		1		
ASST GUNNER	PFC/LCPL	7212		1		
ASST GUNNER	PFC/LCPL	7212		1		
ASST GUNNER	PFC/LCPL	7212		1		
ASST GUNNER	PFC/LCPL	7212		1		
ASST GUNNER	PFC/LCPL	7212		1		
ASST GUNNER	PFC/LCPL	7212		1		
ASST GUNNER	PFC/LCPL	7212		1		
FIELD RADIO OPERATOR	CPL/SGT	0621		1		

FIELD RADIO OPERATOR	CPL/SGT	0621		1		
<b>COMMUNICATIONS DETACHMENT</b>						
COMM OFFICER	CAPT	0602	1			
RADIO CHIEF	SSGT	0629		1		
FIELD RADIO OPERATOR	SGT/CPL	0621		1		
FIELD RADIO OPERATOR	SGT/CPL	0621		1		
FIELD RADIO OPERATOR	SGT/CPL	0621		1		
FIELD RADIO OPERATOR	SGT/CPL	0621		1		
CYBER SYSTEMS CHIEF	SSG	0659		1		
CYBER NTKW OPER	SGT/LCPL	0651/56		1		
CYBER NTKW OPER	SGT/LCPL	0651		1		
CYBER NTKW OPER	SGT/LCPL	0651		1		
CYBER NTKW OPER	SGT/LCPL	0651		1		
FIELD WIREMAN	PFC/LCPL	0612		1		
SATCOM OPERATOR	PFC/LCPL	0627		1		
GROUND RADIO TECH	CPL/SGT	2841/46		1		
<b>SECTION TOTALS:</b>			<b>MARINES</b>		<b>NAVY</b>	
			<b>OFF</b>	<b>ENL</b>	<b>OFF</b>	<b>ENL</b>
			<b>7</b>	<b>47</b>	<b>0</b>	<b>0</b>

## Marine Wing Support Squadron

Marine Wing Support Squadron						
ENGLISH DESCRIPTION	RANK	MOS	MARINES		NAVY	
			OFF	ENL	OFF	ENL
MWSS (DET) SNCOIC	SSGT	1391/ 7011/ 1371		1		
BULK FUEL SPECIALIST	CPL/SGT	1391		1		
BULK FUEL SPECIALIST	CPL/SGT	1391		1		
BULK FUEL SPECIALIST	PVT-LCPL	1391		1		
BULK FUEL SPECIALIST	PVT-LCPL	1391		1		
BULK FUEL SPECIALIST	PVT-LCPL	1391		1		
BULK FUEL SPECIALIST	PVT-LCPL	1391		1		
BULK FUEL SPECIALIST	PVT-LCPL	1391		1		
BULK FUEL SPECIALIST	PVT-LCPL	1391		1		
EXPEDITIONARY FIREFIGHTER/ RESCUE MARINE	CPL	7051		1		
EXPEDITIONARY FIREFIGHTER/ RESCUE MARINE	CPL	7051		1		
EXPEDITIONARY FIREFIGHTER/ RESCUE MARINE	PVT-LCPL	7051		1		
EXPEDITIONARY FIREFIGHTER/ RESCUE MARINE	PVT-LCPL	7051		1		
EXPEDITIONARY AIRFIELD MARINE	PVT-PCPL	7011		1		
EXPEDITIONARY AIRFIELD MARINE	PVT-PCPL	7011		1		
HEAVY EQUIPMENT OPERATOR	PVT-LCPL	1345		1		
RADIO OPERATOR	PVT-LCPL	0621		1		
FOOD SERVICE SPECIALIST	PVT-CPL	3381		1		
FOOD SERVICE SPECIALIST	PVT-CPL	3381		1		
			MARINES		NAVY	
			OFF	ENL	OFF	ENL
SECTION TOTALS:				19		

## APPENDIX B-4

Logistics Combat Element (1st Marine Logistics Group) Troop List

## 1st Transportation Support Battalion

English Description	Rank	MOS	MARINE		NAVY	
			OFF	ENL	OFF	ENL
Air Delivery Specialist	SSgt	0451		1		
Air Delivery Specialist	Cpl	0451		1		
			MARINE		NAVY	
			OFF	ENL	OFF	ENL
				2		

## 1st Supply Bn

English Description	Rank	MOS	MARINE		NAVY	
			OFF	ENL	OFF	ENL
Distribution Management Officer	CWO2	3102	1			
Distribution Management Spec	GySgt	3112		1		
Distribution Management Spec	Sgt	3112		1		
Distribution Management Spec	Sgt	3112		1		
Distribution Management Spec	Cpl	3112		1		
Distribution Management Spec	Cpl	3112		1		
			MARINE		NAVY	
			OFF	ENL	OFF	ENL
			1	5		

## 1st Maintenance Bn

English Description	Rank	MOS	MARINE		NAVY	
			OFF	ENL	OFF	ENL
RIP Block Manager	Cpl	3043		1		
			MARINE		NAVY	
			OFF	ENL	OFF	ENL
				1		

## Various MLG Units

English Description	Rank	MOS	MARINE		NAVY	
			OFF	ENL	OFF	ENL
Operations Planner	Capt	0402/1302/3002	1			
Cyber Network Specialist	Sgt	0651		1		
Cyber Network Specialist	Sgt	0651		1		
Electrician	LCpl	1141		1		
Electrician	LCpl	1141		1		
Water Purification Specialist	LCpl	1171		1		
Water Purification Specialist	LCpl	1171		1		
Water Purification Specialist	LCpl	1171		1		
Bulk Fuel Specialist	LCpl	1391		1		
Bulk Fuel Specialist	LCpl	1391		1		
Optics Repair Technician	Cpl	2171		1		
Comm Repair Technician	LCpl	2847		1		
Supply Admin Clerk	Cpl	3043		1		
Supply Admin Clerk	Cpl	3043		1		
Packaging Specialist	Cpl	3052		1		
Packaging Specialist	Cpl	3052		1		
Intermediate Maintenance Tech	Cpl	3521		1		
Intermediate Maintenance Tech	Cpl	3521		1		
Intermediate Maintenance Tech	Cpl	3521		1		
Career Planner	Sgt	4821		1		
Emergency Trauma Nurse	LT	2900			1	
General Medical Officer (GMO)	LT	2100			1	
Field Medical Technician	HM2	8404				1
Field Medical Technician	HM2	8404				1
Field Medical Technician	HM2	8404				1
Field Medical Technician	HM3	8404				1
Field Medical Technician	HM3	8404				1
Field Medical Technician	HN	8404				1
Field Medical Technician	HN	8404				1
Field Medical Technician	HN	8404				1
			MARINE		NAVY	
			OFF	ENL	OFF	ENL
			1	19	2	8

## APPENDIX B-5

I MEF Information Group Troop List

## 1st Intelligence Battalion

DETACHMENT, INTELLIGENCE BN						
			MARINES		NAVY	
ENGLISH DESCRIPTION	RANK	MOS	OFF	ENL	OFF	ENL
INTELLIGENCE SPECIALIST	CPL	0231		1		
INTELLIGENCE SPECIALIST	LCPL	0231		1		
INTELLIGENCE SPECIALIST	LCPL	0231		1		
CHD OFFICER (C)	CW02	0210	1			
CHD CHIEF (C)	GYSGT	0211		1		
CI HUMINT SPECIALIST	SSGT	0211		1		
CI HUMINT SPECIALIST	SSGT	0211		1		
CI HUMINT SPECIALIST	SSGT	0211		1		
CI HUMINT SPECIALIST	SGT	0211		1		
CI HUMINT SPECIALIST	SGT	0211		1		
CI HUMINT SPECIALIST	SGT	0211		1		
SR GEOSPATIAL ANALYST	SGT	0261		1		
GEOSPATIAL ANALYST	CPL	0261		1		
IMAGERY ANALYST	SSGT	0241		1		
IMAGERY ANALYST	SGT	0241		1		
TEAM LDR/SURV SENS OPER (A)	SGT	0311/8621		1		
SURV SEND/FLD RAD OPER (A)	CPL	0621/8621		1		
SURV SENS OPERATOR (A)	CPL	0311/8621		1		
SURV SENS OPERATOR (A)	CPL	0311/8621		1		
NOTE A: QUALIFIED IN SECONDARY MOS 8621						
NOTE B: JMA QUALIFIED						
NOTE C: JUMP QUALIFIED						
SECTION TOTALS:			MARINES		NAVY	
			OFF	ENL	OFF	ENL
			1	18	0	0



## 1st Radio Battalion

DETACHMENT, RADIO BN						
ENGLISH DESCRIPTION	RANK	MOS	MARINES		NAVY	
			OFF	ENL	OFF	ENL
OIC	1STLT	0206	1			
ASST OIC (A)	2NDLT	0206	1			
SNCOIC	GYSGT	26XX		1		
<b>OPERATIONS CONTROL ELEMENT</b>						
SENIOR ANALYST (B)	SSGT	26XX/2629		1		
P&R CHIEF/ANALYST	SSGT	26XX		1		
ELINT OPERATOR	CPL	2631		1		
COMM/DNI CHIEF/SYS ADMIN	SGT	2651/2611		1		
SI COMMUNICATOR	CPL	2651		1		
SI COMMUNICATOR	CPL	2651		1		
EM TECH	CPL	28XX		1		
LAV MECHANIC	LCPL	2147		1		
<b>LAV-EW TEAM</b>						
VEHICLE COMMANDER/ANALYST	SGT	26XX		1		
DRIVER/COLLECTOR	CPL	2621		1		
SI COMMUNICATOR	LCPL	2651		1		
CRYPTO LINGUIST OPERATOR	LCPL	267X		1		
CRYPTO LINGUIST OPERATOR	LCPL	267X		1		
<b>SIGINT SUPPORT TEAM 2</b>						
TEAM LEADER	SGT	26XX		1		
ASST TEAM LEADER/SP SIG OP	CPL	2621		1		
CRYPTO LINGUIST OPERATOR	CPL	267X		2		
SI COMMUNICATOR	LCPL	2651		1		
COLLECTION OPERATOR	LCPL	2621		1		
<b>RADIO RECONNAISSANCE TEAM</b>						
TEAM LDR	SGT	26XX		1		
ASST TEAM LEADER/ANALYST	SGT	2621		1		
RIGGER	SGT	0451		1		
SI COMMUNICATOR	CPL	2651		1		
COLLECTION OPERATOR	CPL	2621		1		
CRYPTO LINGUIST	CPL	267X		1		
<b>NOTE A: SOURCED AS AVAILABLE</b>						
<b>NOTE B: DESIRED SECONDARY MOS 2629</b>						
<b>SECTION TOTALS:</b>			MARINES		NAVY	
			OFF	ENL	OFF	ENL
			2	26	0	0

## 9th Communications Battalion

DETACHMENT, COMMUNICATIONS BN						
			MARINES		NAVY	
ENGLISH DESCRIPTION	RANK	MOS	OFF	ENL	OFF	ENL
MEU COMMUNICATIONS PLATOON						
PLATOON COMMANDER	1STLT	0602	1			
TRANSMISSIONS SECTION						
RADIO CHIEF	GYSGT	0629		1		
FIELD RADIO OPERATOR	SGT	0621		1		
FIELD RADIO OPERATOR	SGT	0621		1		
FIELD RADIO OPERATOR	SGT	0621		1		
FIELD RADIO OPERATOR	SGT	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	CPL	0621		1		
FIELD RADIO OPERATOR	LCPL	0621		1		
FIELD RADIO OPERATOR	LCPL	0621		1		
SATELLITE COMM OPERATOR	SGT	0627		1		
SATELLITE COMM OPERATOR	CPL	0627		1		
TACTICAL SWITCHING OPERATOR	SGT	0612		1		
TACTICAL SWITCHING OPERATOR	CPL	0612		1		
TACTICAL SWITCHING OPERATOR	CPL	0612		1		
TACTICAL SWITCHING OPERATOR	CPL	0612		1		
DATA/TECHCON SECTION						
CYBER NETWORK SYSTEMS CHIEF	GYSGT	0659		1		
CYBER NETWORK OPERATOR	SGT	0651		1		
CYBER NETWORK OPERATOR	SGT	0651		1		
CYBER NETWORK OPERATOR	SGT	0651		1		
CYBER NETWORK OPERATOR	CPL	0651		1		
CYBER NETWORK OPERATOR	CPL	0651		1		
CYBER NETWORK OPERATOR	CPL	0651		1		
CYBER NETWORK OPERATOR	CPL	0651		1		
CYBER NETWORK OPERATOR	CPL	0651		1		
CYBER NETWORK OPERATOR	CPL	0651		1		
CYBER NETWORK OPERATOR	LCPL	0651		1		
CYBER NETWORK OPERATOR	LCPL	0651		1		
CYBER NETWORK OPERATOR	LCPL	0651		1		
CYBER NETWORK OPERATOR	LCPL	0651		1		

TECH CONTROLLER	SGT	2821		1		
TECH CONTROLLER	LCPL	2821		1		
<b>MAINTENANCE SECTION</b>						
MAINT CHIEF	GYSGT	2862		1		
RADIO REPAIRER	SGT	2841		1		
SYSTEM REPAIRER	SGT	2841		1		
DIGITAL WIDEBAND TECH	SGT	2834		1		
TEL/COMP REPAIRER	CPL	2847		1		
GENERATOR OPER/MECH	CPL	1142		1		
<b>SECTION TOTALS:</b>			<b>MARINES</b>		<b>NAVY</b>	
			<b>OFF</b>	<b>ENL</b>	<b>OFF</b>	<b>ENL</b>
			<b>1</b>	<b>49</b>	<b>0</b>	<b>0</b>

## 1st Law Enforcement Battalion

DETACHMENT, LAW ENFORCEMENT BN						
ENGLISH DESCRIPTION	RANK	MOS	MARINES		NAVY	
			OFF	ENL	OFF	ENL
OIC (A,B)	1STLT	5803	1			
SNCOIC (A,B)	SSGT	5811		1		
NCOIC(B)	SGT	5811		1		
MILITARY POLICE INVESTIGATOR (C) (D)	CPL	5819		1		
TEAM LEADER (B)	CPL	5811		1		
MILITARY POLICEMAN	LCPL	5811		1		
MILITARY POLICEMAN	LCPL	5811		1		
MILITARY POLICEMAN	LCPL	5811		1		
TEAM LEADER	CPL	5811		1		
MILITARY POLICEMAN	LCPL	5811		1		
MILITARY POLICEMAN	LCPL	5811		1		
MILITARY POLICEMAN	LCPL	5811		1		
TEAM LEADER	CPL	5811		1		
MILITARY POLICEMAN	LCPL	5811		1		
MILITARY POLICEMAN	LCPL	5811		1		
MILITARY POLICEMAN	LCPL	5811		1		
MILITARY WORKING DOG HANDLER	CPL	5812		1		
MILITARY WORKING DOG HANDLER	CPL	5812		1		
CRIMINAL INVESTIGATOR (CID) AGENT (C) (D)	SSGT	5821		1		
CORRECTIONS SNCO	SSGT	5831		1		
NOTE A: AT/FP LEVEL II CERTIFIED						
NOTE B: INIWIC/NLW CERTIFIED						
NOTE C: EFEC TRAINED						
NOTE D: EXPLOITATION ANALYSIS (EQUIPMENT) CELL CERTIFIED						
SECTION TOTALS:			MARINES		NAVY	
			OFF	ENL	OFF	ENL
			1	19	0	0

## 1st Air Naval Gunfire Liaison Company (ANGLICO)

<b>Supporting Arms Liaison Team (SALT, AIR NAVAL GUNFIRE LIAISON CO (ANGLICO))</b>						
<b>ENGLISH DESCRIPTION</b>	<b>RANK</b>	<b>MOS</b>	<b>MARINES</b>		<b>NAVY</b>	
			<b>OFF</b>	<b>ENL</b>	<b>OFF</b>	<b>ENL</b>
SALT OIC	CAPT	7502	1			
FIRE SUPPORT COORDINATOR	CAPT	0802	1			
FIRES CHIEF	SSGT	0861		1		
COMM CHIEF	SGT	0621		1		
RADIO OPERATOR	CPL	0621		1		
RADIO OPERATOR	CPL	0621		1		
FIRE SUPPORT MAN	LCPL	0861		1		
FIRE SUPPORT MAN	LCPL	0861		1		
CORPSMAN	HM1	8404				1
<b>FIREPOWER CONTROL TEAM 1</b>						
FIREPOWER CONTROLLER	CAPT	8002	1			
FIRES CHIEF	SGT	0861		1		
RADIO OPERATOR	SGT	0621		1		
RADIO OPERATOR	CPL	0621		1		
FIRE SUPPORT MAN	LCPL	0861		1		
<b>FIREPOWER CONTROL TEAM 2</b>						
FIREPOWER CONTROLLER	CAPT	8002	1			
FIRES CHIEF	SGT	0861		1		
RADIO OPERATOR	SGT	0621		1		
RADIO OPERATOR	CPL	0621		1		
FIRE SUPPORT MAN	LCPL	0861		1		
<b>SECTION TOTALS:</b>			<b>MARINES</b>		<b>NAVY</b>	
			<b>OFF</b>	<b>ENL</b>	<b>OFF</b>	<b>ENL</b>
			<b>4</b>	<b>14</b>	<b>0</b>	<b>1</b>

## Chemical, Biological, Radiological and Nuclear Detachment

DETACHMENT, CBRN						
			MARINES		NAVY	
ENGLISH DESCRIPTION	RANK	MOS	OFF	ENL	OFF	ENL
CBRN SPECIALIST (A,B)	LCPL-CPL	5711		1		
CBRN SPECIALIST (A,B)	LCPL-CPL	5711		1		
CBRN SPECIALIST (A,B)	LCPL-CPL	5711		1		
CBRN SPECIALIST (A,B)	LCPL-CPL	5711		1		
CBRN SPECIALIST (A,B)	LCPL-CPL	5711		1		
CBRN SPECIALIST (A,B)	LCPL-CPL	5711		1		
CBRN SPECIALIST (A,B)	LCPL-CPL	5711		1		
NOTE A: THE CBRN SPECIALISTS WILL BE SOURCED PER A SOURCING SOLUTION COORDINATED BETWEEN THE G-3 CBRN OFFICER AND THE G-1.						
NOTE B: ALL CBRN SPECIALISTS WILL BE CERTIFIED AS HAZMAT AWARENESS, OPERATIONS AND TECHNICIANS PRIOR TO ASSIGNMENT.						
SECTION TOTALS:			MARINES		NAVY	
			OFF	ENL	OFF	ENL
			0	7	0	0

## APPENDIX B-6

MEU Battle Roster

	A	B	C	D	E
1		<b>MEU BATTLE ROSTER</b>			
3		<b>BILLET</b>	<b>MOS</b>	<b>RANK</b>	<b>NOTES</b>
4	BL001	PA CORRESPONDENT	4341	SGT	
5	BL002	PA TM LDR	4302	1STLT	
6	BL003	COMBAT POTOGRAPHER	4641	SSGT	
7	BL004	COMBAT VIDEOGRAPHER	4671	CPL	
8	BL005	INTEL OFFICER	0202	CAPT	
9	BL006	INTEL OFFICER	0202	CAPT-MAJ	
10	BL007	METOC FORECASTER	6842	CPL-SSGT	
11	BL008	INTEL ANALYST	0231	CPL-SSGT	
12	BL009	INTEL ANALYST	0231	CPL-SSGT	
13	BL010	CI/HUMINT SPECIALIST	0211	SGT-GYSGT	
14	BL011	CI/HUMINT SPECIALIST	0211	SGT-GYSGT	
15	BL012	IMAGERY ANALYST	0241	SGT	
16	BL013	GEOSPATIAL ANALYST	0261	CPL-SGT	
16	BL014	INTERPRETOR	8611	ANY	
17	BL015	LINGUIST	267X	PFC-SSGT	
18	BL016	LINGUIST	267X	PFC-SSGT	
19	BL017	LINGUIST	267X	PFC-SSGT	
20	BL018	LIASON OFFICER	8006	MAJ	
21	BL019	LIASON OFFICER	8006	MAJ	
22	BL020	AIR LNO	7506	CAPT	
23	BL021	AIR LNO	7506	CAPT	
24	BL022	CURRENT OPS OFFICER	8006	MAJ	
25	BL023	CIVIL AFFAIRS OFFICER	0530	MAJ	
26	BL024	ASST CIVIL AFFAIRS OFFICER	0531	GYSGT-CAPT	
27	BL027	COMBAT ENGINEER OFFICER	1302	CAPT	
28	BL028	EOD TECH	2336	SSGT	
29	BL029	EOD TECH	2336	SSGT	
30	BL030	C/JFACC LNO	7506	LTCOL	
31	BL031	COMMAND HISTORIAN	8006/14	ANY	
32	BL032	LOG LIASON OFFICER	CSS/MOS	CAPT	
33	BL033	INDEP DUTY CORPSMAN	8425	HM1	
34	BL034	CORPSMAN	8404	HM3	
35	BL035	CORPSMAN	8404	HM3	
36	BL036	RADIO SUPERVISOR	0621	SGT	
37	BL037	RADIO OPERATOR	0621	LCPL-SGT	
38	BL038	RADIO OPERATOR	0621	LCPL-SGT	
39	BL039	RADIO OPERATOR	0621	LCPL-SGT	
40	BL040	RADIO OPERATOR	0621	LCPL-SGT	
41	BL041	TECH CONTROLLER	2823	SGT	
42	BL042	SM COMPUTER SYS SPEC	0651	CPL	
43	BL043	COMM CTR ENL	0651/53	CPL	
44	BL044	SWITCHBOARD OPERATOR	0612	CPL	
45	BL045	PC REPAIR	2847	CPL	
46	BL046	RADIO TECH	2844	SGT	
47	BL047	FIELD WIREMAN	0613	CPL	
47	BL048	FIELD WIREMAN	0613	CPL	

1. The MEU Battle Roster is a listing of billets that are the most likely to be in demand should the MEU be employed in subsequent operations ashore for an extended time period.
2. The MEU commander shall request all or specific billets to be deployed forward. This request shall be in naval message format with accompanying billet justification. I MEF G-3 shall validate request and pass to the I MEF G-1 for sourcing.
3. MEU Commanders shall make every effort to accomplish assigned tasking within the personnel constraints they deploy with. Requests for Battle Roster personnel shall be submitted with careful forethought and an understanding that higher priority tasking may preclude validation and sourcing of these billets.
4. All I MEF MSCs and MSEs are eligible to source any billet from the MEU Battle Roster.



## I MEF MEU SOP

## APPENDIX C

MEU Command Element (without CE attachments)  
Equipment Density List (EDL)

TAMCN	NOMENCLATURE	APPROVED QTY	REMARKS
A0012	CHARGER,BATTERY	1	
A0015	VID EXPL WRKSTA(VEW	1	S-2
A0026	RADIAC SET AN/PDR-77	3	
A0035	LONG RANGE ACOUSTIC DEVICE (LRAD)	2	S-2
A0061	MAST SECTION	1	
A0067	RADIO SET - MRC-148	2	
A0081	RADIAC SET AN/UDR-13	4	
A0091	VIDEO SCOUT,REMOTE	4	
A0097	RADIO SET AN/VRC-110	6	
A0118	RADIO SET AN/PRC-153	100	
A0124	TRANSITION SWITCH MODULE	3	
A0125	COMMUNICATION SYSTEM - DEPLOYABLE END OFFICE SUITE	1	
A0126	AN/VRC-103 V 2	3	
A0129	RECEIVER TRANS AN/PRC-152	80	
A0132	COMMUNICATION SYSTEM - DEPLOYABLE INTEGRATED TRANSIT SUITE	1	
A0135	RADIO SET AN/VRC-112	6	
A0138	TAC EX GRP(TEG-RWS)	1	
A0139	AN/TRC-209A(C)	3	
A0172	POWER SOURCE OF DATA DISTRIBUTION SYSTEM (DDS)	8	
A0173	SECURITY DATA SYSTE	3	
A0174	SWITCHING SET,COMMU	3	
A0175	CONFIGURATION MODULE OF DDS	4	
A0176	SWITCHING GROUP,DIG	16	
A0177	APPLICATION SERVER MODULE OF DDS	4	
A0197	CORE MEMORY UNIT	4	
A0234	SWAN D SATELLITE (VERSION 1)	1	
A0241	SWAN D SATELLITE (VERSION 2)	0	
A0244	NETWORK MANAGEMENT	1	
A0254	COMBAT OPERATIONS C	1	
A0266	AN/VRC-104	2	
A0272	RADIO SET CONTROL G	6	
A0278	RADIO SET WPPL-D	4	
A0280	DECODER RECEIVER	2	
A0298	OPTICAL READER DATA CK 71	36	
A0300	OPTICAL READER,DATA	6	
A0301	GRAPHICS PLOTTER	1	

A0304	NETWORK SEC MA AN/TYL-40	2	
A0312	INTERFACE UNIT, COMM	8	
A0317	MANAGEMENT SYSTEM B	23	
A0320	MANAGEMENT SYSTEM B	2	
A0321	DRONE SYSTEM RAVEN	1	
A0326	COUNTERMEASURES SET	36	
A0331	RADIO SET AN/VRC-113	2	
A0336	RADIO SET A/PRC-117G	14	
A0338	CAMERA STILL PICTURE	2	
A0339	CAMERA STILL PICTURE	5	
A0345	SUPPORT SYSTEM TACTICAL	1	
A0351	REMOTE CONTROL RADIO OK-689/PRC	6	
A0352	RADIO SET AN/VRC-114	1	
A0375	GROUND RENEWABLE EX	4	
A0378	RECEIVER TRANSMITTER AN/VLQ-13	170	
A0387	COMMAND AND CONTROL AN/VSQ-7	2	
A0389	BIOMETRIC ENROLLMENT	27	
A0395	MODEM COMM	1	
A0403	RADIO SET AN/MRC-145B	2	
A0404	RADIO SET AN/VRC-114(V)2	5	
A0405	COMMAND AND CONTROL AN/VYQ-119	4	
A0410	JBC-P DISMOUNTED PRODUCT	14	
A0424	SOLAR PORTABLE ALTE	14	
A0872	IOS,INTEL OPER SVR	3	
A0873	SERVER,INTEL OPS	1	
A0874	COMMAND SYSTEM,TACT	5	
A0906	DIG VID CAM STE,ADV	2	
A0910	BASE STA WRKSTA COM	1	
A0932	OPERATIONS INTELLIG	9	
A0L03	SONY DIGITAL VIDEO	1	
A1260	NAVIGATION SET,SATE	20	
A1957	AN/MRC-145	2	
A2042	AN/PRC-150	16	
A2043	MBITR URBAN VERSION	10	
A2044	MBITR MARITIME VERS	6	
A2068	AN/PRC-117F	25	
A2152	RADIO SET AN/VSQ-2D	11	
A2546	COMPUTER, LAPTOP RU	67	
A2548	COMPUTER - DEPLOYABLE SERVER	4	Pending TOECR
A2555	ADVANCED FIELD ARTI	2	
A5008	COMPUTER SYSTEM DIGITAL	9	
A5009	DEPLOYABLE VIRTUAL TRAINING ENURO STAND ALONE	1	
A5018	JTAC	1	
A7055	FREQUENCY TEST SET	1	
A7057	OHMMETER	1	
A7100	CAMERA SYSTEM,DIGIT	6	
A7104	VISUAL INFORMATION	2	

A7105	COMBAT VIDEO ACQU	3	
A7111	NIGHT VISION SYSTEM	1	
A7200	PUBLIC AFFAIRS VIDE	1	
A7201	PUBLIC AFFAIRS COMB	2	
A7205	NIGHT VISION SYSTEM	2	
A7705	POWER SUPPLY 18-30V	2	
A7706	POWER SUPPLY	8	
A8000	GENERATOR KEY KOK-23	2	
A8010	TACTICAL STE	9	
A8023	TRANSFER UNIT,CRYPT	23	
A8039	NRP TACTICAL KEY	5	
A8100	RADIO TRANSMITTER	14	
A9001	COMPUTER SET,DIGITA	9	
A9013	THEATER MEDICAL INF	1	
A0915	THEATER MEDICAL INF	1	
A9020	COMPUTER,LAPTOP	10	
A9089	COMPUTER SET DIGITAL	7	
A9100	COMPUTER SYSTEM,DIG	304	
A9400	COMPUTER SERVER	1	
B0001	A/C MODEL MIL-A-52767 / 50-60Hz, 208V	1	
B0014	AIR CONDITIONER,3 TON 60 HZ	1	
B0018	ITEG, Generator, Heating	2	
B0062	TOOL KIT,LINEMAN'S	2	
B0730	MEP 831 / 3kW TACTICAL QUIET GENERATOR	2	
B0980	2kW DIESEL GENERATOR	6	
B2260	PIONEER KIT	1	
C0015	INSERT, SMALL ARMS	68	
C0024	FIRING DEVICE, NON LETHAL	9	
C0061	CARRIER, SCALABLE PLATE	75	
C0069	RECONNAISSANCE SYSTEM	1	
C0077	COLLAPSIBLE JOINT M - NEW METAL PALCON	90	
C0104	NON-LETHAL CAPABILITIES SET	2	
C0120	HELMET, GROUND TROOP, ECH	75	
C1000	MULTI-FAITH CHAPLAIN'S KIT	1	
C2083	DECONTAMINATION KIT	30	
C2101	DETECTOR KIT, CHEMICAL	1	
C2104	DETECTOR, CHEMICAL	4	
C3020	INSERT,SMALL ARMS P	135	
C3061	WATER PURIFIER,PORT	1	
C3250	KNIFE,COMBAT,WITH S	3	
C3400	TARPAULIN	75	
C3414	TENT,COMBAT,TWO MAN	38	Retained at UIF
C3500	KIT,FSBE,PLATOON C	4	
C3501	KIT,FSBE,INDIVIDUAL	200	
C4260	SUPPORT ASSEMBLY,CA	2	Retained at UIF
C4265	CAMOUFLAGE NET SYST	1	Retained at UIF
C4266	CAMOUFLAGE NET SYST	1	Retained at UIF

C4280	4-DRAWER, SINGLE LOCK SAFE	4	
C4433	QUADCONS	64	Rate 32 but require 64
C4820	2-DRAWER, SINGLE LOCK SAFE	10	
C5080	JACK,DOLLY TYPE,HYD	1	
C6030	SEAL,HAND IMPRESSIO	1	
C7036	TOOL KIT,GENERAL ME	2	
C7040	ANALYZER SET,ENGINE	1	
C7904	SHOP EQUIPMENT,GENE	1	
C7911	SHOP EQUIPMENT,GENE	1	
C7915	TOOL KIT,GENERAL ME	3	
D0003	TRUCK,ARMORED,CARGO - 7TON	2	
D0022	TRUCK, UTILITY-HMMWV-M1152	3	
D0030	TRUCK,UTILITY - HMMWV - M1151A1	2	
D0031	TRUCK, UTILITY-HMMWV-M1165		
D0033	TRUCK,UTILITY - HMMWV - M1152A1	3	
D0034	TRUCK,UTILITY - HMWWV - M1165A1	2	
D0475	TOOL KIT, VEHICLE	0	
E0017	SIGHT,BORE,OPTICAL	46	
E0050	BAYONET-KNIFE	71	
E0053	LASER, DIRECTIONAL	18	
E0081	MOUNT,MACHINE GUN	2	
E0082	SIGHTUNIT	4	
E0108	TRANSMITTER, LASER	18	
E0109	OCULAR INTERRUPTION DEVICE	36	
E0144	CANON LENS	10	
E0195	CARBINE,5.56 MILLIM	70	
E0210	COMPASS,MAGNETIC,UN	10	
E0956	BORELIGHT SYSTEM,LA	2	
E0960	MACHINE GUN,5.56 MI	4	
E0980	MACHINE GUN,CALIBER	2	
E0989	MACHINE GUN,7.62 MI	2	
E1120	MOUNT,TRIPOD,MACHIN	2	
E1126	MOUNT,TRIPOD,MACHIN	2	
E1154	NIGHT VISION DEVICE	40	
E1160	NIGHT VISION SIGHT - AN/PVS-17C	4	
E1250	PISTOL,9 MILLIMETER	50	
E1442	RIFLE,5.56 MILLIMET	79	
E1710	SIGHT,BORE,OPTICAL	79	
E1761	SHOTGUN,COMBAT	4	
E1762	SHOTGUN,12 GAGE,RIO	36	
E1790	SIGHT,NIGHT VISION	3	
E1798	ILLUMINATOR,INFRARE	46	
E1948	TEST SET, ELECTRONIC	2	
E7900	TOOL KIT,SMALL ARMS	21	
Z3667	ANALYZER,SPECTRUM	2	

## APPENDIX C-1

MEU Command Element (CE attachments)  
Equipment Density List (EDL)

Communications Battalion EDL:

TAMCN	NOMENCLATURE	QTY	REMARKS
A00907G	GLOBAL BROADCAST SYSTEM (GBS)	1	
A01247G	COMMUNICATION SYSTEM (RSAM)	3	
A01257G	COMMUNICATION SYSTEM (DEOS)	1	
A01327G	COMMUNICATION SYSTEM (DITS)	1	
A01367G	NETWORK MANAGEMENT (SWAN HUB)	1	
A01737G	SECURITY DATA SYSTEM (CSM)	2	
A01747G	COMMUNICATION SWITCHING SET (LSM)	2	
A01767G	DIGITAL SWITCHING GROUP (LEM)	8	
A01777G	DIGITAL COMPUTER SYSTEM (SERVERS)ASM	2	
A01977G	CORE MEMORY UNIT (DSM - FILER)	2	
A02347G	SATELLITE COMMUNICATION (VSAT-S)	1	
A02417G	SATELLITE COMMUNICATION (VSAT-M)	1	
A02447G	NETWORK MANAGEMENT	1	
A02787G	RADIO SET (WPPL-D)	4	
A03047G	NETWORK SECURITY MANAGEMENT (IAM)	2	
A03127G	COMMUNICATION INTERFACE UNIT (WSMV2)	8	
A70057G	SPECTRUM ANALYZER	1	
A70617G	OSCILLOSCOPE	1	
A70807G	RADIO TEST SET	3	
A79022E	ELECTRONIC TOOL KIT	2	
A79082B	TECH CONTROLLER TOOL KIT	1	
A79427B	DATA NETWORK TOOL KIT	1	
A80917G	KG-250	1	
A80107G	SECURE UNSECURE TELEPHONE (STE PHONE)	6	
A80847G	KIV-7M	6	
A80887G	KG-175D	4	
B00147B	AIR CONDITIONER	4	
B00287B	POWER DISTRIBUTION PANEL	3	
B00297B	POWER DISTRIBUTION PANEL	1	
B00307B	POWER DISTRIBUTION PANEL	1	
B00437B	DIESEL GENERATOR SET	2	
D00177K	LIGHT TACTICAL TRAILER	4	

H20782B	CABLE ASSEMBLY	1	
H20832B	CABLE ASSEMBLY	4	
H20842B	CABLE ASSEMBLY	1	
H20862B	CABLE ASSEMBLY	2	
H23852B	CABLE REELING MACHINE	2	
H34582B	CABLE ASSEMBLY	6	
H34592B	CABLE ASSEMBLY	4	
HI750	CISCO 7961 VOIP PHONE	38	
HL272	CISCO CALL MANAGER	2	
HL599	CISCO ROUTER 3845	3	
HL600	CISCO SWITCH 3750	5	
IP001	TEO IP PHONE	16	
SL100	SLICE 2100	4	

Intelligence Battalion EDL:

TAMCN	NOMENCLATURE	REC QTY	REMARKS
A0003	ALARM SET, EA	25	
A0059	DTAMS LITE, EA	1	
A0100	MEDEX	2	
A0138	TEG-RWS, EA	1	
A0183	DPM SUITE, EA	3	
A0184	AIMS KIT, EA	2	
A0187	PRC- 152 EA	7	
A0188	BGAN EA	3	
A0189	IRIDIUM EA	4	
A0193	VAM EA	2	
A0294	NITES IV PROCESSOR, EA	4	
A0504	DTAMS, EA	1	
A2070	RADIO SET, PRC-117 EA	2	
A2300	REPEATER RELAY SYSTEM EA	13	
A3255	UGS EA	1	
C4431	BOX,SHIPPING EA	2	
C4433	SHIPPING AND STORAG EA	2	
E0017	SIGHT,BORE,OPTICAL EA	18	
E0195	CARBINE,5.56 MILLIM EA	13	
E1154	NIGHT VISION DEVICE EA	10	
E1250	PISTOL,9 MILLIMETER EA	12	
E1442	RIFLE,5.56 MILLIMET EA	5	
E1798	ILLUMINATOR,INTEGRA EA	18	
A0302	NITES IV SENSOR SUITE		

Radio Battalion EDL:

TAMCN	NOMENCLATURE	REC QTY	REMARKS
A0012	CHARGER,BATTERY EA	3	
A0067	RADIO SET EA	2	
A0097	RADIO SET EA	2	
A0106	RECEIVING SET,RADIO EA	1	
A0126	MULTI-BAND RADIO,VE EA	2	
A0182	RECORDER-REPRODUCER EA	1	
A0272	RADIO SET CONTROL G EA	2	
A0282	TEAM PORTABLE COLLE EA	2	
A0921	CENTRAL,COMMUNICATI EA	1	
A0966	MOBILE ELECTRONIC W EA	1	
A1220	RADIO RECON EQUIP,S EA	1	
A1260	NAVIGATION SET,SATE EA	6	
A1957	RADIO SET EA	2	
A2042	RADIO,HIGH FREQUENC EA	3	
A2044	MBITR MARITIME VERS EA	7	
A2068	RADIO SET EA	3	
A2070	RADIO SET EA	2	
A2079	RADIO SET EA	1	
A2546	LAPTOP,RUGGEDIZED EA	1	
A2628	TCAC TRANS WORKSTAT EA	4	
A2634	TCAC RAWS EA	1	
A7057	OHMMETER EA	1	
A7080	TEST SET,RADIO EA	1	
A7902	TOOL AND EQUIPMENT EA	1	
A8023	TRANSFER UNIT,CRYPT EA	8	
A8100	RECEIVER-TRANSMITTE EA	2	
A9100	COMPUTER,GP,LAPTOP EA	5	
B0014	AIR CONDITIONER,3 T EA	1	
B0891	GENERATOR SET,DIESE EA	1	
C2284	AIRCRAFT RIGGING KT KT	1	
C3414	TENT,COMBAT,TWO MAN EA	17	
C4265	CAMOUFLAGE SCREENIN EA	10	
C4267	CAMOUFLAGE NET SYST EA	5	
C4431	BOX,SHIPPING EA	3	
C4433	SHIPPING AND STORAG EA	5	
C5590	PARACHUTE,PERSONNEL EA	7	



C7915	TOOL KIT,GENERAL ME KT	1	
D0016	TRAILER,CARGO EA	2	
D0033	TRUCK,UTILITY EA	2	
E0017	SIGHT,BORE,OPTICAL EA	28	
E0195	CARBINE,5.56 MILLIM EA	28	
E0892	LAUNCHER,GRENADE EA	3	
E0956	LASER BORESIGHT SYS EA	3	
E0960	MACHINE GUN,5.56 MI EA	3	
E0989	MACHINE GUN,7.62 MI EA	2	
E1120	MOUNT,TRIPOD,MACHIN EA	2	
E1154	NIGHT VISION DEVICE EA	28	
E1250	PISTOL,9 MILLIMETER EA	20	
E1761	SHOTGUN,COMBAT EA	2	
E1798	ILLUMINATOR,INTEGRA EA	28	
B0028	PANEL PWR DIST MEPCDIS 10KW	2	
C3412	TENT	1	
D0017	LIGHT TACTICAL TRAILER	1	
E0082	SQUAD DAY OPTIC (F/ SAW)	3	
H0004	INVERTER, POWER STAT Q1800	3	
H2044	ANTENNA	2	
H2047	ANTENNA ELEVATOR GR	4	
H2443	TELEPHONE SET	3	
H7030	MULTIMETER	2	
HL009	FIELD EXPEDITIONARY	4	
HL015	FLEXMASTER	4	
HL015	ANTENNA DUAL MODE	3	
HL106	ANTENNA	1	
HL124	COMMUNICATIONS RCVR	2	
HL128	KINGFISH TACTICAL A	1	
HL128	KINGFISH TACTICAL B	1	
HL128	STINGRAY	1	
HL226	BLIND DATE RECON	1	
HL232	250GB HARD DRIVE	5	
HL249	AIR COMPRESSOR	1	
HL400	HIDRAH V3 / V2+	1	
HL411	AMBERJACK	2	
HL585	EFR KIT	2	
HL585	DRT 1102	1	

HL585	DF-100 / DF-20C	2	
HL585	DRT 1301C	1	
HL587	OLYMPIA DEPLOYABLE GPS CAMERA	1	
HL610	POWER INVERTER PROSINE	3	
HL990	IRIDIUM SAT PHONE	2	
J3218	HELI-VAC FAST ROPE	1	
J3219	HELI-VAC FAST ROPE	1	
K4031	BAG, WATER STERILIZING	2	
K4038	BINOCULAR	4	
K4111	FILING CABINET	1	
K4112	FILING CABINET	1	
K4128	CAN MILITARY	20	
K4165	CHAIR FOLDING	10	
K4222	COMPASS	27	
K4250	CAN MILITARY	15	
K4375	GLOVES, BARBED TAPE	8	
K4517	LIFE PRESERVER, YOKE	7	
K4885	SPIE RIGGING KIT	1	
K4959	TABLE FOLDING LEGS	5	
K4984	FILTER UNIT, WATER PURIFICATION	2	
KIE63	CYBERHAWK	1	
KL028	LIGHT SET, TENT	1	
KL113	LEUPOLD SCOPE	1	
KL640	10 WATT POWER AMPLIFIER	1	
NL022	STRIKE KIT	1	
NL040	EO TECH SCOPE	2	
NOTAM	SIDEWINDER	1	
NOTAM	SLIK-EM	1	
NOTAM	JTT	1	

Air Naval Gunfire Liaison Company (ANGLICO) EDL:

TAMCN	NOMENCLATURE	REC QTY	REMARKS
A0067	RADIO SET EA	1	
A0091	VIDEO SCOUT,REMOTE EA	3	
A0118	RADIO SET EA	8	
A0272	RADIO SET CONTROL G EA	1	
A0273	RADIO SET EA	4	
A1260	NAVIGATION SET,SATE EA	4	
A2042	RADIO,HIGH FREQUENC EA	8	
A2044	MBITR MARITIME VERS EA	4	
A2068	RADIO SET EA	10	
A2546	LAPTOP,RUGGEDIZED EA	3	
A2560	TARGET LOCATION,DES EA	1	
A3252	DRONE SYSTEM EA	1	
A8023	TRANSFER UNIT,CRYPT EA	4	
A9100	COMPUTER,GP,LAPTOP EA	8	
C4431	BOX,SHIPPING EA	2	
C4433	SHIPPING AND STORAG EA	1	
D0030	TRUCK,UTILITY EA	4	
E0001	SIGHT,THERMAL EA	3	
E0006	ILLUMINATOR,INFRARE EA	4	
E0017	SIGHT,BORE,OPTICAL EA	12	
E0042	RANGE FINDER,LASER EA	2	
E0195	CARBINE,5.56 MILLIM EA	12	
E0892	LAUNCHER,GRENADE EA	4	
E0960	MACHINE GUN,5.56 MI EA	4	
E1048	COMMON LASER RANGEF EA	4	
E1154	NIGHT VISION DEVICE EA	16	
E1160	NIGHT VISION SIGHT EA	3	
E1250	PISTOL,9 MILLIMETER EA	5	
E1975	SIGHT,THERMAL EA	3	
E1978	SIGHT,THERMAL EA	15	
C3911	CP TENT	1	
C4259	CAMMIE NETTING SYSTEM	2	
E0082	SDO	4	
H2044	AS 2259	2	
H6002	MBITR SINGLE SLOT CHARGER	3	
HL147	AV-2090-7S	4	

HL150	ABP SPEAKER	10	
HL934	COM 201B	4	
K4038	M22 BINOS	2	
K4222	LENSATIC COMPASS	16	
K6195	STEINER BINOS	4	
KL833	1800W INVERTER	1	
NL072	LEUPOLD SPOTTING SCOPE	1	

Law Enforcement Battalion EDL:

TAMCN	NOMENCLATURE	REC QTY	REMARKS
A12607G	PSN-13	4	
A00102G	EFEC Kit	1	
A0097	VRC-110	5	
A01012G	EFEC Kit	1	
A01062G	EFEC Kit	1	
A0118	PRC-153	18	
A0129	PRC-152	14	
A2068	PRC-117	6	
A91002B	Laptop	5	
C00682B	EFEC Kit	1	
C44332E	EFEC Kit (Quadcon)	1	
D00307K	M1151, TRUCK, UTILITY	5	
E00177M	RCO M4	5	
E00252M	M-32	2	
E00827B	SDO	3	
E0088M	MDO	2	
E01957M	CARBINE, 5.56 MM, M4	5	
E08920	M203	3	
E09607M	M-249 S.A.W	3	
E09807M	M2 .50 Cal	2	
E09897M	M-240B W/A BAG	2	
E09947M	MACHINE GUN, GRENADE	2	
E11542B	PVS-14	21	
E11607G	AN/PVS-17	3	
E12502M	M-9	21	
E14412M	RIFLE, 5.56 MM, M16A4	16	
E17107E	RCO A4	16	
E176122	MOSSBERG	3	
E17987G	PEQ-15	21	

## APPENDIX C-2

MEU Ground Combat Element  
Equipment Density List (EDL)

TAMCN	NOMENCLATURE	Tank QTY	AABN QTY	Recon QTY	Force Det	LAR QTY	CEB QTY	Arty QTY	Inf Bn Qty	MEF/MEU Approved Qty	REMARKS
A0012	CHARGER, BATTERY (SOLDIER PORTABLE CHARGER) – PP8498/U			4	1	2			9	16	
A0015	VID EXPL WRKSTA								1	1	
A0026	RADIAC SET – AN/PDR-77									0	
A0042	DIG STL CAM SUTE,AD (MSIDS LRC)				1				1	2	
A0067	RADIO SET – AN/MRC-148								4	4	
A0069	RADIO SET – AN/VRC 111									0	REQUIRED FOR EFSS
A0081	RADIAC SET – AN/UDR-13									0	
A0091	VIDEO SCOUT,REMOTE – VIDEOSCOU MC2									0	
A0097	RADIO SET, DUAL VEHICLE, 50 WATT – RF-300M-HV203			2				9	44	55	(G-6- ATTACHMENTS SHOULD CHOP WITH THIS TAMCN, ESPECIALLY LAR)
A0116	SURVEYING INSTRUMENT, AZIMUTH								697	697	
A0118	PRC-153 w/ POUCH	5	7	10		25	10	39	211	305	+5 CEB, +1 TANKS (G-6 T/E QUANTITY HAS CHANGED)
A0124	COMMUNICATION SYSTEM – 05009B0000								5	5	(G-6 - T/E QUANTITY IS 2)
A0126	MULTI-BAND RADIO,VE – AN/VRC-103(V)3								151	151	(G-6 - INF BN QUANTITY IS 10)
A0129	RECEIVER-TRANSMITTE – RF-300M-HH001								76	76	(G-6 - INF BN QUANTITY IS 150)
A0139	AN/TRC209							2		2	(G-6 - FY '17 T/E CHANGE, HAVE NOT BEEN FIELDIED)

A0336	RADIO SET – RF-300M- MP001							8	8	+1 TANKS (G-6 - T/E = 47. ALL ATTACHMENTS NEED TO REVIEW)
A03517G	REMOTE CONTROL RADI			6						NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
A0352	RADIO SET						2		2	(G-6 - T/E = 10. ALL ATTACHMENTS NEED TO REVIEW)
A0375	GREENS								8	(G-6 - INF BNS DO NOT USUALLY BRING THIS DUE TO IT'S SIZE)
A0387	NOTM POP									(G-6 - INF BN T/E IS 1)
A0388	NOTM STAFF VICS									(G-6 - INF BN T/E IS 2)
A0403	MRC-145B									(G-6 - INF BN T/E IS 5, NOT FIELDDED)
A0405	NOTM STAFF PACK									(G-6 - NOT APPROVED FOR USE)
A0410	JBCP DISMOUNT									(G-6 - INF BN T/E IS 20. NOT FIELDDED)
A0413	RECEIVER RADIO									(G-6 - INF BN T/E IS 1. NO IMPACT NO IDEA)
A0424	SPACES									(G-6 INF BN T/E IS 64)
A0457	JLTV MRC-145B									(G-6 INF BN T/E IS 5. NOT FIELDDED)
A0458	JLTV MRC-148									(G-6 - INF BN T/E IS 3. NOT FIELDDED)
A04337G	COMMAND AND CONTROL									+1 FOR AAV NOTM EQUIPPED BLTs
A04357G	NOTM									+1 FOR AAV NOTM EQUIPPED BLTs
A0874	COMMAND SYSTEM,TACT						1	9	10	
A0905	STABILIZ SUITE (SS)				1			1	2	
A0907	DIG STL CAM STE,ADV				2			2	4	
A0908	PRODUCTION SUITE(PS				1			3	4	
A0909	OUTST WRKST COM INT – OW/CIGEN1				3			1	4	
A0910	BASE STA WRKSTA COM				1				1	



A7059	OHMMETER							1	1	(G-6 - INF BN T/E IS 2)
A7061	OSCILLOSCOPE							2	2	
A7080	TEST SET,RADIO	1				1		1	6	8
A70807G	TEST SET RADIO									+1 AAVs
A7504	ELECTRONIC MAINTENANCE DEVICE							2	2	
A75047	ELECTRONIC MAINTENANCE DEVICE									+4 AAVs
A7519	ANPSM-118					1				1
A7705	POWER SUPPLY 18-30V							6	6	
A7706	POWER SUPPLY							6	6	
A7902	TOOL KIT,ELECTRONIC	1	1			1		3	6	AAVs: NOTM equipped BLTs will require (2)
A7942	TOOL KIT,DATA NETW							2	2	
A8023	TRANSFER UNIT,CRYPT	1	3			4	2	8	14	35
A8084	KIV 7							5	5	(G-6 - INF BN T/E IS 2)
A9001	COMPUTER SET, DIGITAL (BLUE FORCE TRACKER)							9	12	21
A90017G	BFT									+3 CURRENTLY ONLY INSTALLED IN THE AAVC7A1, UNSURE WHAT JBCP FIELDING PLAN/AAO IS, BUT RECOMMEND TWO ADDITIONAL IF POSSIBLE.
A9020	COMPUTER,LAPTOP						3		12	15
A9025	MCHS DEPLOY SERVER								6	6
A9071	MCHS SEMI-RUGGED LAPTOP								3	3
A9089	COMPUTER SET,DIGITA								35	35
A9100	COMPUTER,GP,LAPTOP								177	178
A91002B	COMPUTER,GP,LAPTOP									+6 AAVs
B0027	PANEL,POWER DISTRIB									0



C0105	OUTBOARD ENGINE KIT			1								NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
C01742B	LIFE PRESERVER UNIT											+352 AAVs. WILL ULTIMATELY DEPEND ON THE NUMBER OF TROOPS TO BE EMBARKED, PLUS SOME FOR REDUNDANCY
C2104	DETECTOR,CHEMICAL A									0		
C2278	MASK ASSEMBLY				25					25		
C2284	AIRCRAFT RIGGING KIT			1								NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
C2285	DROP ZONE KIT			1								NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
C2286	PHAOs BOTTLES			5	24					29		
C2288	PRE-BREATHING UNIT, OXYGEN, PORTABLE				4							
C4185	MK 25 UBA			56	10					66		
C4266F	CAMMIE NETS											+14 AAVs. +1 FOR ALL ROLLING STOCK
C4144	MARINE BREAKER KIT			1								NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
C4185	MK 25 MOD 2 UBA			8								NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
C4431	BOX,SHIPPING	5	5	2	10	10	3	13	100	148		-2 TANKS
C4433	SHIPPING AND STORAG	2	4	3		4	4	15	43	75		
C4548	PROPULSION SYSTEM			3	5					8		
C4549	DIVER PROPULSION DEVICE				3					3		
C49942F	HELMET COMBAT VEHICLE											+76 AAVs, (70) HELMETS FOR THE CREW & (6) HEAD MOUNTS FOR C7
C5269	TESTER, MASK LEAKAGE, JT SVC (JSMLT)									0		
C5590	PARACHUTE RESERVE									0		

D0475	TOOL KIT,VEHICULAR,							1	1	
D0840	TRAILER,AMMUNITION (EFSS)						4		4	EFSS AMMO TRAILER
D0880	TRAILER, TANK						1		1	
D1001	TRUCK,AMBULANCE – M997A2							2	2	
D1002	TRUCK,AMBULANCE – M1035A2							2	2	
D1062	TRUCK, RTAA, XLWB CARGO							4	4	
D1073	TRUCK, DUMP, 7TON MTR							8	8	
D1125	TRUCK, TOW MISSILE – M1045							5	5	
D1158	TRUCK – M1123						4	26	30	
D1161	TRUCK, UTILITY: INTERNALLY TRANSPORTABLE VEHICLE, LIGHT STRIKE VARIANT (ITV-LSV)						5	8	13	-1 ARTY, VALIDATE QUANTITY INF BN
D1162	TRUCK, UTILITY: INTERNALLY TRANSPORTABLE VEHICLE, PRIME MOVER (ITV-PM)						8		8	EFSS PRIME MOVER, -4 ARTY
E0001	SIGHT,THERMAL – AN/PAS-25			4	4				8	
E0005	AN/PVS-15								0	
E0006	ILLUMINATOR, INFRD									+12 RECON
E0008	NIGHT VISION DEVICE			8	8			101	117	+ 16 RECON, - 8 FORCE DET
E0012	SIGHT,THERMAL		4	3		25	6	5	59	102
E0013	SIGHT, BORE, OPTICAL			23						NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
E0016	TELESCOPE,STRAIGHT – M71			3				4	7	
E0020	SIGHT,NIGHT VISION – SSMRNS			5	5	4		15	30	
E0025	LAUNCHER,GRENADE – M32A1					6		17	23	
E0028	SEMI AUTO SNIPER RIFLE (MK11 MOD 1)							7	7	
E0038	FLASHLIGHT			1						NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
E0042	RANGE FINDER,LASER – AN/PEQ-17			2	1				3	

E0131	SUPPRESSOR, SMALL AR			9							NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
E0132	SUPPRESSOR, SMALL AR			8							NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
E01347G	SIGHT UNIT		3								(1) PER MARINE ISSUED M203s
E01687G	FLASHLIGHT			1							NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
E0156	SIGHT, THERMAL			4							NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
E0177	BINOCULAR			1							NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
E0180	CIRCLE, AIMING						6	5	11		
E0190	CARBINE, 5.56 MILLIM – M4A1			10	15			14	39		
E0195	CARBINE, 5.56 MILLIM – M4	-	-	-							(1) PER MARINE
E01957M	CARBINE, 5.56 MILLIM – M4										+52 AAVs
E0205	COLLIMATOR, INFINITY						7		7		
E0207	LAUNCH UNIT, COMMAND							8	8		
E0325	EQUIPMENT SET, NIGHT VISION (MULE)								0		
E0330	VIEWING SET, INFRARED								0		
E0342	EXTRACTOR, PROJECTILE								0		
E0359	FIRING DEVICE, DEMOLITION								0		
E0671	HOWITZER, MEDIUM, TOW						4		4		
E0796	ASSAULT VEHICLE, FUL		1						1		
E0846	ASSAULT VEHICLE, FUL		14						14		+13 AAVs to include AAVP7A1 POP
E0856	AAV R7								0		SOURCED FROM MLG
E0890	LAUNCHER, GRENADE, 40MM – M79										



E1029	MARKER, LASER, SPECIAL OPNS FORCES (SOFLAM)/AN-PEQ-1				1						
E1047	RANGE FINDER, LASER, EYESAFE, BINOCULAR									0	
E1048	COMMON LASER RANGEF			3	12	4		7	31	57	
E1049	NORTH FINDING MODULE									0	
E1065	MORTAR, 60 MILLIMETER								9	9	
E1070	MORTAR, 120 MILLIMET (EFSS)							6		6	
E1095	MORTAR, 81 MILLIMETER								8	8	
E1120	MOUNT, TRIPOD MACHINEGUN							8		8	
E11202B	MOUNT, TRIPOD MACHINEGUN										+2 AAVs, M122 TRIPODS FOR M240s ON THE AAVC7A1 AND AAVR7A1
E1123	MOUNT, GUN							10		10	+1 TANKS
E1126	MOUNT, TRIPOD, MACHINEGUN							10		10	
E1145	RADAR CHRONOGRAPH							6		6	
E1152	AN/PVS-7									0	
E1154	NIGHT VISION DEVICE – AN/PVS14				25	116		155	1295	1592	+20 TANKS, +54 CEB
E11542B	NIGHT VISION DEVICE – AN/PVS14										+52 AAVs
E1159	NIGHT VISION SIGHT, - AN/TVS5A								3	3	
E1160	NIGHT VISION SIGHT – AN/PVS17C		4	3	9	0	4	8	148	176	+2 AAVs
E1162	AN/PVS-17				7				35	42	
E1245	PISTOL, 9MM, SEMIAUTO								26	26	T/O
E1250	PISTOL, 9 MILLIMETER – M9A1					10			226	236	T/O, +20 TANKS
E12502M	PISTOL, 9 MIL, M9A1										+6 AAVs, (1) PER SECTION LEADER, PLT CO, PLT SGT
E1251	PISTOL, CLOSE QUARTER BATTLE (CQBP) .45 CAL				30					30	
E1260	QUADRANT, FIRE CONTROL							2		2	
E1442	RIFLE, 5.56 MILLIMET – M16A4		-	-		-	-	-108	636	742	(1) PER MARINE

H0047G	INVERTER, POWER STAT										+2 AAVs,
H20472G	ANTENNA ELEVATOR GR										+2 AAVs,
H70302B	MULTIMETER										+5 AAVs,
H2047	OE254 ANTENNA					5				5	
HI513	COMMON 201 ANT					3				3	
H77062G	ADAPTER, POWER SUPPLY			1							NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
K40382E	BINOCULAR										+5 AAVs, REQUIRED FOR DEFENSIVE OPERATIONS / RANGE SAFETY
K42222E	COMPASS, MAGNETIC										+5 AAVs, REQUIRED FOR DEFENSIVE OPERATIONS / LAND NAVIGATION/ RANGE SAFETY
K44962F	KIT BAG, FLYER'S			1							NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
N00152G	ANEMOMETER			1							NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.
Not assigned	AN/TPQ-49 LCMR							2		2	A01697G
N/A	PARACHUTE, RESERVE, P			25							NEW ITEM NOT ON ORIGINAL LIST. ADDED FOR RECON.

## APPENDIX C-3

MEU Aviation Combat Element  
Equipment Density List (EDL)

TAMCN	NOMENCLATURE	APPROVED QTY	SECTION	REMARKS
A0015	VIDEO EXPLOITATION C	1	ACE	
A0067	Radio Set, AN/MRC-148	1	ACE	
A0124	Remote Subscriber Access Module (RSAM) AN/TTC-63	1	ACE	
A0139	Radio Set, AN/TRC-209	2	ACE	
A0255	Combat Ops Center, Set IV - AN/TSQ-239(V)4	1	ACE	
A0273	RADIO SET AN/VRC-110	7	ACE	
A0338	CAMERA, STILL PICTUR	1	ACE	
A0339	CAMERA, STILL PICTUR	2	ACE	
A0820	GCU	1	ACE	
A0874	COMPUTER, DIGITAL	2	ACE	
A1260	GPSS-DAGR AN/PSN-13/PSN-13A	12	ACE	
A2042	High Frequency Manpack Radio, AN/PRC-150	10	ACE	
A2043	PRC-148 Urban (V1) and (V2)	18	ACE	SL-3 to E1839 (1) to D1158
A2068	AN/PRC-117F/Radio Set, Multiband, Falcon II	18	ACE	
A2546	COMPUTER SYSTEM, DIG	1	ACE	
A2548	MCHS SERVER PORTABL	2	ACE	
A7002	ANALYZER, SPECTRUM	1	ACE	
A7706	POWER SUPPLY	1	ACE	
A7900	TOOL KIT, ELECTRONIC MK-2569 (RADIO)	1	ACE	
A8018	Interrogator Computer, TSEC/KIR-1C	2	ACE	
A8023	COMPUTER, DATA TRANS	2	ACE	
A8088	ENCRYPTION-DECRYPTI KG-175	2	ACE	
A9010	COMPUTER SYSTEM, DIG	4	ACE	
A9020	COMPUTER, LAPTOP (TOUGHBOOK)	4	ACE	
B0028	Panel, Power Distribution - 5KW Out door	2	ACE	
B0574	20k FUEL BAG	1	ACE	
B0626	FIRE SUPPRESSION SY	1	ACE	
B0675	Fuel Dispensing System, Tactical, Airfield, M1966	1	ACE	(Fly In)

B0730	Generator Set, 3KW, 60HZ, Skid-Mtd MEP831A	4	ACE	
B1135	Refueling System, Expedient, HELO- 81A5013A0000	1	ACE	
B1426	Fuel Test Kit	1	ACE	
B1585	600 GPM Pump	2	ACE	
B2566	Light Capacity, Rough Terrain Forklift	1	ACE	
C4431	BOX,SHIPPING	60	ACE	
C4433	BOX,SHIPPING	63	ACE	
C4765	EXTINGUISHER, FIRE (TAU (TIN AGENT UNIT))	1	ACE	
D0034	Truck, Utility, Expanded Capacity, CMD and CNTRL GP M1165A1	2	ACE	
D1158	TRUCK,UTILITY HMMWV, M1123	2	ACE	
E0017	TELESCOPE,ARTICULAT (RCO M4/M16)	44	ACE	
E0166	CHARGER,BATTERY	1	ACE	
E0195	RIFLE, 5.56 MM	62	ACE	
E0726	PROGRAMMER,INTERROGATOR SET	1	ACE	
E0727	INTERROGATOR SET	10	ACE	
E0892	LAUNCHER GRENADE 40MM	2	ACE	
E0930	STINGER LAUNCH SIMULATOR (XM 114)	2	ACE	
E0960	SQUAD AUTO WPN 5.56MM M249	2	ACE	
E0980	Machine Gun, Cal .50, Browning, HB Flexible - M2	2	ACE	
E0989	Machine Gun, Medium, 7.62MM, Ground Version - M240B	3	ACE	
E1152	GOGGLES, NIGHT VISION AN/PVS- 7B	4	ACE	
E1154	IMAGE INTENSIFIER, (AN/PVS-14)	28	ACE	
E1250	PISTOL, 9 MILLIMETER	8 **	ACE	(1) PER OFFICER/SNCO
E1441	RIFLE,5.56MM	**	ACE	(1) PER SGT AND BELOW
E1442	RIFLE,5.56 MILLIMET	132	ACE	
E1710	SIGHT,BORE,OPTICAL	150	ACE	
E1761	SHOTGUN,COMBAT	4	ACE	
E1798	ILLUMINATOR,INFRARE AN/PEQ-15	14	ACE	
E1837	RECEIVER, INFRARED	6	ACE	

E1839	Advanced Man Portable Air Defense System	5	ACE	
E1975	Sight, Weapon, Thermal, Medium (MTWS)	3	ACE	
E1976	Sight, Weapon, Thermal, Heavy (HTWS)	2	ACE	
E3191	TRAINER,HANDLING GUIDED MISILE	2	ACE	
E3196	TRAINING SET,GUIDED MISL SYS	2	ACE	
E7900	TOOL KIT,SMALL ARMS	2	ACE	



## APPENDIX C-4

MEU Logistics Combat Element  
Equipment Density List (EDL)

TAMCN	NSN	NOMENCLATURE	QTY	SECTION	REMARKS
A0067	5820015336762	RADIO SET AN/MRC-148	2	LCE	
A0097	5820015659999	HANDHELD RADIO, 50 WATT (VRC110)	12	LCE	
A0118	5820015456358	RADIO SET (AN/PRC-153)	100	LCE	
A0124	5895015439861	COMMUNICATION SYS, REMOTE ACCESS MODULE TSM	2	LCE	
A0139	5820015419208	RADIO SET (AN/TRC 209)	2	LCE	
A0234	5895015504868	SUPPORT WIDE AREA NETWORK, SAT COMM SUBSYS	1	LCE	
A0243	5895015686944	NETWORK MANAGEMENT SYSTEM, SWAN	1	LCE	
A0244	5895015796850	TRANSIT CASE, SWAN D MRT	1	LCE	
A0255	5895015204360	COMBAT OPERATIONS CENTER, V4 (BN)	1	LCE	
A0272	5820015709290	RADIO REMOTE CONTROL, RF5800 (HARRIS REMOTE)	10	LCE	
A0874	5895015806326	INTEL WORKSTATION, COMMAND SYSTEM, TACTICAL (AN/UYQ- 88A(V)2	2	LCE	
A1260	5825015264783	NAVAGATION SET, SATELLITE DAGR (PSN13)	20	LCE	
A1957	5820014318931	RADIO SET (AN/MRC145A)	4	LCE	
A2042	5820014923628	RADIO, HIGH FREQUENCY (AN/PRC150)	9	LCE	
A2043	5810090000353	MBITR URBAN VERSION (AN/PRC148)	26	LCE	
A2068	5820014622484	RADIO SET, (AN/PRC117F (V)1(C))	10	LCE	
A2075	5820014206619	RADIO SET (VRC89D)	2	LCE	
A2079	5820014518252	RADIO SET, MANPACK (AN/PRC119F)	32	LCE	
A2335	5411013046122	SHELTER, 10FT, EMI, MAINT	3	LCE	
A2338	5411013046123	SHELTER 10FT, RIGID	1	LCE	
A2546	7010015892117	COMPUTER, RUGGEDIZED	7	LCE	
A2548	7021090006224	SERVER, DEPLOYABLE	2	LCE	
A7002	6625015306573	ANLYZER, SPECTRUM FSH6-N portable	1	LCE	
A7055	6625015682691	TEST SET, RF POWER 4410A-500 TS-4161/P	3	LCE	
A7059	6625013776166	OHMMETER (EARTH GROUND)	1	LCE	
A7060	6625015196497	OSCILLOSCOPE 5425N	2	LCE	
A7061	6625014940438	OSCILLOSCOPE FLK199C	2	LCE	
A7072	6625014328368	ADAPTER, TEST, SINCGARS RADIO	2	LCE	

A7082	6625013092825	TEST SET, RADIO VHF TS-44317/GRM	3	LCE	
A7086	6625015602325	REFLECTOMETER, OPTIC (OTDR) MTS-NV-P3	1	LCE	
A7501	6625015347363	TEST STATION (AN/USM-674) V4	1	LCE	
A7705	6130014754999	POWER SUPPLY, 24-28 VDC Z PP8474 (MRC138)	1	LCE	
A7706	6130015939105	POWER SUPPLY, 0-40 VDC PP8436	8	LCE	
A7902	5180015837579	TOOL KIT, MAINT	5	LCE	
A7910	5180015167227	TOOL KIT, FIBER OPTIC	2	LCE	
A7955	5895015662941	KIT, MAINT, EQUIPMENT (MK-2663U)V2	1	LCE	
A8010	5810014596438	TELEPHONE, SECURE	1	LCE	
A8023	5810015173587	TRANSFER DEVICE, DATA (AN/PYQ10)	10	LCE	
A8100	5895014294556	CONTROL GORUP, RADIO OK649/U	8	LCE	
A9001	7010015138459	COMPUTER SET, DIGITAL SYSTEM BFT (VEHICLE)	8	LCE	
A9010	7010015431630	UNIT MOVE WORK STAT (SPI COMPUTER)	3	LCE	
A9020	7021090006232	COMPUTER, LAPTOP, TOUGHBOOK	25	LCE	
A9089	7010015690604	COMPUTER, TOC LITE KIT	4	LCE	
A9100	7010090006210	COMPUTER, GP, LAPTOP FY02	100	LCE	
B0014	4120015811276	AIR CONDITIONER, 3 TON	7	LCE	
B0017	5280015714894	TOOL KIT, IM FOR TRAM	2	LCE	
B0027	6110015321794	MOBILE ELEC POWER DIST-REPLACEMENT INDOOR 5K	4	LCE	
B0028	6110015321821	MOBILE ELEC POWER DIST-REPLACEMENT OUTDOR 5K	4	LCE	
B0029	6110015321764	MOBILE ELEC POWER DIST-REPLACEMENT 15K	4	LCE	
B0030	6110015321809	MOBILE ELEC POWER DIST-REPLACEMENT 30K	2	LCE	
B0031	6110015321835	MOBILE ELEC POWER DIST-REPLACEMENT 100K	1	LCE	
B0040	3805015696091	MULTI-TERRAIN LOADER, 227C	2	LCE	
B0055	4510011636775	BATH SHOWER UNIT	1	LCE	
B0060	2320015585671	MEDIUM CRAWLER TRACTOR (MCT)	1	LCE	
B0061	4120015585664	Kit, Cooling and Refrigerant	1	LCE	
B0062	5180015500145	TOOL KIT LINEMAN'S	1	LCE	
B0063	3805015497814	LOADER, SCOOP TYPE (TRAM)	3	LCE	

B0071	4610015728283	LIGHTWEIGHT WATER PURIFICATION SYSTEM (LWPS)	2	LCE	
B0076	3805015534073	MTL ATTACHMENT	1	LCE	
B0079	3830015626715	RIPPER, TRACTOR MOUNT	1	LCE	
B0081	3830015626695	WINCH ATTACHMENT, SINGLE DRUM	1	LCE	
B0085	3450015700732	TOOL KIT, MEDIUM CRAWLER	1	LCE	
B0395	3820015427652	COMPRESSOR, AIR, 260 CFM	1	LCE	
B0471	1375000473750	DEMOLITION EQUIPMENT, ENGINEER SQUAD	1	LCE	
B0476	6665015274643	DETECTING SET, MINE, ADVANCED AN/PSS14	5	LCE	
B0570	8110009652313	DRUM, FABRIC, COLLAPSIBLE 500 (FUEL)	10	LCE	
B0579	6150015571304	LOAD BANK ELECTRICAL, GENERATOR SET 100KW	1	LCE	
B0595	6110012732387	DISTRIBUTION SYSTEM, POWER 15KW	4	LCE	
B0600	6110012726953	DISTRIBUTION SYSTEM, POWER 30KW	2	LCE	
B0608	6230012541666	HARNESS WIRING, FIELD SM4A30	4	LCE	
B0640	6230015308890	FLOOD LIGHT SET	3	LCE	
B0676	4320011101993	WATER POINT SUPPLY SYSTEM, FAWPSS	2	LCE	
B0730	6115012853012	GENERATOR SET, SKID MTD (MEP831)	2	LCE	
B0891	6115012755061	GENERATOR SET, SKID MTD (MEP803)	7	LCE	
B0953	6115014619335	GENERATOR SET, SKID MTD (MEP805)	4	LCE	
B1021	6115014620291	GENERATOR SET, SKID MTD (MEP806)	4	LCE	
B1220	5680004901384	KIT, MATTING, PLASTIC	2	LCE	
B1320	9905003759180	MARKING SET, MINEFIELD Z	1	LCE	
B1570	4930011825028	PUMP ASSEMBLY, EXPEDIENT	4	LCE	
B1580	4930012404579	PUMP MODULE FULEL(SIXCON)	3	LCE	
B1581	4320013181853	PUMP MODULE WATER (SIXCON)	2	LCE	
B1620	4320011497857	PUMP UNIT SET	2	LCE	
B1942	4910015507118	CONSTRUCTION SHOP KIT	1	LCE	
B2030	1670009023080	SLING, CARGO, AERIAL, 15 K Z	45	LCE	
B2035	3940011832118	SLING MULTIEG, HELO 40,000LB	10	LCE	
B2085	5430012404578	STORAGE TANK MODULE, FUEL	6	LCE	
B2086	5430012039971	STORAGE TANK MODULE, WATER	6	LCE	
B2130	5430015405357	TANK, FABRIC, COLLAPSIBLE 3000 (WATER)	14	LCE	

B2170	3990008566245	KIT, TIE DOWN, F/USE W/500 GA	4	LCE	
B2210	5180015518250	TOOL KIT, CARPENTER, ENGR PLT	1	LCE	
B2250	5180015508112	TOOL KIT, PIONEER, ENGR PLATOON	1	LCE	
B2260	5180015508116	TOOL KIT, PIONEER, ENGR SQUAD	1	LCE	
B2420	5180014292683	TOOL KIT, M9 ACE IM	1	LCE	
B2483	3805015574003	LOADER, BACKHOE	1	LCE	
B2561	3930015080886	FORKLIFT (EBFL)	1	LCE	
B2565	2330015877978	ENGINEER EQUIPMENT (EET)	3	LCE	
B2566	3930015330855	FORKLIFT, RT, LT CAPABILITY 5K	2	LCE	
B2605	4610014886961	WATER PURIFICATION (TWPS)	2	LCE	
B2685	3431014984423	WELDING SHOP, MARINE CORPS	1	LCE	
B7900	5180015468026	TOOL KIT, ELECTRICIAN	1	LCE	
C3411	8340014598167	TENT SYSTEM, CP MODULAR	6	LCE	
C3413	8340014563628	TENT SYSTEM, GP MODULAR	8	LCE	
C3414	8340014525919	TENT, COMBAT, TWO MAN	200	LCE	
C3501	8465015181443	KIT,FSBE,INDIVIDUAL	8	LCE	
C4184	4240012488036	BREATHING APPARATUS	6	LCE	
C4265	1080014750694	CAMOUFLAGE NET SYSTEMS	30	LCE	
C4266	1080014750696	CAMOUFLAGE NET SYSTEMS	30	LCE	
C4267	1080014750697	CAMOUFLAGE NET SYSTEM, ULTRA LTWT, WOODLAND, R/T	15	LCE	
C4431	8115013713690	CONTAINER, PALLET (PALCON)	100	LCE	
C4433	8115014747089	CONTAINER, QUADRUPLE (QUADCON)	150	LCE	
C4901	3815013356673	FRAME A, ADJUSTABLE, 5T	1	LCE	
C5020	3950009650096	HOIST, CHAIN, SPUR GEAR 4.00	1	LCE	
C5080	4910002897233	JACK, DOLLY TYPE-10 Z	3	LCE	
C5309	5411013982444	OUTBOARD REPAOR MODULE (ORM)	1	LCE	
C5450	8345002206897	PANEL MARKER SET, DEBARKTION	1	LCE	
C6030	7520002698773	SEAL HAN IMPRESSION	1	LCE	
C6252	5920013470728	DISCHARGER, ELECTROSTATIC	4	LCE	
C6254	5920011925535	WAND, STATIC DISCHARGE	6	LCE	
C6415	8340014563637	ENCLOSURE,MAINT, LTWT LME	4	LCE	
C6520	5180005654165	TOOL KIT, COIL THREAD INSERT	1	LCE	
C6621	7310012957479	HEATING SYSYEM, RATION, TRAY	2	LCE	
C7001	4910015592405	TESTER, AUTOMATIC, TRANSMISSION (SUPERSHIFTER)	1	LCE	
C7007	4940015521599	SHOP EQUIPMENT ORDNANCE CONTACT MAINT (COMMON #21)	1	LCE	
C7900	4120015414688	TOOL KIT, AIR CONDITIONER	1	LCE	

C7905	4940015504312	SHOP EQUIPMENT, GENE (COMMON #22)	2	LCE	
C7910	4130014615696	TOOL KIT, CORROSION PREVENTION	3	LCE	
C7913	4940015659593	TOOL KIT (COMMON #34)	1	LCE	
C7915	5180015544224	GENERAL MECHANIC TOOL KIT	27	LCE	
C7920	4910015694435	ANALYZER SET, VEHICU, STE ICE VADS	2	LCE	
D0003	2320015890553	AMK 23 MTVR	9	LCE	
D0004	2320015519433	AMK 25 MTVR	9	LCE	
D0005	2320015522762	TRUCK, ARMORED XLWB	2	LCE	
D0007	2320015520250	TRUCK, DUMP 7TON AMK W/O WINCH	1	LCE	
D0010	5180015204069	TOOL KIT, INT MTVR D	1	LCE	
D0013	2320015520282	TRUCK, AMK31 MTVR TRACTOR	2	LCE	
D0015	2320015520268	TRUCK, WRECKER, ARM, 7	2	LCE	
D0016	2330013875426	TRAILER, CARGO M1102H	2	LCE	
D0017	2330015435794	TRAILER, CARGO LIGHT TACTICAL	3	LCE	
D0030	2320015402038	TRUCK, UTILITY MP 4DR M1151	6	LCE	
D0033	2320015818566	TRUCK, UTILITY 2DR ECV	4	LCE	
D0034	2320015818787	TRUCK, UTILITY 4DR ECV	3	LCE	
D0080	2330005422831	CHASSIS, TRLG, GP, 3 1/2T	4	LCE	
D0195	3990015371045	TRAILER, FLATRACK LVSR	4	LCE	
D0235	2330015344570	TRAILER, 870A2ES	1	LCE	
D0475	5180013875455	TOOL KIT, GENERAL MECH	1	LCE	
D0476	5180013897560	TOOL KIT, FM, 3D ECH, HMMWW	1	LCE	
D0751	5180014772399	TOOL KIT, OM, 2D ECH F/TRK	1	LCE	
D0752	5180014772390	TOOL KIT, OM, 3D ECH F/TRK	1	LCE	
D0860	2330001418050	TRLR, CARGO, 1 1/2T, 2-WHL	6	LCE	
D0880	2330011087367	TRLR, TANK, WATER, 400 GAL 1	5	LCE	
D0885	2330012879111	FLATRACK, LVS	4	LCE	
D0886	2320015427628	LVSR	2	LCE	
D1001	2310013808225	TRK, AMBUL, 4LTR, ARMD, 2	2	LCE	
E0017	1240015341114	SIGHT, BORE OPTICAL RCO-M4	140	LCE	
E0020	5855015479489	Sight, Night Vision Sniper Scope (AN/PVS27)	2	LCE	
E0039	1385015651626	TECHNICIAN'S KIT, EOD	8	LCE	
E0044	5850015592664	SEARCH KIT, EOD	3	LCE	
E0045	1385015594872	DISPOSAL KIT, EOD	3	LCE	
E0046	1385015595502	DISASSEMBLY KIT, EOD	1	LCE	
E0047	5180015592933	GENERAL PURPOSE KIT, EOD	1	LCE	
E0049	5180015594338	KIT, TOOL, IED, EOD	3	LCE	
E0050	1095015063424	BAYONET- KNIFE	285	LCE	
E0064	1385015349828	ROBOT, EXPLOSIVE ORDNANCE PACBOT	3	LCE	

E0066	1385015349826	ROBOT, EXPLOSIVE ORDNANCE TALON	6	LCE	
E0069	6625015528270	DSS SHELTER DSET	1	LCE	
E0070	2330015528661	DSS SHELTER TRAILER	3	LCE	
E0081	1005015752924	MOUNT, MACHINE GUN	12	LCE	
E0085	6650015629944	DIAL BORE GAGE, MODEL 1021	1	LCE	
E0086	1375982065633	MSRP, REMOTE FIRING DEVICE	3	LCE	
E0090	5865015623004	TRANSMITTER GROUP, CONTROL EOD (CITADEL 2)	3	LCE	
E0091	5895014686173	TRANSMITTER GROUP, CONTROL EOD (CITADEL 1)	3	LCE	
E0129	7010015839699	PUBLICATION SYSTEM EOD	2	LCE	
E0139	6650015629886	BORESCOPE, 58MM 8 IN M3	1	LCE	
E0170	4933007122378	CHEST, OIL PUMP, W/COMPONETS	1	LCE	
E0195	1005012310973	CARBINE, 5.56MM M4	140	LCE	
E0311	1005015535196	Enhanced MARKSMAN RIFLE (EMR)	2	LCE	
E0500	4933003488652	KIT, GAUGE, PULLOVER, COMPLETE	3	LCE	
E0720	1385999911200	HOOK AND LINE KIT	2	LCE	
E0759	1385012073619	KIT, DISASSEMBLY, FUZE	1	LCE	
E0856	2350014587550	ASSAULT AMPHIBOUS VEHICLE R7	1	LCE	
E0892	1010001796447	LAUNCHER, GRENADE, 40MM M203	4	LCE	
E0958	1385011360131	LOCATOR, ORDNANCE, EOD	1	LCE	
E0960	1005011277510	MACHINE GUN, LT SQUAD	10	LCE	
E0980	1005007265636	MACHINE GUN, .50 CAL	10	LCE	
E0989	1005014123129	MACHINE GUN, MEDIUM, 7.62 MM M240B	12	LCE	
E0994	1010014909697	MACHINE GUN, 40 MM MK 19 MOD3	4	LCE	
E1120	1005014331617	MOUNT, TRIPOD, MG 7.62MM	12	LCE	
E1123	1010011809319	MOUNT, STANDARD CONFIGURATION	14	LCE	
E1126	1005003229716	MOUNT, TRIPOD, MG M3	14	LCE	
E1154	5855014320524	NIGHT VISION DEVICE AN/PVS14	285	LCE	
E1159	5855014228777	SIGHT, NIGHT VISION, WEAPON AN/TVS5	3	LCE	
E1160	5855014916967	SIGHT, NIGHT VISION, MINI 4.5X AN/PVS17	4	LCE	
E1250	1005011182640	PISTOL, 9MM	85	LCE	
E1255	4931000651110	KIT, PURGING Z	2	LCE	
E1257	5855012466815	KIT, PURGE TS10	1	LCE	

E1260	1290008919999	QUADRANT, FIRE CONTROL, W/CAS	2	LCE	
E1378	2350013904683	RECOVERY VEHICLE, FT, HEAVY	1	LCE	
E1379	4940010467109	REGULATOR CHARGING	1	LCE	
E1442	1005013832872	RIFLE, 5.56 MM M16A4	145	LCE	
E1710	1240015251648	SIGHT, BORE OPTICAL RCO-A4	145	LCE	
E1712	4933015606595	SHOP SET, EQUIPMENT, ARTY Z	1	LCE	
E1714	4940015712584	SHOP SET, MAINT SMALL ARMS Z SAMS	1	LCE	
E1761	1005014723147	SHOTGUN, 12 GAUGE, COMBAT	8	LCE	
E1762	1005013715639	SHOTGUN, 12 GAUGE, RIOT	3	LCE	
E1798	5855015777174	ILLUMINATOR, INFRARED PEQ15	285	LCE	
E1833	4910011512874	STAND, HANDLING, POWER PLANT	1	LCE	
E1948	6625013239584	TEST SET, ELECTRONIC SYSTEMS	2	LCE	
E1976	5855015244314	SIGHT, THERMAL (HEAVY) PAS13D	26	LCE	
E1983	5180011500357	TOOL AND GAUGE SET, IM F/M249	1	LCE	
E2070	4933015685726	TOOL KIT, BORESIGHT, FIXTURE	1	LCE	
E2650	1385011118220	TOOL KIT, HAND, NON-MAGNETIC	1	LCE	
E2657	5180011472469	TOOL KIT, IM, F/M242 25 MM	1	LCE	
E2658	5180011762542	TOOL KIT, IM, LAV-25 3D ECH	1	LCE	
E2659	5180011771343	TOOL KIT, IM, LAV-25 4TH ECH	1	LCE	
E2660	5180011755559	TOOL KIT, OM, LAV-25, 2D ECH	1	LCE	
E2932	5180013362879	TOOL KIT, M1A1 3RD EOM	1	LCE	
E2934	5180013362878	TOOL SET, M1A1 TANK 3D ECH Z	1	LCE	
E3018	1385012704670	RADIOGRAPHIC SYSTEM, ADVANCED	3	LCE	
E3019	1385014834575	TOOL SET, UNEXPLODED ORD	1	LCE	
E3020	1385014848651	SMALL CALIBER DEARMOR	3	LCE	
E3021	1385014826168	TOOL KIT, IMPROVISED	3	LCE	
E3025	1385010636053	TOOL KIT, SUPPLEMENT	1	LCE	
E3070	1385010299543	TOOL SET, EOD MK1 MOD3	1	LCE	
E3080	1385010293190	TOOL SET, EOD MK2 MOD1	3	LCE	
E3143	5180014807000	TOOL SET, 4TH ECH MA	1	LCE	
E3163	5180011310851	TOOL SET, FM, 3D/4THECH	1	LCE	
E3170	5180008934654	TOOL SET, WRENCH IMPACT Z	1	LCE	
E7900	5180015045663	TOOL KIT, SMALL ARMS	3	LCE	
E7901	5180015766593	TOOL KIT, ELECTRONIC	2	LCE	

## APPENDIX D

MEU PREDEPLOYMENT TRAINING PROGRAM (PTP)

1. Purpose. The purpose of this Appendix is to provide commanders a brief discussion of courses and major training events that support the MEU training requirements during the PTP and a notional PTP timeline. These courses/training events primarily focus on unit level training or training coordinated/sponsored by I MEF/THIRD Fleet. Also provided are Commander level courses that may be attended at the MEU Commander's discretion with MEU funding.
2. Specific and detailed guidance for PTP execution and PTP and Fleet Response Training Plan (FRTTP) alignment is contained in reference (r). For individual training requirements prior to E-180, refer to the current edition of reference (d).
3. Specific course prerequisites and recommendations concerning course attendees should be discussed with the course sponsor well prior to personnel being assigned to that training.
4. Prior to the MEU PTP, prospective MEU subordinate units shall undergo individual, small unit collective skills training and conduct a MCCRE.
5. Initial Phase MEU Training. Due to the required audience and sequential training needed for some of the special skill sets some of the EOTG courses will commence prior to the E-180 chop. This shall be coordinated with the appropriate I MEF CE staff section (most prominently the G-7) and the respective MEU and MSC commanders. The following courses shall be conducted during the initial phase of the MEU PTP:
  - a. EOTG Sniper Course
    - (1) Course Duration: five weeks
    - (2) Sponsor: I MEF G-7
    - (3) Scope: Course includes instruction in moving targets, situational proximity shooting, low light/reduced visibility shooting, shooting from various positions, barricade/loophole shooting, and target engagements from airborne, vehicle and urban hide platforms.
  - b. Close Quarters Tactics-Enabler (CQT-E)



(1) Course Duration: three weeks

(2) Sponsor: I MEF G-7

(3) Scope: The Close Quarters Tactics Enablers (CQTE) Course is designed to train designated personnel in assisting the graduates of the Close Quarters Tactics (CQT) Course in the principles, tactics, techniques, and procedures of a CQT environment in order to facilitate the conduct of specialized limited scale raids, Visit Board Search and Seize (VBSS), and Gas and Oil Platforms (GOPLAT) operations in day and low light environments. Course consists of lecture and practical application of isolation and containment, blocking positions, support by fire, and LZ security.

c. Close Quarters Tactics (CQT) Course

(1) Course Duration: Nine weeks (with two platoons concurrently)

(2) Sponsor: I MEF G-7

(3) Scope: Course will consist of a mix of classroom lecture and extensive practical application designed to train personnel in the following areas: surgical shooting skills and weapons manipulation with the .45 cal pistol, M4 carbine, 12 gauge shotgun, Night Vision Devices (NVD) and lasers, proficiency in CQT tactics, combatives (SOCP), and execution during both day and night scenarios from last covered and concealed (LCC) to MACO.

d. Urban Reconnaissance and Surveillance Course

(1) Course Duration: four weeks

(2) Sponsor: I MEF G-7

(3) Scope: The EOTG Urban R&S course is designed to train members of the Reconnaissance and Surveillance Element of the MEU in communications, target development, target analysis, counter surveillance techniques, observation post construction, target containment, target isolation, pre-raid information collections, Reconnaissance Operations Center (ROC) operations, and threat vulnerability surveys in support of MEU operations.

e. Assault Climber Course

(1) Course Duration: four (11, 13, 15 MEU) five weeks (31 MEU)

(2) Sponsor: I MEF G-7

(3) Scope: The course is divided into three phases (two phases for four week course), each consisting of classroom lecture, practical application, and written evaluation.

(a) Phase I is conducted at Camp Pendleton and is designed to train personnel in the establishment of rope installations, to include vertical hauling systems, suspension traverse, rope bridges, establishment and conduct of rappel operations, and technical aspects of casualty evacuations.

(b) Phase II is conducted at the Marine Corps Mountain Warfare Training Center in Bridgeport or Joshua Tree National Monument near the Marine Corps Air Ground Combat Center, Twenty-nine Palms, California. Phase II consists of practical application of Phase I skills and training in lead climbing techniques.

(c) Phase III (five week course only for 31 MEU) is conducted at Camp Pendleton and consists of training in steep earth techniques, urban climbing considerations, and day/night cliff assaults.

f. Helicopter Ropes and Suspension Techniques (HRST) Course

(1) Course Duration: two weeks

(2) Sponsor: I MEF G-7

(3) Scope: Course certifies HRST Masters, necessary to conduct all rappel tower and helicopter rope operations. Week one consists of knots, rope care considerations, and rope systems necessary for rappel tower operations. Week two includes rope systems necessary for helicopter platforms and SPIE operations. Day/night practical application helicopter rope insertions conducted on applicable assault support aircraft. HRST master training/qualifications should be conducted prior to chop whenever possible so MEU elements have those special skills sets already available prior to commencing their PTP.

g. Fast Rope Master Course (FRMC)

(1) Course Duration: one week

(2) Sponsor: I MEF G-7

(3) Scope: Course certifies Fast Rope Masters, necessary to conduct fast rope operations. The course covers fast rope techniques from helicopter platforms, to include developmental preliminary training from static towers. Students will receive classroom and practical application instruction on CH-53, MV-22, and UH-1Y helicopters. FRMC training/qualifications should be conducted prior to chop whenever possible so MEU elements have those special skill sets already available prior to commencing their PTP.

h. Non-Lethal Weapons Course

(1) Course Duration: one week

(2) Sponsor: I MEF G-7, utilizing Law Enforcement (LE) Battalion for instructor augments

(3) Scope: Course includes instruction in basic crowd control skills, equipment orientation, tactical applications (e.g. TASER and OC Spray qualification, riot control formations, tactical employment of the non-lethal reaction force and individual use of non-lethal grenades, shotgun beanbag rounds, and the M203's fin-stabilized round).

i. Tactical Recovery of Aircraft and Personnel Course (Air and Ground)

(1) Course Duration: two weeks

(2) Sponsor: I MEF G-7

(3) Scope: Course consists of classroom lecture and practical application designed to train personnel in the following areas: Isolated Personnel Reports (ISOPREPs), Special Instructions (SPINS), Evasion Plans of Action (EPAs), Evasion and Recovery (E&R), introduction to man tracking, intelligence products, intelligence briefings, intelligence supporting agencies, Initial Terminal Guidance (ITG), specialized recovery tactics, urban recovery planning, and platoon evasion. Twelve situational training exercises (STXs) (five surface and seven air) are conducted as practical application. Each STX will include a confirmation brief followed by execution.

(a) Phase I - Classroom and Lane Training (both TRAP Forces attend)

(b) Phase II - Surface TRAP STX Training (Final TRAP is tree rescue)

(c) Phase III - Air TRAP STX Training (Final TRAP is tree rescue)

j. Raid Leaders Course. This course trains the GCE small unit leaders (squad/section/platoon leaders) in the planning, preparation, and TTP's necessary for raid operations. Ideally this course will be conducted at the very beginning of the PTP in order to have better prepared small unit leaders for the follow on EOTG and MEU training.

(1) Course Duration: two weeks

(2) Sponsor: I MEF G-7

(3) Scope

(a) Phase I - Combat Marksmanship, Room Clearing

(b) Phase II - Practical Application of Squad and Platoon tasks during a Raid; Assault, Support and Security

(c) Phase III - Planning and Execution of a Raid; Assault, Support and Security

k. Raid Courses (Air Assault, Mechanized, CAAT/LAR, Motorized) (Boat (31 MEU only))

(1) Course Duration: two weeks each

(2) Sponsor: I MEF G-7

(3) Scope: Each course consists of classroom instruction on planning, preparation, and TTP's necessary for raid operations, followed by five - six STXs in which the BLT company plans, briefs, and executes amphibious raids. STXs are designed to provide opportunity for the company to apply the tactics, techniques, and procedures contained in classroom instruction.

(a) The MEU provides a reconnaissance element to support the STXs. This element conducts reconnaissance and surveillance of raid objective areas, reconnaissance of beaches and landing zones, and initial terminal guidance. The

attachments and enabler support which would normally be provided by the MEU to the respective raid force should be included in force list (LE det, combat engineers, combat camera, EOD, CHD, MWD, other).

(b) The company's unique insert/extract platform is used during both STXs. This includes employment of LCUs and landing craft air cushioned (LCACs) for surfaceborne raids, combat rubber reconnaissance craft (CRRCs) (for recon insert only and for 31 MEU boat raid company), and helicopters/MV-22s during helicopter/tiltrotor borne raids.

1. Amphibious Ready Group (ARG) and Marine Expeditionary Unit (MEU) Intelligence Course (AMIOC):

(1) Course Duration: 10 Days

(2) Sponsor: Information Warfare Training Command

(3) Purpose: Amphibious Ready Group (ARG) and Marine Expeditionary Unit (MEU) Intelligence Course (AMIOC) provides officer and enlisted Intelligence personnel (E3-O4), with the knowledge and skills to effectively provide intelligence support across the spectrum of ARG and MEU operations. Upon completion, AMIOC graduates are capable of providing intelligence support to amphibious operations with limited to no supervision. Course consists of ten days of instructor-led classroom training and practical applications.

(4) Scope: AMIOC provides intermediate training for Navy and Marine Corps personnel assigned to, or in support of expeditionary warfare. Skills taught in this course include Intelligence Preparation of the Battlespace (IPB), Intelligence support to amphibious ops, and the Rapid Response Planning Process (R2P2).

m. Marine Expeditionary Unit Intelligence Course (MEU Intel Course):

(1) (1) Course Duration: 10 Days

(2) (2) Sponsor: Regional Intelligence Training Center

(3) Purpose: The personnel in this class are the MEU CE S-2 section, Radio Battalion (BN) personnel, Intelligence BN personnel, and representatives from the GCE, ACE and LCE intelligence sections. The purpose of the class is to promote

and conduct intelligence integration and team building across the MEU intelligence section, detachments and major subordinate command intelligence personnel imbuing them with the MEU mindset. This is the forming phase for the MEU Command Element (CE) staff sections and provides an opportunity for the MEU Intelligence Officer to begin building a strong cohesive team. The intent is to experience the initial "growing" pains in a relatively stress free environment and learn from mistakes before potential missteps in front of the rest of the MEU staff and MEU Commander. Additionally the class should be a confidence builder for the intelligence personnel as they commence the formal pre-deployment training program for the deployment. The first week focuses on academic and guided discussion classes that set the baseline of understanding across the various intelligence disciplines that comprise the MEU CE S-2 section. The second week is all practical application with a crawl, walk, run phase approach highlighting the rapid response planning process (R2P2). The Marines attending the class should already be familiar with the Intelligence Cycle, Intelligence Preparation of the Battlespace (IPB), Collections Management, and intelligence systems (this includes having access to all necessary accounts).

6. ARG/MEU Level Training. The following ARG/MEU level training events are either a coordinated PTP/F RTP event, a PTP event or a F RTP event that has dual participation. See paragraph 5005.1.d of this order for further amplification.

a. ARG/MEU Staff Planning Primer (AMSPP) Primer (5 days)

(1) The ARG/MEU Staff Planning Primer is a mandatory event for elements of the ARG and elective for the MEU. It is conducted prior to the MEU composite date and is taught in residence at EWTGPAC.

b. Supplot/Explot Team Trainer (SETT) (5 days). The first in a series of three Information Warfare Team Trainers, allows CSG, ARG and Marine Expeditionary Unit (MEU) intelligence/cryptologic watch teams to develop and refine core skills and afloat intelligence center operating procedures in a realistic tactical environment. Skill sets will be extracted from those required in COMPTUEX, and JTFEX which are derived from the Navy Mission Essential Task List (NMTEL). Some of these skills include: all source threat research and analysis, indications and warning, common operational/tactical picture (COP/CTP) analysis and maintenance to include maritime and land based contact and target location, identification, tracking and track database

management, intelligence production, intelligence dissemination and intelligence briefing. Watch team members will utilize shipboard intelligence systems and equipment in the lab to receive, collate, analyze, display and disseminate time critical data and developed products derived from simulated/scripted tactical, theater and national level intelligence sources. Training scenarios will be developed to focus on projected operational scenarios and environments and will be scaled to continually challenge watch teams proficiency as it matures throughout the operational fleet response plan.

c. Amphibious Commanders' Training I (ACT I) (5 Days).

(1) ACT I is a one week event designed to instruct the COMPHIBRON Staff, ship leadership, subordinate unit staffs and the MEU Command Element Staff. ACT I should occur prior to the ARG/MEU Staff Planning Course.

(2) ACT I is the academic primer for the Amphibious Squadron's command and control structure that trains the ARG/MEU staff and warfare commanders in a seminar-type forum, focusing on primary mission areas like amphibious warfare and MSO/MIO, and building familiarity with air defense, anti-surface warfare, anti-submarine warfare and information warfare.

(3) Key topics of discussion will be PHIBRON/MEU supported/supporting relationships during various mission sets to efficiently project power and defend the force. An understanding of capabilities and blue/green command and control should be covered and draft MOUs promulgated.

d. ARG/MEU Staff Planning Course (AMSPC) (2 weeks).

(1) Conducted during the initial training phase of the PTP and coordinated by EWTGPAC. This course is designed for the PHIBRON and MEU Commanders and staffs, ARG ship commanders, MSE/NSE commanders and OICs, and designated staff. The focus is to familiarize the participants with the rapid response planning process, Law of Land Warfare, capabilities and limitations of each ARG/MEU element, and additional issues relating to the planning of amphibious missions. In addition to classroom training there will be a series of speakers/senior mentors sourced for specific topics coordinated between the MEU/ARG and EWTGPAC. There will also be a series of practical planning exercises conducted for selected ARG/MEU mission sets during week two.

(2) The second week of AMSPC is recommended to occur onboard the LHD/LHA if possible. This provides the ARG/MEU opportunity to familiarize with their workspaces, identify potential issues, and begin developing their battle rhythm aboard shipping.

e. Supporting Arms Coordination Center Course (5 days). Conducted by EWTGPAC during the initial phase of the PTP. Course designed to review the principles and techniques utilized in the coordination of Supporting Arms. This course will train ARG/MEU SACC team personnel in the duties, responsibilities and functioning of the SACC during an amphibious operation as well as train them in the planning, coordination and execution of lethal and non-lethal fires support in a joint/combined environment. This course also trains ARG/MEU fires team personnel to utilize integrated command and control (C2) and fire support systems in preparation for ARG/MEU missions. The purpose of C2 Systems Integration is to train ARG/MEU personnel to employ Fires C2 Systems in support of their Current Fires Battle Drill. Students must check-in to this course understanding how to operate C2PC, EMT, AFATDS and JADOCs.

f. Fusion and Analysis Team Trainer (FATT) (5 days). The second information warfare team trainer in a series of three, continues to develop and refine core skills and afloat intelligence center operating procedures in a realistic tactical environment for CSG and ARG. These skill sets will be extracted from those sets required during CSG and ARG deployments, evaluated during composite training unit exercise (COMPTUEX), joint task force exercise (JTFEX), PHIBRON/MEU integration training (PMINT), and marine expeditionary unit exercise (MEUEX), and are derived from the existing navy mission essential task list (NMETL/NTA). Some of these skills include: indications and warning, intelligence support to strike warfare, threat analysis track database management, common operational/tactical picture (COP/CTP) fusion, intelligence preparation of the battlespace (IPB) and precision aimpoint proficiency. Watch team members will operate shipboard intelligence systems and equipment to receive, collate, analyze, display, and disseminate various products and time-critical data that have been derived from simulated tactical, theater and national level intelligence sources. Participants practice developing a clear, concise and accurate picture of the CSG and/or ARG/MEU battlespace for task organization commanders and assigned/attached forces.



g. Realistic Urban Training (RUT) (12 days)

(1) The MEU CE and designated subordinate elements establish a Forwarding Operating Base (FOB) at a west-coast military or federal installation. The FOB is in a fictitious country in accordance with the synthetic geography created by CG I MEF/COMTHIRDFLT in the agreed upon standardized scenario for ARG/MEU PTP/F RTP. The scenario and geography utilized should be consistent with the F RTP/PTP general situation being used for the at-sea exercises.

(2) STX sites are normally located off of federal facilities and shall be coordinated via the NCIS TAMACOR coordinator.

(3) The MEU will conduct interoperability with SOF forces during the exercise as part of the SOF Liaison Element (SOFLE) training program. I MEF G-7, in coordination with MARSOC G-7 and SOCOM, will include SOF scenarios and live force participation in this event.

(4) Ideally, the MEU's MRF will conduct three full-mission profile raid STXs (situationally dependent). Concurrently, the MEU will ideally conduct two full-mission profile TRAP STXs. These STXs are generated by and run by G-7, and will be blind to the training audience.

(5) Any elements of the MEU co-located with the MEU element involved in RUT and not directly involved with the MRF or TRAP RUT STXs may conduct additional "white-space" training as directed by the MEU Commander. The MEU is responsible for any additional training conducted during RUT.

h. ARG Surface Warfare Advanced Tactical Training (SWATT) (14 days)

(1) ARG SWATT is a scenario driven exercise simulating basic, intermediate and advanced operations in the Southern California operations area that cover a range of warfare areas. Using a building block approach, training will focus on unit tactical execution of sea control and warfare commander tactical skills (AD, SUW, ASW, MIW, etc.).

(2) SWATT is not a certification event for ARG's but rather an advanced tactics, techniques and procedures (TTPs) training event using Warfare Tactics Instructors (WTI) and other

SMEs to train ships' watch teams and embarked staff using the Plan, Brief, Execute and Debrief (PBED) method.

(3) In addition to the ARG, CRUDES units may participate in this at sea period for necessary training as determined and coordinated by SMWDC. While MEU embarkation is not essential as SWATT focuses on Navy actions for missions in the maritime domain, participation by select MEU elements will facilitate naval integration in CWC, maritime mission planning/execution and building of the Naval team.

i. Amphibious Commanders' Training II (ACT II) (5 Days)

(1) ACT II provides integrated training for the PHIBRON and MEU staffs and subordinate ship and element commanders and their staffs.

(2) The five-day ACT II is normally conducted prior to PMINT and is designed to exercise the core staffs' battle rhythm and planning teams. The ACT II allows the participants to develop their tactical force disposition and build plans based on the Warning Order (WARNORD) and Execute Order (EXORD) for the TTGP provided synthetic scenario.

(3) The preference is to conduct the ACT II immediately prior to PMINT but due to scheduling it may need to occur weeks prior PMINT.

(4) ACT II is conducted at TTGP. The value of having all the appropriate staffs and instructors in one location for training cannot be overstated.

(5) Scenario alignment and development for the entire training continuum shall be conducted via the respective scenario developers who are acting on behalf of the Joint Exercise Control Group (JECG). Working groups and advisors from EWTGP/TTGP/CSG-15/I MEF G-7 should assist in the formulation of those scenario sets and common battlespace. Once developed, these scenarios will become standard scenarios for the schoolhouse and placed "on the shelf" for future use.

j. MRF Interoperability Course - Ground (2 weeks). MRF Interoperability Course (INTEROP) is designed to build and exercise MRF collective skills and integrate the MRF Command Element, MRF Assault Element, MRF Security Element, MEU Reconnaissance Elements, Aviation Combat Element (ACE), and enablers into a cohesive precision raid force. The focus of

INTEROP is executing partial and full mission profiles of land-based specialized limited-scale raids to prepare the MRF for more complex amphibious and maritime operations.

k. MRF Maritime Interoperability Course - Maritime (2 Weeks)

(1) Conducted during the intermediate training phase of the PTP and coordinated by I MEF G-7. The MRF conducts training in separate and simultaneous top-down and bottom-up visit, board, search and seizure (VBSS) operations. Additionally, at a minimum, the designated elements of the ARG/MEU conduct familiarization training on static maritime platforms.

(2) This training exercises inter-operability with the Navy Rigid Hull Inflatable Boat (RHIB) crews. Navy RHIB crew participation is required.

(3) This training may also exercise inter-operability with Navy MH-60 aircrews and their support to MRF operations.

l. PMINT, SACCEX (12-14 days)

(1) Conducted during the intermediate training phase of the PTP. The PMINT is designed to be the first underway event in which the entire ARG/MEU participates. This period serves as "crawl phase" in the "crawl-walk-run" methodology for the application of full mission profile training. This exercise shall be conducted during a High Light level (HLL) period in order to facilitate ACE CQ qualifications.

(2) Coordinated amphibious operations as well as warfare commander roles will be exercised to correct issues discovered in operating instructions and determine the best tactical employment of assets assigned.

m. Fusion and Analysis Team Trainer (FATT) (5 days). The second information warfare team trainer in a series of three, continues to develop and refine core skills and afloat intelligence center operating procedures in a realistic tactical environment for CSG and ARG. These skill sets will be extracted from those sets required during CSG and ARG deployments, evaluated during composite training unit exercise (COMPTUEX), joint task force exercise (JTFEX), PHIBRON/MEU integration training (PMINT), and Marine Expeditionary Unit exercise (MEUEX), and are derived from the existing navy mission essential task list (NMETL/NTA). Some of these skills include: indications and warning, intelligence support to strike warfare,

threat analysis track database management, common operational/tactical picture (COP/CTP) fusion, intelligence preparation of the battlespace (IPB) and precision aimpoint proficiency. Watch team members will operate shipboard intelligence systems and equipment to receive, collate, analyze, display, and disseminate various products and time-critical data that have been derived from simulated tactical, theater and national level intelligence sources. Participants practice developing a clear, concise and accurate picture of the CSG and/or ARG/MEU battlespace for task organization commanders and assigned/attached forces.

n. ARG/MEUEX, EFEX (17 days)

(1) Conducted during the final training phase of the PTP. The ARG/MEUEX is the logical continuation of ARG/MEU training in an underway environment. This period serves as "walk phase" in the "crawl-walk-run" methodology for the application of live training. ARG/MEUEX provides the ARG/MEU necessary opportunities for integrated naval training while concurrently allowing focused, mission specific unit training and, if applicable, evaluation for both Navy and Marines. It continues the development of the ARG/MEU support relationship. Key to ARG/MEUEX is the ability to achieve mission iterations and the resulting increase in mission competency.

(2) The ARG/MEUEX SOE is an integrated planning effort between CSG-15 and I MEF G-7 with MEU and PHIBRON input. Planners shall integrate Navy and Marine missions into a seamless scenario that flows between blue and green as required. The latter reflects the known reality of real-world missions and planners shall develop the SOE accordingly.

(3) Cognizant air organizations must coordinate air space when operating in the same area through exchange of air coordination orders (ACO) and direct communication.

(4) Coordination of sea space, air space and water space must occur through coordination between CSG-15, I MEF G-7 and the supporting agencies involved.

(5) If the ARG/MEUEX is conducted concurrent with a Carrier Strike Group (CSG) JTFEX, it will involve a separate scenario that supports each element's training objectives. Extensive coordination must occur between planners at all levels to ensure neither element is adversely affected by the overlap and both gain through staff planning and execution.

q. COMPTUEX (17 days)

(1) Formal evaluation and certification for the ARG and MEU. This is normally a 17 day underway event. COMPTUEX is the final evaluation of the ARG/MEU before deployment as well as their final training opportunity to execute full-mission profiles from amphibious ships. While focused on evaluated events and certification of the ARG as MCO Ready and the MEU as ready to deploy, the training value of these events remains significant. The COMTHIRDFLT/CG I MEF JECG, as they craft the scenario and events for COMPTUEX, shall ensure they are in compliance with commanders' (COMTHIRDFLT and CG I MEF) guidance as it relates to overall preparation of the ARG and the MEU to successfully perform those missions the combatant commanders have deemed expected, necessary and critical for the ARG/MEU to execute. This period serves as "run phase" in the "crawl-walk-run" methodology for the application of live training.

(2) The COMPTUEX SOE is an integrated planning effort between COMTHIRDFLT and CG I MEF (CSG-15 and I MEF G-7 are the executive agents for planning). COMPTUEX planners shall accommodate both Navy and Marine evaluation requirements. The mutual support that characterizes ARG/MEU relationships shall prevail. COMPTUEX places a premium on the unity of command and unity of effort of the entire ARG/MEU team. Once again there will be a concerted focus and evaluation of their inherent unity of command and unity of effort.

(3) COMPTUEX is an operations-driven exercise (op-tempo is generated via the issuance of WARNORDS and EXORDS) utilizing the standardized CG I MEF/COMTHIRDFLT developed scenario.

(4) All missions executed by the ARG/MEU shall be observed and evaluated by the JECG.

(5) Most ARG and MEU N/METs will be executed during this exercise. If the MEU is unable to execute a mission (due to extreme inclement weather or other extenuating circumstances), the JECG may refer to the successful execution of those particular missions during previous exercises or may determine that a separate event must be conducted (either rescheduled during the COMPTUEX or afterwards) to determine certification of that mission set prior to deployment.

(6) Remediation events for the ARG or the MEU, if necessary, will be directed by COMTHIRDFLT and CG I MEF via SEPCOR.

(7) The COMPTUEX debrief will be scheduled to facilitate the attendance of both CG I MEF and COMTHIRDFLT (ideally aboard the ARG/MEU flagship upon completion of all events).

## APPENDIX E

AVIATION COMBAT ELEMENT TRAINING AND QUALIFICATION REQUIREMENTS

1. Purpose. To provide commanders and the Aviation Combat Element (ACE) with aircrew qualification requirements and aircraft requirements needed to support I MEF sponsored training events throughout the PTP.

2. E-180 Change of Operational Control (CHOP). Table 1 indicates the minimum aircrew designations/qualifications by type/model/series (T/M/S) that should be achieved by E-180. In accordance with the current edition of MCO 3502.3 and CG I MEF guidance, at CHOP date (E-186 to E-180), the ACE shall have sufficiently qualified aircrew and personnel to conduct the following:

MV-22B: Six plane, day/NVG (HLL/LLL), assault support land-based troop lift  
 CH-53E: Two plane, day/NVG (HLL/LLL), assault support land-based troop lift  
 UH-1Y: Two plane, day/NVG (HLL/LLL), assault support land-based troop lift, offensive air support  
 AH-1Z: Two plane, day/NVG (HLL/LLL), land-based offensive air support with emphasis on close air support  
 AV-8B: Two plane, day/NVG (HLL/LLL) land-based offensive air support (OAS) with particular emphasis on close air support, escort and anti-air warfare (AAW) operations.  
 F-35B: Two plane, day/NVG (HLL/LLL) land-based offensive air support (OAS) with particular emphasis on close air support, escort and anti-air warfare (AAW) operations.  
 KC-130: One plane (minimum), assault support, day/night aerial refueling (AR) and rapid ground refueling (RGR) operations. Detachment should have one crew trained to perform assault support, AR and RGR on NVGs (HLL).

a. The above constitutes the basic 6/2/2/2/2/1 aviation package that forms the core of the MEU aviation capability. The above numbers of aircrew should be FCLP qualified and current.

b. It is highly recommended that all T/M/S aircrew be NVG (HLL/LLL) qualified at CHOP date; that all CH-53E aircrew be night/NVG (HLL/LLL) aerial refueling (AR) qualified at CHOP date; that one AH-1Z and one UH-1Y crew is FAC(A) qualified; that AV-8B/F-35B aircrew are day/night/NVG CQ qualified prior to

CHOP; and that AV-8 landing signal officers (LSOs) are day shipboard qualified prior to CHOP.

3. Initial Training Phase. The initial training phase focuses on individual and small unit skills training of the MSEs. It includes the I MEF EOTG courses of instruction for the MSEs and the MRF. It also includes staff training for the MEU CE and MSEs.

a. I MEF G-7 EOTG Courses. If these courses begin prior to the ACE transferring OPCON to the MEU, then aircraft support may be requested via the I MEF aviation FRAG process. After the ACE has composited, helicopter support shall be tasked directly to the ACE (see Chapter 5, paragraph 5001.2.c); VMGR detachment support can be requested directly from 3d MAW (see Chapter 1, paragraph 1009.2.a.(3).(c); AV-8B support shall be IAW Chapter 1 paragraph 1009.2.a.(3).(d).

(1) \*Raid Leader's Course. Two week course on base; one day and one night aviation support required. ACE requirement: One MV-22, CH-53E, or UH-1Y for HLZ, ITG, and CASEVAC (Cherry Picker) training and two CH-53E or MV-22 for troop insert/extract.

(2) \*Mechanized Raid Course. Five STXs on base; three day and two night. Two day and two night supported by ACE. ACE requirement: two H-1s for escort/ SIMCAS, and MV-22, CH-53E, or UH-1Y for CASEVAC (Cherry Picker).

(3) \*CAAT/LAR Raid Course. Five STXs on base; three day and two night. Two day and two night supported by ACE. ACE requirement: two H-1s for escort/SIMCAS, and one MV-22, CH-53E, or UH-1Y for CASEVAC (Cherry Picker).

(5) Boat Raid Course (31 MEU training only). Five STXs on base; three day and two night. Two day supported by 3D MAW. 3D MAW requirement: two H-1s for escort/SIMCAS and one MV-22, CH-53E, or UH-1Y for CASEVAC (Cherry Picker).

(6) \*Air Assault Raid Course. Five STXs on base; three day and two night. Two day and two night supported by ACE. ACE requirement: four MV-22 for Troop insert/extract, two CH-53E for troop insert/extract, two H-1 for escort/SIMCAS, and one UH-1Y/MV-22 Command and Control.

(7) \*Surface TRAP Course. Six STXs on base; four day and two night. ACE requirement: two H-1s for escort/SIMCAS,



one MV-22, CH-53E, or UH-1Y for CASEVAC (Cherry Picker), and one MV-22, CH-53E, or UH-1Y for HLZ and ITG training.

(8) \*Air TRAP Course. Six STXs on base; four day and two night. ACE requirement: two H-1s for escort/SIMCAS, two CH-53E (or equivalent) for troop insert/extract, and one MV-22, CH-53E, or UH-1Y for HLZ and ITG training. Note: Surface and Air TRAP courses may be combined.

(9) Aerial Sniper Course. Three day and three night STXs on base. ACE requirement: one UH-1Y sniper platform.

(10) \*Interoperability: One week course on and off base. ACE requirement: two UH-1Y for FASTROPE platform and one UH-1Y for sniper platform.

\*All participating T/M/S aircrew NVG (HLL/LLL) NSQ and current. Air TRAP, Air Assault Raid, and Interoperability courses require FASTROPE qualified crews.

4. Intermediate Training Phase. The MEU's goal during the intermediate phase is to conduct collective MEU level training that builds on unit capabilities. Emphasis will be on live fire and night operations.

a. MEU Exercise (usually starts E-150). IAW MEU Commander's intent.

b. Realistic Urban Training (RUT) (usually starts E-140 to E-120). Specific ACE requirements will be determined IAW Officer Conducting Exercise (OCE) scenario. Example ACE requirement: six MV-22 Troop insert/extract, two CH-53E assault support, two H-1 for escort/SIMCAS, one UH-1Y sniper platform, and one UH-1Y C&C. All participating T/M/S aircrew must be NVG (HLL/LLL) NSQ and current. All participating MV-22 and UH-1Y aircrew NVG (HLL/LLL) must be current and FASTROPE qualified.

Note: VMGR detachment support can be requested directly from 3D MAW (see Chapter 1, paragraph 1009.2.a.(3).(c)); AV-8B support shall be IAW Chapter 1 paragraph 1009.2.a.(3).(d).

c. PHIBRON MEU Integration (PMINT) (usually starts at E-95 to E-80). Mission profiles may include: day/night TRAP, day FARP/RGR, air assault raid, day NEO, supporting arms center coordination exercise (SACCEX) and day/night airfield seizure.

(1) Specific mission profiles are at the MEU Commander's discretion.

(2) All mission profiles may include rotary wing/tiltrotor and/or fixed wing OAS, aerial reconnaissance and/or aerial refueling.

(3) It is recommended that as many aircrew as possible be day/night/NVG (HLL/LLL) CQ qualified prior to this first at-sea period.

(4) It is understood that some ACE currency requirements, especially in regards to carrying passengers will be refreshed during the initial update period afforded the ACE at the beginning of each at-sea period.

(5) ACE requirement. All T/M/S aircrew should be day/night/NVG FCLP qualified and current (minus KC-130). Aircrews for basic 6/2/2/2/2 package must be NVG (HLL/LLL) NSQ.

d. Amphibious Ready Group/Marine Expeditionary Unit Exercise (ARG/MEUEX) (usually starts at E-65 to E-55). Mission profiles may include: day VBSS, air assault raid, day NEO, day/night TRAP and EFEX.

(1) 9/5/5 means nine pilots day DLQ qualified, five night DLQ qualified, and five NVG DLQ qualified.

(2) All mission profiles may include rotary wing/tiltrotor and/or fixed wing OAS, aerial reconnaissance and/or aerial refueling.

(3) Specific mission profiles are at the MEU Commanders discretion.

(4) It is recommended that two KC-130 crews be day/night/NVG (HLL/LLL) AR and RGR qualified; that two CH-53E aircrews be day/night/NVG (HLL/LLL) AR qualified; that two AH-1 and two UH-1 aircrews be FAC(A) qualified and current.

(5) It is understood that some ACE currency requirements, especially in regards to carrying passengers, will be refreshed during the initial update period afforded the ACE at the beginning of each at-sea period.

(6) ACE Requirement. All T/M/S aircrews must be day/night/NVG (HLL/LLL) CQ/DLQ qualified and current. AV-8B/F-35B aircrew (8/5/5) must be CQ qualified and current.

5. Final Training Phase. The final training phase is the culmination of all pre-deployment training activities. Its focus is on the COMPTUEX, CERTEX and pre-deployment embarkation requirements.

a. Composite Training Unit Exercise (COMPTUEX) (usually starts E-45 to E-40).

(1) All mission profiles may include rotary wing/tiltrotor and/or fixed wing OAS, aerial reconnaissance and aerial refueling.

(2) It is recommended that all MV-22 and UH-1Y aircrews are NVG (HLL/LLL) FASTROPE qualified and that ten MV-22 crews and all CH-53E aircrews be day/night/NVG (HLL/LLL) AR qualified.

(3) It is understood that some ACE currency requirements, especially in regards to carrying passengers, will be refreshed during the initial update period afforded the ACE at the beginning of each at-sea period.

(4) ACE Requirement. All T/M/S aircrews must be day/night/NVG (HLL/LLL) CQ/DLQ qualified and current. AV-8B/F-35B aircrew (8/5/5) must be CQ qualified and current.

## MEU ACE AIRCREW QUALIFICATION MATRIX

TABLE I

	MV-22 (12)	CH-53E (4)	AH-1Z (4)	UN-1Y (3)	AV-8B/F-35B (6)
TOTAL PILOTS	28	9	9	7	8
HAC	12	4	NA	NA	NA
AHC	NA	NA	4	NA	NA
UHC	NA	NA	NA	3	NA
H2P	12	4	NA	NA	NA
PQM	NA	NA	4	3	NA
SECTION LEADER	6	3	2	2	4
DIVISION LEADER (a)	4	2	1	1	2
FLIGHT LEADER (a)	2	1	1*	1*	NA
MISSION COMMANDER (a)	2	1	1*	1	1
FCP	4	2	2	2	2
WTI	2	1	1	1	1
NSI	4	1	1	1	1
FAC(A) I	NA	NA	1*	1*	NA
WTO	NA	NA	2	1	1
DMI	2	1	1	1	NA
TERF I	6	2	2	2	NA
AR (D/N/NVG/I)	NA	6/6/4/1	NA	NA	NA
Basic Instructor Pilot (BIP)	8	4	2	2	NA
NATOPS Instructor / ANI	1 / 4	1	1	1	1
INSTRUMENT EVALUATOR	5	1	1	1	1
FLSE	2	1	1*	1*	NA
V/STOL	NA	NA	NA	NA	8
LAT QUAL/LATI	NA	NA	NA	NA	7/1 (b)
ACM QUAL	NA	NA	NA	NA	7
ACM FLT LDR	NA	NA	NA	NA	3
ACTI	NA	NA	NA	NA	1
NITE SYS QUAL (NSQ)	NA	NA	NA	NA	7
DAY LSO	NA	NA	NA	NA	3
NIGHT LSO	NA	NA	NA	NA	2
ADV NIGHT LSO	NA	NA	NA	NA	2
TRAINING LSO	NA	NA	NA	NA	1
TOTAL LSO	NA	NA	NA	NA	3(c),(d)
FAC(A)	NA	NA	1	1	NA
DMQ	16	2	2	1	NA
NSQ HLL	16	6	8	6	NA
NSQ LLL	16	6	8	6	NA
NSQ HLL W/TROOPS	16	6	NA	6	NA
NSQ LLL W/TROOPS	16	6	NA	6	NA
CQ (D/NVG)	(16/16)	(6/6)	(8/8)	(6/6)	(7/5) (d)
TOTAL CREWCHIEFS	19	6	NA	4	NA
HLL W/TROOPS	8	3	NA	2	NA
LLL W/TROOPS	8	2	NA	1	NA
CQ (D/NVG)	(8/8)	(6/2)	NA	(3/2)	NA
WTCCI	2	1	NA	1	NA
CC NATOPS I / CC ANI	1 / 4	1/1	NA	1	NA
AGI	4	2	NA	2	NA
TGI	2	1	NA	NA	NA
TOTAL OBSERVERS/AGO	19 (e)	6 (e)	NA	4(e)	NA
HLL W/TROOPS	8	4	NA	3	NA
LLL W/TROOPS	8	4	NA	3	NA
CQ (D/NVG)	(8/8)	(4/4)	NA	(3/3)	NA

Notes: \*Indicates requirement may be sourced from either an AH-1Z or a UH-1Y pilot.

a. Leader designations are cascading (e.g. Air Mission Commanders may also be counted when determining the total numbers of Flight Leaders, Division Leaders and Section Leaders).

b. If all pilots have the LAT Qual, a LATI is not required. If any pilots do not have the LAT Qual, a LAT I is required.

c. LSO Quals are cascading (i.e. three Training LSOs or one Training LSO, one Advanced and one Basic will also fill the requirement).

d. Sea-based combat capability at night consisting of at least a four plane division is a primary requirement.

e. A qualified crew chief may substitute the AO crew position, and will fulfill the qualified AO requirement.

APPENDIX F

MARINE CORPS PLANNING PROCESS (MCP)  
RAPID RESPONSE PLANNING PROCESS (R2P2)

1. Purpose. The purpose of this Annex is not to teach R2P2, but to present a philosophy and operational approach to R2P2 as it applies to an ARG/MEU.

2. Background.

a. The deliberate MCP is the foundational method of planning for all Marines and all Marine MAGTFs. The Rapid Planning variant is emphasized in order to ensure MEUs (and ARGs) can satisfy MET requirements of planning and beginning execution of a mission within a six hour timeline.

b. Use of the deliberate MCP is preferred, as the product is more thoroughly considered. Even so, persistent use of the rapid response planning process ensures that products developed on compressed timelines are thorough and can meet combatant and component commander requirements.

c. Marines are reminded that their Navy counterparts will have familiarity with the Navy Planning Process as published in NWP 5-01, with its deliberate and rapid variants. The two processes are so similar that there should be no confusion or difficulty in adapting one to the other.

d. Normally one of the first ARG-MEU integrated training events is the Staff Planning Course sponsored by EWTGPAC. This course is designed to teach R2P2 through both academics and practical application. The ARG/MEU will continue to develop proficiency in R2P2 through extensive use of the process during their PTP/F RTP.

3. RAPID RESPONSE PLANNING PROCESS (R2P2). R2P2 is not meant to shortcut the Marine Corps Planning Process set forth in MCWP 5-10, rather its objective is to streamline the planning process as much as possible. R2P2 is the 6-step Marine Corps Planning Process (MCP) executed on a compressed timeline. R2P2 was developed specifically to enable MEUs to begin execution of a mission within six (6) hours of receipt of a warning, alert or execute order. A notional R2P2 matrix is presented at the end of this Appendix.

4. Philosophy. What makes R2P2 different from the deliberate

MCPD is that many of the actions and products that are developed and executed during deliberate planning process need to be accomplished before R2P2 begins. The keys to successful application of R2P2 rely on Commanders' ANTICIPATION of potential missions/contingencies, and PREPARATION in advance of a warning or alert order.

5. Actions Prior to Rapid Planning. To best employ R2P2, a unit must develop capabilities in four areas - integrated planning cells, planning and operations Standard Operating Procedures (SOPs), intelligence and information management. If one of these areas is lacking, effective rapid planning may not be achieved. (See the current edition of MCWP 5-10, Appendix H for a full discussion of R2P2)

6. Preparation. Preparation includes, but is not limited to the following:

a. Anticipation of potential missions/contingencies.  
Development and maintenance of situational awareness.

(1) Pre-deployment:

(a) Operations/Intelligence briefs from HQMC, Regional COCOMS, SOCOM, DIA, MCIA and other agencies.

(b) Open-Source Information (e.g. CNN).

(2) During Deployment:

(a) Daily combined ARG/MEU Ops/Intel briefs.

(b) Theater in-briefs by Regional COCOMS, Component Commanders, in-theater forces (e.g. CENTCOM, NAVCENT, SOF, out-chopping MEU).

(c) Open-Source Information (e.g. CNN, regional newspapers).

b. Early accumulation of intelligence. Based on potential hot-spots, and anticipated missions/contingencies.

(1) Research Marine Corps Center for Lessons Learned (MCCLL) database.

(2) Request Satellite Imagery.

(3) Obtain maps/charts.

(4) Obtain MCIA Country Handbooks.

c. Dissemination of information ("Information Flow") from and to all levels. Perhaps one of the more important aspects of preparation that should be continued throughout planning and execution. Stand alone adage - "What do I know, who needs to know it, and how do I tell them?"

(1) Know who the key USMC and USN billet holders/planners are and how to contact them. Contacting a particular individual aboard a ship is surprisingly difficult.

(2) Familiarize yourself with the ship's communication systems (internal and external), and the location of planning spaces.

(3) Provide Ops/Intel briefs to the lowest level possible.

d. Task organizing, training and equipping units for anticipated missions/contingencies. A MEU is an extremely capable force because of its inherent task organization, training and equipment. Combined with the additional assets/capabilities of an ARG, the ARG/MEU has the ability to adapt itself to a number of missions. However, this preparatory measure refers to task organization, training, and equipping sub-elements of the ARG/MEU for particular missions; creativity and imagination are the only limitations to what can actually be accomplished.

e. Refined and rehearsed SOPs. Well used SOPs not only lend themselves to efficiency and flexibility, they allow for rapid planning and briefing. SOPs could include, but are not limited to:

(1) Intra and Inter-MSE TTPs.

(2) ARG/MEU TTPs.

(3) Identification of key planners and planning cells by mission type.

(4) Crossdeck procedures for key planners/cells.

(5) Standardized briefing formats/media.

f. Identification of key planners/planning cells. Should



be identified/assigned by mission type to facilitate efficiency/familiarity in planning, mission execution, and SOPs.

g. Proficiency at all levels in applying R2P2. In order for key planners to be proficient at the 6-hour R2P2 process they must have a clear understanding of unit standard operating procedures. Equally important in meeting the 6-hour standard is a clear understanding at the individual and unit level of the actions that must occur concurrently during the planning process.

## 7. Planning Cells

a. Crisis Action Team (CAT). This is the central ARG/MEU planning cell.

(1) The following depicts the minimum CAT Members. Membership will ultimately be determined by the MEU Commander and COMPHIBRON based on the assigned mission.

USMC Personnel	Navy Personnel
MEU Commander	COMPHIBRON
MEU Operations Officer (S-3)	PHIBRON N3
MEU Intelligence Officer (S-2)	PHIBRON N2
MEU SJA	PHIBRON SJA
MEU R&S Coordinator	TACRON OIC
GCE Commander	ARG Flagship N3 (Ship Ops)
GCE S-3	
ACE Commander	
ACE S-3	
LCE Commander	
LCE S-3	

(2) The CAT will receive the alert/warning/execute order, receive an intelligence update, and conduct problem framing. (Commanders may provide COA Development Guidance and assign Mission Commander during CAT I.) Upon conclusion of the CAT meeting, the MEU Commander and COMPHIBRON will brief the Battle Staff.

## b. Battle Staff

(1) Potentially, the Battle Staff is composed of all

available ARG/MEU officers, not on duty, who are not members of the CAT or an active Mission Planning Cell.

(2) The Battle Staff should convene concurrently with the CAT. Normally Assistant Staff/Department Officers (e.g. S-2As/3As) will conduct the Battle Staff meeting.

(3) The same information being presented to the CAT should also be presented to the Battle Staff. The purpose of this meeting is to develop a common situational awareness among all member of the ARG/MEU. Subordinate leaders on the Battle Staff are expected to begin generic mission preparations upon conclusion of the Battle Staff meeting. Once the CAT meeting concludes, the MEU Commander and COMPHIBRON will meet with the Battle Staff to provide mission details and Commanders' guidance, and to assign a Mission Commander and his Mission Planning Cell.

c. Cross-functional Break-out Groups

(1) Cross-functional break-out groups can be selected by the assigned Mission Commander, but should be pre-determined by SOP, then augmented as required. It is desirable to maintain consistency in Mission Commander and Mission Planning Cell assignment based on mission type.

(2) Cross-functional break-out groups will develop COAs/CONOPs, conduct detailed planning, and prepare their portion of the Concept of Operations and/or Confirmation Brief.

(3) Several cross-functional break-out groups re (USMC and USN) may be working concurrently on the same mission; inter-cell coordination is essential (e.g. coordination between the ACE planners, GCE planner, ship's Combat Cargo Officer, and ship's Air Department for a tiltrotor/heliborne raid).

Table E-1. Sample Planning Matrix  
(from MCWP 5-10 Appendix H)

Timelines	Who	Command and Staff Actions	Products	Concurrent and Parallel Actions
<b>Problem Framing</b>				
0:00-0:30	CAT	Receipt of Mission	Mission Statement	Battlestaff Forms
		Commanders Orientation	Commander's Intent	Cross-deck requirements

		Break out IPB and intelligence folders	Commander's planning guidance	Command and staff supervision
		Conduct problem framing	Updated IPB products Specified tasks Implied tasks Essential tasks Constraints (limitations) Assumptions Resource/SME shortfalls COG analysis Approved CCIRs WARNORDS Planning schedule RFIs	
<b>Timelines</b>	<b>Who</b>	<b>Command and Staff Actions</b>	<b>Products</b>	<b>Concurrent and Parallel Actions</b>
0:30-0:50	Battlestaff	Initial Staff Orientation	Initial staff estimates	Acknowledge receipt
		Determine information requirements		Issue planning schedule
		Commander's planning guidance		R&S planning
				Command and staff supervision
<b>COA Development</b>				
0:50-1:10	Battlestaff	Convene planning cells (if not done)	COAs written and graphics developed (time and distance identified)	R&S planning/ Brief
		Update IPB/ intelligence	Each potential response force commander prepares actions objective area plan	Command and staff supervision
		Develop COAs	Air support requirement to carrier strike group Staff/subordinate command estimates Commander's wargaming guidance/evaluation criteria	

COA Wargame/COA Comparison and Decision				
1:10-1:30	Battlestaff	Conduct COA wargame	War game results	Response force/ support element planning
		Refine COAs/IPB COAs briefed	WARNORDs CONOPS	Command and staff supervision
		Compare/evaluate COAs	Execution matrix Refined staff estimates	
		Commander makes decision	Identify branches/sequels Update CCIRs	
Orders Development				
1:30-3:00	Battlestaff	Refine IPB	Timeline	Develop timeline/ plan
		Prepare OPORD	Graphic an overlay	R&S launch
		Order reconciliation	Fire support plan	Command and staff supervision
		Order crosswalk	Landing plan	Cross-decker return
		OPORD approval	Communications plan	Final planning conference
Timelines	Who	Command and Staff Actions	Products	Concurrent and Parallel Actions
Orders Development Cont.				
			Execution checklist	
			WARNORDs	
			Concept of Operations message to HHQ	
			Charts/maps	
			Confirmation brief slides	
Transition				
3:00-4:00	Battlestaff	Confirmation brief/ issue the order	Total understanding by all hands of the plan	Response from force commander Briefs/response from force/ support elements
4:00-6:00	Amphibious Force	Drills	All hands ready to execute mission	Alternate/sequel plan(s) developed
NOTE: Six MCPP/R2P2 Mission Planning Steps in <b>BOLD</b>				

8. Receipt of Alert/Warning/Execute Order

*Receipt of Order*

a. Disseminate Order

- b. Call away CAT (via ship's 1MC)
  - c. Determine/Identify crossdeck requirements and initiate via surface or air.
9. Convene CAT 0 Hrs + 00 Min
- a. Simultaneously convene Battle Staff
    - (1) Battle Staff is provide as much Mission/Wx/Intel/Asset Availability information as is available
  - b. CAT Ops/Intel Update:
    - (1) Orientation (operating environment/battlespace)
    - (2) HHQ mission and intent
    - (3) Intel and Wx update
      - (a) Identify enemy CG and CV
      - (b) Determine requirement for R&S
    - (4) Review/identify Current and Projected missions
  - c. CAT **[Problem Framing]**
    - (1) Determine specified/implied/essential tasks
    - (2) Determine constraints (must do) and restraints (must not do)
    - (3) Identify conditions/preconditions for mission success
    - (4) Assumptions
    - (5) Develop RFIs/PIRs/CIRs/CCIRs
    - (6) Determine stand-by mission requirements (e.g. TRAP)
  - d. Determine possible follow-on missions
  - e. Review availability/status of ARG and MEU assets
  - f. Determine availability of CVBG assets

- g. Review ROE
- h. Develop Restated Mission
- i. Determine Command Relationships with higher and adjacent units (OPCON/TACON).
- j. Determine Supported/Supporting Relationship (MEU Commander/COMPHIBRON)
- k. MEU Commander's Guidance - Designate Mission Commander
- l. COMPHIBRON's Guidance
- m. Establish Timeline 0 Hrs + 25 Min
- 10. CAT and Battle Staff Meetings Complete - begin R&S planning, if required
- 11. Initial Staff Orientation/Commanders' Guidance to Battle Staff 0 Hrs + 30 Min
  - a. Update Battle Staff on Changes since CAT Meeting
  - b. Present MEU Commander's Intent
    - (1) Purpose
    - (2) Method
    - (3) End State
    - (4) COA development guidance
  - c. COMPHIBRON's guidance to ARG
  - d. Mission Commander selects/identifies Mission Planning Cell 0 Hrs + 45 Min
- 12. **Course of Action (COA) or Concept of Operations (CONOPS) Development** 0 Hrs + 45 Min  
(COAs CONOPS should include the following minimum information)
  - a. R&S and Mission CONOPS
    - (1) T/O & T/E

- (2) Map/graphic depiction
- b. Identify Main and Supporting Efforts
- c. Concept and Priority of Fires
- d. Reserve (Sparrow Hawk/Bald Eagle)
- e. Stand-by missions (TRAP, MEDEVAC, CASEVAC, Mass Casualty)
- f. Phasing/Timing
- 13. COA/CONOPS Brief 1 Hrs + 15 Min
  - a. Mission/Ops/Intel/Wx update
  - b. COA/CONOPS presentation (by Mission Commander)  
[COA War Game]
  - c. Estimates of Supportability (ARG & MEU staffs)  
[COA Comparison]
  - d. COA selection/CONOPS approval [COA Decision] - MEU  
Commander provides additional guidance
  - e. Review mission planning timeline
  - f. Refine planning cell membership 1 Hrs + 45 Min
- 14. Continue Detailed Planning 1 Hrs + 45 Min  
[Orders Development]
- 15. R&S Confirmation Brief 2 Hrs + 30 Min
- 16. Mission Confirmation Brief [Transition] 4 Hrs + 30 Min
- 17. Commander's Time 5 Hrs + 30 Min
  - (a) Stand-by/Alternate/Concurrent mission planning/briefing  
as required.
- 18. Final Inspections 5 Hrs + 30 Min
- 19. Execute 6 Hrs + 00 Min

## APPENDIX H

WEEKLY SITUATION REPORT FORMAT

FM *Eleventh, Thirteenth or Fifteenth* MEU

TO CG I MEF G THREE

CMC PPO WASHINGTON DC POE

CMC PPO WASHINGTON DC POC

COMMARFORPAC G THREE

INFO COMMARFORCOM G THREE G FIVE G SEVEN

COMUSMARCENT G3 MACDILL AFB FL

CG CE 5TH MEB MARFOR CENTCOM

CG I MEF G ONE

CG I MEF G TWO

CG I MEF G FOUR

CG I MEF G SIX

CG I MEF G SEVEN

CG I MEF G EIGHT

CG I MEF SURGEON

CG FIRST MARDIV G THREE

**MEU GCE PARENT REGIMENT**

CG THIRD MAW G THREE

**MEU ACE PARENT MAG**

CG FIRST MLG G THREE

**MEU LCE PARENT CLR**

I MEF HQ GROUP

*Other Two I MEF MEUs*

BLT **MEU GCE**

VMM **MEU ACE**

CLB **MEU LCE**

COMTHIRDFLT

COMEXSTRIKGRU THREE

COMPHIBRON ARG

USS **ARG LHA/LHD**

USS **ARG LPD**

USS **ARG LSD**

*Your MEU*

(ONCE DEPLOYED ADDRESS LIST WILL CHANGE PER GUIDANCE OF REF A AND OPCON COMMANDER)

S E C R E T

MSGID/GENADMIN/*Your MEU*//

SUBJ/*XXTH* MEU WEEKLY SITREP NO *XX-XX* FOR 0001*X* *YYMMDD* TO 2400*X* *YYMMDD*//

REF/A/DOC/MCO 3000.2*X*//

REF/B/DOC/I MEFO 3120.9A/-//

REF/C/RMG/CG I MEF/*DDHHMMZ MMMYYYY*//

NARR/REF A IS MCO ON OPERATIONAL REPORTING. REF B IS I MEF MEU SOP. REF C IS CG I MEF LOI FOR *XX* MEU DEPLOYMENT *XX-X*.

POC1/*Last Name FI MI/Rank/XX* MEU/TEL: *LFOC POTS Line*/NIPR:

*XXXX@XXXX*.USMC.MIL/SIPR: *XXXX@XXXX*.USMC.SMIL.MIL//

POC2/*Last Name FI MI/Rank/XX* MEU/TEL: *LFOC POTS Line*/NIPR:

*XXXX@XXXX*.USMC.MIL/SIPR: *XXXX@XXXX*.USMC.SMIL.MIL//

RMKS//1. (S/REL) COMMANDER'S COMMENTS. (MOST SCRUTINIZED ELEMENT OF SITREP. NEEDS TO BE COGENT AND DESCRIPTIVE. BE COMPLETE WITHOUT BEING VERBOSE. RECOMMEND CO, XO OR S-3 BE THE WRITER/GHOST WRITER. DO NOT BE OVERLY REPETITIVE.)



1.A. (U) NAMES OF COMMANDERS

- 1.A.1. (U) CE
- 1.A.2. (U) GCE
- 1.A.3. (U) ACE
- 1.A.4. (U) LCE

1.B. (U) LOCATIONS OF COMMANDERS

- 1.B.1. (U) CE
- 1.B.2. (U) GCE
- 1.B.3. (U) ACE
- 1.B.4. (U) LCE

1.C. (C) TOTAL PERSONNEL FOR COMMAND (TOTAL/MO/ME/NO/NE/OTHER/CIV)

1.C.1. (C) BREAKDOWN BY MSE (TOTAL/MO/ME/NO/NE/OTHER/CIV)

CE  
GCE  
ACE  
LCE

1.C.2. (C) BREAKDOWN BY LOCATION (TOTAL/MO/ME/NO/NE/OTHER/CIV)  
ASHORE NONDEPLOYERS

2. (S/REL TO USA, FVEY) INTELLIGENCE SUMMARY.

2.A (S/REL TO USA, FVEY) CURRENT OPERATIONS:

2.B. (S/REL TO USA, FVEY) FUTURE OPERATIONS:

2.C. (S/REL TO USA, FVEY) DISPOSITION AND EMPLOYMENT OF OPERATIONAL INTELLIGENCE TEAMS.

2.C.1. (S/REL TO USA, FVEY) GEOSPATIAL:

2.C.2. (S/REL TO USA, FVEY) ALL SOURCE:

2.C.3. (S/REL TO USA, FVEY) CHD:

2.C.4. (S/REL TO USA, FVEY) RADBN:

2.C.5. (S/REL TO USA, FVEY) COLLECTIONS:

2.C.6. (S/REL TO USA, FVEY) METOC:

2.C.7. (S/REL TO USA, FVEY) METOC:

2.C.8. (S/REL TO USA, FVEY) SET:

2.D. (S/REL TO USA, FVEY) STATUS OF MAJOR INTELLIGENCE SYSTEMS.

2.D.1. (S/REL TO USA, FVEY) IOW:

2.D.2. (S/REL TO USA, FVEY) NITES (IV):

2.D.3. (S/REL TO USA, FVEY) DTAMS:

2.D.4. (S/REL TO USA, FVEY) DATAM LITE:

2.D.5. (S/REL TO USA, FVEY) TEG RWS:

2.D.7. (S/REL TO USA, FVEY) MSIDS:

2.D.8. (S/REL TO USA, FVEY) CIHEP:

2.D.9. (S/REL TO USA, FVEY) PLOTTERS:

2.D.10 (S/REL TO USA, FVEY) RADBN SYSTEMS:

2.D.11. (S/REL TO USA, FVEY) TROJAN:

2.D.12. (S/REL TO USA, FVEY) LAV-EW:

2.D.13. (S/REL TO USA, FVEY) SCIK:

2.D.14. (S/REL TO USA, FVEY) TPCS:

2.D.15. (S/REL TO USA, FVEY) TCAC:

3. (U) TRAINING/OPERATIONS

3.A. (U) LAST WEEK (**SOME MEUS INCLUDE THE MARITIME RAID FORCE (MRF) HERE AS A SUB-ELEMENT OF THE CE. NOT REQUIRED, MEU CO DISCRETION**)

3.A.1. (S/REL) CE:

3.A.1.A. (S/REL) MRF (IF DESIRED):

3.A.2. (S/REL) GCE:  
 3.A.3. (S/REL) ACE:  
 3.A.3.A. (S/REL) TMS/NUMBER ASSIGNED/IN REPORTING/OUT OF REPORTING. NUMBER AT  
 LOC 1/NUMBER AT LOC 2/  
 3.A.3.B. (S/REL) SEVEN DAY FLIGHT HOUR TOTALS (TMS/7 DAY TOTAL HOURS/AVERAGE  
 PERCENTAGE RBA)  
 MV-22  
 CH-53E  
 AH-1Z  
 UH-1Y  
 AV-8B OR F-35B

3.A.3.B.1. (S/REL) MONTHLY SUMMARY (MONTH (AT END OF MONTH SITREP)  
 (TMS/SORTIES/DAY FLIGHT HOURS/NIGHT FLIGHT HOURS/PAX/LBS CARG)

MV-22

CH-53E

AH-1Z

UY-1Y

AV-8B OR F-35B

3.A.3.C. AIRCREW NIGHT CURRENCY STATUS (TMS/NUMBER OF NIGHT CURRENT CREWS)

MV-22

CH-53E

AH-1Z

UH-1Y

AV-8B OR F-35B

3.A.3.D. READY BASIC AIRCRAFT. TMS/RBA/TOTAL ON HAND.

3.A.4. (S/REL) LCE:

3.B. (U) NEXT WEEK

3.B.1. (U) CE

3.B.2. (U) GCE

3.B.3. (U) ACE

3.B.3.A. (U) MV-22

3.B.3.B. (U) CH-53E

3.B.3.C. (U) AH-1Z

3.B.3.D. (U) UH-1Y

3.B.3.E. AV-8B OR F-35B

3.C. (U) FUTURE OPERATION

3.C.1. (S/REL) CE

3.C.2. (S/REL) GCE

3.C.3. (S/REL) ACE

3.C.4. (S/REL) LCE

4. (U) LOGISTICS

4.A. (U) SUPPLY

4.B. (U) MAINTENANCE

4.B.1. (U) MAINTENANCE MANAGEMENT

4.B.1.A. (U) GROUND EQUIPMENT READINESS

OVERALL MARES READINESS (UNIT COMM ENG BOAT MT ORD TOTAL)

CE

GCE

ACE

LCE

4.B.2. (U) MARES REPORTABLE DEADLINED EQUIPMENT AS OF (DAY/MONTH/YEAR)

TAMCN	NOMEN	AUTH	POSS	D/L	UNIT
-------	-------	------	------	-----	------

4.C. (U) TRANSPORTATION  
 4.D. (U) GENERAL ENGINEERING  
 4.E. (U) MEDICAL/DENTAL  
 4.E.1. (U) READINESS  
 COMMAND FMR PMR NMR MRI MEDICAL READY  
 4.E.2 (U) DENTAL READINESS  
 COMMAND DENTAL READY NOT READY  
 4.F. (U) SERVICES  
 4.F.1. (U) PUBLIC AFFAIRS  
 4.F.2. (U) CIVIL AFFAIRS  
 4.F.3. (U) FORCE PROTECTION  
 4.F.4. (U) SJA  
 4.F.5. (U) CHAPLAIN/FAMILY READINESS  
 4.F.6. (U) MEDICAL/DENTAL

5. (U) COMMUNICATIONS/COMPUTER SYSTEMS STATUS.

5.A. COMMUNICATIONS MEANS FOR COMMANDER AND PRINCIPAL STAFF.

5.A.1. (U) STATUS OF COMMUNICATIONS SYSTEMS. *(LIST BY LOCATIONS. WHEN AT-SEA/DEPLOYED LIST BY SHIP.)*

5.B. THE FOLLOWING EMAIL ADDRESSES ARE IN EFFECT FOR XX MEU STAFF AND MSE  
 COMMANDING OFFICERS: (READ IN THREE COLUMNS)

NAME	BILLET	EMAIL ADDRESS (NIPR AND SIPR)
	MEU CO	
	MEU XO	
	MEU S-1	
	MEU S-2	
	MEU S-3	
	MEU S-4	
	MEU S-6	
	MEU SJA	
	GCE CO	
	ACE CO	
	LCE CO	

5.C. ~~XX~~ MEU NIPR WEB PAGE:

5.D. ~~XX~~ MEU SIPR WEB PAGE:

5.E. ~~XX~~ MEU COLLOBORATION AT SEA (CAS) WEB PAGE:

APPENDIX I

LOI E-220 JLTIS (FROM MSC TO MEU)

MSGID/GENADMIN

SUBJ/LETTER OF INSTRUCTION FOR XXTH MEU PRE-DEPLOYMENT (E-200)

JOINT LIMITED TECHNICAL INSPECTIONS (JLTIS)//

REF/A/DOC IMEFO P3120.9

AMPN/REF A IS STANDING OPERATING PROCEDURES (SOP) FOR I MARINE EXPEDITIONARY FORCE (I MEF) MARINE EXPEDITIONARY UNITS (MEU) AND MARINE EXPEDITIONARY UNITS (SPECIAL OPERATION CAPABLE) (MEU(SOC)) (SHORT TITLE: I MEF MEU AND MEU(SOC) SOP)

POC/SUTTON/LTCOL/I MEF SUSTAINMENT OFFICER/TEL:DSN 361-6826

PCO/MEEKER/MGYSGT/I MEF MMO/TEL:DSN 361-2554

RMKS/1. SITUATION. THE SUBJ INSPECTION, AS REQ BY THE REF, WILL BE CONDUCTED TO ENSURE EQUIPMENT BEING CHOPPED TO THE XXTH MEU IS MISSION CAPABLE AND TO ESTABLISH A BASELINE FROM WHICH THE XXTH MEU CAN ASSUME FUNDING AND MAINTENANCE RESPONSIBILITY UPON TRANSFER AND ACCEPTANCE AT E-180. A PLANNING MEETING WILL BE SCHEDULED AND CONDUCTED TO ENSURE ALL PARTIES ARE PREPARED TO SUPPORT AND CONDUCT JLTIS.

2. MISSION. DURING XXXXXX THROUGH XXXXXX I MEF INSPECTION TEAM SHALL CONDUCT JLTIS IN ORDER TO VALIDATE THE CONDITION OF MAJOR END ITEMS OF EQUIP BEING TRANSFERRED TO THE MEU FROM THE MSCS.

3. EXECUTION.

A. COMMANDER'S INTENT. ENSURE EQUIP BEING TRANSFERRED TO THE XXTH MEU IS IN CONDITION CODE A AND SL-3 COMPLETE. ALL PARTICIPANTS MUST CONDUCT THE JLTIS PROCESS IN A MANNER WHICH ENSURES THE EFFICIENT, EFFECTIVE, AND ORDERLY ASSESSMENT OF THE CONDITION OF THE EQUIPMENT. REMEDIAL ACTION FROM THE RESULTS OF THE JLTIS SHALL BE COMPLETE NLT E-180.

B. CONCEPT OF OPERATIONS. THE SUBJ JLTIS SHALL BE CONDUCTED BY A TEAM OF MOS EXPERTS THAT ARE SOURCED FROM THE MSCS WITH OVERSIGHT BY CG I MEF AND THE XXTH MEU. THE I MEF G-4 SHALL BE IN CHARGE OF THE JLTIS PROCESS AND THE JLTIS TEAM. THE JLTIS TEAM IS RESPONSIBLE FOR THE ACTUAL CONDUCT OF THE JLTIS, HOWEVER, THE TURNOVER OF EQUIP REMAINS THE RESPONSIBILITY OF BOTH THE PROVIDING UNIT AND THE XXTH MEU. ACCORDINGLY, ALL VESTED PARTIES MUST BE FULLY ENGAGED IN THIS ESSENTIAL PROCESS. THE I MEF (G4/MMO) IS DESIGNATED AS THE OVERALL JLTIS COORDINATOR. THE JLTIS TEAM SHALL BE LED BY A MAINTENANCE WARRANT OFFICER SOURCED BY THE MEF. THE JLTIS TEAM LEADER IS RESPONSIBLE FOR COORDINATING ALL ACTIONS ASSOCIATED WITH THE ACTUAL CONDUCT OF THE JLTIS.

C. TASKS.

(1) CG I MEF (G-4/MMO)

(A) ORCHESTRATE THE JLTl PROCESS TO FACILITATE EQUIPMENT TRANSFER. COORDINATE, SCHEDULE, AND DECONFLICT DATES AS NECESSARY WITH THE G-3. ADJUDICATE JLTIS THAT CANNOT BE RESOLVED AMONGST THE JLTl TEAM, MEU AND THE MSCS.

(2) MSC

(A) PREPARE ALL EQUIPMENT SUBJECT TO JLTl FOR INSPECTION AND FILL ALL REQUIRED CRITICAL DEFICIENCIES PRIOR TO UNIT'S SCHEDULED JLTl.

(B) ENSURE PROVIDING UNITS ARE PREPARED TO CONDUCT JLTIS IN ACCORDANCE WITH THE SCHEDULE AND THE INSTRUCTIONS CONTAINED IN THIS SOP, TO INCLUDE THE PREPARATION OF LTI SHEETS PRIOR TO THE SCHEDULED JLTl.

(C) ENSURE THAT EQUIPMENT IS ORGANIZED IN AN EFFICIENT MANNER AND READILY AVAILABLE TO THE JLTl TEAM WITH ALL REQUIRED SL-3 COLLATERAL EQUIPMENT DISPLAYED.

(D) ENSURE THAT EQUIPMENT RECORD JACKETS ARE ON HAND WITH THE EQUIPMENT.

(E) ENSURE THAT ACTIVE EQUIPMENT REPAIR ORDERS (EROS) AND EQUIPMENT REPAIR ORDER SHOPPING LISTS (EROSLS), CURRENT MIMMS OUTPUT REPORTS, AND APPLICABLE TECHNICAL MANUALS ARE AVAILABLE TO THE JLTl TEAM.

(F) ENSURE THAT APPROPRIATE OPERATORS, MAINTENANCE, AND SUPERVISORY PERSONNEL PARTICIPATE IN THE JLTl PROCESS.

(G) PROVIDE QUALIFIED MOS EXPERTS AS TASKED BY THE MEF (G-1) TO MAKE UP THE JLTl TEAM. A TASKING FOR PERSONNEL, ON A FAIR SHARE BASIS, WILL BE PROVIDED UNDER SEPARATE CORRESPONDENCE. TRANSPORTATION TO AND FROM THE JLTl SITES IS THE RESPONSIBILITY OF THE PARENT COMMAND.

(H) IDENTIFY EQUIPMENT BY TAMCN AND QTY THAT JUST RETURNED WITH THE XXTH MEU AND HAS BEEN TRANSFERRED TO SUBORDINATE ELEMENT THAT IS JOINING THE XXTH MEU NO LATER THAN XXXXXX.

(3) XXTH MEU

(A) PROVIDE ADEQUATE REPRESENTATION DURING THE JLTl PROCESS.

D. COORDINATING INSTRUCTIONS. THE FOLLOWING LISTS THE JLTl SCHEDULE, THE EQUIPMENT CATEGORIES AND STANDARDS FOR THE JLTl AND THE EQUIPMENT SUBJECT TO INSPECTION. A COORDINATION MEETING WILL BE HELD AT THE I MEF G-4 CONFERENCE ROOM AT 0900 ON XXXXXX.

(1) THE JLTIS WILL BE CONDUCTED PER THE FOLLOWING SCHEDULE:

UNIT	START DATE	END DATE
INF BN	XXXXXXXX	XXXXXXXX
AAV DET	XXXXXXXX	XXXXXXXX
LAR DET	XXXXXXXX	XXXXXXXX
TANK DET	XXXXXXXX	XXXXXXXX
CEB DET	XXXXXXXX	XXXXXXXX

ARTILLERY DET	XXXXXXXX	XXXXXXXX
DIV RECON DET	XXXXXXXX	XXXXXXXX
MWSS DET	XXXXXXXX	XXXXXXXX
MACS DET	XXXXXXXX	XXXXXXXX
LAAD DET	XXXXXXXX	XXXXXXXX
MASS DET	XXXXXXXX	XXXXXXXX
CLB AND SUB DETS	XXXXXXXX	XXXXXXXX
FORECON DET	XXXXXXXX	XXXXXXXX
ANGLICO DET	XXXXXXXX	XXXXXXXX
RADBN DET	XXXXXXXX	XXXXXXXX
9TH COMM BN DET	XXXXXXXX	XXXXXXXX
INTEL BN DET	XXXXXXXX	XXXXXXXX

(2) THE FOLLOWING EQUIPMENT CATEGORIES WILL BE ASSIGNED BY THE JLTI TEAM:

(A) CATEGORY A. MISSION CAPABLE

(B) CATEGORY B. NOT MISSION CAPABLE. EQUIPMENT REQUIRES CRITICAL REPAIRS. IN KEEPING WITH THE COMMANDER'S INTENT, EQUIPMENT FALLING IN THIS CATEGORY WILL, WHENEVER POSSIBLE BE EXCHANGED FOR EQUIPMENT IN A MISSION CAPABLE STATUS. CRITICAL REPAIRS, FOR THE PURPOSE OF THIS JLTI PROCESS, ARE DEFINED AS:

1. REPAIRS REQUIRING PARTS ASSIGNED A CRITICAL ESSENTIALITY CODE (CEC) OF 3 OR 5.
2. ALL CLASS III LEAKS.
3. ANY CLASS I OR II FUEL OR BRAKE LEAK.
4. MISSING OR UNSERVICEABLE BASIC ISSUE ITEMS (BII) OR SUPPLY SYSTEM RESPONSIBLE ITEMS (SSRI)
5. EQUIPMENT ASSIGNED A CORROSION CONDITION CODE OF 3, 4, OR 5 IN THE CPAC DATA BASE.

(3) THE FOLLOWING EQUIPMENT STANDARDS WILL BE APPLIED BY THE JLTI TEAM.

(A) END ITEM WILL BE TRANSFERRED WITH ALL SUPPLY SYSTEM RESPONSIBILITY ITEMS (SSRI) AS DESIGNATED ON THE MOST CURRENT APPLICABLE STOCK LIST 3 (SL-3). USING UNIT RESPONSIBLE ITEMS (UURI) ARE NOT REQUIRED FOR ACCEPTANCE OF THE END ITEM AND IS THE RESPONSIBILITY OF THE PROVIDING UNIT, EXCEPT WHEN "AS REQUIRED" ITEMS ARE DEEMED ESSENTIAL BY THE MEU. ANY DISCREPANCIES WITH AS REQUIRED ITEMS DEEMED NOT ESSENTIAL WILL BE THE RESPONSIBILITY OF THE PROVIDING UNIT. PROVIDING UNITS WILL INCLUDE ONE YEAR HISTORY OF INVENTORIES WITH EQUIPMENT RECORD JACKETS. INVENTORIES MUST BE DONE THOROUGHLY, BE LEGIBLY, AND BE SIGNED FOR BY THE RESPONSIBLE OFFICER.

(B) ROLLING STOCK WITH TIRE WEAR ABOVE THE WEAR BARS/INDICATORS WILL BE ACCEPTED HOWEVER, ALL TIRE MODELS WILL BE COMPATIBLE.

(C) AAVS WITH USED, BUT SERVICEABLE TRACKS WILL BE ACCEPTED. GROUSER PADS WEAR LIMITS WILL BE IN ACCORDANCE WITH APPLICABLE TECHNICAL MANUALS.

(D) ALL LOAD LIFTING EQUIPMENT MUST HAVE CURRENT LOAD TEST AND/OR ANNUAL CONDITION INSPECTION TO COVER THE DURATION OF THE DEPLOYMENT.

(E) CORROSION CONTROL IS THE RESPONSIBILITY OF THE PROVIDING UNITS AND MUST BE COMPLETED PRIOR TO UNIT'S CHOP AND SCHEDULED JLTJ.

(F) BALISTIC GLASS VISIBILITY AND SERVICABILITY LIMITS WILL BE IN ACCORDANCE WITH TECHNICAL BULLETINS AND SAFETY OF USE MESSAGES.

(4) EQUIPMENT SUBJECT TO JLTJ INCLUDES:

(A) ALL STORES ACCOUNT CODE (SAC) 3, CLASS VII PRINCIPAL END ITEMS (PEI).

(B) ALL CREW-SERVED WEAPONS (INCLUDING M249). NOTE: UNIT UNIQUE ITEMS (I.E., SCUBA, PARALOFT, AVENGER MISSILE SYSTEMS, ETC.) WILL BE INVENTORIED/INSPECTED BY THE PROVIDING UNIT. COPIES OF THE INVENTORIES WILL BE PROVIDED TO THE JLTJ TEAM AT THE TIME OF THE INSPECTION.

(5) A DETAILED LTI/INVENTORY OF INDIVIDUAL WEAPONS, TOOL SETS, KITS, AND CHESTS, AND SAC 1 T/E ASSETS WILL NOT BE CONDUCTED BY THE JLTJ TEAM, HOWEVER, A COPY OF THE INVENTORIES WILL BE PROVIDED TO THE JLTJ TEAM AT THE TIME OF THE INSPECTION.

(6) THE FOLLOWING GENERAL INSTRUCTIONS APPLY FOR THE CONDUCT OF THE JLTIS.

(A) THE JLTJ TEAM WILL CONDUCT AN INBRIEF AND OUTBRIEF FOR THE XXTH MEU CO, XXTH MEU S-4, ALL PROVIDING MSC G-4S, AND MSE S-4S.

(B) JLTIS WILL BEGIN DAILY AT A TIME TO BE DETERMINED BASED ON ALL PARTIES AVAILABILITY AND WILL CONTINUE AS LATE IN THE DAY AS NECESSARY IN ORDER FOR THE JLTJ TEAM TO MAINTAIN ITS SCHEDULE. PROVIDING UNITS MUST ENSURE THAT EQUIPMENT TO BE INSPECTED IS READY PRIOR TO THE START TIME.

(C) PROVIDING UNITS WILL ENSURE ALL 1ST ECHELON PREVENTIVE MAINTENANCE (PM) HAS BEEN COMPLETED PRIOR TO THE JLTJ AND ENSURE EQUIPMENT TO BE INSPECTED IS ON HAND DURING THE SCHEDULED JLTJ PERIOD. EQUIPMENT SCHEDULED FOR JLTJ SHOULD NOT BE OPERATIONALLY COMMITTED DURING THE JLTJ PROCESS. TO EXPEDITE THE JLTIS, LIKE EQUIPMENT WILL BE PREPARED IN A SINGLE LOCATION, WITHIN THAT SPECIFIC UNITS AREA, ALONG WITH THE ITEM'S COLLATERAL EQUIPMENT AND TECHNICAL PUBLICATIONS.

(D) ARMORIES WILL BE OPEN AND CUSTODIANS ON HAND TO ASSIST WITH THE ISSUE, INSPECTION, AND RECOVERY OF WEAPONS.

(E) THE JTLI SCHEDULE SHALL BE SUCH THAT ALL REMEDIAL ACTION IDENTIFIED BY THE JTLI INSPECTIONS SHALL BE COMPLETE NLT E-180 (OR IF A SPECIFIC UNIT CHOPS TO THE MEU AT A

DIFFERENT DATE, THEN NLT THAN THAT DATE). ALL EQUIPMENT SHALL BE CONDITION CODE A AND SL-3 COMPLETE NLT THAN E-180.

4. ADMINISTRATION AND LOGISTICS. EQUIPMENT EXCEPTED BY THE XXTH MEU, WITH DEGRADED DISECREPANCIES NOTED DURING THE JLTIS, WILL HAVE ANY DESCREPANCIES FUNDED FOR BY THE PARENT COMMAND. UPON CORRECTION OF DESCREPANCIES NOTED DURING JLTIS, XXTH MEU ASSUMES FUNDING AND MAINTENANCE RESPONSIBILTY FOR ALL UNITS ATTACHED. COPIES OF THE COMPLETED JLTIS SHEETS WILL BE MAINTAINED BY THE MEU CE, PROVIDING UNITS, AND MSCS. EACH JLTIS SHEET WILL BE LEGIBLY SIGNED BY THREE PARTIES: THE PROVIDING ORGANIZATION, JLTIS TEAM INSPECTORS, AND XXTH MEU REPRESENTATIVE. A FINAL SUMMARY JLTIS REPORT WILL BE PREPARED BY THE JLTIS TEAM LEADER FOR RETENTION BY THE I MEF G-4/MMO, MEU CE, AND MSCS. MSCS WILL NOT EXCHANGE EQUIPMENT SUBJECT TO INSPECTION AFTER COMPLETION OF THE E-180 JLTIS WITHOUT PRIOR APPROVAL FROM ALL INVOLVED PARTIES.

5. COMMAND AND SIGNAL.

A. THE FOL MARINES ARE MSC POCS DESIGNATED TO OVERSEE THE JLTIS PROCESS WITHIN THEIR MSCS:

MSC	NAME	DSN
I MEF	MMC	XXX-XXXX
1ST MARDIV	MMC	XXX-XXXX
3RD MAW	MMC	XXX-XXXX
1ST MLG	MMC	XXX-XXXX
I MHG	MMC	XXX-XXXX

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I MEFO 3120.9A

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LOI R+5 JLTI (FROM MEU TO MSC)

MSGID/GENADMIN

SUBJ/LETTER OF INSTRUCTION FOR XXTH MEU POST DEPLOYMENT (R+5)  
JOINT LIMITED TECHNICAL INSPECTIONS (JLTIS)//

REF/A/DOC IMEFO 5440.5B

AMPN/REF A IS STANDING OPERATING PROCEDURES (SOP) FOR THE  
SOUTHERN CALIFORNIA (SOCAL) DEPLOYED MARINE EXPEDITIONARY UNIT  
(SPECIAL OPERATIONS CAPABLE) (MEU(SOC)) (SHORT TITLE: SOCAL  
MEU(SOC) SOP)

POC/SUTTON/LTCOL/I MEF SUSTAINMENT OFFICER/TEL:DSN 361-6826

PCO/MEEKER/MGYSGT/I MEF MMO/TEL:DSN 361-2554

RMKS/1. SITUATION. THE SUBJ INSPECTION, AS REQ BY THE REF,  
WILL BE CONDUCTED TO ENSURE EQUIP BEING RETURNED FROM THE XXTH  
MEU IS MISSION CAPABLE AND TO ESTABLISH A BASELINE FROM WHICH  
THE GAINING UNITS CAN ASSUME FUNDING AND MAINTENANCE  
RESPONSIBILITY UPON TRANSFER AND ACCEPTANCE AT R+30.

2. MISSION. DURING XXXXXXXX THROUGH XXXXXXXX I MEF INSPECTION  
TEAM WILL CONDUCT JLTIS IN ORDER TO VALIDATE THE CONDITION OF  
MAJOR END ITEMS OF EQUIP BEING TRANSFERRED FROM THE MEU TO THE  
MSCS.

3. EXECUTION.

A. COMMANDER'S INTENT. ENSURE EQUIP BEING TRANSFERRED FROM  
THE XXTH MEU IS IN CONDITION CODE A. ALL PARTICIPANTS MUST  
CONDUCT THE JLTI PROCESS IN A MANNER WHICH ENSURES THE  
EFFICIENT, EFFECTIVE, AND ORDERLY ASSESSMENT OF THE CONDITION OF  
THE EQUIPMENT.

B. CONCEPT OF OPERATIONS. THE SUBJ JLTIS WILL BE CONDUCTED  
BY A TEAM OF MOS EXPERTS SOURCED FROM THE MSCS AND THE XXTH MEU  
WITH OVERSIGHT BY THE MEF. THE MEF G-4 WILL BE IN CHARGE OF THE  
JLTI PROCESS AND THE JLTI TEAM. THE JLTI TEAM IS RESPONSIBLE  
FOR THE ACTUAL CONDUCT OF THE JLTI. HOWEVER, THE TURNOVER OF  
EQUIP REMAINS THE RESPONSIBILITY OF BOTH THE GAINING UNIT AND  
THE XXTH MEU. ACCORDINGLY, ALL PARTIES MUST BE FULLY ENGAGED IN  
THIS ESSENTIAL PROCESS. THE I MEF (G4/MMO) IS DESIGNATED AS THE  
OVERALL JLTI COORDINATOR. THE JLTI TEAM WILL BE LED BY A  
MAINTENANCE WARRANT OFFICER SOURCED FROM THE MEF. THE JLTI TEAM  
LEADER IS RESPONSIBLE FOR COORDINATING ALL ACTIONS ASSOCIATED  
WITH THE ACTUAL CONDUCT OF THE JLTIS. PER THE REFERENCES, ALL  
JLTIS MUST BE COMPLETED BETWEEN R+5 AND R+20. MEU CE, MSCS AND  
ALL PARTIES INVOLVED MUST ENSURE THAT POST DEPLOYMENT LEAVE AND  
LIBERTY PLANS DO NOT INTERFERE WITH PROPER MANNING AND EXECUTION  
OF THE JLTIS.

C. TASKS.

(1) CG I MEF (G-4/MMO)

(A) ORCHESTRATE THE JLTI PROCESS TO FACILITATE EQUIP  
TRANSFER. COORDINATE, SCHEDULE, AND DECONFLICT JLTI DATES AS

NECESSARY WITH THE G-3. ADJUDICATE JLTIS THAT CANNOT BE RESOLVED AMONGST THE JLTJ TEAM, MEU AND THE MSCS.

(2) XXTH MEU

(A) PREPARE ALL EQUIP SUBJECT TO JLTJ FOR INSPECTION BY IDENTIFYING, REQUISITIONING, AND/OR AFFECTING ALL REQUIRED CRITICAL DEFICIENCIES PRIOR TO UNIT'S SCHEDULED JLTJ.

(B) ENSURE PROVIDING UNITS ARE PREPARED TO CONDUCT JLTIS IN ACCORDANCE WITH THE SCHEDULE AND THE INSTRUCTIONS CONTAINED IN THIS SOP. LTI SHEETS MUST BE PREPARED PRIOR TO THE SCHEDULED JLTJ.

(C) ENSURE EQUIP IS ORGANIZED IN AN EFFICIENT MANNER, AND READILY AVAILABLE TO THE JLTJ TEAM WITH ALL REQUIRED SL-3 COLLATERAL EQUIPMENT DISPLAYED.

(D) ENSURE EQUIP RECORD JACKETS ARE ON HAND WITH THE EQUIP.

(E) ENSURE ACTIVE EQUIPMENT REPAIR ORDERS (EROS) AND EQUIPMENT REPAIR ORDER SHOPPING LISTS (EROSLS), CURRENT MIMMS OUTPUT REPORTS, AND APPLICABLE TECHNICAL MANUALS ARE AVAILABLE TO THE JLTJ TEAM.

(F) ENSURE THAT APPROPRIATE OPERATORS, MAINTENANCE, AND SUPERVISORY PERSONNEL PARTICIPATE IN THE JLTJ PROCESS.

(G) PROVIDE ADEQUATE REPRESENTATION DURING THE JLTJ PROCESS.

(3) GAINING UNITS (MSC AND SEPARATE BATTALIONS)

(A) PROVIDE ADEQUATE REPRESENTATION DURING THE JLTJ PROCESS.

(B) PROVIDE QUALIFIED MOS EXPERTS AS TASKED BY THE MEF (G-1) TO MAKE UP THE JLTJ TEAM. A FAIR SHARE PERSONNEL TASKING WILL BE PUBLISHED VIA SEPCOR. TRANSPORTATION TO AND FROM THE JLTJ SITES IS THE RESPONSIBILITY OF THE PARENT COMMAND.

(C) IDENTIFY XXTH MEU EQUIP (I.E., TAMCN AND QTY) TRANSFERRED TO SUBORDINATE ELEMENTS THAT ARE JOINING THE XXTH MEU NO LATER THAN XXXXXXXX.

D. COORDINATING INSTRUCTIONS. A COORDINATION MEETING WILL BE HELD IN THE I MEF G-4 CONFERENCE ROOM AT 0900 ON XXXXXXXX. THE JLTJ SCHEDULE, EQUIP CATEGORIES, AND STANDARDS FOR THE JLTJ AND THE EQUIP SUBJECT TO INSPECTION ARE PROVIDED BELOW.

(1) THE JLTIS WILL BE CONDUCTED PER THE FOLLOWING

SCHEDULE

UNIT	START DATE	END DATE
INF BN	XXXXXXXX	XXXXXXXX
AAV DET	XXXXXXXX	XXXXXXXX
LAR DET	XXXXXXXX	XXXXXXXX
TANK DET	XXXXXXXX	XXXXXXXX
CEB DET	XXXXXXXX	XXXXXXXX
ARTILLERY DET	XXXXXXXX	XXXXXXXX
DIV RECON DET	XXXXXXXX	XXXXXXXX

MWSS DET	XXXXXXXXXX	XXXXXXXXXX
MACS DET	XXXXXXXXXX	XXXXXXXXXX
LAAD DET	XXXXXXXXXX	XXXXXXXXXX
MASS DET	XXXXXXXXXX	XXXXXXXXXX
CLB AND SUB DETS	XXXXXXXXXX	XXXXXXXXXX
FORECON DET	XXXXXXXXXX	XXXXXXXXXX
MHG DET	XXXXXXXXXX	XXXXXXXXXX
RADBN DET	XXXXXXXXXX	XXXXXXXXXX
9TH COMM BN DET	XXXXXXXXXX	XXXXXXXXXX
INTEL BN DET	XXXXXXXXXX	XXXXXXXXXX

(2) THE FOLLOWING EQUIP CATEGORIES WILL BE ASSIGNED BY THE JLTI TEAM:

(A) CATEGORY A. MISSION CAPABLE

(B) CATEGORY B. NOT MISSION CAPABLE. EQUIP REQUIRES CRITICAL REPAIRS. CRITICAL REPAIRS, FOR THE PURPOSE OF THIS JLTI PROCESS, ARE DEFINED AS:

1. REPAIRS REQUIRING PARTS ASSIGNED A CRITICAL ESSENTIALITY CODE (CEC) OF 3 OR 5.
2. ALL CLASS III LEAKS.
3. ANY CLASS I OR II FUEL OR BRAKE LEAK.
4. EQUIP ASSIGNED A CORROSION CONDITION CODE OF 3, 4, OR 5.

(3) THE FOLLOWING EQUIP STANDARDS WILL BE APPLIED BY THE JLTI TEAM.

(A) END ITEM WILL BE TRANSFERRED WITH ALL SUPPLY SYSTEM RESPONSIBILITY ITEMS (SSRI) AS DESIGNATED ON THE MOST CURRENT APPLICABLE STOCK LIST 3 (SL-3). USING UNIT RESPONSIBLE ITEMS (UURI) ARE NOT REQUIRED FOR ACCEPTANCE OF THE END ITEM AND ARE THE RESPONSIBILITY OF THE PROVIDING UNIT, EXCEPT WHEN "AS REQUIRED" ITEMS ARE DEEMED ESSENTIAL BY THE MEU. ANY DISCREPANCIES WITH AS REQUIRED ITEMS DEEMED NOT ESSENTIAL WILL BE THE RESPONSIBILITY OF THE PROVIDING UNIT. MEU WILL RETURN RECORD JACKETS UPDATED WITH ALL MAINTENANCE AND OPERATIONS ACTIVITY ANNOTATED.

(B) ALL MAINTENANCE REQUIREMENTS WILL BE ANNOTATED ON THE ERO (UTILIZING THE UNIT'S PARENT ERO MATRIX) AND EROSL UTILIZING THE MEU COST JONS.

(4) EQUIPMENT SUBJECT TO JLTI INCLUDES:

(A) ALL STORES ACCOUNT CODE (SAC) 3, CLASS VII PRINCIPAL END ITEMS (PEI).

(B) ALL CREW-SERVED WEAPONS (INCLUDING M249).

NOTE: UNIT UNIQUE ITEMS (I.E., SCUBA, PARALOFT, ETC.) WILL BE INVENTORIED/INSPECTED BY THE PROVIDING UNIT. COPIES OF THE INVENTORIES WILL BE PROVIDED TO THE JLTI TEAM AT THE TIME OF THE INSPECTION.

(5) A DETAILED LTI/INVENTORY OF INDIVIDUAL WEAPONS, TOOL SETS, KITS, AND CHESTS, AND SAC 1 T/E ASSETS WILL NOT BE

CONDUCTED BY THE JLTi TEAM, HOWEVER, A COPY OF THE INVENTORIES WILL BE PROVIDED TO THE JLTi TEAM AT THE TIME OF THE INSPECTION.

(6) THE FOLLOWING GENERAL INSTRUCTIONS APPLY FOR THE CONDUCT OF THE JLTIS.

(A) THE JLTi TEAM WILL CONDUCT AN INBRIEF AND OUTBRIEF FOR THE XXTH MEU CO AND MSC G-4S AT A TIME TO BE DETERMINED.

(B) JLTIS WILL BEGIN DAILY, AT A TIME TO BE DETERMINED BASED ON ALL PARTIES' AVAILABILITY, AND WILL CONTINUE AS LATE IN THE DAY AS NECESSARY IN ORDER FOR THE JLTi TEAM TO MAINTAIN ITS SCHEDULE. XXTH MEU UNITS MUST ENSURE THAT EQUIP TO BE INSPECTED IS READY PRIOR TO THE START TIME.

(C) XXTH MEU UNITS WILL ENSURE ALL 1ST ECHELON PREVENTIVE MAINTENANCE (PM) HAS BEEN COMPLETED PRIOR TO THE JLTi AND WILL ENSURE EQUIP TO BE INSPECTED IS ON HAND DURING THE SCHEDULED JLTi PERIOD. TO EXPEDITE THE JLTIS, LIKE EQUIP WILL BE PREPARED IN A SINGLE LOCATION ALONG WITH THE ITEM'S COLLATERAL EQUIPMENT AND TECHNICAL PUBLICATIONS.

(D) ARMORIES WILL BE OPEN AND CUSTODIANS WILL BE ON HAND TO ASSIST WITH THE ISSUE, INSPECTION, AND RECOVERY OF WEAPONS. ALL CREW-SERVED WEAPONS TEAMS WILL BE PRESENT TO ASSIST IN THE INSPECTION OF ALL CREW-SERVED WEAPONS.

(7) FOR THE PURPOSE OF THIS LOI, ANY REFERENCE TO THE XXTH MEU INCLUDES XXTH MEU AND ITS SUBORDINATE ATTACHMENTS.

4. ADMINISTRATION AND LOGISTICS. GAINING UNIT'S WILL BE REQUIRED TO EXCEPT EQUIP REGARDLESS OF CONDITION. UPON COMPLETION OF SCHEDULED JLTIS, MSCS AND BATTALIONS ASSUME FUNDING AND MAINTENANCE RESPONSIBILITY FOR ALL RETURNING EQUIPMENT. DISCREPANCIES NOTED IN THE JLTIS AND ASSOCIATED COSTS WILL BE IDENTIFIED TO THE I MEF COMPTROLLER. FUNDS WILL BE TRANSFERRED FROM THE MEU TO GAINING UNITS TO COVER OUTSTANDING MAINTENANCE COSTS. COPIES OF THE COMPLETED JLTi SHEETS WILL BE MAINTAINED BY THE MEU CE, RETURNING UNITS, AND MSCS. EACH LTI SHEET WILL BE LEGIBLY SIGNED BY THREE PARTIES: THE RETURNING ORGANIZATION, JLTi TEAM INSPECTORS, AND XXTH MEU REPRESENTATIVE. A FINAL SUMMARY JLTi REPORT WILL BE PREPARED BY THE JLTi TEAM LEADER FOR RETENTION BY THE I MEF G-4/MMO, MEU CE, AND MSCS.

#### 5. COMMAND AND SIGNAL.

A. THE FOL MARINES ARE MSC POCS DESIGNATED TO OVERSEE THE JLTi PROCESS WITHIN THEIR MSCS:

MSC	NAME	DSN
I MEF	MMC	XXX-XXXX
1ST MARDIV	MMC	XXX-XXXX
3RD MAW	MMC	XXX-XXXX
1ST MLG	MMC	XXX-XXXX
I MHG	MMC	XXX-XXXX
//		

JLTI TEAM MSG

MSGID/GENADMIN

SUBJ/PERSONNEL REQUEST FOR XXTH MEU I MEF JOINT LIMITED  
TECHNICAL INSPECTIONS (JLTI) TEAM//

REF/A/DOC IMEFO 5440.5B

REF/B/CG I MEF G4 MSG XXXXXXZ XXX XX

AMPN/REF A IS STANDING OPERATING PROCEDURES (SOP) FOR THE  
SOUTHERN CALIFORNIA (SOCAL) DEPLOYED MARINE EXPEDITIONARY UNIT  
(SPECIAL OPERATIONS CAPABLE) (MEU(SOC)) (SHORT TITLE: SOCAL  
MEU(SOC) SOP). REF B IS LOI FOR XXTH MEU JLTI PROCESS.

POC/SUTTON/LTCOL/I MEF SUSTAINMENT OFFICER/TEL:DSN 361-6826

PCO/MEEKER/MGYSGT/I MEF MMO/TEL:DSN 361-2554

RMKS/1. THIS IS A COORDINATED G-1, G-3, G-4 AND G-6 MSG IN  
SUPPORT OF THE JLTI TEAM.

1.A. THE JLTI TEAM IN THIS MSG CONSISTS OF THREE PARTIES. THE  
PERSONNEL DEFINED IN THIS MESSAGE IS ONLY THE MEF COMPONENT TO  
CONDUCT THE JLTIS. THE GAINING AND SOURCING COMMANDS WILL  
PROVIDE NECESSARY PERSONNEL TO REPRESENT THE MEU AND THE MSC.  
SOURCING OF THESE PERSONNEL IS THE RESPONSIBILITY OF BOTH THE MEU  
AND MSC. FOR THE PURPOSE OF THIS MESSAGE, ANY REFERENCE TO THE  
XXTH MEU INCLUDES XXTH MEU AND ITS SUBORDINATE ATTACHMENTS.

2. ACTION. FOR I MEF MSCS: COORD AND PROVIDE YOUR BEST-  
QUALIFIED PERSONNEL TO MAKE UP THE MEF COMPONENT OF THE JLTI  
TEAM. PROVIDE NAME/RANK/MOS/UNIT/DSN OF NOMINEES TO I MEF G-1  
OPS AND G-4 MMC NLT XXXXXXXX VIA EMAIL FOR BELOW LISTED  
REQUIREMENTS (READ IN SEVEN COLUMNS):

RANK	MOS	TOTAL QTY	MLG	DIV	MAW	MHG
CWO	ANY MAINT	1	1			
GYSGT/SSGT	0811	1		1		
SGT	1142	3	2		1	
CPL	1161	1	1			
SGT	1171	1	1			
CPL	1316	1	1			
SGT	1341	3	1	1	1	
CPL	1342	2		1		1
SSGT	1345	1	1			
GYSGT	1349	1	1			
SSGT/SGT	1391	2	1		1	
SSGT	1833	1		1		
SSGT/SGT	2111	2	2			
SGT/CPL	2131	2	2			
GYSGT/SSGT	2141	1		1		
SGT	2141	1		1		
SSGT/SGT	2146	1		1		
SGT/CPL	2147	2	2			
SSGT/SGT	2171	2	2			
SSGT/SGT	2834	1				1

SGT/CPL	2844	3	1	1	1	
SGT/CPL	2847	2	1		1	
GYSGT/SSGT	2862	1		1		
GYSGT	3381	1	1			
SGT/CPL	3521	5	2	1	1	1
GYSGT/SSGT	3529	2	1	1		

END OF LIST/

3.COORD MTG: PERSONNEL IDENTIFIED ABOVE WILL REPORT TO I MEF G-4 CONF RM AT 0900 ON XXXXXXXX FOR A PLANNING/COORDINATION MEETING. MSCS CANNOT GO ONE DOWN IN GRADE FOR CORPORAL BILLETTS. THE JLTIS FOR THE XXTH MEU WILL BE CONDUCTED IN A 12 DAY PERIOD BETWEEN XXXXXXXX AND XXXXXXXX.

4. REFER ANY QUESTIONS TO THE POC'S LISTED ABOVE.//